

Online Program Committee Meeting

9_19_14

2:00pm--3:30pm

Minutes

Present:

Jack Jackson, Co-chair

Kay Weiss, Co-chair

Patty Jones, Dawn Adler, Tre Glazatov, Michael Torrez, J.D. Dulgeroff, Rhiannon Lares, Teri Strong,

Topic	Discussion
Minutes	Minutes of the previous meeting are posted on the SBVC website. Any corrections to the minutes should be directed to one of the co-chairs.
Initial Stats for fall online classes	There are 210 sections of online and hybrid classes being offered in 33 departments taught by 87 faculty members this fall. Approximately 18% of the seats at SBVC are taken by students enrolled in online and hybrid classes.
Review Committee Charge	Jack read the committee's charge. Nobody wanted to change it. One member described it as "pretty."
Accreditation Preparation	There was a lengthy discussion about preparing for the accreditation team's visit from September 29 through October 2. Jack will send out an e-mail to all online/hybrid faculty alerting them to the possibility that the team might visit their classes. He will also include some suggestions about ways to clearly demonstrate that "regular effective contact" is a part of the classes.
"Pell Running"	Jack described recent financial fraud schemes that have been labeled "Pell Running." Tre will investigate what report can be run to indicate those addresses that are claimed by multiple students taking online classes.
OEI	EIEIO.....A short update on California's Online Education Initiative was presented. The committee will investigate if and how SBVC will participate after the accrediting team leaves and after the common course management system is chosen.

Professional Development	With SBVC's professional development coordinator on maternity leave, the professional development activities relating to online classes is being conducted by Tre and Rhiannon. Lots of good stuff happening, especially around TurnItIn.
Plan to Review Online Learning Plan	Instead of taking time at a committee meeting to review the plan, Jack will identify individuals on the committee to review sections of the online learning plan prior to the next meeting. At that time, changes can be folded in to the plan.
Tre Glazatov	Tre reported on a ton of things coming from the District level. Policies and procedures are being reviewed and will be sent to the committee for input. Tre is ecstatic that Rhiannon is on board.
Next Meeting	The date, time, and place of the meeting are yet to be determined. The committee will be informed when those items are clarified.
Meeting Adjourned	The meeting was adjourned at 3:30 pm.