

Technology Committee

SBVC Technology Committee	09-07-2005 1:00 p.m. – 2:00 p.m. C-137	Minutes
@Hrdlicka, Rick (chair) Mestas, Marie (co-chair) @Bastedo, David; @Brennecke, Janet; @Byrd, Mark; Clarke, William; @Escobedo, Anselmo; @Heibel, Todd;	@Hill, June; @Jackson, Jack; Kuck, Dr. Glen; Lysak, Mike; Mascarenhas, Laz; @Metu, Reginald; @Perez, Michael; Powell, Roger;	@Race, Steven; @Ragan, Kay; @Recinos, Jose; @Roseli, Gabriel; @Van Voorhis, Gary; Weiss, Kathryn;
Topic	Discussion	Further Action
Approve past minutes	1st –Jackson 2 nd –Bastedo	
Elect Chairs	Nomination for Hrdlicka by Jackson 2 nd Bastedo No Other Nominations Unanimous Hrdlicka elected Mestas remains co-chair for administrative support	
Create Subcommittees	Postponed until Next Meeting	Return September 21, 2005
<u>Subcommittees</u>		
Academic Computing (Jackson)	No report	
Administrative Computing (Hrdlicka)	No Report	
<u>Other Items</u>		
Charge of Committee	Read by Hrdlicka Perez Suggested modifications to charge. Hrdlicka to bring back draft.	Review suggested changes Once approved take to College Council
Accreditation Midterm Report	Hrdlicka distributed report to committee. Instructions were given to review report and make suggested changes to Troy Sheffield	No further action required in committee
Technology Plan	Members were given a copy of the Plan. Members were asked to review the plan. Committee will spend much time this year updating plan.	Ongoing modifications to be made.

Technology Committee

<p>District Tech Committee (Kuck)</p>	<ul style="list-style-type: none"> • Kuck absent Van Voorhis reported. • Blackboard up and running • DCS has capabilities to stream video, Filming request to go to KVCR. • The inventory of computers has not taken place. DCS will be purchasing some type of asset management software. • The first district-wide purchase of software has been made (Adobe Acrobat full version) Deployment plans are being made. Other software packages will be purchased as district-wide needs are identified. 	<p>Reports will be made when available.</p>
<p>College Council (Hrdlicka)</p>	<ul style="list-style-type: none"> • College Council divided into subcommittees. Planning, Research, and Mission/Goals • This years focus will be a complete Strategic Master Plan. 	
<p>New/Old Business</p>	<ul style="list-style-type: none"> • Elect Professional Dev. Representative. Mark Byrd • Jack Jackson presented findings from a survey of online students. • Mark Byrd brought up the need to process student lab computer rotation ASAP. Regan assured us that a technology budget will be provided. 	<ul style="list-style-type: none"> • Mark to report back as needed • Jack will provide a link to data. • Hrdlicka will work with Ragan and network specialists to develop a budget and process computer rotation

Technology Committee

<p>New/Old Business (continued)</p>	<ul style="list-style-type: none"> • The need for more open lab space was discussed. The ACAD lab has 42 used computers that are not part of the rotation that they want to add to the rotation to provide open lab space to students. Also support personnel would need to be hired to manage facility. The need to identify underutilized lab and employee resources was discussed. • Library's need for a PA system was discussed. It was felt that the campus as a whole could use such a system. Crafton already has such a system. DCS to obtain pricing for Berbee Software. • Administrative services will be purchasing and installing IP cameras and Code blue phones in parking lots. • Wireless Access points are of great interest to the campus. Plans are in the works to implement this in the New Campus Center and Library. District Technology Wireless Access subcommittee has not made significant progress at developing standards. Consensus was that only basic Internet access was needed. • Administrative services is planning to move forward with implementation of a keyless entry system in the New Campus Center and other new buildings as they come online. Standards need to be set as part of the Technology Plan. 	<ul style="list-style-type: none"> • Resources need to be surveyed. Plans for future buildings should include addressing the issue of student access to open lab facilities. • Committee to explore possibilities of use for PA System. • Committee to be updated on progress. • More discussions to be held next meeting. And District Technology Level. • To be discussed at a future date.
<p>Next Meeting</p>	<p>Wed, Sept 21, 05</p>	<p>C-137, 1:00-2:00p</p>

Technology Committee

SBVC Technology Committee		09-21-2005 1:00 p.m. – 2:00 p.m. C-137	Minutes
Topic	Discussion	Further Action	
@Hrdlicka, Rick (chair) To Be Assigned (co-chair) @Bastedo, David; @Brennecke, Janet; @Byrd, Mark; Clarke, William; @Escobedo, Anselmo; @Heibel, Todd;	@Hill, June; @Jackson, Jack; Kuck, Dr. Glen; Lysak, Mike; @Mascarenhas, Laz; @Metu, Reginald; Perez, Michael; @Powell, Roger;	@Race, Steven; @Ragan, Kay; @Recinos, Jose; @Reed, Terry @Roseli, Gabriel; @Van Voorhis, Gary; @Weiss, Kathryn	
Approve past minutes	1st –Bastedo 2 nd -Heibel		
Create Subcommittees	Volunteers were asked for Those that did not volunteer will be assigned		
<u>Subcommittees</u>			
Academic Computing	Jackson, Jack (Chair) Bastedo, David Brennecke, Janet Byrd, Mark Escobedo, Anselmo Heibel, Todd Hill, June Mascarenhas, Laz Race, Steven Ragan, Kay Recinos, Jose Weiss, Kathryn	Discuss Parameters for Blackboard. When is it available for Students and Instructors?	
Administrative Computing	Hrdlicka, Rick (chair) Clarke, William Kuck, Dr. Glen Lysak, Mike; Metu, Reginald Perez, Michael Powell, Roger Reed, Terry Roseli, Gabriel Van Voorhis, Gary Weiss, Kathryn		

Technology Committee

Other Items		
Charge of Committee Review draft of changes	Hrdlicka brought in proposed changes. Statement on Accessibility to be added. Concerns about the standards for Infrastructure were discussed. Perez not present to address issue.	
Technology Plan	Postponed	
PA System	DCS is pricing solutions. Possible that it will be included in Cisco upgrade.	
Wireless Access	Cisco Engineers are creating proposal for new Campus Center. Generic Access was suggested. In some locations students need access to lab resources(Printers, Applications, Etc) KVCR has License to broadcast WiFi connection. This type of system could provide wireless access to a 35mile radius.	Larry Cicalone will be asked to come and speak at future meeting.
Lab Access for Students	Postponed	
Keyless Entry System	Postponed	
District Tech Committee (Kuck)	SMS	
College Council (Hrdlicka)	None	
New/Old Business	None	
Next Meeting	Wed, Oct. 5, 05	C-137, 1:00-2:00p

Technology Committee

SBVC Technology Committee		10-05-2005 1:00 p.m. – 2:00 p.m. C-137	Minutes
@Hrdlicka, Rick (chair) @Price, Marji (co-chair) @Bastedo, David; @Brennecke, Janet; @Byrd, Mark; Clarke, William; @Escobedo, Anselmo; @Heibel, Todd;	@Hill, June; @Jackson, Jack; Kuck, Dr. Glen; Lysak, Mike; Mascarenhas, Laz; @Metu, Reginald; @Perez, Michael; @Powell, Roger;	@Race, Steven; @Ragan, Kay; @Reed, Terri @Recinos, Jose; @Roseli, Gabriel; Van Voorhis, Gary; @Weiss, Kathryn;	
Topic	Discussion	Further Action	
Approve past minutes	1 st –Bastedo 2 nd –Powell		
<u>Subcommittees</u>	Will Meet October 16 th		
Academic Computing	See 9/16 minutes for membership		
Administrative Computing	See 9/16 minutes for membership Meets October 16 th in C137		
<u>Other Items</u>			
Charge of Committee Review draft of changes	Changes were discussed and approved to be forwarded to College Council 1 st Powell 2 nd Escobedo		
Technology Plan Spreadsheet with goals for review and evaluation	Hrdlicka provided a spreadsheet for evaluation of goals and strategies. Subcommittees will review goals and determine progress and responsibility. While subcommittees are reviewing they will try to identify new needs and goals to be added to the plan.	Subcommittees to bring back report to Committee	
Approved Equipment List	Great debate on this topic. An equipment list would allow the committee to review and test possible technology before it is used on the campus. Some of the Issues that were discussed follow: Stewardship, Cost savings, Growth control, Rotation Management, Standardization, Needs to be open for review, All users are not equal, and Several systems can be selected to cover various users. Decision was made to make a list.	Technical Group will start discussion to create a standardized equipment list. List will be brought back to the committee. List will be distributed to campus for input before finalization.	

Technology Committee

Wireless Access	No proposal for Campus Center yet. Library is bringing online a wireless system. Concern that KVCR can not be up and running fast enough for campus. Concern that Internet Backbone may not support increased bandwidth for KVCR's wireless system.	Larry Ciecalone will attend November 16 th meeting
Lab Access for Students	Postponed	
Keyless Entry System	Postponed	
District Tech Committee (Kuck)	Valley and Crafton received Title V. Grants for Technology	
College Council (Hrdlicka)	Strategic Master plan continues. All campus plans are being broken down and recompiled into the SMP.	
New/Old Business	<p>Accessibility Web Publishing Wizard for Powerpoint Motion to approve and recommend district purchase was carried.</p> <p>Price Presented the need for technology committee to be involved in the design of new buildings. President Whitaker is suggesting that divisions that are moving into new buildings look at what is needed technologically in new buildings. Also maybe the current occupants of buildings that are being torn down is not the best choice as occupants of new buildings. It will be easier to install new technology by design than trying to adapt old buildings to support new technology. This has been taken into consideration in the committee's newly drafted charge.</p>	<p>Recommendation will be sent to District Technology Committee.</p> <p>The committee will work to identify technology standards fro new buildings.</p> <p>Building committees will invite technology committee members for consultation purposes.</p> <p>Also recommended that new building committees invite people that have already participated in building projects to help avoid pitfalls.</p>
Next Meeting	Wed, Nov. 2, 05	C-137, 1:00-2:00p

Technology Committee

SBVC Technology Committee		10-16-2005 1:00 p.m. – 2:00 p.m. C-137	Minutes
@Hrdlicka, Rick (chair) @Price, Marji (co-chair) @Bastedo, David; @Brennecke, Janet; @Byrd, Mark; Clarke, William; @Escobedo, Anselmo; @Heibel, Todd;	@Hill, June; @Jackson, Jack; Kuck, Dr. Glen; Lysak, Mike; Mascarenhas, Laz; @Metu, Reginald; @Perez, Michael; @Powell, Roger;	@Race, Steven; @Ragan, Kay; @Reed, Terri @Recinos, Jose; @Roseli, Gabriel; Van Voorhis, Gary; @Weiss, Kathryn;	
Topic	Discussion	Further Action	
Approve past minutes	1st Kay Ragan 2nd Anselmo Escobedo		
<u>Subcommittees</u>	Will Meet October 16 th		
Academic Computing	See 9/16 minutes for membership		
Administrative Computing	See 9/16 minutes for membership Meets October 16 th in C137		
<u>Other Items</u>			
Charge of Committee Review draft of changes	Was still in process of being approved by board.		
Approved Equipment List	Floor boxes, Off centered podiums, Projectors , Smart class room standards, Vibe Speakers		
Wireless Access	Larry Ciecalone will speak regarding concern that the internet backbone may not support increased bandwidth for KVCR's wireless system.		
Keyless Entry System	Postponed		
Lab Access for Students	Postponed		
District Tech Committee (Kuck)	Valley and Crafton received Title V. Grants for Technology		
College Council (Hrdlicka)	Strategic Master plan continues. All campus plans are being broken down and recompiled into the SMP.		

Technology Committee

<p>New/Old Business</p>	<p>The topic of false floors was discussed. Although they are very expensive, numbers would have to be crunched to see the long term savings. If the computer labs need to be rearranged or have equipment added or subtracted, tearing out cement is costly and the cement itself is costly. In the long term, it may be more cost effective to put false floors in the computer labs. This is still being examined and it is an extensive job to project what will be needed in the future. Also most of the technology needed will have changed in 5 to 10 years. Subcommittees were made to work on the unique characteristics of each department.</p> <p>Web advisor will be phased out in approximately one year.</p> <p>Shell created in Blackboard online to download rosters.</p>	
<p>Next Meeting</p>	<p>Wed, Nov. 2, 05</p>	<p>C-137, 1:00-2:00p</p>

Technology Committee

SBVC Technology Committee		11-02-2005 1:00 p.m. – 2:00 p.m. C-137	Minutes
@Hrdlicka, Rick (chair) @Price, Marji (co-chair) @Bastedo, David; @Brennecke, Janet; Byrd, Mark; Clarke, William; @Escobedo, Anselmo; @Heibel, Todd;	@Hill, June; @Jackson, Jack; Kuck, Dr. Glen; Lysak, Mike; Mascarenhas, Laz; @Metu, Reginald; @Perez, Michael; @Powell, Roger;	@Race, Steven; @Ragan, Kay; @Reed, Terri Recinos, Jose; @Roseli, Gabriel; @Van Voorhis, Gary; @Weiss, Kathryn; @Benner, Cheryl	
Topic	Discussion	Further Action	
Approve past minutes	1st – Ragan 2 nd – Escobedo		
<u>Subcommittees</u>			
Academic Computing	See 9/16 minutes for membership		
Administrative Computing	See 9/16 minutes for membership		
<u>Other Items</u>			
Building standards for Technology	It was decided that the new buildings should be made as versatile as possible so that they would have more flexibility, all would be able to use them. The topic of false floors was discussed. Although they are very expensive, number would have to be crunched to see the long term savings, if the computer labs had to be rearranged or have equipment added or subtracted. Tearing out cement is costly in and of itself. In the long term, it may be more cost effective to put false floors in the computer labs.	Continue Discussion and Research DCS to consult Larry Lichte (District Networking) Consultant for Technology building standards.	

Technology Committee

Computer Use Policy	Will be checked to determine what recourse the District has with staff and students. Legally the District can set controls for staff as long as they are advised of the rules. Students are another subject because of "right of free speech". The District will need to check thoroughly the legalities of computer usage for students. Also it has been put in place that all students will have a email address. Child Innocence Protection Act CIPA	Sent to District Technology
Technology Plan	Still is a need to review progress and suggest additions	Ongoing
Approved Equipment List	This is still being examined and it is an extensive job to project what will be needed in the future. Also most of the technology needed will have changed in 5 to 10 years. Subcommittees were made to work on the unique characteristics of each department.	Network specialist and AV to Meet.
Wireless Access	Larry Cicalone will speak regarding concern that the internet backbone may not support increased bandwidth for KVCR's wireless system.	
District Tech Committee (Kuck)	Kuck absent. Van Voorhis reported on Title V. Grant. Removal of SS Numbers from Datatel screens and reports.	
College Council (Hrdlicka)	Postponed	
New/Old Business	Postponed	.
Next Meeting	Wed, Nov. 16, 05	C-137, 1:00-2:00p

Technology Committee

SBVC Technology Committee	11-16-2005 1:00 p.m. – 2:00 p.m. C-137	Agenda
@Hrdlicka, Rick (chair) @Price, Marji (co-chair) @Bastedo, David; @Brennecke, Janet; @Byrd, Mark; Clarke, William; @Dean, Chuck @Escobedo, Anselmo; @Heibel, Todd;	Hill, June; @Jackson, Jack; Kuck, Dr. Glen; Lysak, Mike; Mascarenhas, Laz; @Metu, Reginald; @Perez, Michael; Powell, Roger;	@Race, Steven; @Ragan, Kay; Reed, Terri Recinos, Jose; Roseli, Gabriel; @Van Voorhis, Gary; @Weiss, Kathryn; @Benner, Cheryl
Topic	Discussion	Further Action
Approve past minutes	1st – Ragan 2 nd – Escobedo	
<u>Subcommittees</u>		
Academic Computing	Postponed	
Administrative Computing	Postponed	
<u>Other Items</u>		
Wireless Access (Larry Ciecalone)	Larry Ciecalone was guest speaker 11-16-05; See Notes Below	Future use will be decided by KVCR. Committee can research and suggest ideas.
Building standards for Technology	Postponed	
Technology Plan	Postponed	
Approved Equipment List	Postponed	
District Tech Committee (Kuck)	Postponed	
College Council (Hrdlicka)	Postponed	
New/Old Business	Postponed	
Next Meeting	Wed, Dec. 7, 05	C-137, 1:00-2:00p

Technology Committee

Larry Cicalone was guest speaker 11-16-05; he talked about KVCR and the role it will play in the future technology on the SBVC campus. The issue of the network's backbone were addressed and will it support increased bandwidth for KVCR's wireless systems. Develop program for Faculty—Education, digital TV and Radio. Instructional Television and Fixed Service Educational Broadcast microwave data is data no matter what form it is in. Digital video once out it is going is as good as on origination.

KVCR has two channels 24 & 26 we have to paid, even if no one watches our channel or we lose our license from FCC. By April 9, 2006 channel 24 will be given back and all other channels will be rearranged.

Bandwidth can be rented out to a company such as Verizon for \$30,000.00 to \$50,000.00 a month, Verizon then can sell to as many customers as they wish and KVCR would get a kick back of 50-cents per customer. Also by renting KVCR does not have the headache of a help desk or maintenance problems involved with the customers.

Larry also talked about a new Innovation Center at KVCR

Enhancement to service – mobile instead of fixed – wireless no limit as to how many connections. Routers have limitation on how many connections.

Point to Multi point campus has DS3 capabilities, which is not big enough. We need to replace with OC12 bandwidth. Video is a bandwidth hog.

Not cost effective to have microwave dish on Box Springs Mountain and campus. Decisions will be made on what is best for SBVD and Crafton.

Cellular service is protected within a 35 mile radius. No one can step on our signal unless we allow it.

Possibilities in the future streaming video and sound on cell phones. Students with wireless cards in their laptops can connect to any of our services. The use of Ipods was mentioned

Mike Perez updated on the campus police media terminals in all areas of the campus and can be viewed from a stationary set up. This surveillance also includes the cafeteria.

TV and Radio 10, 15, 20 years no TV all internet wireless broadband

Guard band is useable service doesn't matter where we are in the piece of the pie unless we want to play elsewhere.

Chunk of bandwidth for campus and use it for multiple purposes. Maybe free for staff and access to all students – how to get connections for students who can't afford ISP.

Technology Committee

SBVC Technology Committee		12-07-2005 1:00 p.m. – 2:00 p.m. C-137		Minutes
Hrdlicka, Rick (chair) Price, Marji (co-chair) Bastedo, David; Brennecke, Janet; Byrd, Mark; Clarke, William; Dean, Chuck Escobedo, Anselmo; Heibel, Todd;	Hill, June; Jackson, Jack; Kuck, Dr. Glen; Lysak, Mike; Mascarenhas, Laz; Metu, Reginald; Perez, Michael; Powell, Roger;	Race, Steven; Ragan, Kay; Reed, Terri Recinos, Jose; Roseli, Gabriel; Van Voorhis, Gary; Weiss, Kathryn; Benner, Cheryl		
Topic		Discussion		Further Action
Approve past minutes		1st –Bastedo 2 nd – Jackson		
<u>Subcommittees</u>				
Academic Computing		Concern w/ how the Technology Committee links w/ Program Review.		
Administrative Computing		Did not Meet		
Approved Equipment List		Sub Committee met discussed how to address this. Concern on how to enforce standards. Decided to make recommendations.		Hrdlicka is going to contact Gateway and Dell about setting up website to quote approved equipment. AV to create list of suggested equipment.
<u>Other Items</u>				
Wireless Access		KVCR's WiFi will not be ready for 2-3 years. Committee feels it is important that we create standards for WAP so that those that want to deploy wireless can move forward. That way when a campus wide Wireless system is deployed the systems we add now can be integrated easily		Suggest areas with wireless access be labeled. Terry Reed will create a suggested standard for the committee to review.
Building standards for wiring		Wiring infrastructure standard used on new buildings was sent out with minutes.		Members to review building standards for next meeting. Gary Van Voorhis has offered to put together information on standards that other schools and organizations use, and will share those with our committee.

Technology Committee

<p>Technology Plan</p>	<p>Hrdlicka presented technology goal list as updated by DCS and him. Asking committee to review the list and provide further updates. List was sent out with the meeting agenda.</p> <p>It was suggested that instead of 5, 10, 15 year goals that minimum standards be set to be reached.</p>	<p>By Friday Dec. 16, 2005 committee members will review tech plan and suggest top 6-10 goals that need to be addressed, and Identify Responsible departments and/or program managers to support the plan and to track goal progress.</p> <p>Also members will suggest 5,10, &15 year goals.</p>
<p>Committees to set standards for new buildings</p>	<p>Agreed that standards need to be set for technology in new buildings. Concerned with how to enforce such standards. The fact that Architects and Engineers did not listen to our needs and incorporate them into new buildings.</p>	<p>Marji to approach management and Laurens Thurman to see if someone at campus can be added to Change Order Sign off list and how we make sure our minimum standards get implemented.</p> <p>Hrdlicka to recruit subcommittee members.</p>
<p>District Tech Committee (Kuck)</p>	<p>Student email for all students will be activated on January 29, 2006. CIT inquired about getting demo accounts for all Computer Literacy Instructors so that they can train students on the use of campus email</p>	
<p>College Council (Hrdlicka)</p>	<p>College council focused on creating a Strategic Master plan</p>	
<p>New/Old Business</p>	<p>Ran out of time</p>	<p>.</p>
<p>Next Meeting</p>	<p>Wed, Jan. 18, 05</p>	<p>C-137, 1:00-2:00p</p>

Technology Committee

SBVC Technology Committee		01-17-2006 1:00 p.m. – 2:00 p.m. C-137	Minutes
@Hrdlicka, Rick (chair) @Price, Marji (co-chair) @Bastedo, David; @Brennecke, Janet; Byrd, Mark; Clarke, William; Dean, Chuck Escobedo, Anselmo	@Heibel, Todd; @Hill, June; @Jackson, Jack; Kuck, Dr. Glen; Lysak, Mike; Mascarenhas, Laz; Metu, Reginald; @Perez, Michael	@Powell, Roger @Race, Steven @Reed, Terry Recinos, Jose; Roseli, Gabriel; @Stevens, Linda @Van Voorhis, Gary; Weiss, Kathryn	
Topic	Discussion	Further Action	
Approve past minutes	1st –Bastedo 2 nd –Jackson		
<u>Subcommittees</u>			
Academic Computing	No Report		
Administrative Computing	No Report		
Approved Equipment List (Hrdlicka – Gateway) (AV)	Hrdlicka Meeting w/ Gateway Gateway will create a web site w/ Pricing for approved equipment list Discussed concern of LCD Bulb Life and lack of budget for bulbs	AV- Race to draft list for AV Equipment Race to develop recommendations for use of LCD projectors for faculty	
<u>Other Items</u>			
Wireless Access (Reed suggested standard)	DCS to Implement a test system at District office. System will use a centralized management server with dumb WAP terminals.		
Building standards for wiring (Van Voorhis standards that other schools and org. use)	Committee received copy of wiring standards developed by Larry Lichty for new buildings. Hrdlicka Motion to vote for approval at next meeting. 2 nd by Bastedo.	Committee to review plans for suggested changes or concerns prior to next meeting. Vote next Meeting	

Technology Committee

<p>Technology Plan Review submitted goals to come up with focus for semester</p>	<p>Members that did not submit their preferred goals were asked to vote on their 6-7 preferred strategies. Vote identified 8-10 items that committee needs to concentrate on.</p> <p>The committee does not want groups to shift focus from items that have picked up it's own momentum</p>	<p>Price will reduce list to popular vote. For further action.</p>
<p>Committee New building Std (Marji – Change Order) (Hrdlicka – members)</p>	<p>Postponed</p>	
<p>District Tech Committee (Kuck)</p>	<p>DTC will meet Tuesday, February 7, 2003</p> <p>Will review job Description of Dean of Institutional Technology Services</p> <p>Will Review District provided Software List</p>	
<p>College Council (Hrdlicka)</p>	<p>Postponed</p>	
<p>New/Old Business (Hrdlicka –Software list)</p>	<p>DTC will develop District Software list</p> <p>Discussed New Dean of Institutional Support. Committee concerned with overlapping job duties with DE and DCS. Perez suggested changing Master's degree requirement to completion within 1 year of job exceptance</p>	<p>Need to create list of software used for instructional and administrative purposes</p> <p>Committee to review job description and suggest further changes.</p>
<p>Next Meeting</p>	<p>Wed, Feb. 1, 06</p>	<p>C-137, 1:00-2:00p</p>

Technology Committee

SBVC Technology Committee		02-01-2006 1:00 p.m. – 2:00 p.m. C-137	Minutes
@Hrdlicka, Rick (Co-chair) @Price, Marji (Co-chair) @Bastedo, David; @Brennecke, Janet; @Byrd, Mark; Clarke, William; @Dean, Chuck @Escobedo, Anselmo	Heibel, Todd; @Hill, June; @Jackson, Jack; Kuck, Dr. Glen; Lysak, Mike; Mascarenhas, Laz; @Metu, Reginald; Perez, Michael	@Powell, Roger @Race, Steven @Reed, Terry Recinos, Jose; @Roseli, Gabriel; Stevens, Linda @Van Voorhis, Gary; @Weiss, Kathryn	
Topic	Discussion	Further Action	
Approve past minutes	1st –Bastedo 2 nd –Jackson		
<u>Subcommittees</u>			
Academic Computing	No report		
Administrative Computing	No report		
Approved Equipment List (Hrdlicka – Gateway) (Race)	<p>Hrdlicka presented a draft list for Gateway computers. Gateway is in the process of creating a web-site for generating quotes specifically for Valley College. Once list has been approved by committee systems will be placed on the web-site.</p> <p>Discussion included the issue of getting locked into a choice of systems that will not meet everyone’s needs. Web site will present a minimum standard that will meet the needs of most users. Options will be available to upgrade or downgrade the system. If there is a need that is outside the list it will be evaluated on a case by case basis. A note will be placed on the site on whom to contact in if there is a need for systems outside the specifications.</p>	<p>Review List Contact Dell and Apple AV to develop list</p>	

Technology Committee

Other Items		
Wireless Access (Reed suggested standard)	Equipment for District has arrived will be installed and evaluated.	
Building standards for wiring	Postponed Vote to approve standard for New wiring Document contained many references to specific buildings.	Gary Van Voorhis to Modify Document
Technology Plan	Price Presented top technology goals from last meetings vote. Committee worked to identify whether they were administrative or academic. The Administrative and Academic Computing committees will divide up goals and develop tasks forces to further the committee goals.	List will be mailed to Members. Resume classification of goals. Send goals to Sub- committees. Sub committees to develop task forces. Task forces to attend meetings of other committees, meet with administrators to move goals forward.
Campus Software List	Hrdlicka Reaffirmed request to identify software that both campuses use for district software list.	
Committee New building Std (Marji – Change Order) (Hrdlicka – members)	Still Need members for this sub committee Price email L. Thurman with request that Change orders are signed off on by someone with first- hand knowledge on the campus. Thurman wrote that most C.O. would not impact instructional programs. Replacement for Thurman to start soon.	Any Volunteers for building standards? Will pursue this matter with new Vice Chancellor.
Instructional Technology Dean/Director	Title V will not allow position to be titled Dean. Job Description to be resubmitted to Board as Director or Executive Director	Committee to review job description before sending to the board.
District Tech Committee (Kuck)	No Report Meets 2/7/06	
College Council (Hrdlicka)	College Council will shift it's by- monthly focus to working with the architects on the College Master Plan	
New/Old Business (Hrdlicka –Software list)		
Next Meeting	Wed, Feb. 15, 06	C-137, 1:00-2:00p

SBVC Technology Committee		02-15-2006 1:00 p.m. – 2:00 p.m. C-137		Minutes
@Hrdlicka, Rick (Co-chair) Price, Marji (Co-chair) @Bastedo, David; @Brennecke, Janet; Byrd, Mark; Clarke, William; Dean, Chuck @Escobedo, Anselmo		@Heibel, Todd; Hill, June; @Jackson, Jack; Kuck, Dr. Glen; Lysak, Mike; Mascarenhas, Laz; Metu, Reginald; @Perez, Michael		Powell, Roger @Race, Steven @Reed, Terry Recinos, Jose; Roseli, Gabriel; @Stevens, Linda @Van Voorhis, Gary; @Weiss, Kathryn
Topic	Discussion		Further Action	
Approve past minutes	1st –Bastedo 2 nd –Escobedo			
<u>Subcommittees</u>				
Academic Computing	No report			
Administrative Computing	No report			
Approved Equipment List (Hrdlicka – Gateway) (Race)	Apple/Dell/Gateway will provide websites with approved equipment for easy quotes. Race provided draft of minimum Specifications for AV Equipment		Equipment will need to be specified for web sites. Committee to review AV Specs	
<u>Other Items</u>				
Wireless Access (Reed)	Cisco Wireless mgmt sys functioning at District offices. Systems for Campus Center and Art have been specified. Need to order equipment.			
Building standards for wiring (Van Voorhis)	Van Voorhis is working to cleanup document for Committees review			
Technology Plan (Price)	Committee Finished identifying subcommittees for goals that it wants to concentrate on this year.		Subcommittees to meet prior to next technology meeting	
Committee New building Std (Marji – Change Order) (Hrdlicka – members)	Steinberg to meet with Technology committee in the near future. Hrdlicka suggested that we use the Architects as a resource to develop these standards. Committee concurred		Meet with Architects to develop standards for technology in all buildings as part of the strategic master plan.	

Institutional Technology Dean/Director	Hrdlicka reported that President Whitaker is currently working on job description for the Director of Institutional Technology. Technology committee will have a chance to review the job description prior to being sent to the board.	
Program Review (Powell)	Postponed	
Hrdlicka –Present MA Project	Hrdlicka presented MA Project to the committee. Committee seemed willing to use and recommend use of this technology for training and technical support.	
District Tech Committee (Kuck)	Developing district software list.	
College Council (Hrdlicka)	College Council meeting with Architects as part of the Strategic Master plan process. CC and Art will move in May-June	
New/Old Business	Kay Weiss reported that Flex forms have been put online. We have a week long training coming up with Skillpath in Spreadsheets and Databases. Perez brought forth the issue that because we have middle college on campus Charter Cable will be bringing CATV signal on campus. Discussed possibilities of some sort of technology to stream signal to needed locations on campus. RTVF will be broadcasting a signal through the Campus Fiber Optics. Some buildings (Campus Center) want the CATV cable ran to their building. Blurock will be placing cable in those buildings?	
Next Meeting	Wed, March 15, 06	C-137, 1:00-2:00p

SBVC Technology Committee		04-05-2006 1:00 p.m. – 2:00 p.m. C-137		Minutes
@Hrdlicka, Rick (Co-chair) Price, Marji (Co-chair) @Bastedo, David; @Brennecke, Janet; Byrd, Mark; Clarke, William; Dean, Chuck Escobedo, Anselmo	@Heibel, Todd; @Hill, June; @Jackson, Jack; Kuck, Dr. Glen; Lysak, Mike; Mascarenhas, Laz; Metu, Reginald; Perez, Michael	Powell, Roger @Race, Steven @Reed, Terry Recinos, Jose; Roseli, Gabriel; Stevens, Linda @Van Voorhis, Gary; @Weiss, Kathryn		
Topic	Discussion		Further Action	
Approve past minutes	1st –Jackson 2 nd –Van Voorhis			
<u>Subcommittees</u>				
Academic Computing	No Report			
Administrative Computing	No Report			
Approved Equipment List	Working with Apple, Gateway, and Dell to get approved lists online			
<u>Other Items</u>				
Wireless Access (Reed)	Purchased 25 port Wireless Access Point Control switch and dumb access points for Campus Center and Art. There will be plenty of room left on switch to add other dumb access points to the switch. Access Points are very reasonably priced at around \$400.00. Once switch is full an additional switch will need to be purchased for approx \$10K. DCS is drafting a security policy for new Wireless system. Decisions have not been made as to what resources will be available on the wireless.		Install new system Develop Security policy Develop Access policy Discuss where new access points should be installed. Identify funding to add additional access points	
Building standards for wiring (Van Voorhis)	Van Voorhis has finished draft of standards. Hrdlicka to send draft to committee		Review Standards at next meeting	
Technology Plan (Price)	Committee members that were present chose action committees. Several action committees need members			
Committee New building Std	Still need members for this committee			

Discussion Reflection on meeting with Architect	Committee felt that meeting with the architects was productive. Hrdlicka observed that information that architects gathered at the meeting was shared with the Master planning committee.	
Director Institutional Technology	Committee would like to meet with President Whitaker to discuss this jobs duties and the resulting organizational structure.	
Website	depts.valleycollege.edu/technology Possible website topics to include: Literacy, training, CETC, Grant Opportunites, Calendar, Wiki, oter technology topics.	Updates as available
Public Folders	"All Public Folders_sbvc only\technology" Public folders have all documents that Hrdlicka was storing on his computer. Will be kept up to date with all new technology documents.	Need continuous updating
Newsletter	Hrdlicka to develop newsletter. Topics to include Current technology trends, training information, Relevant articles from technology mags, Informaion about current technology conferences, Alerts for viruses, Computer literacy section.	Draft of newsletter at next meeting.
District Tech Committee (Kuck)	Developing district software list. Call Manger upgrades over next three weekends. Over 6,000 students have used the student email system since it's inception.	
College Council (Hrdlicka)		
New/Old Business		
Next Meeting	Wed, April 19, 06	C-137, 1:00-2:00p