

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of October 21, 2015

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from October 7, 2015		Motion by A Alsip for approval of the Minutes of October 7, 2015. 2nd by J Lamore Voice vote – unanimous save one abstention.
	President's Report	<p>J Gilbert addressed the following items (attached):</p> <p>Faculty Hiring For Spring: College Council approved the hiring of the first 8 faculty positions from the current Program Review Needs Assessment: Sociology, Nursing, Machine Tech, Music, Electronics, Welding, Accounting, Earth Science (Geology). Six of 8 screening committees have been formed with the goal of filling the positions by Spring 2016. Any not filled then will be recruited for Fall.</p> <p>Calendar Committee Update: the committee is considering a mock calendar containing 175 days, including 15 flex/in-service. Senators are encouraged to consider possible events for those designated days. He noted that the State makes no distinction between Flex and In-Service; SBVC does.</p> <p>Staffing Plan Committee Meeting: a meeting has been called for Oct. 23 “to address the ACCJC findings in relation to the Staffing Plan.” Invitees include faculty, management, and staff from both campuses along with district and union entities. J Gilbert will provide an update following the meeting.</p> <p>J Gilbert has sent out a first draft of resolutions for the Oct. 24 Area D meeting; revisions will also be sent out. Please get feedback to him before the Fall Plenary Session begins on Nov. 5.</p>	
	New Business	<p>SBVC Foundation: Karen Childers gave details about the 501(c)3 organization; its purpose is to “strengthen student success by matching community resources with the needs of SBVC students, faculty, and college facilities.” It was founded in 1973 and is independent from the college. Like with most colleges, the 501(c)3 status enables supporters to have flexibility in giving and reap tax benefits from donations. Broad areas of service: scholarships, Valley Bound, textbooks, athletics, educational program needs, buildings and equipment. Annual giving has gone from \$65K to more than \$150K.</p>	

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	New Business (cont)	<p>Last year 260 students received scholarships; the current period is now open through January 21, 2016. Faculty can submit recommendations (2 are required) through Web Advisor. Contact K Childers or Y Beebe with questions. Current scholarships include: Math, English, Latino faculty, Black faculty, Child Development, Honors. Valley Bound has received a \$300K grant from the San Manual Indian Tribe. A golf tournament next April will split proceeds between athletics and the Foundation. Theater has a new foundation which helps nominate 3 students for a Kennedy Center Award. Memorial scholarships often are funded by alumni or retirees. Planned giving includes wills and revocable trusts; a recent bequest totaled \$180K. "It's a nice way to remember someone." Payroll deduction is a giving option; donors can designate targeted goals for their giving. Scholarships can be established in any amount; most range from \$150 to \$1,500. Endowed scholarships of \$5,000 or more earn high rates of return. Named scholarships remain named as long as they are funded.</p> <p>SSSP Report Update: In G Curasi's absence, A Aguilar-Kitibutr gave details. A subcommittee was tasked with looking at the previous plan and template from the State and then presenting a draft to the SSSP Committee, co-chaired by G Curasi and M Cota. The main point is that all entering students must receive mandated services: orientation, assessment, counseling, follow-up, related services. SBVC is ahead of the curve since Academic Senate had already implemented mandated orientation; all students must see a counselor and have an Ed Plan before registering. SBVC is in its second year of implementation. Concerns include: what adjustments are being made to ensure good student participation? What accountability is in place? How many students receive any particular service, e.g. orientation? What new things are being introduced? The State is moving toward universal assessment, which may take a number of years. Counseling Department is committed to intensive and aggressive follow-up with students; e.g. if no educational goal has been stated after 15 earned units. A Aguilar-Kitibutr gave details about the improved Early Alert program. When a teacher initiates notification for a student to see a tutor, all other services are informed. Counselors are eager to interact with students before probation/dismissal deadlines loom. On the whole, the plan details all anticipated adjustments and innovations, plus the total number of students served.</p>	

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	New Business (cont)	<p>Student Equity Plan: Johnny Conley and J Smith gave details and a PowerPoint report (attached). By Dec. 18, Enrollment Management Committee will submit to the State chancellor's office a plan showcasing student services and initiatives to assist the lowest-performing students on campus. The district budget (categorical monies, <i>not</i> permanent funding) has been increased from \$889K to \$1.9M; SBVC's from \$622K to \$1.337M (\$300K for Support Instruction and Basic Skills, \$200K for Categorical Programs, \$100K for Professional Development). Academic Senate is one of the Campus Steering Committees. SSSP funds must be used for matriculation functions: 1) New Student Orientation, 2) Assessment, 3) Counseling/Advising, 4) Career and Educational Planning, 5) Following up with students on academic probation, 6) Professional Development. Disproportionate Groups include: African-Americans, Hispanics/Latinos, Foster Youth (mandated), AB40 students, Veterans (mandated), First-Generation College Students, Males. 80% of a high-performing group is the benchmark level used to determine a disproportionate group. Two goals: increase the number of HS students coming directly to SBVC following graduation and improve the percentage of those who get degrees/certificates or transfer. Current student equity interventions include: First-Year Experience Program, Student Equity Conferences, Summer Bridge Programs, Supplemental Instruction and Support. We are looking to fund 8 projects under "New Interventions."</p> <p>Recommendations of Accreditation Task Force: J Gilbert said the State chancellor's office sent out a notice soliciting local support of ACCJC taskforce findings, with an emphasis on improvement, e.g. collegial and consistency of actions, rather than compliance. The State Senate Executive Committee motioned their President to write a letter supporting the findings of the task force, which went to the chancellor's office. The plenary meeting will receive a resolution from State Senate outlining support.</p>	
	Old Business	<p>Non-Credit Planning Meeting Update: D Lee said the goal is to create a non-credit proposal plus a job description and outline to guide a coordinator. Four meetings have been held with positive results. They want to specifically articulate what non-credit will look like at our college. Faculty participation is encouraged. He noted that this project would be separate from any foreign-student program.</p>	<p>Motion by C Huston to direct Senate President to draft a letter supporting accreditation taskforce recommendations. 2nd – A Alsip. Voice Vote – unanimous.</p>

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	Old Business (cont)	<p>Core Competencies Discussion: C Huston said she was tasked with building a new ILO framework from the ground up and create categories, which assigned committees would flesh out with definitions. The existing Core Competencies are: 1) Communications, 2) Information Competencies, 3) Critical Thinking, 4) Ethics, 5) Creative Expression & Self-Awareness, 6) Social Interaction and Cultural Diversity, 7) Quantitative Reasoning. She noted that ethics is generally the most under-assessed, but can be embedded within definitions. The proposed five new ones are: 1) Discipline-Specific Knowledge and Skills, 2) Communication Skills, 3) Personal, Social, and Diversity, 4) Critical Thinking and Information Literacy, 5) Quantitative Skills. The Senate gave general approval of the suggested categories; C Huston will send them to standing committee chairs for assignment and development of 3-5 definitions to quantify each category.</p> <p>Honors Committee Concerns: J Gilbert said if Senate wished to reinstate Honors as a standing committee, it would need to be added to the general list and also be subject to AP 2510 as that process continued. Proposed is for Honors to meet Mondays from 3-4. Membership would include: honors coordinator (selected by Senate), honors counselor, interested administrators, faculty, classified staff, students.</p> <p>Committee Structure 2016-2018: J Gilbert asked if committee membership terms should change from two years to three; the consensus was two.</p>	<p>Motion by M Copeland to add Honors Committee to the official Senate list. 2nd – D Lee. Voice Vote – unanimous.</p> <p>Motion by C Huston to un-table the Oct. 7 motion regarding the Faculty Flow Chart Vacancy Process for the Nov. 4, 2015 Senate meeting. 2nd – D Lee. Voice Vote – unanimous.</p>
	Committee Reports	<p>Ed Policy - Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report.</p> <p>Elections – D Smith reported two nominations for Senate President: A Avelar and C Huston. Ballots (via Survey Monkey) will be sent out Oct. 23 with open voting for ten days. A majority of faculty need to participate in voting. Candidate statements will be included.</p> <p>Curriculum – L Hector gave details about the free regional meeting at Mt. Sac on Nov. 14. The committee is discussing the CTE approval process for new programs (attached), which must be submitted to the Desert Regional Consortium to determine local need before launching with CurricUNET; two readings are mandated.</p>	

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	<p>Committee Reports (cont)</p> Additional Reports	<p>Program Review -</p> <p>Professional Development - R Hamdy proposed the concept of “One College, One Book” as used at Chaffee. The entire campus adopts a single title, chosen by committee; the entire college participates in reading and integrates its themes into the curriculum. Speakers, even possibly the author, can be brought in as guests. A Aguilar-Kitibutr suggested working through Student Government. Available catalogs contains suggestions in many genres.</p> <p>R Shabazz and Professional Development people at the District are putting together a two-hour Career Pathways workshop for Nov. 5 in the Library Viewing Room. The focus will be on advancing within the community college system, resumé-building, professional dress, sample interview questions, networking, etc., with monthly follow-up meetings.</p> <p>Accreditation/SLOs – C Huston said the first draft has gone out; it details the steps taken by the campus and District to address deficiencies and recommendations from ACCJC. A follow-up survey will serve as a vehicle to gather feedback. “Even neutral feedback is important.” The second report will provide analysis on the effectiveness of steps taken.</p> <p>College President’s Report – G Fisher gave details about the athletic department’s proposal for an Athletic Success Center (The Huddle), currently housed in portable housing. She met with Andre Wooten, who then took the issue to College Council.</p> <p>The college’s hard target is 10,554 FTEs; not meeting it would have a significant negative monetary impact, affecting our base for next year. What the school doesn’t generate, it doesn’t receive apportionment for. CHC is currently not on track to achieve its target. SBVC is hiring 8 new positions pegged to \$810K. “The bottom line: we as an institution are doing very well; we <i>are</i> on track.” She lauded H Kinde and others who have helped SBVC achieve its target. Continued good news would possibly mean more FT hiring for 2016. The new Program Review list should be completed by the end of Nov. 2015.</p> <p>SBCCD-CTA - A Avelar said meeting notes from the Oct. 23 meeting would be available at www.sbcccta.org. The negotiating team will meet afterwards at the union office. Faculty Chairs are asked to complete the survey sent out. In the Hay Group Salary Study, there is MOU evidence that faculty were supposed to be included.</p>	

