

**Basic Skills Meeting**  
**Location: AD/SS 200C**  
**Time: 2:30-3:30 P.M.**  
**Date: November 13, 2012**

**ATTENDANCE ROSTER:**

[Those in attendance are marked with "x"]

|   |                        |   |                      |   |                                 |   |                   |
|---|------------------------|---|----------------------|---|---------------------------------|---|-------------------|
| x | Ailsa Aguilar-Kitibutr | x | Amy Avelar           |   | Colleen Calderon                |   | Dan Angelo        |
| x | Dirkson Lee (Scribe)   | x | Edward Jones         | x | Haragewen Kinde (Chair)         |   | James Smith       |
|   | Kay Weiss              |   | Keith Lee            |   | Kevin Kramer                    | x | Marco Cota        |
| x | Nori Sogomonian        | x | Odette Salvaggio     | x | Paula Ferri-Milligan (Co-chair) |   | Richard Jaramillo |
|   | Roger Powell           | x | Rose King            | x | Stephanie Briggs                |   | Willene Nelson    |
| x | Algie Au (Guest)       | x | Kathy Kafela (Guest) |   |                                 |   |                   |

**Call to Order: 2:30 P.M.**

**1. APPROVAL OF MINUTES PAULA**

- Minutes approved
- *Modifications from November 27, 2012 meeting. Modifications italicized.*

**2. PROFESSIONAL DEVELOPMENT NORI**

- Announced Great Teacher's Retreat
- Presented proposal for Great Teacher's Retreat
- Discussed possible sources of funding for retreat
  - *Previous support from president's office*
  - *Example: Support provided by Dr. Daniels (Former president of SBVC)*
- Professional Development may have funding
- Possible source of funding from Edustream
- Further investigation needed concerning funding of Great Teacher's Retreat

**3. TUMAINI PROGRAM PROJECT KATHY**

- Presented proposal for Tumaini program project
  - Funds are for 2013-2014 academic year
- Questions and concerns raised during discussion:
  - What is the Basic Skills funding responsibility for projects that roll over?
  - The measurable outcomes for the Basic Skills Plan need to be clarified.

**4. COUNSELING INTERVENTION AILSAS**

- Presented proposal for counseling interventions for basic skills students
- Justification provided for continued funding for counseling based on the expansion of previous projects
- *This has been supported*

## **5. REPORT ON SUPPLEMENTAL INSTRUCTION**

**PAULA**

- Presented report on English department's reception of implementing supplemental instruction in courses
- Discussed possible ways in which faculty could/should be compensated for participating in supplemental instruction
  - One possible criteria for faculty compensation is implementing supplemental instruction as a pilot project, but no compensation provided if the supplemental instruction is institutionalized within the respective departments.
  - Committee should review the compensation rules for supplemental instruction

## **6. FINAL NOTES**

- Activities:
  - Nori will follow-up on funding sources for professional development
  - Paula will present the possibility of implementing supplemental instruction to the Reading department
- Items tabled to the November 27, 2012 meeting:
  - Puente projects
  - Writing Center basic skills initiative project
  - Rose King will present proposal

**MEETING ADJOURNED: 3:25 P.M.**