

Basic Skills Committee Meeting

Minutes

March 12, 2013

Present: A. Avelar, M. Cota, P. Ferri-Milligan, E. Jones, K. Kafela, K. Kammer, H. Kinde, R. King, J. Smith, K. Weiss.

Approval of Minutes: A motion to approve the minutes from the February 26, 2013, meeting was made by H. Kinde. Seconded by A. Avelar. The minutes were approved.

Statewide Reporting: H. Kinde presented the findings from the statewide BSI report, reporting on trends from across the state. She noted that funding for Library services is a primary focus of the state. The goal is to strengthen the capacity of libraries to support student success and to promote libraries as a dynamic space on campuses. BSI reporting targeted integrated supplemental instruction and tutoring and integrated counseling as effective across the state. BSI trends of what worked statewide included: using data to make decisions and communicating across divisions. The report also suggested that mini-grants generally cannot be scaled down or institutionalized and that small grants do not lead to institutional change. The SBVC committee questioned these last two findings. Addressing supplemental instruction with the Reading and English Departments was discussed by the committee. At the next meeting, the committee will discuss support options for these departments and possible ways to modify supplemental instruction to facilitate its use in these departments.

Academic Senate: A. Avelar addressed the Academic Senate to give them an update on project funding through the Basic Skills Committee. She informed them that the committee is looking at this point to fund projects for the fall semester.

Proposal Application: The pre-assessment workshop project was re-submitted by M. Jacobo to incorporate the suggestions made by the committee. K. Weiss moved to approve the revised proposal. Seconded by J. Smith. The proposal was approved. M. Jacobo will be compensated for 40 hours at the non-instructional rate=\$1,726.40.

Project End-of-the-Year Reports: P. Ferri-Milligan will schedule the current project participants to report out to the committee on this year's progress. Also, they will be required to submit a written report before the last meeting. The suggestion was made to provide them with a template for that report. Some areas to include in the template are the data from fall 2012 and persistence to spring. Data from the spring semester will need to be addressed after final grades are in, so that data will have to be captured after the semester ends.

Promoting Project Applications: Ways to promote project applications were discussed. It was suggested that P. Ferri-Milligan address the issue at the April 19 meeting of faculty chairs. She will also attend the Dean's Cabinet meeting on March 28 to promote project proposals.

Other: J. Smith addressed the issue that the Library had last semester with getting math textbooks in a timely manner. The committee made several suggestions, but it was decided that a librarian be invited to a future meeting in order to discuss the issue. P. Ferri-Milligan will contact P. Wall and invite her to attend a future meeting.

The next meeting of the Basic Skills Committee will be on March 26.