

San Bernardino Community College District  
Regular Meeting of the Board of Trustees  
114 S. Del Rosa Drive, San Bernardino, CA 92408  
Thursday, May 30, 2013 – 3:00 p.m. – Board Room

THE PUBLIC MEETING WILL BEGIN IMMEDIATELY  
AFTER THE CLOSED SESSION

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS  
  
PUBLIC EMPLOYEE APPOINTMENT  
President, SBVC
3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
4. CONVENE CLOSED SESSION
5. RECONVENE PUBLIC MEETING
6. REPORT OF ACTION IN CLOSED SESSION
7. PUBLIC COMMENT

The San Bernardino Community College District Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Be advised that District personnel and processes are available for further communication.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

8. APPROVAL OF MINUTES – May 9, 2013 (p.1)

9. CONSENT AGENDA

A. INSTRUCTIONAL/STUDENT SERVICES

No items.

B. HUMAN RESOURCES

1. Consideration of Approval of Promotion of Classified Employee (p.12)
2. Consideration of Approval of Management Employee – Vice President of Instruction, SBVC (p.13)

C. FISCAL SERVICES

1. Consideration of Approval of Routine Contracts and Agreements (p.14)
2. Consideration of Approval of Professional Services Contracts and Agreements (p.34)
3. Consideration of Approval of Budget Adjustments (p.38)

10. 2013-2014 BUDGET UPDATE

1. ADJOURN – The next regular meeting of the Board of Trustees will be Thursday, June 13, 2013.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees  
Thursday, May 9, 2013 – 4:00 p.m. – Board Room

1. CALL TO ORDER

Mr. Longville called the meeting to order at 4:00 p.m.

Members Present:

John Longville, Vice President  
Donna Ferracone, Clerk  
Gloria Macias Harrison  
Dr. Kathleen Henry  
Joseph Williams  
Nickolas W. Zoumbos  
Ferny Arana Garcia, SBVC  
Kyle Hundley, Student Trustee, CHC

Members Absent:

Dr. Donald L. Singer, President

Administrators Present:

Bruce Baron, Chancellor  
Charlie Ng, Vice Chancellor Fiscal Services  
Tanya Rogers, Interim Vice Chancellor Human Resources  
Dr. Cheryl Marshall, President, CHC  
Dr. Gloria Fisher, Interim President, SBVC

Administrators Absent:

None

2. PLEDGE OF ALLEGIANCE

Trustee Harrison led the Pledge of Allegiance.

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Agency Negotiators: Bruce Baron and Tanya Rogers

CTA

CSEA

Management/Supervisors

Confidential Employees

CONFERENCE WITH LEGAL COUNSEL

EXISTING LITIGATION

Pursuant to Government Code Section 54956.9

Case Name Unspecified: To identify case would jeopardize service of process or existing litigation.

EMPLOYEE DISMISSAL/DISCIPLINE/RELEASE

PUBLIC EMPLOYEE APPOINTMENT

President, SBVC

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

On behalf of the Westside Action Group, Ratibu Jacocks urged the Board to consider the appointment of Dr. Edward Bush as President of SBVC.

On behalf of Pangea, Mr. Ricky Davis recommended the Board consider Dr. Edward Bush as president of SBVC.

5. CONVENE CLOSED SESSION

The Board convened to closed session at 4:10 p.m.

6. RECONVENE PUBLIC MEETING

The public meeting was reconvened at 5:15 p.m.

7. REPORT OF ACTION IN CLOSED SESSION

Trustee Henry moved, Trustee Harrison seconded, and the Board members present voted to approve the settlement claim by way of stipulation with future medical care for claim #453290.

8. INSTITUTIONAL PRESENTATION

**2013 Project Achievement Award – CHC**

On behalf of the Construction Management Association of America, Domingo Camarano and Dr. Bonnie James, Kitchell CEM, presented the 2013 Project Achievement Award to the district. The award was specific to Crafton Hills College for its sustainability projects.

Chancellor Baron thanked and acknowledged trustee and former CHC president Harrison because she had a vision for the solar farm for many years. It is a legacy that she leaves to CHC. He also thanked the Board in total because of its vision for a sound sustainability plan and because it has been extremely supportive of sustainability across the district.

**Online Classes**

Dr. Cheryl Marshall, CHC President, and Dr. Haragewen Kinde, SBVC Interim Vice President of Instruction, and the college teams provided an overview of online education at both campuses. They addressed questions regarding student preparation, student success and quality of programs and presented future plans.

The Board appreciated the presentation and thanked the staff.

9. PUBLIC COMMENT

David Lawrence, retired SBVC faculty member and board member for the Arts Connection, urged the Board to collaborate and advertise its cultural activities with the Arts Connection, the new Arts Council for San Bernardino County.

Community member Ralf Zacky addressed the Board about leasing opportunities in the Mentone area.

10. APPROVAL OF MINUTES

Trustee Ferracone moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve the minutes of April 25, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos

NOES: None

ABSENT: Singer

ABSTENTIONS: Garcia (advisory), Hundley (advisory)

## 11. REPORTS

### A. Board Members

- Trustee Henry thanked CSEA for planning the ACE program and especially Sam Trejo in the Financial Aid Office at SBVC, who shared part of his work day with her. She said she enjoyed the spotlighting event.
- Trustee Williams also thanked CSEA for including the trustees and for the opportunity to work in the SBVC cafeteria. He thanked Dr. Marshall for the tour of CHC and suggested Inland Empire Magazine do an article on the campus. He requested the district add an item on the board agenda to include labor market data.
- Trustee Ferracone also participated in the ACE program and had the opportunity to learn some new things about Financial Aid. She attended the CHC student recognition dinner.
- Trustee Harrison said she will be attending end-of-the-year events on both campuses. She appreciated the student awards at CHC and attended the donor appreciation reception at SBVC.
- Trustee Zoumbos reported the CCLC conference in Lake Tahoe was an enlightening opportunity and included sessions on accreditation and student success.

### B. Student Trustees

- Mr. Garcia reported the students held a sock hop sponsored by Alpha Gamma Sigma. He told the Board it was an honor and a pleasure to serve as the student trustee representing SBVC this past year.
- Kyle Hundley reported students are supporting SB 547 but SB 520 is troubling. He said it has been great working with the trustees and thanked them for the opportunity to serve as the student trustee from SBVC.

Trustee Longville thanked both student trustees for their work and the hours put in representing the students' interests and doing a superlative job. He asked that we prepare some recognition for them at the next Board meeting.

### C. Chancellor

- Chancellor Baron thanked the student trustees for their service and said it was a pleasure working with both of them.
- He reported Colleen Gamboa was recognized as the statewide CSEA member of the year. Mr. Baron said it is a great honor and he was pleased to be part of the process to nominate her.
- The Chancellor said it is important that students learn the value of college at an early age. Students of all ages visit CHC and SBVC to see what is there for them. He thanked the college presidents for their work in these visitations and presentations and read an appreciation letter from a fifth grader.

12. CONSENT AGENDA

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

13. ACTION AGENDA

**Accept Classified Retirements**

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to accept the retirement of Cheryl Cox, Administrative Assistant II, Confidential, CHC, effective July 1, 2013; Diana Holmes, Interpreting Services Specialist, SBVC, effective June 1, 2013; and Julie Stengel, Assistant Bookstore Manager, CHC, effective May 5, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

**Approve Academic Retirement**

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to accept the retirement of Priscilla Taylor, Nursing Instructor, SBVC, effective August 1, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

**Approve Unpaid Leave of Absence for Classified Employee**

Trustee Ferracone moved, Trustee Harrison seconded, and the Board members voted as follows to approve an unpaid leave of absence for Preston Clark, Custodian, SBVC:

AYES: None  
NOES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
ABSENT: Singer  
ABSTENTIONS: Garcia (advisory), Hundley (advisory)

Motion failed.

**Approve Placement of Classified Employee on the 39-Month Reemployment List**

Trustee Ferracone moved, Trustee Harrison seconded, and the Board members voted as follows to approve the placement of Preston Clark, Custodian I, SBVC on the 39-month reemployment list:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
Garcia (advisory), Hundley (advisory)  
NOES: None  
ABSENT: Singer  
ABSTENTIONS: None

**Approve Ratification of CSEA Tentative Agreement**

Trustee Harrison moved, Trustee Hundley seconded, and the Board members voted as follows to ratify the CSEA Tentative Agreement on Article 10: Health and Welfare Benefits:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
Garcia (advisory), Hundley (advisory)  
NOES: None  
ABSENT: Singer  
ABSTENTIONS: None

**Adopt Resolution to Recognize the Week of May 19-25, 2013 as Classified School Employee Week**

Trustee Williams moved, Trustee Harrison seconded, and the Board members voted as follows to adopt a resolution to recognize the week of May 19-25, 2013 as Classified School Employee Week:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
Garcia (advisory), Hundley (advisory)  
NOES: None  
ABSENT: Singer  
ABSTENTIONS: None



**Consideration of Approval of Bond Measure M Construction Change Orders and Contract Amendments**

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows to approve the following Bond Measure M construction change orders and amendments:

**Business Building - SBVC**

Doug Wall Construction, CO-04, in the amount of \$91,931.00

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zombos  
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

**Approve Cancelling Existing PMSM Architects Contract and Replace with Three New Contracts – SSA, SCC and PAC**

Trustee Harrison moved, Trustee Ferracone seconded, and the Board members voted as follows to approve:

- Amendment 002R to cancel the existing PMSM Architects contract for the Student Services A, Student Center/Cafeteria, and Performing Arts Center projects, CHC, in the amount of (-\$516,000.64);
- New contract with PMSM Architects for the Student Services A project in the amount of \$313,383.93; and
- New contract with PMSM Architects for the Student Center/Cafeteria project, in the amount of \$93,159.30; and
- New contract with PMSM Architects for the Performing Arts Center project, in the amount of \$50,000.00.

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zombos  
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

**Approve Cancelling Existing PMSM Architects Contract and Replace with Two New Contracts – LADM and M&O**

Trustee Henry moved, Trustee Zombos seconded, and the Board members voted as follows to approve:

- Amendment 001R to cancel the existing PMSM Architects contract for the Laboratory/Administration (LADM) and Maintenance & Operations (M&O) projects, CHC, in the amount of (-\$730,244.82)
- New contract with PMSM Architects for the Laboratory/Administration project, in the amount of \$673,265.32; and
- New contract with PMSM Architects for the Maintenance & Operations project, in the amount of \$71,183.50.

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
 Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

**Approve Bid Award and Contract with Tryco General Engineering, Inc.**

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows to award bid and contract to Tryco General Engineering, Inc., for the Grant Street Sewer project, SBVC, in the amount of \$567,780.00:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
 Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

**Approve Bid Award and Contract with The Richards Group**

Trustee Henry moved, Trustee Ferracone seconded, and the Board members voted as follows to award bid and contract to The Richards Group for the Occupational Education 2 Building Demolition Initial Package, CHC, in the amount of \$654,000.00:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
 Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

**Approve Amendment 007 to P2S Engineering, Inc. Contract**

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to approve Amendment 007 to the P2S Engineering, Inc. contract, in the amount of \$27,200.00:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

**Approve Revised Measure M Bond Project List - CHC**

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to approve revisions to the Measure M Bond Project List, CHC:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

**Approve Amending the Terms of the Loan to KVCR**

Trustee Henry moved, Trustee Zoumbos seconded, and the Board members voted as follows to extend the \$1,815,000 loan made to KVCR for an additional year at 0% interest, with the first payment due in May 2014 to allow for additional annual operating funds from KVCR to relieve district General Fund allocations:

AYES: Ferracone, Henry, Longville, Williams, Zoumbos  
Garcia (advisory)

NOES: Harrison, Hundley (advisory)

ABSENT: Singer

ABSTENTIONS: None

**Approve Interfund Borrowing and Adopt Resolution**

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows to authorize interfund borrowing between all funds to meet cash flow needs in the fiscal year 2013-2014 and adopt a resolution to authorize temporary borrowing between funds:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

**Approve Board Policies**

Trustee Zoumbos moved, Trustee Henry seconded, and the Board members voted as follows to approve Board Policies 2175 Evaluation of the Chancellor, 3590 Energy Conservation, and 7251 Management Evaluation:

AYES: Ferracone, Harrison, Henry, Longville, Williams, Zoumbos  
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: Singer

ABSTENTIONS: None

14. INFORMATION ITEM

- A. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Contracts
- B. Budget Report
- C. Purchase Order Report
- D. General Fund Cash Flow Analysis
- E. Quarterly Investment Report
- F. CCFS-320 Apportionment Attendance Report for FY 2013 Period 2
- G. Clery Act Compliance Report
- H. Advancement in Rank
- I. MOU – CTA Health & Welfare Benefits
- J. Administrative Procedures  
2175 Management Evaluation – Chancellor  
3590 Energy Conservation  
7250 Management Employees  
7251 Management Evaluation
- K. Applause Cards

15. STAFF REPORTS

- A. CHC President
  - A written report was submitted.
- B. CHC Academic Senate
  - Denise Allen thanked the Board for its support this past year. She thanked trustees Harrison, Ferracone and Williams for attending the student recognition dinner. A resolution was submitted to the Board urging the district to re-evaluate the allocation model and develop a plan to support student success at CHC. A second resolution recommending the Board embrace collegial consultation and adhere to consistent, systemic structures and processes that foster collegial consultation and Board Policy was submitted. She was pleased to

note that the district budget committee will begin to work on a plan to look at how the funds are allocated to the colleges.

- C. CHC Classified Senate
    - Michelle Tinaco thanked the trustees for participating in classified appreciation day. Senate officers will be holding a planning retreat in August.
  - D. CHC ASB
    - Over 400 students voted in the recent election. Three resolutions will be submitted to the state senate. Newly elected student trustee Yasmeen Flores was introduced.
  - E. SBVC President
    - A written report was submitted.
  - F. SBVC Academic Senate
    - Jeremiah Gilbert reported faculty is preparing for the fall accreditation visit. An educational philosophy statement will be included in the next catalog per accreditation directives. The chancellor will be speaking at the May 15 Senate meeting.
  - G. SBVC Classified Senate
    - Catalina Traspote reported the executive board will be attending a leadership conference June 13-15. She invited the trustees to participate in *Classified Employees Week* May 13-17.
  - H. SBVC ASB
    - Robert Shields reported elections were held and the constitution was revised. He advised the Board of the new parking restrictions on the city streets surrounding the college.
  - I. CTA
    - Absent.
  - J. CSEA
    - Colleen Gamboa thanked the trustees for their participation in the ACE program and for approving the tentative agreement for health and welfare benefits.
16. ADJOURN

Mr. Longville adjourned the meeting at 7:40 p.m.

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Donna Ferracone, Clerk  
San Bernardino Community College District Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Tanya Rogers  
Interim Vice Chancellor Human Resources & Employee Relations

PREPARED BY: Tanya Rogers  
Interim Vice Chancellor Human Resources & Employee Relations

DATE: May 30, 2013

SUBJECT: Consideration of Approval of Classified Employee Promotion

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotion of Benjamin Gamboa, Research Analyst, CHC.

OVERVIEW

Benjamin Gamboa, Research Analyst, CHC, 12-month position, full-time, Classified Salary Schedule, Range 54, Step A, \$4,974 per month effective June 3, 2013.

ANALYSIS

Mr. Gamboa went through the recruitment process and is being recommended to the position of Research Analyst, CHC. He is currently employed as Purchasing Agent, District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2012-2013 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Tanya Rogers  
Interim Vice Chancellor, Human Resources & Employee Relations  
PREPARED BY: Tanya Rogers  
Interim Vice Chancellor, Human Resources & Employee Relations  
DATE: May 30, 2013  
SUBJECT: Consideration of Approval of Management Appointment

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Dr. Haragewen Kinde, Vice President, Instruction, SBVC.

OVERVIEW

Dr. Haragewen Kinde, Vice President, Instruction, SBVC, full-time, 12-month position, Management Salary Schedule Range, 23, Step D, \$11,766 per month, plus doctorate stipend, effective May 31, 2013 through June 30, 2015. Replacement for Larry Buckley.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individual for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2012-2013 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services  
PREPARED BY: Steven Sutorus, Business Manager  
DATE: May 30, 2013  
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts and agreements are routine, customary and necessary for the on-going operations of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.



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## ***Routine Contracts and Agreements***

***Scheduled Board Date 5/30/2013***

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### ***Contract Type***

<b><i>Firm</i></b>	<b><i>Purpose and Information</i></b>	<b><i>Department / Location</i></b>	<b><i>Amount</i></b>	<b><i>Signed</i></b>
<b><i>General</i></b>				
A & A Copy Machines, Inc DBA Pioneer Copy Machines, Co	(9130) Copy machine maintenance on Bizhub 600 and Bizhub C452 Term: 7/1/2013 - 12/31/2013 01-00-03-9020-0261-5637.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	DETS/ATPC/SBCCD	\$4,015.00	SSutorus
Bangee Fleet, Inc	(9126) Bus rental for field trip to Ahmanson Theatre Term: 5/3/2013 - 5/3/2013 01-00-31-8213-0228-5611.00-6310 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Counseling/SBVC	\$747.50	SSutorus
Bangee Fleet, Inc	(9125) Bus rental for field trip to the "6TH Annual Umoja Community Regional Symposia" Term: 3/15/2013 - 3/15/2013 01-00-01-8213-0228-5611.00-6310 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Counseling/SBVC	\$820.00	SSutorus

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<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	Burgess Moving & Storage	(9077) Move two desks, one credenza and hutch, file cabinets and seven work stations to storage from the Campus Center Term: 4/12/2013 - 6/30/2013 01-00-01-9508-0000-5113.00-6770  Funding Source: General Funds	Administrative Services/SBVC	\$1,494.00	SSutorus
	Burgess Moving & Storage	(9076) Provide labor and equipment to disassemble and move office equipment to CC215 Term: 4/12/2013 - 6/30/2013 01-00-01-9508-0000-5113.00-6770  Funding Source: General Funds	Administrative Services/SBVC	\$622.00	SSutorus
	California Department of Forestry & Fire Protection	(9103) Cooperative Agreement for Joint Use: CHC use of fire academy space at agency location while CHC academy space is under construction Term: 6/1/2013 - 8/30/2015  Funding Source: N/A	Administrative Services/CHC	No Cost	SSutorus
	Citadel	(9086) Prepare an Asbestos Operations and Maintenance Plan for all District sites and campuses Term: 4/25/2013 - 6/30/2013 01-00-03-9005-0000-5113.00-6770  Funding Source: General Funds	Fiscal Services/SBCCD	\$2,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Dalke & Sons Construction, Inc	(9087) Prep and Paint all interior and five exterior doors in SSB building Term: 4/25/2013 - 6/30/2013 01-29-25-9002-0231-6220.00-7100 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Other Non-General	Administrative Services/CHC	\$8,330.00	SSutorus
Dell Marketing LP	(9114) Migration services for exchange 2003 e-mail to exchange 2010 online email system Term: 5/10/2013 - 6/30/2013 41-00-03-9627-0000-6420.00-7100  41-00-35-9627-0000-6420.00-7100 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Other Non-General	DETS/SBCCD	\$58,285.00	SSutorus
ETD Creative Services	(9094) Provide assistance in video production and interviews with Arizona Indian Tribes for "FNX NOW" Term: 3/28/2013 - 5/9/2013 74-00-03-8110-0172-5113.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$3,400.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Events by Lavonne	(9079) Catering for computer training workshop Term: 5/3/2013 - 5/3/2013 01-11-02-8204-0202-5200.00-6420 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Counseling/CHC	\$498.96	SSutorus
Innovation Economy Konnect, Inc	(9092) Booth space rental for EXPO at the Ontario Convention Center Term: 5/9/2013 - 5/9/2013 01-00-03-8115-0305-5801.00-6820 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Other Non-General	PDC/SBCCD	\$1,500.00	SSutorus
J Z's Party Charm	(9101) Rental of white folding chairs for SBVC Science Day Term: 5/13/2013 - 6/30/2013 01-35-15-9508-0000-5610.00-7100 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: General Funds	Science/SBVC	\$113.96	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	LiveTimeNet Global Communications Inc.	(9084) IP Video purchase agreement for FNX to be aired on WYOP, KEET, KCSC-DT, KUAC and LPTV stations Term: 4/19/2013 - 4/18/2014 74-00-03-8110-0172-5830.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$20,000.00	SSutorus
	Loma Linda University Health Care	(6810) Service - Provide Medical Oversight for SBVC Student Health Office; Amendment 1 - Extend contract term date Term: 7/1/2010 - 6/30/2013 01-00-01-8210-0310-5120.00-6440  01-00-01-8210-0000-5113.00-6440 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Other Non-General	Health Center/SBVC	\$3,300.00	SSutorus
	Medina, David	(9081) Provide sound system for 2013 SBVC Commencement Term: 5/23/2013 - 5/24/2013 01-00-01-8211-0000-5610.00-6499  Funding Source: General Funds	Student Activities/SBVC	\$4,104.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Mike's Custom Flooring	(9088) Furnish and install new carpet in SSB building Term: 4/25/2013 - 6/30/2013 01-29-25-9002-0231-6220.00-7100 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Other Non-General	Administrative Services/CHC	\$9,080.00	SSutorus
	ProSource Specialties, LLC	(9080) Emboss SBVC Start program logo on 48 messenger bags as giveaway to Star Program participants Term: 4/13/2013 - 6/30/2013 01-00-01-8208-0150-5801.00-6499 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Federal Grant	Student Services/SBVC	\$348.62	SSutorus
	Ran Graphics, Inc	(9075) Printing of Fall 2013 SBVC class schedules Term: 5/10/2013 - 5/30/2013 01-00-01-8100-0000-5113.00-6010 Funding Source: General Funds	Instruction/SBVC	\$7,371.83	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Ran Graphics, Inc	(9123) Printing of the 2013 SBVC College Catalog Term: 6/1/2013 - 6/30/2013 01-00-01-8100-0000-5113.00-6010  Funding Source: General Funds	Instruction/SBVC	\$5,508.00	SSutorus
Riverside, University of California	(8894) Provide assistance in enhancing the Nanotechnology Technicians training program; Amendment 1 - Project expansion with additional compensation Term: 1/14/2013 - 12/31/2013 01-00-03-8115-0426-5113.00-6840 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: State Grant	PDC/SBCCD	\$68,000.00 Revised value	SSutorus
San Bernardino County Sheriff's Department	(7592) Service - Dispatch services for District Police Department; Amendment 2 - updated costs for services; contract increased by \$195 annually Term: 7/1/2011 - 6/30/2014 01-00-03-9503-0000-5113.00-6770  Funding Source: General Funds	District Police/SBCCD	\$12,873.00 Annual Cost	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	San Bernardino County Superintendent of Schools	(9100) MOU - Cooperative agreement to promote health and nutrition education in socioeconomically disadvantaged families within our student and staff populations Term: 10/1/2013 - 9/30/2016  Funding Source: N/A	Child Care Center/CHC	No Cost	SSutorus
	Shalimar Tours & Charter	(9127) Bus rental for field trip to Museum of Tolerance Term: 3/15/2013 - 3/15/2013 01-00-31-8212-0228-5611.00-6499 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Counseling/SBVC	\$1,192.07	SSutorus
	Shalimar Tours & Charter	(9128) Bus rental for field trip to UCLA Term: 4/26/2013 - 4/26/2013 01-00-31-8212-0228-5611.00-6499 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Counseling/SBVC	\$1,047.38	SSutorus
	Shred-It	(9124) On-Site shredding services Term: 5/2/2013 - 6/30/2013 01-00-01-9508-0000-5113.00-6770  Funding Source: General Funds	Administrative Services/SBVC	\$467.50	SSutorus



<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Sodexo - Cal State San Bernardino Catering	(9104) Catering for Strategizing Forum Event Term: 5/16/2013 - 5/16/2013 01-00-01-9016-0436-5809.00-6440  01-00-01-9016-0436-5200.00-6440 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Federal Grant	Health Services/SBVC	\$1,226.96	SSutorus
Stanley Convergent Solutions	(9095) Fire and intrusion alarm for Business Building Term: 4/25/2013 - 10/31/2013 42-37-31-2520-0000-6220.50-7100 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Bond Funded	Kitchell/SBCCD	\$30,486.00	SSutorus
Technical Employment Training	(9090) Assist in preparing and conducting hands-on career safety demonstrations for three area middle schools Term: 3/1/2013 - 6/24/2013 01-00-35-8115-0470-5113.00-6899 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	PDC/SBCCD	\$9,300.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Texthelp Systems Inc	(9120) Provide one day workshop for "Read and Write Gold" software Term: 5/3/2013 - 5/3/2013 01-11-02-8204-0202-5113.00-6420 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	DSP&S/CHC	\$2,025.00	SSutorus
Valley Alarm	(9122) Alarm monitoring service Term: 7/1/2013 - 12/31/2013 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	DETS/ATPC/SBCCD	\$35.00 Per month	SSutorus
Westwick, Nathan	(9091) Speaker for CHC 2013 Commencement Term: 5/23/2013 - 5/23/2013 01-00-02-8211-0000-5113.00-6499 Funding Source: General Funds	President/CHC	\$500.00	SSutorus
<b><i>SubTotal for General: 32</i></b>				

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General for 2013/2014</u></b>				
ABM Business Machines, Inc	(9112) Maintenance Agreement for Duplo Model V-767 Heavy Duty Burster Serial number 110150392; includes parts and labor Term: 7/1/2012 - 6/30/2014 01-00-03-9020-0261-5630.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	DETS/ATPC/SBCCD	\$1,145.00	SSutorus
Bank of New York Mellon Trust Company	(9111) Service - General Obligation Bond Administration and refunding for Series 2013 A and Series 2013 B Term: 7/1/2013 - 6/30/2043 42-37-33-9508-0000-5809.00-6720 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Bond Funded	Fiscal Services/SBCCD	\$6,750.00 Annually	SSutorus
CODESP - Employee Selection	(9108) Joint Powers Agreement for Employee Selection Procedures - Pre-Employment Testing Services Term: 7/1/2013 - 6/30/2015 01-18-35-9004-0302-5310.00-6760 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Human Resources/SBCCD	\$2,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General for 2013/2014</u></b>					
	Community College League of CA	(9129) League to act as fiscal agent for purchase of electronic information resources for campus libraries Term: 7/1/2013 - 6/30/2014 01-00-01-8106-0000-6300.00-6120  Funding Source: General Funds	Library/SBVC	\$4,897.00 Not to exceed	SSutorus
	Community College League of CA	(9106) Master renewal for periodicals database for library Term: 7/1/2013 - 6/30/2014 01-00-01-8106-0000-6300.00-6120  Funding Source: General Funds	Library/CHC	\$46,908.00	SSutorus
	Coverall Health-Based Cleaning System	(9110) Janitorial Service for the ATPC Site in Camarillo Term: 7/1/2013 - 12/31/2013 01-00-03-9020-0261-5113.00-6150  Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds  Funding Source: State Grant	DETS/ATPC/SBCCD	\$159.00 Per Month	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General for 2013/2014</u></b>					
	JobElephant.com Inc	(9131) On-demand advertising for open employment positions within the District Term: 7/1/2013 - 6/30/2014 01-00-03-9004-0000-5801.00-6730  01-18-35-9004-0302-5801.00-6730 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Human Resources/SBCCD	\$10,476.00	SSutorus
	Kater-Crafts Bookbinders	(9105) Service agreement for book binding of magazines and periodicals Term: 7/1/2013 - 6/30/2014 01-00-01-8106-0000-5113.00-6120  Funding Source: General Funds	Library/SBVC	\$2,000.00	SSutorus
	Los Angeles Grinding Company	(9115) Service to sharpen paper knife on Braille equipment Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0261-5640.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	DETS/ATPC/SBCCD	\$46.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General for 2013/2014</u></b>				
Stanley Convergent Solutions	(9113) Master Agreement for security monitoring for all devices at the District Site and Annex: alarms, panic buttons, CCTV, and intrusion Term: 7/1/2013 - 6/30/2018 01-00-03-9506-0000-5630.00-6510  Funding Source: General Funds	District M & O/SBCCD	\$100,008.00 Annually	SSutorus
Three M (3M) Library Systems	(9107) Maintenance covers labor, parts and equipment modifications if necessary on Detection Systems 3804BC, Serial Number 3848440 and resensitizer 764, Serial ID 16405851 Term: 7/1/2013 - 6/30/2014 01-00-01-8106-0000-5630.00-6120  Funding Source: General Funds	Library/SBVC	\$1,989.34	SSutorus
<b><u>SubTotal for General for 2013/2014: 11</u></b>				
<b><u>Income - General</u></b>				
Reliant Capital Solutions	(9099) Collection services for in house Perkins Student Loans accounts; rate - District to receive 71.429% of all fees collected Term: 7/1/2013 - 6/30/2018  Funding Source: N/A	Fiscal Services/SBCCD	Per rate schedule	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><i>Income - General</i></b>					
<b><i>SubTotal for Income - General: 1</i></b>					
<b><i>Joint Power/Piggyback Purchase</i></b>					
	Symmetry Data, Inc	(9119) Purchase of computer server for Business Building: WSCA contract AR1471: DGS Participating Addendum 7-07-70-08 Term: 4/5/2013 - 6/30/2013 42-37-31-2520-0000-6420.47-7100 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Bond Funded	Kitchell/SBCCD	\$18,867.18	SSutorus
	Symmetry Data, Inc	(9096) Purchase of wireless data network equipment for SBVC Business Building renovation; Contract number WSCA AR1471 and DGS 7-07-07-08 Term: 4/30/2013 - 5/31/2014 42-67-31-2520-0000-6420.47-7100 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Bond Funded	Kitchell/SBCCD	\$111,425.82	SSutorus
<b><i>SubTotal for Joint Power/Piggyback Purchase: 2</i></b>					

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Leases</u></b>					
	Suerte Associates, LLC	(7395) Lease of general office space and Braille production center for media, electronic text, Braille files, books and documents and related uses: cost is equal to \$3,300 per month for 24 months plus \$3,300 security deposit: Amendment 1 - Extended contract by six months with a rent of \$3,300 per month Term: 7/1/2010 - 12/31/2013 01-00-03-8103-0261-5620.00-6150 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	DETS/SBCCD	\$82,500.00 Total contract value	SSutorus

***SubTotal for Leases: 1***

**Program Acquisition**

	Black Hawk Content	(9093) Program rights for "The Ghost Riders" Term: 4/26/2013 - 5/31/2018 74-00-03-8110-0172-5831.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$1,000.00	BBaron
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***SubTotal for Program Acquisition: 1***



<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Rescinded</u></b>					
	Jackson, Dawn	(8541) Provide assistance to KVCR-FNX for "Santa Fe Indian Market" week to be aired on KVCR - contract canceled by department Term: 8/1/2012 - 6/30/2013 74-00-03-8110-0172-5113.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR/SBCCD	\$4,000.00	SSutorus
<hr/> <b><i>SubTotal for Rescinded: 1</i></b> <hr/>					
<b><u>Software/Online Services</u></b>					
	Entrinsik, Inc	(9109) Software License and support for "Informer" annual license allowing computing staff to connect to multiple databases Term: 6/1/2013 - 5/31/2014 01-00-03-9010-0000-5830.00-6780  Funding Source: General Funds	DETS/SBCCD	\$6,480.00	SSutorus
	Intuit, Inc	(9083) Software - 50 licenses of QuickBooks program Term: 4/12/2013 - 6/30/2014 01-00-01-2521-0000-4430.00-0502  Funding Source: General Funds	Business Division/SBVC	\$745.20	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>				
Myers Information Systems	(9089) Software - ProWeb Module, Sales Module and ProLink; used to run the underwriting sales data tracking; this software tracks how many times a spot or program has been aired Term: 2/1/2013 - 10/31/2013 74-00-03-8110-0114-5830.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - CPB Grant - TV	KVCR-TV/SBCCD	\$3,277.35	SSutorus
SIGMAnet	(9117) Software support for CISCO phone systems Term: 4/12/2013 - 4/21/2014 01-00-03-9010-0000-5639.00-6780  Funding Source: General Funds	Computing Services/SBCCD	\$13,575.60	SSutorus
SiteCore USA, Inc.	(9118) Software maintenance on "Sitecore" software used to manage all District web sites Term: 5/5/2013 - 5/6/2014 01-00-03-9010-0000-5639.00-6780  Funding Source: General Funds	Computing Services/SBCCD	\$8,600.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Software/Online Services</u></b>					
	Snap Surveys, LTD	(9116) Software maintenance for "University Enterprise" license and "Snap Webhost" software for running surveys Term: 5/17/2013 - 5/17/2014 01-00-03-9010-0000-5639.00-6780	Computing Services/SBCCD	\$4,250.00	SSutorus
		Funding Source: General Funds			

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***SubTotal for Software/Online Services: 6***

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***Grand Total Contracts for Board Date 5/30/2013: 55***

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services  
PREPARED BY: Steven Sutorus, Business Manager  
DATE: May 30, 2013  
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board policy 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts and agreements are for fiscal audits, legal services, consultants and other professional services that are needed by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

# Contracts for Approval

Scheduled Board Date 5/30/2013

## Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b>Legal</b>				
Currier & Hudson	(9078) Legal services for Human Resources Term: 3/1/2013 - 6/30/2013 01-00-03-9004-0000-5711.00-6730  <b>Funding Source: General Funds</b>	Human Resources/SBCCD	\$45,000.00 Not to Exceed	SSutorus
Currier & Hudson	(8243) Legal services for Human Resources Department for fiscal year 2012-2013; Amendment 1 - revision of contract ending date change from 06/30/2013 to 02/28/2013 Term: 7/1/2012 - 2/28/2013 01-00-03-9004-0000-5711.00-6730  <b>Funding Source: General Funds</b>	Human Resources/SBCCD	\$100,000.00 Not to Exceed	SSutorus

**SubTotal for Legal: 2**

## Legal - Investigations

RCS Investigations & Consulting	(9102) Provide professional background investigations Term: 1/8/2013 - 6/30/2013 01-00-03-9004-0000-5113.00-6730  Note - Contract authorized to start prior to Board Meeting per BP6340  <b>Funding Source: General Funds</b>	Human Resources/SBCCD	\$6,000.00 Not to Exceed	SSutorus
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**SubTotal for Legal - Investigations: 1**

## Professional Services

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Hernando, Felvi	(8827) On-demand professional hair and make-up for KVCR's on air talent; Per rate schedule; increase not to exceed amount by \$1,500.00 to cover additional pledge drive Term: 1/1/2013 - 6/30/2013 74-00-03-8110-0303-5113.81-7099 Note - Contract authorized to start prior to Board Meeting per BP6340 <b>Funding Source: KVCR - Gen Funds</b>	KVCR/SBCCD	\$5,500.00 Not to Exceed	SSutorus
Loma Linda University Health Care	(9097) Medical oversight for both CHC's and SBVC's Student Health Center; Rate Schedule \$1,000 per year per site and any additional on site visits at \$115 per hour Term: 7/1/2013 - 6/30/2016 01-00-01-8210-0000-5113.00-6440  01-00-02-8210-0000-5113.00-6440 <b>Funding Source: General Funds</b>	Health Services/SBVC & CHC	\$7,000.00 Not to Exceed	SSutorus
Never Doubt, Inc	(9085) Provide assistance to develop, write and submit grant proposals Term: 4/16/2013 - 6/1/2013 01-00-03-8115-0305-5113.00-6820 Note - Contract authorized to start prior to Board Meeting per BP6340: Program manager states this is an acceptable use of categorical/grant/bond/trust funds <b>Funding Source: Other Non-General</b>	PDC/SBCCD	\$13,000.00 Not to Exceed	SSutorus

***SubTotal for Professional Services: 3***

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*Contract Type*

*Firm*

*Purpose and Information*

*Department / Location*

*Amount Signed*

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*Grand Total Contracts for Board Date 5/30/2013: 6*

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services  
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services  
DATE: May 30, 2013  
SUBJECT: Consideration of Approval of Budget Adjustments

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Budget Adjustments.

OVERVIEW

Budget Adjustments are submitted for Board review and approval.

ANALYSIS

In compliance with the Budget Adjustment procedure required by the County Superintendent of Schools, these budget adjustments are submitted for Board review and approval. These actions reflect the adjustments necessary to conduct the business of the District and to remain in compliance with sound fiscal practices.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The various budgets are impacted as indicated on the attached adjustments.



# BUDGET ADJUSTMENT

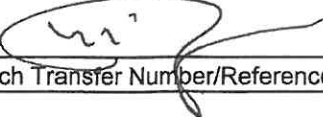
Date	Location	Responsibility Center Manager	President
04/22/13	DISTRICT	CHARLIE NG	

## ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
<b>INCOME</b>								
41	00	03	9627	0000	8981.00	0000	INTERFUND TRF IN	84,783.00
<b>EXPENSE</b>								
41	00	03	9627	0000	6420.00	7100	EQUIPMENT-COMPUTER	84,783.00

## JUSTIFICATION

To set up budget for transfer of funds between Fund 01 - General Fund and Fund 41 - Capital Outlay.

Fiscal Services		Board Action Date
		5/30/13
Batch Transfer Number/Reference #	Posted By:	Date: