

<b>Academic Senate SBVC</b>	<b>LIB 149 3:00 - 4:30</b>
---------------------------------	--------------------------------

## Minutes of September 30, 2015

Time	Topic	Discussion	Further Action
	<b>Call to Order</b>		
	<b>Approval of Minutes from September 16, 2015</b>		<b>Motion</b> by J Lamore for approval of the Minutes of September 16, 2015. <b>2nd</b> by A Alsip <b>Voice vote</b> – unanimous
	<b>President's Report</b>	<p>J Gilbert reported on the following items (attached);</p> <p><b>2016-2017 Sabbatical Leaves:</b> In conjunction with the CTA/NEA agreement, the Board of Trustees has authorized two leaves for the 2016-2017 academic year. Eligibility requires six consecutive years' service, no previous sabbatical or unauthorized District absence during that period. Applications should be submitted to the President by Nov. 1, 2015.</p> <p><b>Last Year's Sabbatical Leave:</b> thanks to R Hamdy, the leave granted to A Au has been successfully reclaimed for Dave Pastedo, now awaiting signatures from District committee members. Approval is anticipated at the October 8 board meeting.</p>	
	<b>New Business</b>	<p><b>Fall Update:</b> Chancellor Baron gave District updates. There has been high growth in our enrollment funded by the state. We have the third highest growth District, due to the new economic growth model giving additional weight to depressed-economy areas; in addition, San Bernardino historically has a low college-attendance rate. Headcounts are up, but FTES are down by more than 100; typically, in an improving economy people are back to work and take fewer classes. SBVC and CHC have respective growth targets of 4% and 6%. District is pledged to help with marketing in order to achieve the 4% target and grow the college's base budget.</p> <p>The final budget has built in funds for seven additional FT faculty (5 SBVC, 2 CHC) due to an \$800K lump sum from the State. B Baron will propose that the Board increase the hiring numbers to SBVC (8) and CHC (3), trading in some adjunct funds for FT positions.</p>	

**Academic Senate  
SBVC**

AD/SS 207  
3:00 - 4:30

Time	Topic	Discussion	Further Action
	<b>New Business (cont)</b>	<p>The Facilities Master Plan phase has reached its end; it was implemented to the extent of funding but is now obsolete. Original projections re enrollments and areas of growth/decline are no longer valid. "It's time to take a look at the next iteration of the Facilities Master Plan" to take the District into the next decade. \$250M of bond funds still can be sold; however, housing prices haven't yet sufficiently recovered to sustain such sales. Options are to sell the bonds or get taxpayers to accept additional burdens. He noted that the Facilities Master Plan depends on the Educational Master Plan; each college has distinct priorities. B Baron expressed a desire for a district-wide Educational Master Plan to match up with a new FMP. "This will be an inclusive process, not District-driven."</p> <p>Director of Fiscal Services Jose Torres has been asked to review the District budget committee and bring details to both campuses re District staffing by departments and what expenses are picked up. "The goal is to put back into college budgets as much funding as possible."</p> <p>Some funds do remain in the current bond issue; \$37M have recently been sold. A split between the two campuses must be discussed. SBVC is currently out of major projects. Some older bonds have been refinanced to take advantage of District's good credit rating and lower bond rates (3.5% vs. 5%), saving taxpayers \$11M.</p> <p>Regarding accreditation, Accreditation Liaison Officers and others at both campuses are involved in writing the report. Everyone, including at District, has worked to improve, embrace recommendations, and fulfill ACCJC mandates. Vice Chancellor Lisa Norman has recruited and hired and/or reclassified five District HR positions. B Baron expressed hope that the District would be off sanctions by next year and is committed to working collegially to submit an excellent and transparent report.</p> <p>A Maniaol asked about the status of the Technology building. The PE complex took priority, but bond funds have been applied to short-term and safety improvements.</p> <p>B Baron also addressed the District marketing priorities: having off-campus recruiters and someone with vision to set hiring timelines and methods of outreach for inclusive recruitment. For a variety of reasons, it is difficult to recruit for this District. He supports coordinated District-wide effort regarding professional development. The Board supports a professional-growth portfolio for each employee re needed courses for career advancement.</p>	

**Academic Senate  
SBVC**

LIB 149  
3:00 - 4:30

Time	Topic	Discussion	Further Action
	<p><b>New Business (cont)</b></p>	<p>J Stanskas reminded that the Technology building was prioritized to be the next built. He further expressed concern that a targeted 4% FTES growth rate for SBVC would warrant 14 new FT positions; 44% coverage is plainly insufficient. B Baron responded positively about the Technology prioritization. Regarding hiring, District has told both campuses that if they can fill sections and create enrollment, District will endeavor to find funds, hopefully to be reimbursed by State. It will be appropriate to consider more FT hires if the college makes its growth target and becomes fully funded. He supports increased recruiting and on a faster pace. Responding to a query by R Pires, B Baron affirmed permanent funding support for the eight positions and endorsed immediate HR recruiting and fast-tracking new faculty to be in place for Spring 2016. Regarding reserve-fund percentages, the Board is committed to a two-month coverage of expenditures, or a 15% level; it rejected the District's proposal to lower the reserve benchmark to 12%. He suggested the college ask its representatives on the District Budget Committee for a resolution lowering reserve levels to 10%, in his estimation the lowest practical minimum (5% is the legal limit.) He reminded that without reserves, borrowing incurs costs; the District made it through difficult fiscal times without furloughs or benefit cuts. "If I get a recommendation that makes sense, I will recommend it to the Board."</p> <p><b>Education Planning Initiative (EPI) Presentation:</b> Benjamin Mudgett (CHC) said the District is part of an Education Planning Initiative that seeks to give students emotional support and help them achieve experiential and deep learning, later resulting in more-engaged and thriving employees. The chosen vendor for the EPI is Hobsons, which is merging with Starfish, an education planner targeting early-alert, to seek retention solutions. The goal is a 360° review of student engagement outside the classroom. It also provides a Course Demand Forecast, aligning student available times with offered classes. Starfish can nudge students, offer congratulations, and coordinate referrals to DSPS. The proposal is waiting for contracts and an MOU; B Mudgett is asking for participation to set up a task force. "We need broad faculty representation and voices." The target date: Summer-Fall 2016. Currently 9 districts are on board, representing 14 colleges. Website is <a href="http://www.ccedplan.org">www.ccedplan.org</a>. Locally, CHC will participate first, SBVC later. J Stanskas asked if Starfish could interface with the Canvas Learning Management System. Answer: yes. J Marquis expressed dissatisfaction with the current program and hoped faculty would have some say in the new process. B Mudgett gave assurances this program was actively designed by counselors. J Gilbert will agendize the topic for the Oct. 7 meeting.</p>	

**Academic Senate  
SBVC**

AD/SS 207  
3:00 - 4:30

Time	Topic	Discussion	Further Action
	<b>New Business (cont)</b>	<p><b>Faculty Vacancy Process Concerns:</b> since the process was adopted in April 2015, vacancies have been smoothly handled, e.g. A Au's unexpected resignation. The challenge is the two-year window going back to April 2013. In some instances the position has been approved despite the funding having disappeared. Clarification is needed: either the clause "past two years" ought to be struck, or in some cases positions go through despite no funding, and then it becomes available later. Proxy D Bastedo said he had seen the College Council process; one of Biology's positions is caught in this limbo. A year and a half ago, there were funds to hire 2 or 3 positions; Biology had experienced retirements. For the first time, legitimate FT positions, with full FTES support, that should have been rehired were placed into the Program Review pool, which included both new proposed hires and also (formerly automatic) rehires. Admittedly, sometimes FTES no longer support a FT position. In his view, the new rubric was developed by Senate to rectify the possibility of vacant FT positions being eliminated. The broader issue is if all vacancies and retirements should be subjected to the Program Review evaluation/voting process. J Gilbert will agendize the matter for Oct. 7 and post the College Council minutes from April 8, 2015. He noted that every available reference to the two-year period deals with putting a cap on how far back we went; it has nothing to do with picking up missing positions. J Stanskas spoke to R Pires' motion, suggesting it was an unnecessary mandate to the Academic President to do what is already his job.</p> <p><b>Resolutions [Second Reading – Action Item]</b>  <b>FA15.03: ACCJC Follow-Up Report Expectations</b>  <b>FA15.04: Shared Governance and International Student Program</b>  <b>FA15.05: Reimbursement of Tuition for Bachelor of Arts and Master of Arts Coursework for College President</b>            There was feedback regarding each of the resolutions; J Gilbert will bring all three back for the Oct. 7 meeting.</p>	
	<b>Old Business</b>	<p><b>Review: Committee Structure 2014-2016:</b> there has been one suggested time change thus far.</p>	<p><b>Motion</b> by R Pires to charge Senate President to lobby the college President and Board to take full advantage of the \$800K funding and accelerate hiring the eight FT positions, hopefully for Spring 2016. <b>2<sup>nd</sup></b> by S Meyer. <b>Voice Vote</b> – unanimous save two abstentions. .</p>

Academic Senate  
SBVC

LIB 149  
3:00 - 4:30

Time	Topic	Discussion	Further Action
	<p data-bbox="261 352 365 384">Reports</p> <p data-bbox="261 1234 375 1297">Additional Reports</p>	<p data-bbox="431 352 834 569"><b>Ed Policy -</b> <b>Student Services - no report.</b> <b>Personnel Policy - no report.</b> <b>Career &amp; Tech Ed - no report.</b> <b>Financial Policy - no report.</b> <b>Equity and Diversity - no report.</b> <b>Legislative Policy - no report.</b></p> <p data-bbox="431 598 1170 814"><b>Elections</b> - D Smith outlined the time line to elect next year's Senate President. Oct. 7: a call for nominations from the Senate floor will be accompanied by an email to the faculty at large soliciting nominations. Nominations close and a ballot will be finalized by Oct. 16, with a first mailing to faculty Oct. 21. Voting will close Oct. 30, with results announced Nov. 4. A majority of faculty must vote; participation is encouraged.</p> <p data-bbox="431 842 1146 961"><b>Curriculum</b> - a fourth workshop had good attendance. Departments should keep an eye on launched courses in the queue and their movement through the process. Please contact L Hector with concerns.</p> <p data-bbox="431 993 656 1024"><b>Program Review -</b></p> <p data-bbox="431 1054 1170 1144"><b>Professional Development</b> – R Hamdy said some new faculty were having difficulty registering flex hours; please contact her department for assistance.</p> <p data-bbox="431 1207 786 1239"><b>College President's Report -</b></p> <p data-bbox="431 1268 1146 1358"><b>SBCCD-CTA</b> - S Lillard said new membership cards were mailed Friday. If there are inaccuracies, a form is available to make adjustments.</p> <p data-bbox="431 1388 922 1419"><b>District Assembly</b> - meets next Tuesday.</p> <p data-bbox="431 1449 1170 1568"><b>College Council</b> - met last week; the Campus Budget Committee is considering if past surplus funds and a priority list can be given to College Council to determined what may be funded or most urgent.</p>	

**Academic Senate  
SBVC**

AD/SS 207  
3:00 - 4:30

Time	Topic	Discussion	Further Action
	Announcements		
	Public Comments		
4:35	Adjourned		