

<b>Academic Senate SBVC</b>	<b>AD/SS 207 3:00 - 4:30</b>
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## Minutes of September 1, 2010

Time	Topic	Discussion	Further Action
3:06	<b>Call to Order</b>		
	<b>Approval of Minutes from 8/18/10</b>	No discussion.	<b>Motion</b> by J Notarangelo, for approval of the <b>Minutes of 8/18/10. 2nd</b> by D Hook. <b>Voice Vote</b> - Ayes unanimous.
	<b>President's Report</b>	J Stankas presented his report (see attachment). <b>FTES &amp; State Funding</b> - Notable info was that the college is over 5000 FTES for the fall semester. In consideration of that a plea was made to limit enrollment to the capacity set by pedagogical soundness of the classes. <b>New District Building</b> - this was a synopsis of a meeting that occurred on 8/28 concerning the construction of new building(s)? at District. A serious disagreement occurred in regards to plans for the PDC and ATTC expansion of offerings and the infringement of the proposed offerings on the typical curricular functions of the colleges. D Hook commented about some of the interpretations of the concept of "basic skills" expressed by Dr Issac. J Stankas described the difficulty in opening an established line of communication between the Senates of both campuses and Dr Issac. J Stankas offered the Senate the possibility of having the Chancellor and/or Dr Issac address the Senate on these issues. J Stankas also observed the under utilization of current District instructional space (contrasted with high utilization of instructional space at Valley) as a puzzling element in the face of a request for additional District instructional space. J Stankas noted that a meeting with the Chancellor tomorrow might clarify this situation. M Ikeda noted that this issue seems to be connected to some of the recommendations forwarded by the recent Accreditation report concerning District practices and procedures. J Notarangelo enquired about the make up of the group that attended the meeting. J Stankas replied that the Academic and Classified Senate Pres (from SBVC and CHC), CSEA, College Presidents, Vice Chancellors, Director of PDC, a community representative, and a B of T member. R Pires enquired about the implication for institutionalization of programs that are associated with the proposed PDC and ATTC programs.	

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	<b>New Business</b>	<p><b>Professional Development: Individual Development Plans -</b> C Hunter discussed the impact of the reiteration of flex program requirements as communicated by the State Chancellor’s Office linked to individual faculty development plans (IFDP) (see attachment). C Hunter provided a draft version of an individual faculty development plan envisioned by CHC for tracking the relevant information. C Hunter emphasized that this only represents CHC’s vision of the form of an IFDP. C Hunter described the plan as being a document that is in place at the start of the academic year. The IFDPs should include 4 areas (as identified in Title 5). <b>Measurable broad objectives</b>, statement <b>relating the objectives to the intent of the flex calendar</b>, <b>activities that are anticipated to fulfill these objectives</b>, and <b>numbers of hours</b> required to complete the plans. The IFDPs are to be peer reviewed. C Hunter went on to review the next steps to IFDP implementation which includes this presentation to Acad Senate, dialog with VP of Instruction Office, dialog with Academic Senate and SBCCD-CTA Presidents and the Flex Committee (9/13 @ 2p in LA-202). Additional steps are to continue dialog on this topic with CHC and to plan for implementation of IFDPs into FlexTrac program to cover the reporting requirements. L Hector enquired about the source of the requirements associated with IFDPs and time and workload issues related to these plans. C Hunter stated that this has always been a part of Title V but has come under additional scrutiny from the State Chancellors Office. R Pires enquired about the possibility of modifying FlexTrac to make the reporting more efficient for users and Flex Comm. J Stankas recommended that further analysis should be conducted by Personnel Policy committee and that a representative of this committee should attend the Flex Comm meeting.</p> <p><b>Introduction of Part-Time Faculty Senator -</b> J Stankas reviewed the process of selection of the Part-Time Faculty Senator and announced Carl Christman as the new senator.</p> <p><b>Accreditation Response</b> (see attachment) - J Stankas lead the review of the summary of SBVC’s proposed responses and conclusions to the latest accreditation report. J Notarangelo discussed (related to 3rd point) some of the difficulties with coordinating SBVC and District technology planning that may be rectified in the upcoming year. K Barnett reported on info related to 4th point as generated in the activities of the District Resource Allocation Sub Committee and District HR in the development of the staffing plan (2010 to 2013). The Staffing Plan reviewed HR activities in four areas; recruiting, hiring, evaluating, and retaining personnel. K Barnett communicated</p>	<p><b>Motion</b> by A Aguilar-Kitibutr for approval the referral of the IFDP to the Personnel Policy Sub Committee. <b>2nd</b> by A Chatterjee. <b>Voice Vote</b> - Ayes unanimous.</p>

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	<b>New Business cont.</b>	<p><b>Accreditation Response cont.</b> - some inefficiencies in the reporting of evaluation reports that became apparent in the Sub Committees activities. K Barnett reported that the final draft of this document was sent to the Chancellor and will then go before the B of T, and is expected to be published on the District HR website in Oct. J Stanskas verified that the elements of the Staffing Plan originates from the recommendation made by the colleges and will be part of the District's Program Review process. J Stanskas then commented upon the progress made in the District's Resource Allocation Process. J Stanskas recommended omitting the last line of the response to Recommendation 5, containing the statement concerning the final MOR being in place by September. There was some discussion concerning the recent distribution of the draft MOU to the college.</p> <p><b>Student Services Organizational Structure</b> - D Bell shared with the Senate the Student Services Planning Committee proposed reorganization structure of Student Services completed in July (see attachment) initiated as a result of the departure of a Student Services Dean to CHC and the addition of Dean Mestas to Student Services area in order to move towards equalizing work load among the Student Services Deans. In addition some entities within Student Services who had been directly reporting to the VP of Student Services was moved within Dean Mestas' area to enhance communication within the Division. C Parish noted that some of the Dean's Titles no longer fit there responsibilities and that there might a need to change them. M Ikeda enquired as to whether there was a consensus in the Planning Comm with the proposed changes. D Bell and A Aguilar-Kitibutr verified that the draft model was identical to the faculty proposal with the exception of the First Year Experience component which placed temporarily under the VPSS until its funding has been verified. J Gilbert enquired about the status of ACAD program. D Bell responded that the program will be unchanged relative to the identity of the chair of the program.</p> <p><b>Update from College Council and Dist Strategic Planning</b> - J Stanskas read the college's mission statement and asked for feedback from the Senate. There were no suggestions for change. J Stanskas presented the document "A Curriculum for All Students" from the State Chancellors Office (see attachment) in reference to the PDC's mission as offering Community Services. J Stanskas will be eluding to this document in his conversation with the Chancellor about the PDC and ATTC proposed activities.</p> <p><b>Where money comes from: FTES &amp; WSCH</b> - J Stanskas reviewed this info (see attached).</p>	<p><b>Motion</b> by A Aguilar-Kitibutr for support of the reorganization draft plan. <b>2nd</b> by K Barnett. <b>Voice Vote</b> - Ayes unanimous.</p>

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	<b>Committees</b>	<p><b>Program Review Update</b> - C Huston reported that D Bell will be the Administrative Co-Chair for this committee. C Huston called a meeting for 9/3 to secure sufficient time for needs assessments that is occurring this semester. C Huston also has been working on simplifying the needs assessment process which will be rolled out to the campus on 9/13.</p> <p>J Stankas proposed that the committees report to the Senate in one month (Oct 6th) on the referred items.</p>	
	<b>Additional Reports</b>	<p><b>District Assembly</b> - W Chatfield reported that District Assembly will meet for the first time on 9/6 @ 3p PDC Room 104.</p>	
	<b>Public Comments</b>	<p>E Millican directed the Senate attention to the latest edition of Washington Monthly and an article contained in it identifying America's Best Community Colleges.</p> <p>Riase Jakpor expressed his concern about the adjunct faculty offices in the new North Hall building related to the lack of privacy afforded by the identified adjunct faculty spaces and the spartan furnishings. Ed Millican spoke in support of the observations of R Jakpor and suggested that we survey available spaces to develop some more suitable alternatives.</p>	
4: 28	<b>Adjourned</b>		