Basic Skills Committee Meeting
Tuesday, March 11, 2014
2:30-3:30 p.m.

Present: A. Aguilar-Kitibur, A. Avelar, P. Ferri-Milligan H. Hua, E. Jones, K. Kamner, H. Kinde, D. Lee, K. Lee, W. Nelson, D. Ramsey, J. Smith, K. Weiss

Guests: R. King, P. Wall

Approval of Minutes: A motion was made by K. Weiss to approve the February 25, 2014 minutes. Seconded by H. Kinde. The minutes were approved.

End-of-Year Reports:

P. Wall reported on Learning Express and the ELL databases. The databases were also promoted campus-wide. Weekly campus-wide workshops were presented in fall 2013, and specific training to ESL and Reading classes was conducted. Class-specific links were placed on the library's homepage for the classes that had been identified by the ESL and Reading instructors to pilot the databases. Pilot classes included ESL 931, Reading 915, and Math 103. Results from D. Lee, M. Jacobo, and S. Briggs, instructors in the pilot courses, were reported.

D. Lee, ESL instructor, reported that ESL 931 students felt the ELL database was more useful to them than Learning Express. A comparison of grades in ESL 931, between fall 2012 and fall 2013 follows:

Fall 2012	Fall 2013
A=1	A=6
B=10	B=6
C=10	C=10
D=4	D=2
F=2	F=3

Based on the personal testimony as well as a rough grade comparison between the two semesters, it indicates that there may be a correlation between increased student performance and the use of the Learning Express and ELL database programs. However, between these two programs, the ELL database program seems to be more applicable for the skill level of ESL 931 students.

M. Jacobo, Reading Instructor, reported that her students had some difficulties and determined not to be a part of the pilot courses.

S. Briggs, Math instructor, reported the following about the Summer 2013 use of the database: "The overall student average for the Math 103 course was 82.52 percent and the median final grade was 85.35 percent…I believe that having the Learning Express supplemental resources helped students master the concepts."

P. Wall requested funding up to $5,500 for Learning Express and the ELL databases for the upcoming academic year. A motion was made to approve by K. Weiss. Seconded by D. Lee. The motion was approved with one abstention.

The committee requested that the Library continue to look for partnerships with departments and with the understanding that data collection needs to be continued. Also, the committee requested that the databases continue to be advertised campus-wide.

W. Nelson reported on Tumaini. The report was reviewed along with the request for funding for the next academic year. The committee requested additional details for the report—detailed list of expenses, data on English and Math tutoring, student success goals for next year. The committee suggested that J. Smith assist with the data. The report and request for funds will be reviewed at the next meeting.

R. King reported that basic skills funding for general tutoring provided academic support to students enrolled in 9, 0, 100, and 200 level courses to develop and strengthen students' basic skills in various subjects. Measurable outcomes are reported in EMP data for retention and success rates.

R. King requested $15,000 for the upcoming academic year in order to fund general tutoring. A motion was made by K. Weiss to approve the request. Seconded by H. Hua. The motion was approved.