SBVC Online Programs Committee

3/6/12
<u>3:30-4:30 pm</u>
NH 222

MINUTES

Members:			
	Judy Jorgensen	X	Faculty Co-Chair
	Kay Weiss	X	Administrative Co-Chair
	Dawn Adler	X	
	Diane Alblinger		
	Maha Al-Husseini	X	
	Michael Assumma		
	Quincy Brewer		
	Colleen Calderon		
	Jack Jackson	X	
	Kim Jefferson		
	Patricia Jones	X	
	Roger Sadler		
	Nori Sogomonian	X	
	Teri Strong		
	Michael Torrez	X	
	GUEST(s):	Lydia Zapata, Michelle Schrader, Haregawen Kinde	

MCHUMOR.com by T. McCracken

"One of us had a vision that in the future something called eBooks will put us scribes out of business."

©T. McCracken mchumor.com

SBVC provides quality education and services that support a diverse community of learners.

"Preparing students today for tomorrow's workforce has a lot to do with teaching about how to use and evaluate knowledge. The Internet is rapidly becoming the biggest repository of information we have ever known. The key will be our ability to find, evaluate and use the information it provides...Students must know how to evaluate data."

-- The Web-Based Education Commission

Agenda Items

Minutes	The minutes from the February 7 meeting were distributed. Any corrections or additions are to be directed to one of the co-chairs
Substantive Change Proposal (SCP)	The Substantive Change Proposal will be presented to Board of Trustees at the March 15, 2012 meeting. Once the Board approves the document, it will be submitted to ACCJC by April 10. The goal is for the ACCJC to approve the document at their June meeting. So the process is moving forward.

Student Satisfaction Survey (SSS)	The Student Satisfaction Survey for online classes should be available for online classes beginning in the latter part of April. The survey will be open for a two-week window. Results will be collected after the semester ends. Michael Torrez suggested that a similar survey be constructed for hybrid classes. The consensus was that that survey could be constructed and piloted in the fall. The goal will be to have the SSS available for all DE students every semester.
Online Learning Plan (OLP)	The Online Learning Plan should be presented to the Technology Committee this semester. Once the OLP goes to the Technology Committee it should go to the Academic Senate as an informational item.
Comprehensive Quality Control Process (CQCP)	The section of the CQCP dealing with professors documenting adequate preparation for online teaching was piloted with the philosophy and religious studies department as well as the architecture department. Several suggestions were made to improve the form. And it was suggested that the Math department be the second level of the pilot. If things go well there, then a more universal approach can be initiated in the fall.
Schedule Descriptions for Online Classes	The current DataTel note for online classes is out of date. The committee spent quite some time crafting the wording for this note. Jackson will contact Corrina Baber with the new wording.
Online Classes and mobile learning/social media	The committee had spirited discussion about the challenges and opportunities for mobile learning/social media. Jackson, Torrez, and Al-Husseini volunteered to conduct a flex workshop on "Ethics in Social Media."
	Website update **Participation Policy** **Accreditation Wiki** **These were agenda items that were mentioned, but not discussed in detail.**

Next Meeting: Virtual Meeting if necessary this spring; face-to-face meeting in the fall