

SBVC College Council Minutes April 11, 2012

Larry Buckley, SBVC Interim President, Co-Chair
 John Stanskas, Academic Senate President, Co-Chair
 Damon Bell (*leave*) **A**
 Marco Cota
 Colleen Gamboa
 Joyce Green
 Jim Hansen
 Leticia Hector
 Rick Hrdlicka
 Celia Huston

Haragewen Kinde
 James Smith
 Nori Sogomonian
 Cassandra Thomas

 Jeremiah Gilbert (guest)

TOPIC	DISCUSSION and ACTION
Approval of March 14, 2012 Minutes	The minutes were approved.
Mission Statement – L. Buckley	<p>Larry handed out the ACCJC <i>Standard I: Institutional Mission and Effectiveness</i>. One of the topics discussed at the Student Success Summit was the college’s mission and mission statement it was also addressed in the <i>Monday Morning on Mt. Vernon</i> news letter, sent out following the summit, as one of the recurring themes that came up during the summit. Dr. Buckley opened discussion with the group to review, confirm or reaffirmation the mission statement.</p> <p>Discussion ensued regarding the mission along with its vision, philosophy, and alignment with the college’s current priorities/climate to best serve our student population and meet accreditation standards.</p> <p>The group came to consensus to reaffirm the mission statement and to continue discussion on the tenets to ensure they remain cohesive with the mission.</p>

<p>Budget – L. Buckley</p>	<p>Larry shared a budget presentation which Charlie Ng presented to managers at the last PALM meeting. The presentation outlined three scenarios for the 12-13 FY:</p> <p><u>State Budget Scenario #1</u></p> <ul style="list-style-type: none"> Funded FTES of 9,140 - \$47,414,404 (contingent on the passing of the November ballot initiatives) <p><u>State Budget Scenario #2</u></p> <ul style="list-style-type: none"> Funded FTES of 8,639 - \$45,129,907 (contingent on the November ballot initiatives not passing) <p><u>District Budget Scenario</u></p> <ul style="list-style-type: none"> Funded FTES of 8,891 - \$46,308,144 (The district will use this scenario as the working budget for the 12-13 fiscal year) <p>Also outlined in the presentation were:</p> <ul style="list-style-type: none"> District allocations Projected 2012-13 expenses Development budget expenditures/revenues Anticipated/Potential expenditures not in the development budget <p>Discussion regarding cost saving ideas, vacations payouts, benefit negotiations, SBVC's allocated expense to support the district and the annual reassessment of such expense, and curriculum challenges ensued among the group.</p> <p>The group recommended, by unanimous vote, that Dr. Buckley work with the Academic Senate president to form a meta committee to look at certain criteria that identify programs as inadequate (such as number of certificates, amount of FTES, enrollment, etc.) and qualify them to be brought to the Academic senate for review and discussion.</p>
<p>Student Success/Student Success Summit – L. Buckley</p>	<p>Larry gave a brief update on the Student Success Summit and the outcomes of the summit to the group. He encouraged the group to participate in the survey sent in the <i>Monday Morning on Mt. Vernon Newsletter</i>.</p> <p>Haragewen gave a brief update on the Accreditation plan.</p>
<p>OTHER:</p>	

SBVC Budget Workshop

Management Meeting

3/30/12

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REVENUES BEFORE DISTRICT ASSESSMENTS

State Budget Scenario #1

- Funded FTES of 9,140 - \$47,414,404

State Budget Scenario #2

- Funded FTES of 8,639 - \$45,129,907

District Budget Scenario

- Funded FTES of 8,891 - \$46,308,144

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District Resource Allocation Model

- Revenue from the State, COLA, Part-time Faculty, Lottery Funds, Interest Income, Other Campus Revenue - \$46,308,144
- Assessment from District Office, District-wide costs, KVCR, SERP, and EDCT - \$12,067,792
- Net Operating Budget Allocated - \$34,240,352

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District Allocation	\$34,240,352
<u>Projected 2012-12 Expenses</u>	<u>\$37,784,500</u>
Net	-\$3,544,148

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Development Budget Expenditures

<u>Accounts</u>	<u>Estimated/Actual 2011-12</u>	<u>Dist. Est. Budget 2012-13</u>	<u>Variance</u>
Certificated Salaries	\$18,979,360	\$19,571,000	\$591,640
Classified Salaries	\$7,083,200	\$7,282,200	\$199,000
Benefits	\$7,243,556	\$7,416,300	\$172,744
Books & Supplies	\$347,768	\$518,000	\$170,232
Services, Other Exp.	\$2,801,631	\$2,800,000	-\$1,1631
Capital Outlay	\$140,189	\$197,000	\$56,811
Other Outgoing	\$154,407	\$0	-\$154,407
Total	\$36,750,111	\$37,784,500	-\$760,842

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Position	Department	Total Comp	Replace	Freeze
Instructor	Nursing	\$86,939.28	\$86,939.28	
Instructor	Office Info Systems	\$86,939.28		\$86,939.28
Coordinator	Prof. Develop.	\$86,939.28	\$86,939.28	
Instructor	Theatre	\$85,937.37	\$85,937.37	
Instructor	Water Technology	\$86,939.28	\$86,939.28	
Director	Student Life	\$123,020.00	\$123,020.00	
Director	EOPS	\$128,068.00	\$128,068.00	
Admin Sec	Criminal Justice	\$64,264.00	\$64,264.00	

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Position	Department	Total Comp	Replace	Freeze
Technician	A&R	\$55,044.00	\$55,044.00	
Media Clerk	Library	\$53,202.00	\$53,202.00	
Technician	Maintenance	\$65,248.00	\$65,248.00	
Custodian	Custodial	\$49,792.00	\$49,792.00	
Coordinator	Maint. & Ops.	\$100,124.00	\$100,124.00	
Vice President	Student Services	\$163,472.00	\$163,472.00	
President	President's Office	\$190,664.00	\$190,664.00	
Lab Tech	Culinary	\$46,236.35	\$46,236.35	
SBVC TOTAL		\$1,472,828.84	\$1,385,889.56	\$86,939.28

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Revenues/Expenditures Included in
Development Budget

- Step and column increases
- Increased benefits

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Anticipated/Potential Expenditures not in Development Budget

- Vacation payouts
- Substitute additional expense
- Increased cost of utilities
- Contingency for reserve

Potential Revenue Increases/Decreases not in Development Budget Assumptions

- ???

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What's Next?

- Compile budgets and review
- Negotiate with unions
- Submit tentative budget to Board

Standard I: Institutional Mission and Effectiveness

The institution demonstrates strong commitment to a mission that emphasizes achievement of student learning and to communicating the mission internally and externally. The institution uses analyses of quantitative and qualitative data and analysis in an ongoing and systematic cycle of evaluation, integrated planning, implementation, and re-evaluation to verify and improve the effectiveness by which the mission is accomplished.

A. Mission

The institution has a statement of mission that defines the institution's broad educational purposes, its intended student population, and its commitment to achieving student learning.

1. The institution establishes student learning programs and services aligned with its purposes, its character, and its student population.
2. The mission statement is approved by the governing board and published.
3. Using the institution's governance and decision-making processes, the institution reviews its mission statement on a regular basis and revises it as necessary.⁴ The institution's mission is central to institutional planning and decision making.

B. Improving Institutional Effectiveness

The institution demonstrates a conscious effort to produce and support student learning, measures that learning, assesses how well learning is occurring, and makes changes to improve student learning. The institution also organizes its key processes and allocates its resources to effectively support student learning. The institution demonstrates its effectiveness by providing 1) evidence of the achievement of student learning outcomes and 2) evidence of institution and program performance. The institution uses ongoing and systematic evaluation and planning to refine its key processes and improve student learning.

1. The institution maintains an ongoing, collegial, self-reflective dialogue about the continuous improvement of student learning and institutional processes.