

# Program SAO Summary Evaluation Form

Division/Program: Counseling Semester Evaluated: Fall 2014 Next Evaluation: Spring 2015	<b>Lead Evaluator: Ailsa Aguilar-Kitibutr, Psy.D.; Desiree Martin; Veronica Valdez-Flynn; Deana Kelly-Silagy; Carlos Solorio</b>  <b>Participants: Gina Curasi; Frank Dunn; Laura Gomez; Jamie Herrera; Patricia Jones; Jeanne Marquis; Andre Wooten; Maribel Cisneros; Ramiro Hernandez; Richard Long; Gilbert Maez; Maria Maness; Debbie Orozco; Joyce Smith</b>
Service Area Outcome Statement	Students will demonstrate regulatory, spatial, and procedural knowledge regarding college culture, utilization of counseling services, and practical success strategies within the college environment.
Strategic Initiatives aligned with the SAO.	<input checked="" type="checkbox"/> Access <input checked="" type="checkbox"/> Student Success <input type="checkbox"/> Facilities <input type="checkbox"/> Communication, Culture, & Climate  <input type="checkbox"/> Leadership & Professional Development <input checked="" type="checkbox"/> Effective Evaluation and Accountability
SAO Assessment Tool	Departmentally-developed Initial Education Plan Questionnaire
Criteria – What is “good enough”? Rubric	At least 75% of participants in the group advising for new students fall within the range of “full mastery” and “adequate mastery” of regulatory, procedural, and spatial knowledge of college culture, utilization of counseling services, and practical success strategies within the college environment.
What are the results of the assessment? Are the results satisfactory?	The questionnaire will be administered via pre-test/post-test method in August and January during 2014 -15 academic year.
Were trends evident in the outcomes? Are there gaps?	<p>It is expected that participants in the group advising session for new students will be empowered through full or adequate mastery of regulatory, spatial, and procedural knowledge necessary for success in a college environment.</p> <p>The respondents who fall within the range of “some knowledge” would need some follow-up services.</p>
What content, structure, strategies might improve outcomes?	Emphasis on group counseling processes, clarity of presentation and instructional materials, and standardized delivery of the service would improve outcomes.
Will you change evaluation and/or assessment method and or criteria?	Changes will depend on the statistical data gathered.
Evidence of Dialogue (Attach representative samples of evidence)	<p><i>Check any that apply</i></p> <input type="checkbox"/> E-mail Discussion with <input type="checkbox"/> FT Faculty <input type="checkbox"/> Adjunct Faculty <input type="checkbox"/> Staff           Date(s): x <input type="checkbox"/> Department Meeting. 3/19/14/; 5/16/14; 6/3/14Date(s): <input type="checkbox"/> Division Meetings. Date(s): <input type="checkbox"/> Campus Committees. Date(s): (ex: Program Review; Curriculum; Academic Senate; Accreditation & SLOs)  SLO Dialogue focused on: Dialogue focused on the following -- theoretical constructs, questionnaire items, content and method of the presentation, as well as, counseling processes to be used.
Will you rewrite the SAOs	Statistical results and discussion on delivery and content of group counseling services will inform the need for rewriting the SAO.

Response to program outcome evaluation and assessment? How were/are results used for program improvement.

- Professional Development  Intra-departmental changes  
 Curriculum action  Requests for resources and/or services  
 Program Planning /Student Success

The results will also guide the revision of our department's instructional materials.