

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 S. Del Rosa Drive, San Bernardino, California 92408

Minutes of the Study Session of the Board of Trustees
Thursday, August 26, 2010 – 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Ramos called the meeting to order at 4:00 p.m.

Members Present:

James C. Ramos, President
Carleton W. Lockwood, Jr., Vice President
Dr. Donald L. Singer, Clerk
John M. Futch
John Longville
Dr. Charles S. Terrell, Jr.
Jess C. Vizcaino, Jr.
Robert Alexander, Student Trustee, SBVC

Members Absent:

Daniel Shedd, Student Trustee, CHC

Administrators Present:

Bruce Baron, Acting Chancellor
Dr. Debra Daniels, President, SBVC
Gloria M. Harrison, President, CHC
Larry Cicalone, President, KVCR
Renee Brunelle, Vice Chancellor Human Resources

Administrators Absent:

Charlie Ng, Interim Vice Chancellor Fiscal Services

Pledge of Allegiance

Mr. Baron led the Pledge of Allegiance.

2. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

3. ANNUAL BOARD PLANNING RETREAT

Demonstration of Latest District Technology

Dr. Glen Kuck, Executive Director of Distributed Education and Technology Services, provided an overview of some of the latest technology that the district will be using. He demonstrated how *Blackboard Connect*, an emergency mass notification system, could reach students, faculty and staff and other groups as designated by the district in case of an emergency or disaster. It is an "opt out" system that connects 100% of faculty, staff and students. Target messages can be sent to certain individuals or groups, and messages can also be integrated into the course management system. He said the District Safety Committee will be developing procedures and policies which will go through the collegial consultation process and eventually to the Board for approval.

Another new area in technology is the *Tutoring Project*. This is a web-based tutoring project which was piloted with CHC. This web-based program will provide an additional 20 hours per week of tutoring for students and will be launched this fall. The EduStream grant will augment the tutoring projects so the colleges can expand the number of tutoring hours.

Dr. Kuck said the district is looking into digital textbooks for students with laptops which can save up to 40% of the cost of purchasing textbooks. Students learn basic computer skills and can take advantage of additional learning tools provided by publishers. A textbook rental program may be another opportunity for students to rent books directly from the publisher at a savings of 7 to 70%. A student can lease textbooks in 30-day increments. A virtual trading store where students can trade textbooks on a website is another possibility.

EduStream is a digital repository developed and managed by SBCCD. Our district receives \$850,000 a year in funding from the State Chancellor's Office to support EduStream. EduStream currently serves over 180 institutions across 10 states, with over 2,000 active faculty users. The EduStream grant funds district activities such as the cost of video courses and internet connectivity, training tools and events, tutoring, and conferences for faculty and staff.

Board 2009-2010 Self Evaluation

The Board completed its 2009-2010 self-evaluation.

Proposed 2010-2011 Board Goals and Reaffirmation of Board Imperatives

The Board agreed to the following goals for 2010-2011:

1. Attend college graduation ceremonies.
2. Attend several activities at the various District sites so that most events are attended by at least one trustee.
3. Unite in responding to the public in emergency or crisis situations.
4. Continue to ensure the District's sound fiscal position.
5. Participate in professional development for community college board members and remain current with governance training.

The Board reaffirmed the following planning imperatives for 2010-2011:

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

Instructional Program Plans – The Long View

Mrs. Harrison and Dr. Daniels shared the highlights of the colleges' instructional programs, giving the Board an idea on the direction the colleges' are taking with new courses of study and possible elimination of other courses of study. Each president provided a brief profile of their students. Highlights of the presentations included the following:

SBVC

- 88 programs lead to certificates.
- 65 programs lead to degrees.
- The fill rate for classes increased from 84% to 92% over last year.

CHC

- 97% of the students test into at least one basic skills class (Math, English, Reading).
- 47% of the students receive at least one form of financial aid.
- Looking into the future, CHC would like to expand science and ASL and foreign languages and develop an athletic program.

Wrap-Up

The trustees thanked the presenters and Interim Chancellor Baron.

4. **ADJOURN**

Mr. Ramos adjourned the meeting at 6:40 p.m.

Donald L. Singer, Clerk
San Bernardino Community College District