

Basic Skills Committee Minutes
November 26, 2013
2:30-3:30

Present: A. Aguilar-Kitibutr, A. Avelar, P. Ferri-Milligan, E. Jones, K. Kammer, H. Kinde, D. Lee, K. Lee, R. Powell, D. Ramsey, N. Sogomonian.

Guest: J. Cabrales

Supplemental Instruction: The committee discussed the expansion of the supplemental instruction across the disciplines project was discussed. After discussion, a motion was made by A. Aguilar-Kitibutr to expand supplemental instruction by five faculty/student teams. The motion was seconded by N. Sogomonian. The motion was approved. Approval included \$1,300 for each faculty member and up to 15 hours per week at the Tutor II rate of \$11.00 an hour for students.

Project Proposals: Project proposals that were initially addressed at the previous meeting were revisited. Two of the proposers submitted responses to the questions that were asked:

Y. Beebe (refer to November 12, 2013 minutes for explanation of project and committee questions) will look into what is available at the library and determine how these resources will work together with her project. She will also work with Craig Petinak regarding advertising and placement on the SBVC website. She is requesting funds to complete the project she has been working on since summer 2013. Next semester's hours would be used to finish any unfinished videos and to make the webpage more user friendly and the page more accessible. Data was not collected for the original project. Beebe will develop a plan and implement it for data gathering. A motion was made by E. Jones to fund Y. Beebe and Vicente Alvarez for up to 36 hours each at the non-instructional rate for the spring 2014 semester. The motion was seconded by A. Aguilar-Kitibutr. The proposal was passed. The committee wants Beebe to report in the spring and address the way that the videos will be publicized to students and report on the way this project interfaces with Library resources.

R. King and A. Bojorquez (refer to November 12, 2013 minutes for explanation of project and committee questions) responded to the committee's questions. Following are the qualifications they suggest for the project assistant: (1) one year previous experience tutoring students with disabilities and basic knowledge of assistive technologies and alternate media (2) credentials are not needed—only interest in following a teaching major with preference in Special education. The project assistance will work with tutors and student to improve academic achievement by meeting with them on a regular basis. Preferred areas of tutor competencies include math, reading, English, computer information technology. The committee wants more clarification about the qualifications. R. King and A. Bojorquez will be asked to the next meeting to clarify.

C. Allen Roper and W. Nelson (refer to November 12, 2013 minutes for explanation of project and committee questions) did not submit a revised proposal to the committee.