

San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, June 27, 2013 – 4:00 p.m. – Board Room

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

3. APPROVAL OF MINUTES
 - A. May 9, 2013 (p.1)
 - B. June 13, 2013 (p.13)
4. STRATEGIC PLANNING WORKSHOP
5. ADJOURN – The next regular meeting of the Board of Trustees will be Thursday, July 11, 2013.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, May 9, 2013 – 4:00 p.m. – Board Room

1. CALL TO ORDER

Mr. Longville called the meeting to order at 4:00 p.m.

Members Present:

John Longville, Vice President
Donna Ferracone, Clerk
Gloria Macias Harrison
Dr. Kathleen Henry
Joseph Williams
Nickolas W. Zoumbos
Ferry Arana Garcia, SBVC
Kyle Hundley, Student Trustee, CHC

Members Absent:

Dr. Donald L. Singer, President

Administrators Present:

Bruce Baron, Chancellor
Charlie Ng, Vice Chancellor Fiscal Services
Tanya Rogers, Interim Vice Chancellor Human Resources
Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

Administrators Absent:

None

2. PLEDGE OF ALLEGIANCE

Trustee Harrison led the Pledge of Allegiance.

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Agency Negotiators: Bruce Baron and Tanya Rogers

CTA

CSEA

Management/Supervisors

Confidential Employees

CONFERENCE WITH LEGAL COUNSEL

EXISTING LITIGATION

Pursuant to Government Code Section 54956.9

Case Name Unspecified: To identify case would jeopardize service of process or existing litigation.

EMPLOYEE DISMISSAL/DISCIPLINE/RELEASE

PUBLIC EMPLOYEE APPOINTMENT

President, SBVC

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

On behalf of the Westside Action Group, Ratibu Jacocks urged the Board to consider the appointment of Dr. Edward Bush as President of SBVC.

On behalf of Pangea, Mr. Ricky Davis recommended the Board consider Dr. Edward Bush as president of SBVC.

5. CONVENE CLOSED SESSION

The Board convened to closed session at 4:10 p.m.

6. RECONVENE PUBLIC MEETING

The public meeting was reconvened at 5:15 p.m.

7. REPORT OF ACTION IN CLOSED SESSION

Trustee Henry moved, Trustee Harrison seconded, and the Board members present voted to approve the settlement claim by way of stipulation with future medical care for claim #453290.

8. INSTITUTIONAL PRESENTATION

2013 Project Achievement Award – CHC

On behalf of the Construction Management Association of America, Domingo Camarano and Dr. Bonnie James, Kitchell CEM, presented the 2013 Project Achievement Award to the district. The award was specific to Crafton Hills College for its sustainability projects.

Chancellor Baron thanked and acknowledged trustee and former CHC president Harrison because she had a vision for the solar farm for many years. It is a legacy that she leaves to CHC. He also thanked the Board in total because of its vision for a sound sustainability plan and because it has been extremely supportive of sustainability across the district.

Online Classes

Dr. Cheryl Marshall, CHC President, and Dr. Haragewen Kinde, SBVC Interim Vice President of Instruction, and the college teams provided an overview of online education at both campuses. They addressed questions regarding student preparation, student success and quality of programs and presented future plans.

The following online learning topics were presented to members of the Board:

- The history and purpose of online education
- The role of the online program
- The online learning plan
- The online website and online courses offered
- The online success and completions rates
- The student satisfaction surveys
- The distributed education curriculum approval process
- Faculty training and student preparation with support

Specific sub-topics arose with the presentation that included:

- The Curriculum and DE Committees review courses for quality
- Instructors receive professional development and training on how to teach online
- Instructors design their online courses to increase success
- Faculty intentionally work on student engagement and strive to interact with online students
- Faculty and students support with materials on the web portals
- Completion and success rates are comparable to state rates

The Board appreciated the presentation and thanked the staff.

9. PUBLIC COMMENT

David Lawrence, retired SBVC faculty member and board member for the Arts Connection, urged the Board to collaborate and advertise its cultural activities with the Arts Connection, the new Arts Council for San Bernardino County.

Community member Ralf Zacky addressed the Board about leasing opportunities in the Mentone area.

10. APPROVAL OF MINUTES

Trustee Ferracone moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve the minutes of April 25, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos

NOES: None

ABSENT: Singer

ABSTENTIONS: Garcia (advisory), Hundley (advisory)

11. REPORTS

A. Board Members

- Trustee Henry thanked CSEA for planning the ACE program and especially Sam Trejo in the Financial Aid Office at SBVC, who shared part of his work day with her. She said she enjoyed the spotlighting event.
- Trustee Williams also thanked CSEA for including the trustees and for the opportunity to work in the SBVC cafeteria. He thanked Dr. Marshall for the tour of CHC and suggested Inland Empire Magazine do an article on the campus. He requested the district add an item on the board agenda to include labor market data.
- Trustee Ferracone also participated in the ACE program and had the opportunity to learn some new things about Financial Aid. She attended the CHC student recognition dinner.
- Trustee Harrison said she will be attending end-of-the-year events on both campuses. She appreciated the student awards at CHC and attended the donor appreciation reception at SBVC.
- Trustee Zoumbos reported the CCLC conference in Lake Tahoe was an enlightening opportunity and included sessions on accreditation and student success.

B. Student Trustees

- Mr. Garcia reported the students held a sock hop sponsored by Alpha Gamma Sigma. He told the Board it was an honor and a pleasure to serve as the student trustee representing SBVC this past year.
- Kyle Hundley reported students are supporting SB 547 but SB 520 is troubling. He said it has been great working with the trustees and

thanked them for the opportunity to serve as the student trustee from SBVC.

Trustee Longville thanked both student trustees for their work and the hours put in representing the students' interests and doing a superlative job. He asked that we prepare some recognition for them at the next Board meeting.

C. Chancellor

- Chancellor Baron thanked the student trustees for their service and said it was a pleasure working with both of them.
- He reported Colleen Gamboa was recognized as the statewide CSEA member of the year. Mr. Baron said it is a great honor and he was pleased to be part of the process to nominate her.
- The Chancellor said it is important that students learn the value of college at an early age. Students of all ages visit CHC and SBVC to see what is there for them. He thanked the college presidents for their work in these visitations and presentations and read an appreciation letter from a fifth grader.

12. CONSENT AGENDA

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

13. ACTION AGENDA

Accept Classified Retirements

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to accept the retirement of Cheryl Cox, Administrative Assistant II, Confidential, CHC, effective July 1, 2013; Diana Holmes, Interpreting Services Specialist, SBVC, effective June 1, 2013; and Julie Stengel, Assistant Bookstore Manager, CHC, effective May 5, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

Approve Academic Retirement

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to accept the retirement of Priscilla Taylor, Nursing Instructor, SBVC, effective August 1, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Approve Unpaid Leave of Absence for Classified Employee

Trustee Ferracone moved, Trustee Harrison seconded, and the Board members voted as follows to approve an unpaid leave of absence for Preston Clark, Custodian, SBVC:

AYES: None
NOES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
ABSENT: Singer
ABSTENTIONS: Garcia (advisory), Hundley (advisory)

Motion failed.

Approve Placement of Classified Employee on the 39-Month Reemployment List

Trustee Ferracone moved, Trustee Harrison seconded, and the Board members voted as follows to approve the placement of Preston Clark, Custodian I, SBVC on the 39-month reemployment list:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Approve Ratification of CSEA Tentative Agreement

Trustee Harrison moved, Trustee Hundley seconded, and the Board members voted as follows to ratify the CSEA Tentative Agreement on Article 10: Health and Welfare Benefits:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Adopt Resolution to Recognize the Week of May 19-25, 2013 as Classified School Employee Week

Trustee Williams moved, Trustee Harrison seconded, and the Board members voted as follows to adopt a resolution to recognize the week of May 19-25, 2013 as Classified School Employee Week:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zombos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

Consideration of Approval of Bond Measure M Construction Change Orders and Contract Amendments

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows to approve the following Bond Measure M construction change orders and amendments:

Business Building - SBVC

Doug Wall Construction, CO-04, in the amount of \$91,931.00

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zombos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

Approve Cancelling Existing PMSM Architects Contract and Replace with Three New Contracts – SSA, SCC and PAC

Trustee Harrison moved, Trustee Ferracone seconded, and the Board members voted as follows to approve:

- Amendment 002R to cancel the existing PMSM Architects contract for the Student Services A, Student Center/Cafeteria, and Performing Arts Center projects, CHC, in the amount of (-\$516,000.64);
- New contract with PMSM Architects for the Student Services A project in the amount of \$313,383.93; and
- New contract with PMSM Architects for the Student Center/Cafeteria project, in the amount of \$93,159.30; and
- New contract with PMSM Architects for the Performing Arts Center project, in the amount of \$50,000.00.

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

Approve Cancelling Existing PMSM Architects Contract and Replace with Two New Contracts – LADM and M&O

Trustee Henry moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve:

- Amendment 001R to cancel the existing PMSM Architects contract for the Laboratory/Administration (LADM) and Maintenance & Operations (M&O) projects, CHC, in the amount of (-\$730,244.82)
- New contract with PMSM Architects for the Laboratory/Administration project, in the amount of \$673,265.32; and
- New contract with PMSM Architects for the Maintenance & Operations project, in the amount of \$71,183.50.

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

Approve Bid Award and Contract with Tryco General Engineering, Inc.

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows to award bid and contract to Tryco General Engineering, Inc., for the Grant Street Sewer project, SBVC, in the amount of \$567,780.00:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

Approve Bid Award and Contract with The Richards Group

Trustee Henry moved, Trustee Ferracone seconded, and the Board members voted as follows to award bid and contract to The Richards Group for the Occupational Education 2 Building Demolition Initial Package, CHC, in the amount of \$654,000.00:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer
ABSTENTIONS: None

Approve Amendment 007 to P2S Engineering, Inc. Contract

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to approve Amendment 007 to the P2S Engineering, Inc. contract, in the amount of \$27,200.00:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Approve Revised Measure M Bond Project List - CHC

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to approve revisions to the Measure M Bond Project List, CHC:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None
ABSENT: Singer
ABSTENTIONS: None

Approve Amending the Terms of the Loan to KVCR

Trustee Henry moved, Trustee Zoumbos seconded, and the Board members voted as follows to extend the \$1,815,000 loan made to KVCR for an additional year at 0% interest, with the first payment due in May 2014 to allow for additional annual operating funds from KVCR to relieve district General Fund allocations:

AYES: Ferracone, Henry, Longville, Williams, Zoumbos
Garcia (advisory)
NOES: Harrison, Hundley (advisory)
ABSENT: Singer
ABSTENTIONS: None

Approve Interfund Borrowing and Adopt Resolution

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to authorize interfund borrowing between all funds to meet cash flow needs in the fiscal year 2013-2014 and adopt a resolution to authorize temporary borrowing between funds:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)
NOES: None

ABSENT: Singer
ABSTENTIONS: None

Approve Board Policies

Trustee Zoumbos moved, Trustee Henry seconded, and the Board members voted as follows to approve Board Policies 2175 Evaluation of the Chancellor, 3590 Energy Conservation, and 7251 Management Evaluation:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

14. INFORMATION ITEM

- A. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Contracts
- B. Budget Report
- C. Purchase Order Report
- D. General Fund Cash Flow Analysis
- E. Quarterly Investment Report
- F. CCFS-320 Apportionment Attendance Report for FY 2013 Period 2
- G. Clery Act Compliance Report
- H. Advancement in Rank
- I. MOU – CTA Health & Welfare Benefits
- J. Administrative Procedures
2175 Management Evaluation – Chancellor
3590 Energy Conservation
7250 Management Employees
7251 Management Evaluation
- K. Applause Cards

15. STAFF REPORTS

- A. CHC President
 - A written report was submitted.

- B. CHC Academic Senate
- Denise Allen thanked the Board for its support this past year. She thanked trustees Harrison, Ferracone and Williams for attending the student recognition dinner. A resolution was submitted to the Board urging the district to re-evaluate the allocation model and develop a plan to support student success at CHC. A second resolution recommending the Board embrace collegial consultation and adhere to consistent, systemic structures and processes that foster collegial consultation and Board Policy was submitted. She was pleased to note that the district budget committee will begin to work on a plan to look at how the funds are allocated to the colleges.
- C. CHC Classified Senate
- Michelle Tinaco thanked the trustees for participating in classified appreciation day. Senate officers will be holding a planning retreat in August.
- D. CHC ASB
- Over 400 students voted in the recent election. Three resolutions will be submitted to the state senate. Newly elected student trustee Yasmeen Flores was introduced.
- E. SBVC President
- A written report was submitted.
- F. SBVC Academic Senate
- Jeremiah Gilbert reported faculty is preparing for the fall accreditation visit. An educational philosophy statement will be included in the next catalog per accreditation directives. The chancellor will be speaking at the May 15 Senate meeting.
- G. SBVC Classified Senate
- Catalina Trasporte reported the executive board will be attending a leadership conference June 13-15. She invited the trustees to participate in *Classified Employees Week* May 13-17.
- H. SBVC ASB
- Robert Shields reported elections were held and the constitution was revised. He advised the Board of the new parking restrictions on the city streets surrounding the college.
- I. CTA
- Absent.
- J. CSEA
- Colleen Gamboa thanked the trustees for their participation in the ACE program and for approving the tentative agreement for health and welfare benefits.

16. ADJOURN

Mr. Longville adjourned the meeting at 7:40 p.m.

Donna Ferracone, Clerk
San Bernardino Community College District Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, June 13, 2013 – 4:00 p.m. – Board Room

1. CALL TO ORDER

Dr. Singer called the meeting to order at 4:00 p.m.

Members Present:

Dr. Donald L. Singer, President
John Longville, Vice President (arrived at 4:10 p.m.)
Donna Ferracone, Clerk
Gloria Macias Harrison
Dr. Kathleen Henry
Joseph Williams
Nickolas W. Zoumbos
Rosalinda Sosa-Sanchez, Student Trustee SBVC
Yasmeen Flores, Student Trustee, CHC

Members Absent:

None.

Administrators Present:

Bruce Baron, Chancellor
Charlie Ng, Vice Chancellor Fiscal Services
Tanya Rogers, Interim Vice Chancellor Human Resources
Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

Administrators Absent:

None

2. PLEDGE OF ALLEGIANCE

Trustee Williams led the Pledge of Allegiance.

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Agency Negotiators: Bruce Baron and Tanya Rogers

CTA

CSEA

Management/Supervisors

Confidential Employees

CONFERENCE WITH LEGAL COUNSEL

EXISTING LITIGATION

Pursuant to Government Code Section 54956.9

Paragraph (1) of subdivision (d)

Case Name Unspecified: To identify case would jeopardize service of process or existing litigation.

EMPLOYEE DISMISSAL/DISCIPLINE/RELEASE

PUBLIC EMPLOYEE APPOINTMENT

President, SBVC

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

Community member Ratibu Jacocks addressed the Board for the second time urging the Board to make the "right decision" concerning the hiring of Dr. Ed Bush for the SBVC president. He distributed a document which contained questions and concerns raised by the West End Action Group (WAG) regarding the hiring process of the SBVC president.

5. CONVENE CLOSED SESSION

The Board convened to closed session at 4:04 p.m.

6. RECONVENE PUBLIC MEETING

The public meeting was reconvened at 6:25 p.m.

7. REPORT OF ACTION IN CLOSED SESSION

In consultation with legal counsel, the following comments were authorized by the Board in response to the questions raised by the West Side Action Group (WAG):

WAG: Since there was transparency during the initial hiring process, why was there no transparency during the salary and benefits negotiation?

SBCCD: In order to protect the privacy rights of applicants, pursuant to state law and the state constitution.

WAG: Exactly, who is responsible for making the final decision regarding the hire?

SBCCD: The Board.

WAG: Why hasn't the latest individual been advised/kept in the loop as to where the negotiations stand?

SBCCD: All applicants have been kept informed of the process.

Trustee Henry moved, Trustee Harrison seconded, and the Board members unanimously voted to extend the contract of Gloria Fisher as Interim President, SBVC, to June 30, 2014 or until a permanent president is selected.

8. INSTITUTIONAL PRESENTATION

2012-2013 Student Trustee Service Awards

Dr. Singer presented service awards to outgoing Student Trustees Kyle Hundley, SBVC, and Ferny Arana Garcia, CHC, for their "dedicated service to students and commitment to shared governance."

Dr. Singer gave the Oath of Office to newly elected student trustees Yasmeen Flores, CHC, and Rosalinda Sosa-Sanchez, SBVC.

Appreciating Classified Employees' Day Award

CSEA executive board members Colleen Gamboa, Michelle Crocfer, Grayling Eaton, Corrina Baber, Rocio Delgado, Fermin Ramirez and Rosita Moncada presented a plaque to the Board and Chancellor for their support of the ACE program.

Keenan & Associates – Statewide Educational Wrap-Up Safety Award

Mr. John Rodriguez, Director of SEWUP Loss Control Services at Keenan & Associates, presented to the district the "Statewide Educational Wrap-Up Safety Award" for the completion of the Central Plant/Infrastructure project at SBVC.

Program Review

The District Program Review Process was presented by Albert Maniaol, ATTC Director and Chair of the District Program Review Steering Committee.

Program Review is a systematic process of data gathering for effective planning and performance review and is a required element of the accreditation process. Objectives include:

- Unit goals aligned with the mission and goals of the district.
- Improve quality of service.
- Evaluation and documentation of the effectiveness of services conducted by each unit of the District.
- Utilization of data in planning and decision-making processes and for budgetary purposes in prioritizing requests for resources.
- Complying with accreditation standards, federal and state law, Title 5 and other legal requirements.

Program Review Plans are updated annually and new plans are developed every three years. Units of the district include: Fiscal Services, Human Resources, Technology and Educational Support Services, Police Department, Economic Development and Corporate Training and KVCR. The committee developed a very aggressive timeline. District Satisfaction Survey results are posted on the website. Nineteen of the 66 total resources needs were prioritized.

9. PUBLIC COMMENT

Student Dewey Kelleygram said she requested a reasonable accommodation be made for her while attending classes at SBVC, but the request was not fulfilled.

Trustee Henry asked that the Chancellor follow up on her request and report back to the Board. Trustee Longville added that it is “absolutely forbidden” for any employee to take umbrage with a student who speaks before the board.

10. APPROVAL OF MINUTES

Trustee Ferracone moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve the minutes of May 30, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos

NOES: None

ABSENT: None

ABSTENTIONS: Flores (advisory), Sosa-Sanchez (advisory)

11. REPORTS

A. Board Members

- Trustee Henry thanked the college for the fine literary magazine put out by SBVC students. She added it showcases our students, and she is supportive of every opportunity we have to do that. We need to take every opportunity to learn about our students and our programs. She said she will communicate with the presidents whenever

possible. She congratulated the students who took home awards and added she would like to see this in the Highland Community News.

- Trustee Williams suggested the district participate in the Great California Shakeout on October 17. He added an emergency Board meeting should be called so the trustees have an opportunity to participate.
- Trustee Longville thanked CSEA for giving him the opportunity to participate in the ACE program. He said he was pleased to accompany others on a tour of the Orange County Sanitation District. He was interested in the tour because our district trains people to do these kinds of jobs. He said when he first was elected the Board, he made it his focus to address safety and health concerns. He shared an email sent to Whitney Fields, Safety Manager, by SBVC employee Sarah Miller congratulating him on the safety award and for making significant progress dealing with safety and hazardous conditions which were reported some time ago.

B. Student Trustees

- Ms. Flores said she is a second year political science student and is looking forward to her participation on the Board.
- Ms. Sosa-Sanchez is beginning her second year and is looking forward to paying back SBVC and representing its 10,000 students.

C. Chancellor

- Chancellor Baron welcomed the new student trustees. He assured the students they will be well-prepared for the board meetings.
- The Chancellor thanked CSEA for the opportunity to shadow classified staff and is looking forward to continuing the program next year.
- The Board will be asked to approve the tentative budget to allow the district to begin spending on July 1. Between now and September, staff will be looking at the state numbers and the direction for the year to complete a final budget. Hopefully the district will receive money for deferred maintenance because legislators added to the budget.
- The Chancellor acknowledged Dr. Matthew Isaac for giving high school students from three high schools an opportunity to pick up classes during a summer program partnership.
- Mr. Baron also acknowledged the partnership with the radio and film program and KVCR for broadcasting the graduations and streaming them on the internet.

12. CONSENT AGENDA

The following changes were made in the Consent Agenda:

Item 12.B.2. Consideration of Approval of Interim Management Appointment – Tim Oliver, Interim Vice Chancellor, Fiscal Services, effective June 26, 2013.

Item 12.B.17. Consideration of Approval of Retreat Rights for Management Employees – Marie Mestas, Librarian, SBVC, 200 Service Day position.

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

13. ACTION AGENDA

Approve Academic Employee Retirement

Trustee Ferracone moved, Trustee Longville seconded, and the Board members voted as follows to accept the retirement of Judith Harrington, Counselor, CHC, effective June 27, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Approve Management Employee Retirement

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows to accept the retirement of Louis Chavira, Printing Operations Supervisor, District, effective June 29, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Mr. Baron thanked Louis Chavira for his 32 years of dedicated service to the district. He said he has been an asset to the entire district, and the district is proud of the work that has come out of the printing and graphics area.

Approve Classified Employee Retirements

Trustee Ferracone moved, Trustee Harrison seconded, and the Board members voted as follows to accept the retirement of Reyes Sanchez, Grounds Caretaker, SBVC, effective July 6, 2013 and Romeo Ongoco, Storekeeper I, SBVC, effective June 12, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Unpaid Leave of Absence for Classified Employee

No action was taken.

Approve Placement of Classified Employee on the 39-Month Reemployment List

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve the placement of Jennine Enriquez, Secretary I, SBVC, on the 39-month reemployment list, effective June 1, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval of Bond Measure M Construction Change Orders and Contract Amendments

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve the following Bond Measure M construction change orders and amendments:

Business Building - SBVC

Doug Wall Construction, CO-05, in the amount of \$148,798.00

Doug Wall Construction, CO-06, in the amount of \$197,121.00

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Amendment 001 to HMC Architects Contract

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows to approve Amendment 001 to the HMC Architects contract, in the amount of \$142,723.20:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Amendment 001 to Kitchell CEM, Inc. Contract

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows to approve Amendment 001 to the Kitchell CEM, Inc. contract:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Amendment 004 to Leighton Consulting, Inc. Contract

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows to approve Amendment 004 to the Leighton Consulting, Inc. contract, in the amount of \$294,733.11:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Amendment 008 to P2S Engineering, Inc. Contract

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows to approve Amendment 008 to the P2S Engineering, Inc. contract, in the amount of \$12,000.00:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Award Bid and Contract to Pacific Coast Elevator dba Amtech Elevator Services

Trustee Longville moved, Trustee Zoumbos seconded, and the Board members voted as follows to award IFB 2013-03 and contract to Pacific Coast Elevator dba Amtech Elevator Services for the Complete Maintenance and Repair of Vertical Conveyance Systems, CHC and SBVC, in the amount of \$73,840.00:

Award Bid and Contract to Best Contracting Services, Inc.

Trustee Harrison moved, Trustee Henry seconded, and the Board members awarded bid #52913 and contract to Best Contracting Services, Inc. for the Occupational Education 1 (OE1) Roof Renovation project, CHC, in the amount of \$278,450.00:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Approve Termination of Contract with CS Legacy Construction

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to approve the termination of the contract with CS Legacy Construction:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Award Proposal and Contract to Center for Employment Opportunities, Inc.

The Chancellor said this is the start of a very exciting partnership. A group of parolees who have been vetted through the system are put to work at Caltrans for \$10 an hour. If they are successful, they have an opportunity for permanent employment. We are fortunate because this population needs the opportunity to obtain training and find employment. This subcontractor will supervise the work crews that are out in the field.

Trustee Henry moved, Trustee Longville seconded, and the Board members voted as follows to award RFP 2013-03 and contract to Center for Employment Opportunities, Inc. for the Administration of the Caltrans Work Crews Program, PDC, in the amount of \$580,000.00:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Mr. Longville said he was proud to second this motion because this is exactly the kind of thing the district needs to prevent recidivism and help community members to lead productive lives.

Approve Sole Source Purchase with M Space Holdings LLC

Trustee Williams moved, Trustee Zombos seconded, and the Board members voted as follows to approve the purchase of seven modular buildings from M Space Holdings LLC (M Space) as the sole source, in the amount of \$143,129.00:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Approve Revised Measure M Bond Project List - SBVC

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows to approve the revisions to the Measure M Bond Project List, SBVC:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Approve Expenditure Report for the Proposition 30 Education Protection Account

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows to approve the expenditure report for the Proposition 30 Education Protection Account:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Approve 2015-2016 Five-Year Construction Plan

Trustee Williams moved, Trustee Longville seconded, and the Board members voted as follows to approve the 2015-2016 Five-Year Construction Plan:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Approve Janus Corporation Claim Settlement

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to approve the claim resolution settlement for Janus Corporation, in the amount of \$29,610.23:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Approve Economic Development and Corporate Training Foundation

This item was deleted from the agenda.

Approve District/College Expenses

Trustee Longville moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve District/College Expenses:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: Williams

Approve 2013-2014 Tentative Budget

Trustee Harrison moved, Trustee Ferracone seconded, and the Board members voted as follows to approve the 2013-2014 Tentative Budget:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

The Government Finance Officers Association of the United States and Canada (GFOA) awarded the district the GFOA's Distinguished Budget Presentation Award. This award represents a significant achievement and reflects the commitment of the board and staff to meeting the highest principles of governmental budgeting. The district had to satisfy nationally recognized guidelines for effective budget presentation to receive this award. These guidelines are designed to assess how well an entity's budget serves as a policy document, a financial plan, an operations guide and a communication device.

Mr. Ng credited Mr. Baron for challenging and developing a budget that meets the GFOA standards and thanked the fiscal staff.

14. INFORMATION ITEM

- A. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Contracts
- B. Budget Report
- C. Purchase Order Report
- D. General Fund Cash Flow Analysis
- E. Quarterly Investment Report
- F. Clery Act Compliance Report
- G. Administrative Procedure 4260 Prerequisites and Corequisites
- H. Applause Cards

15. STAFF REPORTS

- A. SBVC President
 - A written report was submitted.
- B. SBVC Academic Senate
 - Absent.
- C. SBVC Classified Senate
 - Absent.
- D. SBVC ASB
 - Absent.
- E. CHC President
 - A written report was submitted. Trustees Zoumbos and Williams thanked Dr. Marshall for the tour of the campus. Trustee Williams expressed an interest in finding out how many students from fire tech and respiratory therapy get in to the work place. Dr. Marshall said those students are tracked.
 - Trustees Harrison and Singer congratulated Cheryl Cox on her upcoming retirement.
- F. CHC Academic Senate
 - Absent.
- G. CHC Classified Senate
 - Absent.

- H. CHC ASB
- Yasmeen Flores reported the executive council is receiving training, and planning is being conducted for the upcoming year.
- I. CTA
- Absent.
- J. CSEA
- Colleen Gamboa introduced the new CSEA labor representative who will be included in negotiations.
16. ADJOURN

Dr. Singer adjourned the meeting at 7:45 p.m.

Donna Ferracone, Clerk
San Bernardino Community College District Board of Trustees