Academic Senate **SBVC**	AD/SS 207 3:00 - 4:30

Minutes of February 3, 2016

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from January 20, 2016		**Motion** by J Lamore for approval of the Minutes of January 20, 2016 **2nd** by D Lee **Voice vote** – Unanimous save one abstention. NOTE: vote was delayed until quorum was achieved at 3:15.
	President's Report	J Gilbert reported on the following (attached): **Advancement in Rank Reminder:** nominations can be self-submitted by any eligible faculty member or by an academic peer, faculty chair, or division dean. Nominations are due to Academic Senate Secretary by noon, February 29. Specificity, i.e. dates, activities, responsibilities beyond contractual obligations, are encouraged. There will be a Professional Development workshop February 17 on Advancement in Rank. **Board Ad Hoc Student Success Committee Update:** first meeting was Feb. 2. The general mission is to better inform the Board on student success issues before Board presentations or needing Board approval. In compliance with Brown Act rules governing ad hoc committees, membership will be the three Board members present with invited guests. Next committee focus: the Student Success Scorecard. **Centralized Research:** According to the Chancellor, despite the new Executive Director of Institutional Effectiveness district position, research will not be centralized. "Each campus will retain its research function. The Executive Director will work with both researchers to develop several standard tools and reports that can be used across the District to help streamline the research work and provide more in-depth research capabilities."	
	New Business	**Statewide Online Education Initiative Update:** Jack Jackson (faculty co-chair of the online program; K Weiss chairs) reported. A state initiative began two years ago, with $57M in funding for five years. The goal: help students achieve educational goals by increasing access to and success in online classes.	

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	New Business (cont)	The Cal State pilot program did poorly. Early efforts focused on developing tutorials and training sessions. One element of the initiative was deciding on one learning management system (LMS) to be used by anyone in the entire state who participated in other levels. Candidates were Blackboard, Canvas, and Moodle; Canvas was the overwhelming choice. This mandates a switch to Canvas for all participating colleges. A quarter of our FTES seats are generated by distance-education courses using Blackboard; half of our sections use Blackboard in some way. District won't support dual systems, so both campuses– despite different eco-systems and interests–must consider adopting Canvas. A college signing an MOU can participate in a consortium of colleges participating in online education, enabling course exchanges if online courses using Canvas have been vetted by State regarding curriculum and faculty. Such courses could be taken by any student in the state. The MOU spells out reciprocal obligations and future clarity is needed, e.g. financial aid, competing priority registration, unit calculations. 47 of 113 colleges have adopted Canvas; 50% participation is expected by this Fall. R Hamdy is preparing a March 4 information event. Jackson noted that Canvas is streamlined, newer, and social-media-friendly; it will be free through 2018-2019 for participating colleges. Districts should reserve a quarter of their LMS budget for ongoing costs. Faculty will likely experience space storage issues. **District Enrollment Management Committee Plan Purpose Feedback:** the district-wide committee grew out of a task force. "The SBCCD Enrollment Management Plan is a three-year operation plan that includes strategies in support of the District's mission and institutional goals and objectives. The District Enrollment Management Plan is on a three-year cycle and will be examined, revised and/or rewritten in 2018 as a three-year plan to extend one year beyond the District Strategic Plan in order for the DEMP to align with the Institutional goals identified in the DSP. "The purpose of the DEMP is to articulate initiatives and corresponding strategies and benchmarks for addressing these initiatives that ultimately assist the SBCCD in meeting its mission, institutional goals, and objectives. The DEMP also identifies data-driven initiatives that incorporate enrollment targets, follows the Resource Allocation Model (RAM), and outlines strategies and benchmarks to achieve those targets while focusing on student success.	

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	New Business (cont)	"SBVC and CHC have an enrollment Management Plan designed to meet college enrollment goals. The responsibility for establishing and achieving specific enrollment objectives rests with each individual college. Enrollment strategies and objectives can be found in the individual enrollment plans for the colleges. District level enrollment management planning is designed to support the college plans by providing resources, coordinating efforts, increasing communication, and sharing data. The goal at the district level is to establish goals and strategies that will help the colleges achieve their goals." J Gilbert shared this material to inform Senate what the committee was working on. Secondly, to solicit email feedback. Meetings are 2nd and 4th Mondays at District. Jose Torres will discuss the allocation model at the March 2 meeting. **ACCJC Follow-Up Report:** C Huston: the most recent draft was posted on Senate meeting files; a final, fully edited version will be available for the Feb. 17 meeting. We are awaiting feedback from CSEA and ASG; changes will be in the narrative reflecting their edits to the second draft. Evidence has been footnoted and Senate resolutions are included. There may be adjustments to the hiring timeline. The serious Senate resolve has been conveyed to the Chancellor and Board; there is a sense of cooperation at this point and J Gilbert expressed hope regarding being able to sign off on the report. **ILO Discussion:** C Huston led a discussion about the newest iteration of ILOs. She and R Hamdy attended an SLO symposium Jan. 29; some colleges use their ILO data and don't have to collect data at the student level each semester. One model is a 13-question survey administered upon entry and again at graduation; data can then be disaggregated for Student Learning Outcomes. Some institutions collect data from the Community College Survey of Student Engagement (CCSSE). R Hamdy suggested a visual demo of how our suggested ILO structure compares with other colleges. J Stanskas said Senators could click on CSU links for their ILOs.	
	Old Business	**Non-Credit Coordinator:** there are questions to address regarding the Non-Credit position; Senate was fine with the language for the International Researcher post. J Stanskas had observed that the NC position, providing oversight and hiring/firing power, needed to be a faculty position. "CHC" needs to be replaced by "SBVC" throughout the document. Any candidate selected would take over the ad hoc committee, which is currently on hold. J Gilbert: "We need administrative and District support on this."	

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	Committees	**Ed Policy - no report** **Student Services - no report.** **Personnel Policy - no report.** **Career & Tech Ed - no report.** **Financial Policy - no report.** **Equity and Diversity - no report.** **Legislative Policy - no report.** **Elections - no report.** **Curriculum -** L Hector: more workshops are planned for those working on courses. The committee will look at content review reports to ascertain which departments are up for submissions and reach out to those chairs. They are considering revisions to the local CTE approval process. **Program Review -** P Ferri-Milligan: the committee is revising efficacy forms. Submissions will be due Mar. 30; Friday workshops will be offered for program writers. **Professional Development -** R Hamdy: the Online Education Initiative Conference will be at SBVC Mar. 4. Representatives from the Common Assessment Initiative and Educational Planning Initiative will be present. Area colleges will be invited to come dialogue regarding Canvas. The event will be in the Business Center from 9-2. Registration for Great Teachers Conference, April 15 at University of Redlands, hasn't opened yet; new instructors get priority registration. J Lamore and P Ferri-Milligan will host an Advancement in Rank workshop in AD/SS 207 Feb. 17 from 2-3 prior to the next Senate meeting. SI leaders from University of Kansas will be here for a two-day training event: (Faculty Mar. 25, Students Mar. 26). New spring faculty hires will receive mini-trainings, but not full orientation until Fall 2016. R Hamdy is now the point person for faculty study-abroad issues; there is a meeting Feb. 5.	
	Additional Reports	**College President's Report -** **SBCCD-CTA -** T Heibel: there is a Feb. 5 CTA meeting at 2:30, located at 1997 E. Marshall Blvd. Volunteers are needed for the Elections Committee. A forum is planned on the issue of a compressed calendar. **District Assembly –** J Stanskas: Chancellor has been advised that a nine-person Presidential search committee doesn't adequately capture the institution's diversity; he will convey that message to the Board. AP/BP discussions continue. Vice Chancellor of Fiscal Services reported on the state budget. **College Council –** a women's basketball coaching position was filled; a general Kinesiology slot was referred back to Program Review.	

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	Public Comments			
	Announce-ments	A Alsip: Stress Solutions Oasis, Thursday, Feb. 11, in B-100.		
4:20	**Adjourned**			