

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of October 7, 2015

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from September 30, 2015		Motion by A Alsip for approval of the Minutes of September 30, 2015 2nd by R Metu Voice vote – unanimous save one nay vote
	President's Report	<p>J Gilbert reported on the following items (attached):</p> <p>Full-Time Faculty Hiring: He met with President Fisher regarding the hiring of FT faculty for Spring 2015 and provided her with a current copy of the Program Review Needs Assessment.</p> <p>Student Academic Integrity: a meeting has been scheduled with R Pires, H Kinde, R Shabazz, and Raymond Carlos, the new Director of Student Life. The goal is a Senate-developed form and process clarified and activated.</p> <p>Senate Updates: The Oct. 21 Senate meeting should include updates on: SSSP Report, Student Equity Plan, the SBVC Foundation (report from Karen Childers, new Director of Development and Community Relations).</p> <p>J Gilbert will make a presentation at the Oct. 8 board meeting addressing the ACCJC follow-up report and the commission recommendations.</p>	

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	New Business	<p>SSSP Report Update: has been postponed.</p> <p>Core Competencies Discussion: C Huston said that last Spring J Lamore proposed she analyze course SLOs for commonalities. Major themes include: Discipline-Specific Knowledge; Discipline-Specific Skills and Abilities (labs, clinics, performance, artistic works, projects, practicums, work experience); Communication Skills (written, visual, spoken); Qualitative Skills (computative, math); Knowledge and Information Skills (research, comprehension, evaluation deduction, analysis); Ethical, Cultural, and Social Skills. She noted that the nomenclature is now Institutional Learning Outcomes (ILOs). At some colleges, each ILO is written as one long sentence that endeavors to encompass absolutely everything in a category. Another format is to define each ILO as a category which includes illustrations for clarification. "We need to pick a format, pick themes, and get to work." SBVC currently uses seven Core Competencies, with subcategories ranging from 4-8 in number. J Gilbert said an option was to have subcategories for clarity, but only link to categories. Discussion ensued regarding the comparative merits of a bottom-up or top-down approach, e.g. faculty-chosen ILOs dictating the formulation of PLOs and SLOs. C Huston will examine the previous Core Competencies, do more research, and bring back a proposed list of categories, possibly with each standing committee assigned to work on definitions within one category.</p> <p>Honors Committee Concerns: J Lamore proposed that Honors Committee be restored to an active campus-wide committee, the status it last held in 2001. Bylaws and accompanying descriptions specify Honors as having that status. Further, it is difficult to get sufficient faculty participation at meetings without committee status, i.e. attendance is not required; there is no dedicated time provided. Currently, only a third of those expected are in attendance. J Lamore is stepping down as coordinator; any new leader will need extra help. For the past four years, no FT counselor has been assigned; 95% of work falls on the coordinator. The program has tripled since J Lamore's term, now with 25 slots per semester. Current activities include conferences and bus trips, papers written and delivered. J Gilbert asked about faculty membership numbers; double the current level of four would be helpful. "If faculty had options, some would take it." R Pires asked if Honors could merge with the Scholarship Committee; J Gilbert said an option would be to act as a subcommittee within a larger one. AP language would need to be retooled. He will bring the item back to the Oct. 21 meeting.</p>	

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	New Business (cont)	<p>Committee Structure 2016-2018: J Gilbert said the only change was a time adjustment for the Arts, Lectures, and Diversity Committee (now Wed. 1:00 – 2:30). Accreditation/ SLO and Basic Skills Committees now requires at least one faculty member per division. Curriculum and Program Review require at least 10% faculty representation per division. Matriculation is now known as the Student Success and Support Committee, and also requires one faculty member per division.</p>	
	Old Business	<p>Faculty Vacancy Process Concerns: Senate was tasked by College Council to clarify /modify the flow chart, which was approved April, 2015, and is now working well. Resignations or retirements for the past two years cover back to April 2013. Two vacancies occurred during that period, but funding was not available for them. The needed clarification was: what happens if funding becomes available? Did this flow chart supersede the Program Review process? J Gilbert tracked the progress of the flow chart; it originates with Instructional Cabinet. The reasoning behind the “past two years” clause was to put a cap on the process, not to pick up anything. Minutes from the April 8 meeting include S Stark’s statement that there was no funding for said positions. J Murrillo spoke to the one specific vacancy due to M Ikeda’s retirement; not being a new role, it should never have gone to Program Review. After discussion, Senate voted to table the flow chart for Oct. 21.</p> <p>Resolutions: [Second Reading – Action Item] (attached): FA15.03 – ACCJC Follow-Up Report Expectations FA15.04 – Shared Governance and International Student Program FA15.05 – Reimbursement of Tuition for Bachelor of Arts and Master of Arts Coursework for College President</p> <p>J Gilbert pointed out that only minor language changes have been made to the three resolutions, e.g. insertion of the word “additional” regarding funding for the International Student Program. Further, all three could be handled simply as motions for Senate President to present to the Board. Rather than take the resolutions to Stacey Nikac, he will directly email board members. H Crogman observed that, considering Senate’s advisory role, it should avoid habitual objecting; “we need to have allies on the Board.” Some of the resolution language, he suggested, was needlessly provocative. Several Senators affirmed, re FA15.14, the ongoing importance of collegial consultation. R Pires noted that students and Classified Senate need to be part of the discussion. J Gilbert: “This needs to go to everybody.”</p>	<p>Motion by S Meyer to table the Faculty Vacancy Process Flow Chart until Oct. 21. 2nd – P Ferri-Milligan. Voice Vote – unanimous.</p> <p>Motion by M Copeland to approve FA15.03. 2nd - S Meyer. Voice Vote – unanimous.</p> <p>Motion by R Metu to approve FA15.03. 2nd – M Mestas. Voice Vote – unanimous.</p>

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	Old Business (cont)	<p>J Gilbert summarized FA15.05; ACCJC said the current college President was not qualified; Senate is opposed to tuition reimbursement, which is normally offered for professional development when a faculty member already has minimum qualifications. District disagrees, maintaining that the President <i>does</i> meet qualifications and thus is due reimbursement. J Gilbert said CHC agrees with SBVC Senate, especially as reimbursements are being drawn from general funds. As Dean, the validity of the current President's J.D. degree was questioned, but the prevailing view was that too much time had elapsed and the matter was closed. As interim President, she was still classified as a Dean. ACCJC maintains that as she moved into the new position of President, it is expected that such a candidate will hold a valid degree from an institution accredited at the time it was granted.</p>	<p>Motion by M Copeland to approve FA15.05. 2nd – P Ferri-Milligan. Voice Vote – unanimous save one abstention.</p>
	Committees	<p>Ed Policy – R Pires said the initial response to the Audit Recommendations was positive.</p> <p>Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report.</p> <p>Elections – D Smith said nominations for Senate President are open through October 16; two nominations have been received so far.</p> <p>Curriculum - no report.</p> <p>Program Review – P Ferri-Milligan announced a workshop for Needs Assessment documents. The deadline is Nov. 4.</p> <p>Professional Development - no report</p> <p>Accreditation & SLOs: C Huston said a draft will come out next week (first reading) focusing on steps the campus and/or District can take to resolve deficiencies. A campus-wide survey will solicit feedback from all constituencies.</p>	

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	<p>Additional Reports</p>	<p>College President’s Report - SBCCD-CTA -</p> <p>District Assembly – R Pires said DA met yesterday; it will review between 70-80 board policies annually. Material is available about the proposed Flex Calendar. The State makes no distinction between flex and in-service days, which will be a negotiated item with the CTA. There are 175 mandated instructional/service days; 15 can be for professional development.</p> <p>College Council - did not meet.</p>	
	<p>Public Comments</p>		
	<p>Announcements</p>		
<p>4:35</p>	<p>Adjourned</p>		