

SBVC College Council MINUTES February 27, 2013

Glen Kuck, SBVC Interim President, Chair
 Jeremiah Gilbert, Academic Senate President, Co-Chair
 Dan Angelo **A**
 Marco Cota
 Gloria Fisher **A**
 Colleen Gamboa **A**
 Leticia Hector
 Rick Hrdlicka

Celia Huston
 Haragewen Kinde
 Sheri Lillard **A**
 Robert Shields
 James Smith
 Nori Sogomonian
 Scott Stark
 Cassandra Thomas

TOPIC	DISCUSSION and ACTION
Approval of February 13, 2012 minutes	Scott motioned to approve the minutes, Robert second the motion and the minutes were approved.
University of Redlands MOU	Glen shared information on a community college articulation agreement with the University of Redlands which provides a tuition discount to students from our college and other colleges participating in the program, provided they meet certain performance levels and application requirements. Marco discussed the incentives to students at no cost to us and expressed the support of the MOU on behalf of the Student Services areas.
International Programs	Glen handed out a preliminary spreadsheet outlining a costs analysis for an International Programs budget and discussed the baseline and growth costs of the program with the group. He asked the group to take the information to review for further discussion at the next meeting.
Budget Committee Recommendations	<p>Scott presented a draft model of the charge and membership for the new Budget Committee which will serve as a sub-committee of College Council. The group will act as an advisory group for College Council.</p> <p>After discussion, Glen made a recommendation to accept the charge as is and change the membership to include eight members total, two members from each constituent group: management, faculty, classified staff, and student government. The VPAS (Scott Stark) will serve as one management assignment, chairing the committee, and reporting to the College Council. Rick Second the recommendation, all were in favor and recommendation was approved.</p> <p>The term of memberships will be determined at a later date. Scott will contact the representatives of the constituent groups for assignments, work on meeting times and dates for the Budget Committee and report back to the group.</p>

<p>Accreditation</p>	<p>Celia presented the group with an analysis of recommendations to institutions on warning, probation and show cause from ACCJC. The group compared findings and discussed current planning processes, their strengths, weaknesses, areas of improvement, and uncontrollable issues.</p> <p>Glen informed the group that he has asked Celia if she would consider increasing her current reassigned time for accreditation to include the coordination of SLO's.</p>
<p>Strategic Planning</p>	<p>James reported on the preliminary findings of the Image and Character Survey. The group discussed the summary of themes from the perspective of faculty. The survey will go out to staff, students, local businesses, K-12, and four year institutions at a later date. James will report the progress of findings along with the focus groups feedback at the April 10th meeting. He will also make the raw data and updated summaries available for access online.</p> <p>As tasked at the last meeting, James provided the group with the list of current plans for the campus. James proposed combining the Student Equity and Enrollment Management plan together. Following discussion, consensus of the group was to further analyze the data collected for both plans and outline overlaps, have James meet with the Enrollment Management & Student Equity committee (as recommended by Glen) to discuss plans, and bring back the committee's joint recommendation for discussion.</p> <p>James handed out and reviewed the calendars for focus group meetings and developing and completing the Strategic Plan.</p>
<p>Construction</p>	<p>Scott gave a brief update on the construction around the Administrative Student Service building, Physical Science building, Business building, and the water tower.</p>
<p>Student Learning Outcomes</p>	<p>Glen asked Celia to come up with a recommendation on an approach to start making the Institutional Set Standards.</p>
<p>Committee Reports</p>	<p>Nori reported on the Great Teachers retreat.</p> <p>Leticia informed the group that a presentation will be presented to board of trustees during their next study session on curriculum.</p>
<p>OTHER:</p>	



**Ad-hoc Budget Committee Task Group
Recommendations to College Council
February 27, 2013**

Charge

The Budget Committee serves in an advisory capacity to College Council in all aspects of budget development and management to protect the financial well-being of the college and to operate successfully within our budget. The Budget Committee makes data-driven recommendations that align resource allocations with resource planning, utilizing the college mission, institutional planning documents, and program review recommendations.

The Budget Committee serves in all three areas of the College Council's primary functions including Planning, Issue Management, and Communication. Specifically, the Budget Committee develops annual budget assumptions, recommends reserve and contingency funds, identifies discretionary monies, and reviews and develops strategies for funding campus priorities. The Budget Committee reviews and makes recommendations for resolution of emerging budget issues and creates processes for better budget development and management. Throughout the year, the Budget Committee articulates and clarifies the budget development and management process for the campus community, including training, promoting budget awareness, and maintaining the transparency of budget decisions.

Membership

The Budget Committee membership totals eight, including the Vice President of Administrative Services (Chair) representing management, three additional members of College Council representing Faculty, Classified Staff, and Associated Student Government, and four members outside of College Council as appointed by, and representing each of the constituencies.



Image and Character Survey

As part of Valley College's strategic planning process, we need input from students, faculty, staff, managers, community, K-12, four-year universities, and the business industry. Please take a moment to answer the questions below about your view of our image and character as a college. We also want your recommendations about what the college can do to enhance its image and improve its services to students and the community. If you need more space, please feel free to use the space on the back of this page. Thank you for participating.

What is your relationship to the campus?

- | | | |
|--|---|--------------------------------------|
| <input type="checkbox"/> Student | <input type="checkbox"/> Local Business | <input type="checkbox"/> K-12 System |
| <input type="checkbox"/> Faculty member | <input type="checkbox"/> Community Member | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Classified Staff Member | <input type="checkbox"/> Manager | |

1) How do you view the image of the campus? What are its major strengths and weaknesses?

2) How do you think the campus is viewed by students? What are its strengths and weaknesses?

3) What can the campus do to enhance its image with students?

4) What do you think the image of the campus is within the local business community? What are its strengths and weaknesses?

5) What can the campus do to enhance its image with the local business community?

6) What do you think the image of the campus is with local school districts (K-12 system)?

7) What can the campus do to enhance its image with the local school districts (K-12 system)?

6) What do you think the image of the campus is with 4-year institutions?

7) What can the campus do to enhance its image with 4-year institutions?

8) Additional comments

Thanks again for your participation!
Use the space below for additional comments

COMMUNITY COLLEGE PARTNER AGREEMENT: STUDENT

This Memorandum of Understanding (MOU) between the University of Redlands (herein referred to as "Redlands") and _____ (herein referred to as "MOU Partner") documents the commitment of both parties to enter into a mutually beneficial education and training agreement.

Through this agreement, Redlands offers a tuition discount to _____ students who transfer directly to the University of Redlands School of Business or School of Education.

MOU Partner offers opportunities for Redlands to promote programs and recruit students. The promotion and recruitment process may include on-site information meetings, education fairs, and advertisements as approved by the MOU Partner; use of MOU Partner logo in Redlands promotions and on the Redlands website; and other means of promotion and recruitment mutually supported by Redlands and MOU Partner.

Discounts:

The tuition discount applies provided that students meet all admission requirements, student accounts remain current and the student matriculates into a University of Redlands School of Business or School of Education program directly from a California Community College with a minimum of 40 credits, transferring in at least 21 credits earned at MOU Partner.

School of Business Degree Programs

MOU Partner transfer students shall receive the tuition discount of 10%.

School of Education Programs

MOU Partner transfer students shall receive the tuition discount of 10%.

*School of Education Ed.D. – Doctorate in Leadership for Educational Justice degree program is excluded from this discount.

On-site Programs: On-site programs are delivered at MOU Partner facilities, at the request of MOU Partner. MOU Partner agrees to provide classroom/computer lab facilities as required for particular courses, programs and degrees, subject to Redlands approval. Redlands shall set minimum enrollment requirements. Should minimum enrollment requirements not be met (or subsequent to the start of the program, fall below minimum requirements), students may be offered the opportunity to register at another Redlands regional facility, and discount rate would be adjusted according to the terms listed above. Additional restrictions may apply.

Program Delivery: Each course and program has unique requirements, and prospective students should examine all requirements before registering.

Academic Policies: All policies stated in the current *University of Redlands Catalog* apply. These policies pertain to graduation requirements, academic honesty, withdrawal, re-enrollment, grade disputes and other policies important to all students undertaking degree work at the University of Redlands.

Application, Admission and Registration Requirements: Where applicable, students must meet all current application, admission and registration requirements.

Transcripts: Where applicable, prospective undergraduate students must provide official transcripts from each college or university ever attended. Prospective graduate students must provide an official transcript from each institution from which they earned a degree.

Tuition and Fees: Tuition and fees are charged according to the *University of Redlands Catalog* in effect at the time of the student's enrollment. Tuition and fees are subject to change.

Payments and Billing Statements: Students are billed directly by Redlands for tuition and fees. Students are responsible for submitting payment within 45 days and are solely liable for payment of all tuition and fees regardless of financial aid. Students enrolled in the School of Continuing Studies are required to pay for courses before attending their first class.

MOU Expiration: This MOU will expire three (3) years after acceptance by both parties unless renewed by both parties after review.

Entire Agreement: This MOU contains all of the agreements and understandings relating to this educational partnership and obligations between MOU Partner and Redlands in connection therewith and neither party and no agent thereof has made or is making, and neither party in executing and delivering this MOU is relying upon, any warranties, promises or agreements, except as set forth in this MOU. All understandings and agreements heretofore between MOU Partner and Redlands relating to educational programs are merged in this MOU, which alone fully and completely express their agreement.

Redlands Contact: For all issues regarding this MOU, please contact the Associate Vice-President for Enrollment Management, 1200 E. Colton Avenue, Redlands, CA 92373-0999, (909) 748-8739.

Agreed:

For the University of Redlands: _____ Date: _____

Nancy C. Svenson
AVP for Enrollment Management

Nancy_Svenson@redlands.edu

For _____: _____ Date: _____

Address: