

SBVC Technology Committee		09-05-2007 1:00 p.m. – 2:00 p.m. HLS 231	Minutes
@Hrdlicka, Rick (Co-chair) @Kinde, Haragewen (Co-chair) Al-Husseini, Maha @Angelo, Dan Bastedo, David @Bell, Damon @Brennecke, Janet Byrd, Mark Clarke, William	Dean, Chuck Dillard, Kristin Escobedo, Anselmo @Griffin, Bruce @Heibel, Todd @Jackson, Jack Jones, Edward Kuck, Glen Mascarenhas, Laz	@Metu, Reginald @Notorangelo, Joe @Pabros, Ezra (Student) @Perez, Mike @Race, Steven Reed, Terry Roseli, Gabriel Sifford, Eloise Tuvida, Alicia @Villasenor, Stephen	
Topic	Discussion	Further Action	
Approve Minutes 2-21-07	1 st Jackson 2 nd Race		
Approve Minutes 418-07	1 st Jackson 2 nd Race		
Elect Chairs	Re-elected Rick Hrdlicka as Chair Dr. Kinde will serve as administrator Co-Chair		
Subcommittees			
Are subcommittees needed?	Academic and Administrative subcommittees were not used last year. Committee decided to remove them as part of the charge. Sub-committees will be created as deemed necessary. Many of the functions of academic computing have been taken over by the Online Committee. Motion Jackson 2 nd Brennecke		
Academic Computing			
Administrative Computing			
Other Items			
Committee Charge Mission Statement of SBVC	Hrdlicka read the College Mission Statement and committee charge.		
Strategic Initiatives	Hrdlicka read the technology strategic initiatives to the committee. The initiatives were developed by the College Council with input from Hrdlicka and Weiss. These initiatives will be the primary concentration of the campus community over the next 5 years. Initiatives will be reviewed and updated as needed.		

<p>Technology Plan Approval</p>	<p>Plan was drafted in April with the assistance of Robert Wheeler of Sungard. Hrdlicka stated the a few grammar errors remained and needed to be cleaned up. Copies of the draft were sent to the committee 2 weeks prior to the meeting. The plan was adopted through a motion by Notorangelo 2nd Kinde. The plan will be modified as needed.</p>	<p>Hrdlicka to present plan to College Council. Copies to be sent to the campus.</p>
<p>Technology Plan What's Next?</p>	<p>Goals are not complete with timelines, current progress, and responsible parties. There is a need to identify top 3 to 5 goals. Also need to see which goals align with campus strategic initiatives.</p> <p>Plan needs to become integrated into campus culture.</p>	<p>Hrdlicka to setup discussion boards for each of the Technology Goals. Committee will provide input, and prioritize goals.</p> <p>Present to College Council, Budget and Program Review Committees. Distribute to Campus</p> <p>Program Review Technology requests should reference technology goals.</p>
<p>Blackboard Tech. Meetings Blackboard.ValleyCollege.edu</p>	<p>Technology Committee to start conducting majority of business on BlackBoard. Votes can be taken online for approval of motions. Drawback is that members may need to check blackboard discussions several times throughout the week. Most of are meeting agenda items are more informational and can easily be distributed via BlackBoard. Groups and subcommittees can be created as needed.</p>	<p>Hrdlicka to get all members added to BlackBoard and send instructions for accessing and using the site.</p>

<p>Accreditation</p>	<p>Accreditation sub-committee for Technology IIC will meet on Friday, Sept. 7, 2007. Hrdlicka made a plea to get more Technology Committee members involved. Hrdlicka stated that members main purpose was to identify pertinent documents and information, and review and suggest changes to the draft technology report that will be created by Hrdlicka and Sheffield.</p>	
<p>Budget (Hrdlicka)</p>	<p>Budget for technology looks very bad for this year. District did not match the 54K that was put into a line item budget for technology. 15K was borrowed from the budget to pay wages of part-time lab technicians in science. This was because of an increase in science classes. Funds will be returned when they become available. Last year much of our technology purchases were with instructional block grant monies. Those funds have been significantly reduced in the state budget.</p> <p>Perez brought up the need for a technology budget to be added to the new bond the district is seeking to add to the next ballot. Hrdlicka stated that a technology budget was developed by HGA with the assistance of Sextant.</p>	<p>Updates as needed.</p> <p>Hrdlicka to pursue acquisition of the document so that the information can get to Perez and the District.</p>
<p>Professional Dev. (??????)</p>	<p>Kay Wiess no longer coordinator of Professional Development. Need to designate representative for Professional Development Committee. Villasenor and Metu to serve on both committees.</p>	<p>Villasenor and Metu will report as needed.</p>
<p>Online Committee (Jackson)</p>	<p>Jackson identified that goals 2.4, 2.5, and 6.3 of the Technology Plan align well with the Online Committee goals. Committee has not met yet this year, and used BlackBoard successfully last year.</p>	<p>Jackson to report as needed.</p>

<p>District Tech Committee</p>	<p>Datatel R18 rolled out. Much of Campus Central was built onsite and does not work well w/ R18. This caused a significant increase in network traffic. On top of that CCentral was used more this semester than ever before by students, staff, and faculty. Discussion needs to take place as whether to replace CCentral with Web Avisor or not. Web Advisor does not have all of the Functionality that CCentral has. DCS is continuing to upgrade hardware so that R18 will function faster.</p>	
<p>College Council (Hrdlicka)</p>		
<p>New/Old Business</p>	<p>TurningPoint and Einstruction Demos Next Meeting</p> <p>VBrick is installed and functioning. There is a need to purchase a VBrick sending and a receiving unit for AV. Vbrick has the capability to allow for publication and on demand use of classroom videos. A concern was expressed as to how much bandwidth VBrick uses. If we start shipping classroom videos via the network what impact will it have? Possibilities of using Streaming content to support Big Bear campus and local K12.</p> <p>Perez expressed a concern about encrypting laptops and desktops of staff that have confidential information on them.</p>	<p>Hrdlicka to follow up w/ DCS</p> <p>Follow up on cost and reliability of hardware versus software encryption. Also the reliability of solutions built-in to Windows XP and Vista.</p>
<p>Next Meeting</p>	<p>Wed, Sep. 19, 2007</p>	<p>HLS231,1-3 p</p>

<p align="center">SBVC Technology Committee</p>	<p align="center">10-03-2007 1:00 p.m. – 2:00 p.m. HLS 231</p>	<p align="center">Minutes</p>
<p>@Hrdlicka, Rick (Co-chair) Kinde, Haragewen (Co-chair) Angelo, Dan @Bastedo, David Bell, Damon Byrd, Mark Clarke, William @Dean, Chuck Dillard, Kristin</p>	<p>@Escobedo, Anselmo Griffin, Bruce @Heibel, Todd @Jackson, Jack Jones, Edward Kuck, Glen Mascarenhas, Laz @Metu, Reginald Notorangelo, Joe</p>	<p>@Pabros, Ezra (Student) Perez, Mike @Pielke, Janet @Race, Steven Reed, Terry @Roseli, Gabriel Sifford, Eloise Tuvida, Alicia Villasenor, Stephen</p>
<p>Topic</p>	<p>Discussion</p>	<p>Further Action</p>
<p>Approve Minutes 09-05-07</p>	<p>1st Bastedo 2nd Race</p>	
<p>Other Items</p>		
<p>Standard for Classroom Clickers</p>	<p>TurningPoint and Einstruction</p> <p>Advantages and disadvantages of each system was discussed.</p> <p>Group could not come to consensus on which system to adopt as a standard.</p> <p>Question was asked why are we choosing a standard?</p>	<p>Purchase/Lease/Borrow test systems.</p> <p>Who on Campus is Using Clickers?</p> <p>Anyone interested in testing systems?</p> <p>Funding for purchase of systems to be checked out.</p>
<p>Virtualization</p>	<p>Technical staff expressed a concern with putting too many systems on one piece of hardware.</p> <p>If the goal is to save electricity the group made several suggestions that would save more energy than virtualization of campus servers.</p>	<p>Training of employees. Turn off lights and equipment when not in use.</p> <p>Configure equipment (PCs, Printers, etc.) to turnoff after predetermined amount of time.</p>
<p>OneCard System</p>	<p>Need Policies and Procedures</p>	
<p>Laptop Encryption</p>		
<p>Technology Plan What's Next?</p>	<p>Presented to College Council Discussion Board Program Review</p>	
<p>Blackboard Tech. Meetings Blackboard.ValleyCollege.edu</p>		

Technology Committee Minutes 10-03-07.doc

Accreditation		
Budget (Hrdlicka) Bond		
Professional Dev. (Villasenor/Metu)		
Online Committee (Jackson)		
District Tech Council (Griffin)		
College Council (Hrdlicka)		
New/Old Business		
Next Meeting	Wed, Nov. 7, 2007	HLS231,1-3 p

SBVC Technology Committee	11-07-2007 1:00 p.m. – 2:00 p.m. HLS 231	Minutes
Hrdlicka, Rick (Co-chair) Kinde, Haragewen (Co-chair) Angelo, Dan Bastedo, David Bell, Damon Byrd, Mark Clarke, William Dean, Chuck Dillard, Kristin	Escobedo, Anselmo Griffin, Bruce Heibel, Todd Jackson, Jack Jones, Edward Kuck, Glen Mascarenhas, Laz Metu, Reginald Notorangelo, Joe	Pabros, Ezra (Student) Perez, Mike Pielke, Janet Race, Steven Reed, Terry Roseli, Gabriel Sifford, Eloise Tuvida, Alicia Villasenor, Stephen
Topic	Discussion	Further Action
Approve Minutes 09-05-07	1 st Bastedo 2 nd Race	
Other Items		
Standard for Classroom Clickers	Get Demo Units Heibel to present to Academic Senate.	
Virtualization Configure equipment (PCs, Printers, etc.) to turnoff after predetermined amount of time.	Grants available for poser control software. Piggy back on other green grants	
Technology Plan What's Next?	Discussed strategy #1 Need to develop a survey	
Blackboard Tech. Meetings		
Accreditation	All campus meeting	
Budget (Hrdlicka)	\$39,400	
Professional Dev. (Villasenor/Metu)	Microsoft Project Training Great Teachers seminar	
Online Committee (Jackson)		
District Tech Council (Griffin)	Datatel server upgrade pending – cutover before grade submission Verizon fiber installation progressing. SBVC-Crafton, District, Annex	
College Council (Hrdlicka)		
New/Old Business	Temporary Buildings, Student Health Services building, and the tear down of portion of North Hall	
Next Meeting	Wed, Nov. 7, 2007	HLS231,1-3 p

SBVC Technology Committee	12-05-2007 1:00 p.m. – 2:00 p.m. HLS 231	Minutes
@Hrdlicka, Rick (Co-chair) @Kinde, Haragewen (Co-chair) @Angelo, Dan @Bastedo, David @Bell, Damon Byrd, Mark Clarke, William @Dean, Chuck @Dillard, Kristin	Escobedo, Anselmo Griffin, Bruce @Heibel, Todd @Jackson, Jack Jones, Edward Kuck, Glen Mascarenhas, Laz @Metu, Reginald Nichols, Barbara Notorangelo, Joe	@Pabros, Ezra (Student) Perez, Mike @Pielke, Janet @Race, Steven @Reed, Terry @Roseli, Gabriel Sifford, Eloise Tuvida, Alicia Villasenor, Stephen
Topic	Discussion	Further Action
Approve Minutes 11-07-07	1 st Bastedo 2 nd Race	
Other Items		
Standard for Classroom Clickers	Todd to Present to Academic Senate. Presentations at In-service day Jan 11.	Present to college Council for final decision
Technology Plan What's Next?		
Blackboard Tech. Meetings		
Accreditation	Workshops will be held on Jan. 11 th .	
Budget (Hrdlicka)	39,400. Waiting on meeting with President to discuss where to spend.	
Professional Dev. (Villasenor/Metu)		
Online Committee (Jackson)	150 Spring classes online Universal access point up With the retirement of the VP of instruction there is a concern about lack of leadership for the committee.	

District Tech Council (Griffin)	Datatel server upgrade after finals. Equipment in. Fiber links between SBVC, CH, Annex, and District office up and running IPTV has CNN running over it. Video on Demand in the future.	
College Council (Hrdlicka)		
New/Old Business	Blackboard upgrade last week	
Next Meeting	Wed, Jan, 16, 2008	HLS231,1-3 p

<p align="center">SBVC Technology Committee</p>	<p align="center">02-06-2008 1:00 p.m. – 2:00 p.m. HLS 231</p>	<p align="center">Minutes</p>
<p>@Hrdlicka, Rick (Co-chair) @Kinde, Haragewen (Co-chair) @Angelo, Dan @Bastedo, David Bell, Damon Byrd, Mark Clarke, William @Dillard, Kristin</p>	<p>Escobedo, Anselmo @Heibel, Todd @Jackson, Jack @Jones, Edward Kuck, Glen Mascarenhas, Laz @Metu, Reginald Notorangelo, Joe @Pabros, Ezra (Student)</p>	<p>@Perez, Mike @Pielke, Janet @Race, Steven @Reed, Terry Roseli, Gabriel Sifford, Eloise @Tepner, Mike @Tuvida, Alicia @Villasenor, Stephen</p>
<p>Topic</p>	<p>Discussion</p>	<p>Further Action</p>
<p>Approve Minutes 11-07-07</p>	<p>1st Kinde 2nd Race</p>	
<p>Other Items</p>		
<p>Standard for Classroom Clickers</p>	<p>After much discussion a motion to recommend E-Instruction as the Standard for Classroom Clickers was carried 8to 2 1st Race 2nd Pabros</p>	<p>Hrdlicka to Present recommendation and findings to College Council.</p>
<p>Wireless Priorities</p>	<p>Report for Wireless implementation is complete cost 10k</p> <p>100k budget to be spent between now and August</p> <p>Current WAPs in CC, AD/SS, Art, Science Buildings</p> <p>Decided to work in Phases. Phase 1 Backbone (NAC, Controller) Phase 2 Prioritize buildings/areas for implementation</p> <p>Installation and configuration needs to be included in quotes.</p>	<p>Prioritize Buildings/Areas</p>
<p>Program Review Prioritization</p>	<p>Documents forthcoming for technology prioritization.</p> <p>Need to develop prioritization method</p>	

Accreditation	Draft turned into Troy Sheffield	
Budget (Hrdlicka)	Hrdlicka had meeting with President. Asked for money to replace 80PC's in library. Used computers from Library will go to Faculty and Staff	
Professional Dev. (Villasenor/Metu)	No Report	
Online Committee (Jackson)	No Report	
District Tech Council (Griffin)	No Report	
College Council (Hrdlicka)	No Report	
New/Old Business	<p>Perez- Forming a committee to look at the Web Site format and Design</p> <p>Perez- VCard (One Card System)– Committee forming to Prioritize ID Card, Student Tracking (Black Board, Positive Attendance), Financial processes. How cards will be distributed, and solve issues of dissimilar systems such as the library.</p>	
Next Meeting	Wed, Feb, 20, 2008	HLS231,1-2 p

SBVC Technology Committee	02-20-2008 1:00 p.m. – 2:00 p.m. HLS 231	Minutes
@Hrdlicka, Rick (Co-chair) @Kinde, Haragewen (Co-chair) @Angelo, Dan @Bastedo, David Bell, Damon Byrd, Mark Clarke, William @Dillard, Kristin Escobedo, Anselmo	@Heibel, Todd Jackson, Jack @Jones, Edward Kuck, Glen Mascarenhas, Laz @Metu, Reginald @Miller, Mike Notorangelo, Joe @Pabros, Ezra (Student)	@Perez, Mike @Pielke, Janet @Race, Steven @Reed, Terry @Roseli, Gabriel Sifford, Eloise Tepner, Mike Tuvida, Alicia @Villasenor, Stephen
Topic	Discussion	Further Action
Approve Minutes 11-07-07	1 st Bastedo 2 nd Race	
Other Items		
Standard for Classroom Clickers	e-Instruction was adopted by College Council.	Meeting w/ Bookstore and e-instruction on 2/26/08
Wireless Priorities	Discussed setting priorities for wireless implementation. Motion to set replacement of existing non-compatible WAPs and install WAPs in buildings where some purchases have been made top priority. 1 st Bastedo, 2 nd Heibel passed 8-0	Villasenor to hire contractor to install and configure equipment.
Program Review Prioritization	Discussed lack of budget to meet program review requests. Reviewed Requests. Motion was made to make LCD Projector bulb replacements a top priority. 1 st Kinde, 2 nd Angelo passed 9-0	Race to provide more info on what needs replaced.
Accreditation		
Budget (Hrdlicka)	Hrdlicka receive budget from President Daniels to purchase 80 computers for Library	
Professional Dev. (Villasenor/Metu)	No report	
Online Committee (Jackson)	Meets on Friday February 29, 2008	
District Tech Council (Griffin)	No meeting this month. Working on approving District Technology plan.	
College Council (Hrdlicka)		
New/Old Business	V-Card Student ID System. Committee forming to bring the V-Card (Previously One-Card) system online and functional.	
Next Meeting	Wed, Mar 5, 2008	HLS231, 1-2 p

SBVC Technology Committee	03-05-2008 1:00 p.m. – 2:00 p.m. HLS 231	Minutes
@Hrdlicka, Rick (Co-chair) @Kinde, Haragewen (Co-chair) Angelo, Dan @Bastedo, David Bell, Damon Byrd, Mark Clarke, William @Dillard, Kristin Escobedo, Anselmo	@Heibel, Todd @Jackson, Jack @Jones, Edward Kuck, Glen Mascarenhas, Laz Miller, Mike (DCS) @Metu, Reginald Notorangelo, Joe @Pabros, Ezra (Student)	@Perez, Mike @Pielke, Janet @Race, Steven Reed, Terry (DCS) Roseli, Gabriel Sifford, Eloise Tepner, Mike (DCS) Tuvida, Alicia @Villasenor, Stephen
Topic	Discussion	Further Action
Approve Minutes 11-07-07	1 st Perez 2 nd Race	
<u>Other Items</u>		
Standard for Classroom Clickers	Committee reviewed the letter that Hrdlicka prepared to send to campus and approved the letter w/ changes	
Wireless Priorities	Committee approved 3 rd and 4 th priorities for the wireless conversion and implementation project.	
Program Review Prioritization	No Report	
Accreditation	Draft of Technology portion sent to Technology Committee for review and comments	
Budget (Hrdlicka)	Quotes are in for the 80 computers for the library. Systems should be purchased in very near future.	
Professional Dev. (Villasenor/Metu)	Job announcement for Coordinator of ProDev in the works plan to announce job after changes are approved TechEd 2008 conference attendance paid for by the District for anyone that wants to attend.	

<p>Online Committee (Jackson)</p>	<p>Met Last week. Discussed changes in the Website and online class tracking system.</p> <p>Changes in Title V language for Distributed Ed. Need to update course outlines for any class that may use distance learning techniques.</p> <p>Every Category for graduation will have either an online or hybrid course by Fall2008.</p>	
<p>District Tech Council (Griffin)</p>	<p>No report</p>	
<p>College Council (Hrdlicka)</p>	<p>No report</p>	
<p>New/Old Business</p>	<p>V-Card Committee moving forward has developed 3 phases. Issue Cards, Develop Student Tracking Systems, and Implement fiscal system.</p> <p>Facilities and Safety Installing security towers in parking lots Purchasing paging system that will work over the Cisco phones Install phones in classroom Track locations of emergency personnel. E-911 system implementation that will allow 911 operators to locate where calls come from on campus. Possibility for emergency call or panic buttons</p>	
<p>Next Meeting</p>	<p>Wed, Mar 19, 2008</p>	<p>HLS231,1-2 p</p>

SBVC Technology Committee	03-19-2008 1:00 p.m. – 2:00 p.m. HLS 231	Minutes
@Hrdlicka, Rick (Co-chair) @Kinde, Haragewen (Co-chair) @Angelo, Dan @Bastedo, David Bell, Damon Byrd, Mark Clarke, William Dillard, Kristin Escobedo, Anselmo	@Heibel, Todd @Jackson, Jack @Jones, Edward Kuck, Glen Mascarenhas, Laz @Miller, Mike (DCS) @Metu, Reginald Notorangelo, Joe Pabros, Ezra (Student)	@Perez, Mike @Pielke, Janet @Race, Steven Reed, Terry (DCS) Roseli, Gabriel Sifford, Eloise Tepner, Mike (DCS) @Tuvida, Alicia Villasenor, Stephen
Topic	Discussion	Further Action
Approve Minutes 03-05-08	1 st Bastedo 2 nd Race	
Other Items		
Standard for Classroom Clickers	Sent email to Campus announcing standardization Working on getting Agreement signed that states the campus has standardized on elnstruction	
Wireless Implementation		
Program Review Prioritization		
Accreditation	Move ACAD Open Lab Computers to Campus Rotation 1 st Bastedo 2 nd Metu Replacement of Biology Laptops and Audio Projection Equipment for Library Viewing Room # 2 Rank 1 st Bastedo 2 nd Jackson Replacement of Biology Laptops	
Budget (Hrdlicka)		
Professional Dev. (Villasenor/Metu)		
Online Committee (Jackson)		
District Tech Council (Griffin)		

College Council (Hrdlicka)		
New/Old Business	<p>Student Logins can be used to track computer usage. This would allow for more data when considering computer replacement</p> <p>Discussed the possible use of terminals to replace PCs.</p>	Evaluate where Terminals can be used.
Next Meeting	Wed, Mar 19, 2008	HLS231,1-2 p

SBVC Technology Committee	05-07-2008 1:00 p.m. – 2:00 p.m. HLS 231	Minutes
@Hrdlicka, Rick (Co-chair) @Kinde, Haragewen (Co-chair) @Angelo, Dan @Bastedo, David @Bell, Damon Byrd, Mark Clarke, William @Dillard, Kristin Escobedo, Anselmo	Heibel, Todd @Jackson, Jack Jones, Edward Kuck, Glen Mascarenhas, Laz Miller, Mike (DCS) Metu, Reginald Notorangelo, Joe @Pabros, Ezra (Student)	@Perez, Mike Pielke, Janet @Race, Steven @Roseli, Gabriel Sifford, Eloise Tepner, Mike (DCS) Tuvida, Alicia @Villasenor, Stephen
Topic	Discussion	Further Action
Approve Minutes 03-19-08	1 st Kinde 2 nd Race	
Other Items		
Standard for Classroom Clickers	Training Scheduled for May 9, 2008	
Wireless Implementation	Phase one in process. PR Written will process through CMAS. Construction to happen in June and July	
Program Review Prioritization	Items Purchased include LCD Bulbs, Bio Laptops, Reading PCs, ACAD PCs, B207 PCs, PS260 PCs, Library Viewing room Technology Install, PA System for Cafeteria.	
Accreditation	Draft almost complete. Kinde, Heibel, and M. Johnson have been instrumental in helping Hrdlicka finish the draft.	
Year End Report	President has requested a year end report. The Committee discussed that the items accomplished this year were: Clickers Wireless Program Review Prioritized needs Approved Technology Plan Failed attempt to conduct meeting via blackboard VCARD Technology Master Planning for new buildings	

Budget (Hrdlicka)	Funds this year came primarily from TTIP, Instructional Block Grants and Basic Skill Block grants	Copy of budget to be sent to Committee
Professional Dev. (Villasenor/Metu)	Retreat on Friday May 9th	
Online Committee (Jackson)	No Report	
District Tech Council (?????)	Discussed Ideas to Replace Polycom.	
College Council (Hrdlicka)	No Report	
New/Old Business	<p>Perez Conference Phone(s) that could be delivered by AV</p> <p>DCS Is ordering Emergency phones for classrooms, E911, Paging System.</p> <p>Marquis is 50% funded</p> <p>Committee needs to meet with New Sungard CIO.</p> <p>Planet to present their finding on May 15, 2008 in C129</p>	
Next Meeting	Wed, Sept 03, 2008	HLS231,1-2 p