

## SBVC College Council MINUTES April 16, 2014

Gloria Fisher, SBVC Interim President, Chair  
 Algie Au, Acting Academic Senate President, Co-Chair  
 Brandon Brown **A**  
 Marco Cota  
 Colleen Gamboa  
 Rania Hamdy  
 Leticia Hector **A**  
 Rick Hrdlicka

Celia Huston  
 Haragewen Kinde  
 Sheri Lillard  
 Ricky Shabazz  
 James Smith  
 Scott Stark  
 Cassandra Thomas

Guests: Albert Maniaol, Lauren McSherry

TOPIC	DISCUSSION and ACTION
<p>Approval of April 3, 2014 minutes</p>	<p>Dr. Fisher entertained a motion to approve the April 3<sup>rd</sup> meeting minutes, Rick moved, Cassandra second, and the group voted as follows:</p> <p>AYES: Fisher, Au, Cota, Gamboa, Hamdy, Hrdlicka, Huston, Kinde, Lillard, Shabazz, Smith, Stark, Thomas            NOES: None            ABSENT: Brown, Hector            ABSTENTIONS: None</p>
<p>Urgent Emerging Funding Needs Request:</p> <ul style="list-style-type: none"> <li>• Cranes for Tech. Div. – E. Sanker/A. Maniaol</li> </ul>	<p>Albert presented, on behalf of Eddie, the need for the purchase, delivery, and installation of an Overhead Crane and Jib Crane in the welding bone yard to immediately comply with safety hazards to the students and staff.</p> <p>Discussion ensued with regards campus' responsibility for completion of the project, other resources to comply with safety needs, and contract obligations for construction. Scott recommended this request to be approved as presented by the campus architects before approving the funds to start the project.</p> <p>Dr. Fisher entertained motion to approve \$136,000.00 funding for an Overhead and Jig crane. Celia moved, Marco second. Discussion ensued with regards to the lack of necessary information to move forward with the project. The group voted as follows:</p> <p>AYES: None            NOES: Fisher, Au, Cota, Gamboa, Hamdy, Hrdlicka, Huston, Kinde, Lillard, Shabazz, Smith, Stark, Thomas            ABSENT: Brown, Hector            ABSTENTIONS: None</p> <p>The group recommended Scott work with Mr. Sanker and Mr. Maniaol to work out the details of the project and bring the DSA piece back to this group for reconsideration.</p>

Program Review Needs Requests Funding  
Recommendation – S. Stark

Scott reviewed the fund balance report with the group (attached). He brought forward the Budget Committee's recommendation to approve funds not to exceed \$1M to fulfill some the non-ongoing needs prioritized by Program Review. The group reviewed four categories within the 2014-2015 Program Review prioritized list (attached): budget, equipment, technology, and facilities & safety and voted as stated below.

Dr. Fisher entertained a motion to allow a 10% overage on items approved on the 2014-2015 Program Review list, not including budget augmentation items. Should actual costs exceed the approved allowance plus the 10% overage, the approval of said expense will be withdrawn from funding and the department would have to resubmit the request through College Council. It will be the decision of the department to use funds identified (not to exceed a 10% overage of approved amount). Scott moved, Rick second and the group voted as follows:

AYES: Fisher, Au, Cota, Gamboa, Hamdy, Hrdlicka, Huston, Kinde, Lillard, Shabazz, Smith, Stark, Thomas

NOES: None

ABSENT: Brown, Hector

ABSTENTIONS: None

Dr. Fisher entertained a motion to approve items 1-9 under the technology portion of the list as presented (attached). Rick moved, Scott second and the group voted as follows:

AYES: Fisher, Au, Cota, Gamboa, Hamdy, Hrdlicka, Huston, Kinde, Lillard, Shabazz, Smith, Stark, Thomas

NOES: None

ABSENT: Brown, Hector

ABSTENTIONS: None

Dr. Fisher entertained a motion to include funding of item number 2 under the budget portion of the list (attached). Cassandra moved, Sheri second and the group voted as follows:

AYES: Fisher, Au, Cota, Gamboa, Hamdy, Hrdlicka, Huston, Kinde, Lillard, Shabazz, Smith, Stark, Thomas

NOES: None

ABSENT: Brown, Hector

ABSTENTIONS: None

	<p>Dr. Fisher entertained a motion to approve funding items listed as is under the equipment portion of the list (attached) and to include funding for numbers 20 and 27. Rick moved, Algie second and the group voted as follows:</p> <p>AYES: Fisher, Au, Cota, Gamboa, Hamdy, Hrdlicka, Huston, Kinde, Lillard, Shabazz, Smith, Stark, Thomas  NOES: None  ABSENT: Brown, Hector  ABSTENTIONS: None</p> <p>Dr. Fisher entertained a motion to approve funding items listed as is under the facilities and safety portion of the list (attached) and to include funding for numbers 10, 11, 14, 15, and 19 based on amount of funds available after the prioritized needs were met. Scott moved, Rick second and the group voted as follows:</p> <p>AYES: Fisher, Au, Cota, Gamboa, Hamdy, Hrdlicka, Huston, Kinde, Lillard, Shabazz, Smith, Stark, Thomas  NOES: None  ABSENT: Brown, Hector  ABSTENTIONS: None</p>
<p>Strategic Planning – J. Smith</p> <ul style="list-style-type: none"> <li>• SBVC</li> <li>• District</li> </ul>	<p>The latest draft of the Strategic plan is online for review on the President’s website as a working document (under planning), which can be downloaded and reviewed. James requested the group send any comments or edits to him and he will include in the next meeting. James will mail out the latest draft of the District Strategic Pan.</p> <p>Ricky, Marco, and James are finalizing the Enrollment and Student Equity Plan. He will present an update of the Student Equity Plan at the next meeting.</p> <p>James informed the group that the grants department just received news that they are eligible to apply for the Title V Grant and the department will be working to complete the proposal within the next two weeks. The focus will be Student Success, how to improve productivity, and technology. Lauren encouraged the group to send input to her.</p>
<p>SBVC Planning Model – J. Smith</p>	<p>The SBVC planning model has been sent via email to the group and needs to be reviewed and revised. James will have a draft planning model for review at the next meeting.</p> <p>The diversity statement has been adopted by the District.</p>
<p>AP2225 – R. Shabazz</p>	<p>Tabled</p>
<p>Student Ambassadors – R. Shabazz</p>	<p>Tabled</p>
<p>Committee Reports</p>	<p>None</p>
<p><b>OTHER:</b></p>	

ENROLLMENT MANAGEMENT AND STUDENT EQUITY COMMITTEE

*Charge*

The Enrollment Management and Student Equity Committee serves in an advisory capacity to the President's Cabinet regarding enrollment. The committee is responsible for reviewing internal and external assessment trend data as it applies to enrollment planning, researching and reviewing successful models of recruitment and retention programs, projecting enrollment growth/decline, projecting academic and student support service needs based on enrollment trends. The committee makes recommendations regarding recruitment and retention strategies, in the annual updating of the Enrollment Management Plan. The committee reviews and regularly updates the Student Equity Plan. Both plans are forwarded to College Council for review.

*Membership*

Membership is comprised of the Vice President of Student Services or designee, Dean of Counseling and Matriculation, two Deans from Instruction, Dean of Research, Planning and Institutional Effectiveness, Director of Admissions and Records, Director of Financial Aid, Director of Marketing and Public Relations, Student Success Services and Programs Coordinator, and other interested faculty, administrators, staff and students.

STUDENT SUCCESS COMMITTEE

*Charge*

The Student Success Committee is authorized by the Academic Senate to annually review and update the College's Student Success Plan, propose the budget for categorical matriculation funds, provide advice on policies, procedures, and implementation of matriculation components including admission, orientation assessment, counseling, prerequisites, follow-up, training, and research.

*Membership*

Membership is comprised of the Vice President of Student Services, Dean of Counseling and Matriculation, Dean of Research, Planning and Institutional Effectiveness, Director of Admissions and Records, Director of Financial Aid, Student Success Services and Programs Coordinator, one representative from English, Reading, and Math, and other interested administrators, faculty, staff and students.

CAMPUS LIFE AND COMMENCEMENT

*Charge*

This Campus Life and Commencement Committee monitors and serves as the primary clearing house for student activities on the campus, including commencement. The committee develops a campus-wide master calendar in coordination with the Director of Marketing.

*Membership*

Membership is comprised of the Vice President of Student Services, Director of Student Life, Student Activities Coordinator, ASG President, Student Success Services and Programs Coordinator, Director of Marketing and Public Relations, and interested administrators, faculty, classified staff, and students.

DISABLED STUDENT PROGRAMS AND SERVICES (DSPS) ADVISORY COMMITTEE

*Charge*

This Disabled Student Programs and Services (DSPS) Advisory Committee serves as an advisory committee to the Director of DSPS relative to the needs of students with disabilities.

*Membership*

Membership is comprised of the Coordinator of Student Success Services and Programs, Coordinator of Disabled Student Services, Coordinator of Health Services, and interested faculty, staff, and students.

STUDENT POLICIES & SCHOLASTIC STANDARDS

*Charge*

The Student Policies and Scholastic Standards Committee serves as an advisory committee for the development and implementation of academic policies such as but not limited to petitions related to admissions, probation, disqualification, and graduation requirements.

*Membership*

The membership is comprised of the Director of Admissions & Records, interested faculty, a classified staff member from the Admissions and Records office, and one student.

STUDENT SERVICES CABINET

***Charge***

The Student Services Cabinet reviews Student Service related issues and concerns in an advisory capacity to the Vice President of Student Services.

***Membership***

Membership is comprised of the Vice President of Student Services, Dean of Counseling and Matriculation, Veteran's Administrator, Director of Student Life, Director of Admissions and Records, Director of Financial Aid, Director of Library and Learning Services, Director of EOP&S, Occupational Advancement Supervisor, Coordinator of Student Health Center, and Coordinator of DSP&S.

STUDENT SERVICES COUNCIL

***Charge***

The Student Services Council meets monthly to discuss and review campus issues particularly applicable to student success.

***Membership***

Membership is comprised of the Vice President of Student Services and the Student Services leadership team.

# Federal Title V Grant for Hispanic Serving Institutions

Improving Student Success & Productivity

# About Title V

- Through the federal Dept. of Education, the Developing Hispanic-Serving Institutions Program provides grants to assist HSIs to expand educational opportunities for, and improve the attainment of, Hispanic students.
- Grants are intended to assist institutions with expanding capacity and addressing challenges.



# Past Title V Grant: Title V Collaborative with Crafton

- From 2005 to 2010, extended by one additional year to 2011
  - › Helped establish grants offices at Crafton and SBVC
  - › Supported foundation activities
  - › Provided funding for campus technology services
  - › Established Wi-Fi on campus
  - › Paid for computers for computer labs

# Current HSI-STEM PASS GO Grant with Cal State-San Bernardino

- From 2011 to 2016
  - > Expanded personnel, resources, and activities conducted by the Student Success Center
  - > Fostered a collaborative approach to transfer with Cal State, including more transfer workshops
  - > Offered more pre-assessment workshops

# New Title V Application

- Application was released last week
- Our submission must be finalized internally by May 2  
(only 2.5 weeks away!)
- A very short application period this year to weed out applicants

# This year's Title V priorities

1) **Improving Postsecondary Success:** Increasing the # of high-needs students who persist and graduate

2) **Improving Productivity:** Increasing efficiency in time, staff, money, and use of resources. With a particular focus on the "innovative" and "sustainable" use of technology.

# Amount of funding

- Title V grants run for five years
- Average award is expected to be \$513,000/year (roughly \$2.5 million over 5 years)
- Maximum award: \$525,000/year
- Number of awards: 20

# Allowable Activities

- Purchase of lab equipment
- Faculty development
- Curriculum development
- Purchase of library books and educational materials
- Student services to improve academic success, such as tutoring & counseling
- Technology equipment

# Activities not allowed

- Developing non-degree or non-credit courses other than basic skills
- Community service programs, unless academic credit toward a degree is offered
- Purchase of office equipment
- Fundraising
- Student recruitment, including services to high school students
- Health & fitness programs, transportation, day care
- Student activities, such as entertainment, cultural, or social enrichment programs
- Food and beverages

# Let us know your thoughts

If you have a particular idea that you are passionate about or an innovative, creative solution, please let us know!



# Send us your input

- Looking to gather input by the end of the week

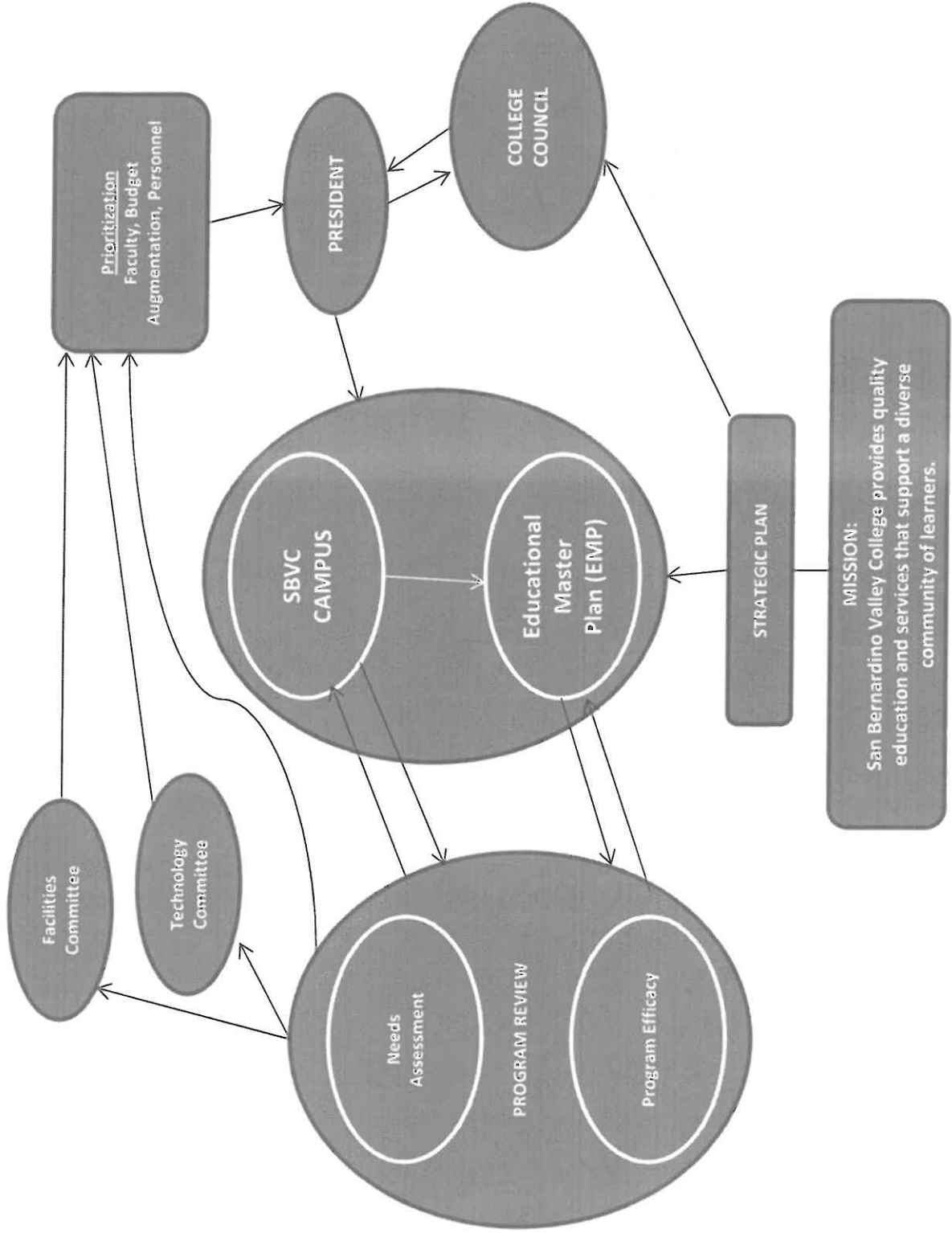
Dr. Kathleen Rowley, Director of Grants Office

[krowley@sbccd.cc.ca.us](mailto:krowley@sbccd.cc.ca.us), 909-387-1648

Lauren McSherry, Grant Writer

[lauren@businesscopywriter.net](mailto:lauren@businesscopywriter.net), 951-965-8672


**San Bernardino Valley College** Planning Model





San Bernardino  
Valley College

## REQUEST FOR ONE-TIME URGENT EMERGING NEEDS

### FUNDING APPLICATION

Name: Eddie Sanker Phone: 909-384-8904

Dept. /Div.: Welding Technology/Applied Technology Position: Welding Technology Department, Chair

Total funds requested: \$136,000.00 Date requested to receive funds: TBD

Please provide a brief proposal of your request for funds and tell us how this request ties into the Strategic Planning goals (list the Strategic Planning goal number from the Strategic Planning document):

6.1; 6.2

1. Immediate Compliance to Fire Safety Codes and Clean Up of outside welding area.
2. Delivery and Installation of 103ft x 20ft Overhead Crane
3. Delivery and Installation of 20ft x 13ft 6in Jib Crane

Has this item been submitted through the Needs Assessment process for Program Review? No

If **not**, please provide a brief explanation:

Recently identified as part of the safety issues of the Tech Building



San Bernardino  
Valley College

Please provide an itemized budget and indicate funding accounts for which funds should be routed:

Please See Attached

X I understand that this request is for one-time funding only.

Applicant's Signature: Eddie J. Sanku

Date: 4/14/14

Division Dean/Supervisor Approval: Haniyal

Date: 4/14/2014

Appropriate Vice President's Approval: Herrera KSA

Date: 4/14/14

**College Council use only: Recommendation**

Date received: _____		Date of Committee Action: _____	
Approve	Deny	Amount \$	_____

Comments:

President's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

# CRANEVEYOR CORP.

1524 NORTH POTRERO AVENUE  
MAILING: P.O. BOX 3727  
SOUTH EL MONTE, CALIFORNIA 91733-0727

626.442.1524  
FAX 626.442.7308  
www.craneveyor.com

## PROPOSAL

Contractor's License Numbers

California 194646

Nevada 011472

Arizona 38986

To: SBD Valley College  
701 N. Mount Vernon  
San Bernardino, Ca.

Proposal No. 65998-1

Page No. 1 of 4

Date: 4/1/2014

Attn: Eddie Sanker

For: New Building Jib Crane

We propose to provide the following proposal as described below and in the attached dimension & specification sheets, and brochures subject to terms and conditions, as hereinafter named:

### CraneVeyor Base Mounted Jib System

Quantity: 1 Capacity: 2 Model No.: CVBMJ-2-12-20 MR

Type Hoist: Harrington Electric Chain Model No.: ERM020L-L

Speeds:  
Hoist- 14 FPM Type of Control  
Single Speed Magnetic

Additional or Special Equipment- Jib crane has powered rotation controls with VFD drive, and mainline contactor in control panel.

We furnish Field measure and AutoCAD drawings for your review and approval.

We will deliver, install, start-up, load test (including 125% test weights) and provide CraneVeyor certification.

Power must be provided by others to a junction box within 2' of the Jib Crane conductors at the time of installation.

Provide P.E. Stamped Calculations and Drawings, Permit Running, and Third Party Electrical Inspection. Actual cost of plan check and permits to paid on the final invoice with no mark up.

Total Price Delivered & Installed \$ 55,445.00 Sales or Use Tax Included

**Delivery/Shipments:** Approximately 4-8 Weeks After Receipt of Order & Deposit, and/or Permits/Approvals  
Delivery subject to review at time of order.

**Payment Terms:** 20% Deposit With Order, 70% Upon Readiness To Ship, 10% 30 Days Or As Mutually Agreed Upon

To: SBD Valley College  
701 N. Mount Vernon  
San Bernardino, Ca.

Proposal No. 65998-1

Page No. 2 of 4

Date: 4/1/2014

#### CODES/STANDARDS/SPECIFICATIONS

Our equipment will be designed and manufactured in accordance with our interpretation of the following:

Crane Manufacturers Association of America (CMAA)  
Monorail Manufacturers Association (MMA)  
American Gear Manufacturers Association (AGMA)  
American Institute of Steel Construction (AISC)  
American Welding Society (AWS)  
National Electric Code (NEC)  
American National Standards Institute (ANSI)  
Occupational Safety & Health Administration (OSHA)

**EQUIPMENT EVALUATION & LABELING OF ELECTRICAL SYSTEMS:** Unless noted otherwise, the proposed equipment is not certified by Underwriters Laboratories (UL) or any other recognized testing laboratory. Most of the electrical components and parts only are UL or CSA listed or labeled. If evaluation, testing and labeling by a qualified independent testing company, of the complete units, is required by the local Building & Safety Department, customer shall assume all costs for this service, including costs for any related inspections.

For construction work and equipment not permitted, customer will assume all responsibility for any action taken against customer, caused by all governing regulations and codes that may require dismantling, changes, and production downtime. Customer will bear the costs for all of the corrective actions required.

Electrical permits are not included.

#### GENERAL NOTES

Excluding TranStation systems, cranes will be shop assembled and operation tested before shipment. Dismantling will be held to a minimum and components match marked to facilitate field assembly.

Cranes, TransLifters, TransTops, TranStations, and ceiling supported runway beams will be blast cleaned and painted with one coat of rust inhibitor primer and one finish coat of safety yellow SCAQMD approved industrial grade enamel. Hoists will have the hoist manufacturer's standard coat(s) and color. Top riding cranes and building column mounted runway beams and other structural steel to be blast cleaned and have one coat of red oxide primer. ASCE rails and mounting hardware will not be painted. Special surface preparation, coatings and colors, if requested, can be provided at additional costs.

General layout and construction drawings will be submitted on special projects for customer review and approval, prior to our ordering of materials and the start of any fabrication.

Two sets of Operations & Maintenance Manuals will be included.

Unless otherwise proposed, customer shall acquire all permits and inspections and pay for the related fees. We will provide our system drawings and calculations, stamped by a State Registered Professional Engineer, if requested at an added cost, or if included in the proposal. If we contract to acquire permits, customer shall provide a plot plan and all required building construction information that the City Building & Safety Department needs to process a plan check and issue the permit.

For permitted projects, if footings or foundations for the proposed system are not included, drawings and calculations will be provided for the Building & Safety Department's plan check and permits, to verify that the floor slab and soil have the structural integrity to sustain the loads imposed. If the verification is not accepted, footings will be required at additional costs.

# Base Mounted Jib

PROPOSAL FOR:

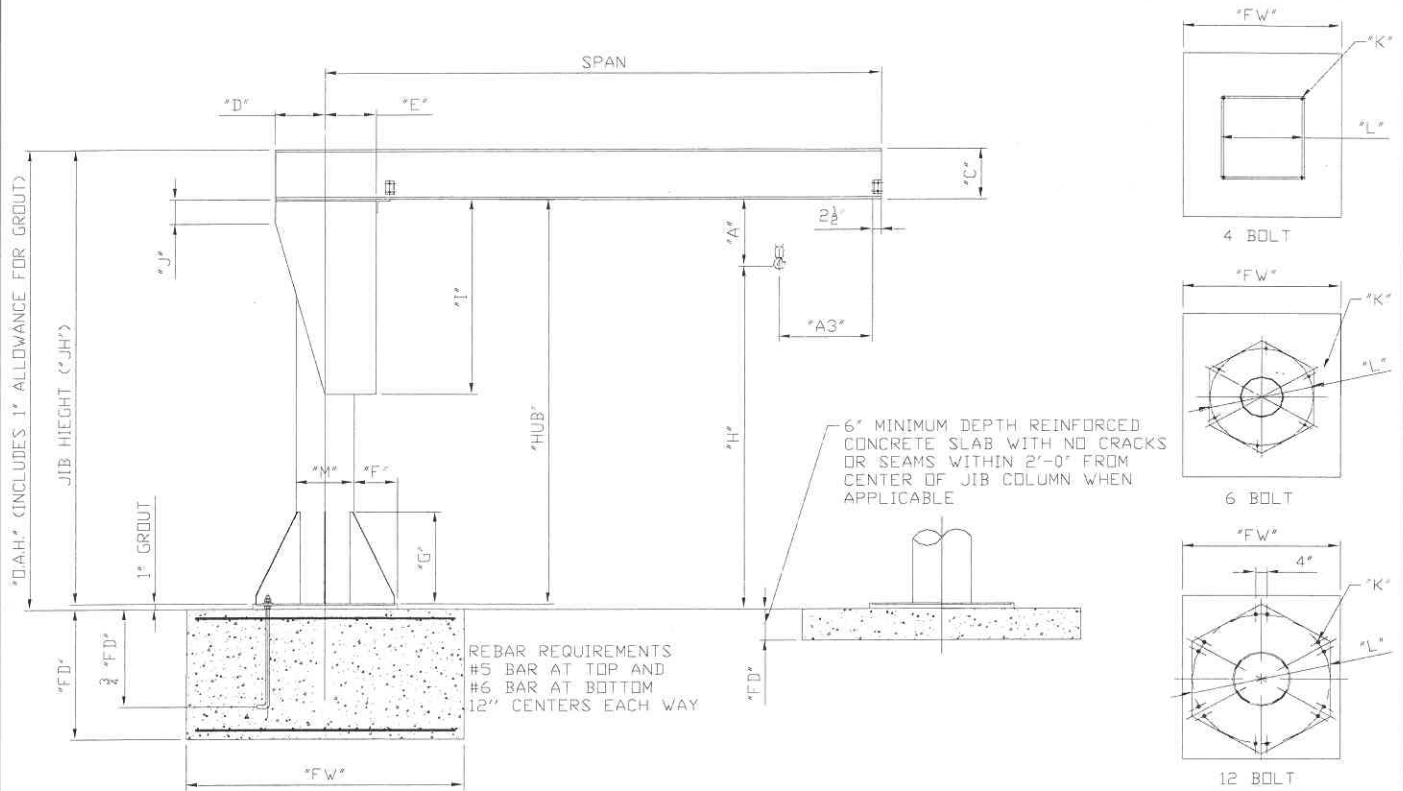
SBD Valley College

DATE: 4/1/2014

PROPOSAL NO:

65998-1

## Dimensions and Specifications



### PRELIMINARY DIMENSIONS

Jib crane foundations shown are based on 2500 PSF soil pressure. Recommended concrete is 3000 PSI of compressive force  
The Crane Foundation for the application must be designed and approved by a qualified engineer

Span	20'-0"	Base Type	12 bolt	Bm.Dpth.(C)	18"	(I)	72"
Ht.(OAH)	13'-6"	Hst./Dev. (A)	22.4"	(D)	17 3/8"	(J)	9"
Jib Ht. (JH)	13'-6"	Hk. Ht. (H)	10'-1.6"	(E)	17"	Di. Of Bolt (K)	1 1/4"
F.Dp. (FD)	4'-0"	Hk.Un.B. (HUB)	12'-0"	Width (F)	15"	(L)	42"
F.Wdth. (FW)	9'-6"	Tr.E.App. (A3)	8.2"	(G)	30"	Column (M)	18"
				Rotation	Powered 320 degrees available		

### SPECIFICATIONS

BMJ Model No.	CVBMJ-2-12-20 MR	Capacity	2 Ton	Wt.	Hoist	256#	Structure	4,650#	Voltage	480-3-60
HOIST/ DEVICE	Type	Harrington Electric Chain				Control	Single Speed Magnetic			
	Model	ERM020L-L				Horsepower(HP)	2 2/5	Speed	14	FPM
	Limit Switches	Upper and Lower				Available Lift	11			
Jib Includes		Wide Flange Beam Boom--Column with base--End Stops								

NOTES: Jib crane has powered rotation controls with VFD drive, and mainline contactor in control panel.

We furnish Field measure and AutoCAD drawings for your review and approval.

We will deliver, install, start-up, load test (including 125% test weights) and provide CraneVeyor certification.

Power must be provided by others to a junction box within 2' of the Jib Crane conductors at the time of installation.



CraneVeyor Corp. 1524 No. Potrero Ave., So. El Monte, CA 91733





To: SBD Valley College  
701 N. Mount Vernon  
San Bernardino, Ca.

Proposal No. 65998

Page No. 2 of 4

Date: 4/1/2014

#### CODES/STANDARDS/SPECIFICATIONS

Our equipment will be designed and manufactured in accordance with our interpretation of the following:

- Crane Manufacturers Association of America (CMAA)
- Monorail Manufacturers Association (MMA)
- American Gear Manufacturers Association (AGMA)
- American Institute of Steel Construction (AISC)
- American Welding Society (AWS)
- National Electric Code (NEC)
- American National Standards Institute (ANSI)
- Occupational Safety & Health Administration (OSHA)

**EQUIPMENT EVALUATION & LABELING OF ELECTRICAL SYSTEMS:** Unless noted otherwise, the proposed equipment is not certified by Underwriters Laboratories (UL) or any other recognized testing laboratory. Most of the electrical components and parts only are UL or CSA listed or labeled. If evaluation, testing and labeling by a qualified independent testing company, of the complete units, is required by the local Building & Safety Department, customer shall assume all costs for this service, including costs for any related inspections.

For construction work and equipment not permitted, customer will assume all responsibility for any action taken against customer, caused by all governing regulations and codes that may require dismantling, changes, and production downtime. Customer will bear the costs for all of the corrective actions required.

Electrical permits are not included.

#### GENERAL NOTES

Excluding TranStation systems, cranes will be shop assembled and operation tested before shipment. Dismantling will be held to a minimum and components match marked to facilitate field assembly.

Cranes, TransLifters, TransTops, TranStations, and ceiling supported runway beams will be blast cleaned and painted with one coat of rust inhibitor primer and one finish coat of safety yellow SCAQMD approved industrial grade enamel. Hoists will have the hoist manufacturer's standard coat(s) and color. Top riding cranes and building column mounted runway beams and other structural steel to be blast cleaned and have one coat of red oxide primer. ASCE rails and mounting hardware will not be painted. Special surface preparation, coatings and colors, if requested, can be provided at additional costs.

General layout and construction drawings will be submitted on special projects for customer review and approval, prior to our ordering of materials and the start of any fabrication.

Two sets of Operations & Maintenance Manuals will be included.

Unless otherwise proposed, customer shall acquire all permits and inspections and pay for the related fees. We will provide our system drawings and calculations, stamped by a State Registered Professional Engineer, if requested at an added cost, or if included in the proposal. If we contract to acquire permits, customer shall provide a plot plan and all required building construction information that the City Building & Safety Department needs to process a plan check and issue the permit.

For permitted projects, if footings or foundations for the proposed system are not included, drawings and calculations will be provided for the Building & Safety Department's plan check and permits, to verify that the floor slab and soil have the structural integrity to sustain the loads imposed. If the verification is not accepted, footings will be required at additional costs.

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Date: 4/1/2014

#### INSTALLATION TERMS & CONDITIONS

Prior to our arrival for the installation, customer must arrange for clear access to and at the work area for our crew and their equipment. Trench plating and shoring are not included. The moving of utilities or any other obstructions to the equipment to be installed is to be done by others. Unless otherwise proposed, we require uninterrupted access to the work area and work will be performed on weekdays, straight time only.

Customer to route electric or air power to the crane rails, monorails, and jib cranes prior to our arrival at the jobsite. If power is not available, and results in delays or a return trip, there will be additional charges. Our installation price includes a proof load test, unless otherwise excluded. However, our proof load test is included only if the site has adequate power to perform such a test (i.e. if power is unavailable, a second load test will be required at an additional cost).

If foundations or footings are proposed, we will saw cut, excavate and remove debris from the jobsite. Determination of contaminated soil shall be the full responsibility of the customer and shall include customer transporting to a proper disposal site. No allowance is made for boulders larger than 18 inches diameter, water and any other objects foreign to the soil.

CraneVeyor shall not be responsible for damages to buried obstructions and utilities, such as cables, electrical wiring, conduits, communication lines, steam lines, water pipes and waste pipes, if and its subcontractors were not informed of the specific locations of such obstructions, in writing or with drawings, prior to our commencing with work.

Unless otherwise proposed, foundation and footing anchor bolts to be provided and installed by others.

If our proposal includes load testing the cranes and hoists after installation, per codes all units to and including 3-ton capacity will be tested and certified by. Units with capacities over 3-ton will be tested and include CAL-OSHA certification. Included are the test weights and required rigging, unless provided by customer.

#### SPECIAL CONDITIONS

Unless otherwise proposed, if our equipment is to be supported or braced to the building, the customer is to provide proper engineering documentation to verify that the building can sustain the loads to be imposed.

Existing crane runway beams and rails must be properly aligned and level, to comply with the **CRANE MANUFACTURERS ASSOCIATION OF AMERICA** (CMAA) Specification #70 or 74.

Where we are to install runway beams or rails to roof supports or column brackets that are installed by others, slotted holes are to be included in those supports and brackets and the hole pattern shall be aligned to comply with CMAA #70 or 74 specifications.

Where we are to install crane runway beams on corbels, others are to provide and install inbeds and the beam mounting bolts with nuts and washers.

Unless otherwise proposed, all equipment will be designed for indoor operation in normal operating conditions and temperatures, especially exclusive of atmospheres containing corrosive chemicals, and, marine and electrical hazardous environments.

Special equipment features are not included for Clean Rooms, unless otherwise proposed and customer has specified the Clean Room features desired.

Unless proposed otherwise, all equipment and other materials shipped FOB shipping point will place the burden on the customer to inspect for damages, offload and place in protective storage, if required. Discrepancies and damages are to be noted by the customer who shall also file associated claims.

To: SBD Valley College  
701 N. Mount Vernon  
San Bernardino, Ca.

Proposal No. 65998

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Date: 4/1/2014

1. CRANEVEYOR CORP. HEREBY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING THE IMPLIED WARRANTY OF MERCHANTABILITY & THE IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. PURCHASER'S WARRANTY REMEDY IS STATED IN PARAGRAPH 5 BELOW.

2. CRANEVEYOR CORP. will use all reasonable means to make delivery within the time specified, but assumes no liability for late delivery for unreasonable delays the causes of which are beyond our control.

3. This proposal shall expire by limitation thirty (30) days from date hereof, unless specifically stated otherwise.

4. The amount of my present or future sales or use tax, or other similar tax, State, Federal or Local, which CRANEVEYOR CORP. now or hereafter shall be required to pay, either on its own behalf or on behalf of the Purchaser or otherwise, with respect to the material and/or labor covered by this quotation, shall be added to the prices contained herein and paid by the Purchaser in the same manner and with the same effect, as if originally added thereto.

5. PURCHASER SHALL OPERATE, MAINTAIN & SERVICE THE EQUIPMENT AND PRODUCTS PURCHASED FROM SELLER IN ACCORDANCE WITH THE APPLICABLE OPERATIONS MANUALS AND LAW, RULES AND REGULATIONS. IF PURCHASER COMPLIES WITH THESE REQUIREMENTS FOR A PERIOD OF ONE YEAR, CRANEVEYOR CORP. WILL REPAIR OR REPLACE DEFECTIVE PART OR PARTS, IF SUCH PARTS ARE DELIVERED FOB OUR FACTORY, AND CRANEVEYOR CORP. WILL SUPPLY FOB OUR FACTORY, REPAIRED OR REPLACEMENT PARTS FOR SUCH DEFECTIVE PART OR PARTS, NORMAL WEAR AND TEAR, ABUSE AND MISUSE, SHALL NOT BE CONSIDERED A DEFECTIVE FOR PURPOSES OF THE FOREGOING WARRANTY.

6. Cancellation without liability of this proposal after acceptance by the Purchase and approval by us can be made only with our consent in writing. In the event of cancellation or suspension of construction at Purchaser's request, the Purchaser agrees to promptly reimburse CRANEVEYOR CORP. for all expenditures, extraordinary costs or other expenses, and liabilities incurred up to the time of "stop order" including a proportionate share of indirect manufacturing and general overhead and profit.

This Proposal is hereby accepted.

Date \_\_\_\_\_

Purchaser \_\_\_\_\_

By \_\_\_\_\_  
(Title)

7. The title and right of possession of the machinery and or materials herein specified remains in us until all payments shall have been fully made in cash, and it is agreed that said machinery, and or materials, shall remain our personal property whatever may be the mode of its attachment to realty or otherwise until fully paid for in cash. Upon failure to make payments, or any of them, as herein specified, we may retain any and all partial payments which have been made, as liquidated damages, and shall be entitled to take immediate possession of said property and be free to enter the premises where said machinery be located, and to remove the same as our property without prejudice to any further claims on account of damage which we may suffer from any cause. We may pursue all legal remedies to enforce payment hereunder, but if unable to collect, may thereafter repossess the property. In case suit is instituted to enforce payments, or any of them, Purchaser agrees to pay such additional sum as the Court may adjudge reasonable as Attorney's fees in said suit.

8. All stenographic and clerical errors are subject to correction.

9. In event this proposal includes installation, Purchaser agrees to clear necessary working area for our erection crew. Any extra labor required to clear area by us or stand by time for reasons under your control will necessarily be chargeable to you at the prevailing rate per man hour. Our representative will test this equipment at time of installation with 25% overload.

10. Unless otherwise stated in this proposal, Purchaser is to provide all necessary building and erection licenses or permits. Also to provide all electric current, as required for installation by CRANEVEYOR CORP.

11. In the event that shipment or acceptance of the equipment herein specified should be post posed or delayed by Purchaser through no fault of CRANEVEYOR CORP. for more than thirty (30) days, then the entire account shall become due and payable according to reasonable terms as soon as the equipment is ready to ship from place of manufacture and invoice rendered for the same; and we reserve the right to make a reasonable charge for handling and storage pending the acceptance of delivery by Purchaser. If there are two or more separate units or major component parts, payments due hereunder are to be made pro rata as they are shipped, or are ready for shipment, and as invoiced by us.

12. All the terms of this contract are deemed to be full set forth herein, and no agent, salesman, or other party, is authorized to bind us by any agreement or warranty not herein expressed. This proposal shall not become effective as a contract until accepted by the Purchaser and approved in writing by an executive officer of CRANEVEYOR CORP., at So. El Monte, CA, and shall not thereafter be modified except in writing similarly executed and approved.

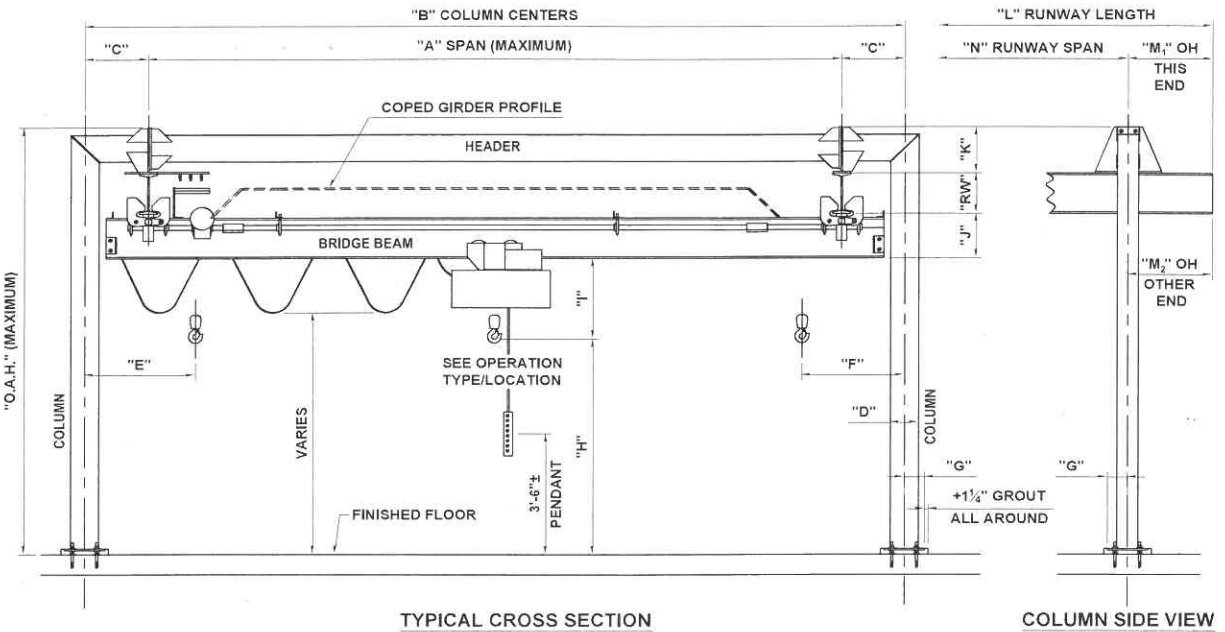
CRANEVEYOR COR

By   
Bob Norland

Date 4/1/2014

By Crane Sales  
Crane Sales (Title)

**Dimensions and Specifications**



**PRELIMINARY DIMENSIONS**

Ht.(OAH)	16' - 6 3/4"	Tube (D)	8"	HkHt. (H)	12' - 0"	ET. Wheel Base	3' - 6"
B.Span (A)	17' - 0"	Hk.Appr. (E)	±28"	Hoist (I)	16 1/2"	ET. OAL	4' - 2 7/8"
Col.Span.(B)	20' - 0"	Hk.Appr. (F)	±31"	Bridge (J)	12 1/8"	Beam RW	12"
Offset (C)	1' - 6"	Base (G)	10"	Frame (K)	1' - 1 3/4"		
Number of RW Bays	4	Bay 1	25' - 0"	Bay 4	25' - 0"	Bay 7	
RWLngth(L)	103' - 0"	Bay 2	25' - 0"	Bay 5		Bay 8	
OH (M1)	1' - 6"	Bay 3	25' - 0"	Bay 6		Bay 9	
OH (M2)	1' - 6"					Bay 10	

**SPECIFICATIONS**

<b>CAPACITY</b>	3	<b>Tons</b>	Service Class - Bridge				C	Hoist	H4	<b>Crane System</b>	Indoor	<b>Voltage</b>	460-3-60	
<b>BRIDGE</b>	Type	CV4036-3-17							Drive	Single Motor Squaring Shaft				
	Horsepower(HP)	1 @ 3/4		Speed	9 to 90		FPM	Control	2-Speed AFD					
	Wheel Diameter	4 1/2"		Type	Flangeless	Material	Steel	Braking	Dynamic & Non-coasting					
<b>HOIST</b>	Model	GA3M03-020S20-2		Speed	20/5		FPM	Control	2-Speed Magnetic					
	Horsepower(HP)	5		Available Lift	20		Feet	Braking	2-Speed Magnetic					
	Limit Switches	Upper/Lower Control Circuit							Reeving	DC Disc				
<b>TROLLEY</b>	Type	Motorized	H.P.	1/2		Speed	50/17		FPM	Control	2-Speed Magnetic			
	Wheel Diameter	3 3/4"		Type	Flange	Material	Steel		Braking	Dynamic				
<b>Controller</b>	Location/Type							PB Station Traveling on C Track		<b>Bridge Conductors</b>	Festoon Flat Cable			
<b>Weight</b>	<b>Bridge</b>	1,510#		<b>Hoist &amp; Trolley</b>	700#		<b>Structure</b>	17,160#		<b>RW Conductors</b>	4-Conductor D-O-B			

**NOTES:** We furnish Field Measure and AutoCAD drawings for your review and approval.  
 Larger base plates (± 20" sq.) are included based on maintaining less than 850 PSF soil bearing value on a minimum of 6" reinforced concrete slab.  
 Preliminary footing size (33" x 33" x 18") is based on maintaining less than 1400 PSF soil bearing value and is to be provided by others.

Runway and Bridge beams are Flat/Wide Flange type. Other types of tracks are available. When the hoist is by others, push button control is not included, unless a C Track PB is ordered. Systems are completely free standing with no extra bracing required. TransLifter systems are designed to operate in seismic zone 4 areas for added stability and safety at no extra cost. TransLifter rigid frame design requires smaller foundations than systems with fixed/semi-fixed bases. The unique design simply bolts to the floor or foundation. Most 6" minimum concrete slabs are suitable for supporting small systems to 2 tons capacity. Heavier systems may require larger base plates or foundations to support the column loads. Column loadings are provided for your engineer to review the foundation requirement. Slab/foundation bolts and grout are provided with the system. The bolt arrangement allows 1" column height adjustment to level the system on a reasonably level floor. Grout provides full base bearing. AutoCAD drawings can be provided for your dimension verification and approval of the system parameters prior to fabrication. Column heights can be adjusted with the approval process to compensate for an out of level floor. Installation and maintenance manuals are provided. The structure is shot blasted & coated with a primer and finish safety yellow enamel top coat (other colors avail.).



To: SBD Valley College  
701 N. Mount Vernon  
San Bernardino, Ca.

Proposal No. 65998-1

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Date: 4/1/2014

#### INSTALLATION TERMS & CONDITIONS

Prior to our arrival for the installation, customer must arrange for clear access to and at the work area for our crew and their equipment. Trench plating and shoring are not included. The moving of utilities or any other obstructions to the equipment to be installed is to be done by others. Unless otherwise proposed, we require uninterrupted access to the work area and work will be performed on weekdays, straight time only.

Customer to route electric or air power to the crane rails, monorails, and jib cranes prior to our arrival at the jobsite. If power is not available, and results in delays or a return trip, there will be additional charges. Our installation price includes a proof load test, unless otherwise excluded. However, our proof load test is included only if the site has adequate power to perform such a test (i.e. if power is unavailable, a second load test will be required at an additional cost).

If foundations or footings are proposed, we will saw cut, excavate and remove debris from the jobsite. Determination of contaminated soil shall be the full responsibility of the customer and shall include customer transporting to a proper disposal site. No allowance is made for boulders larger than 18 inches diameter, water and any other objects foreign to the soil.

CraneVeyor shall not be responsible for damages to buried obstructions and utilities, such as cables, electrical wiring, conduits, communication lines, steam lines, water pipes and waste pipes, if and its subcontractors were not informed of the specific locations of such obstructions, in writing or with drawings, prior to our commencing with work.

Unless otherwise proposed, foundation and footing anchor bolts to be provided and installed by others.

If our proposal includes load testing the cranes and hoists after installation, per codes all units to and including 3-ton capacity will be tested and certified by. Units with capacities over 3-ton will be tested and include CAL-OSHA certification. Included are the test weights and required rigging, unless provided by customer.

#### SPECIAL CONDITIONS

Unless otherwise proposed, if our equipment is to be supported or braced to the building, the customer is to provide proper engineering documentation to verify that the building can sustain the loads to be imposed.

Existing crane runway beams and rails must be properly aligned and level, to comply with the **CRANE MANUFACTURERS ASSOCIATION OF AMERICA (CMAA) Specification #70 or 74.**

Where we are to install runway beams or rails to roof supports or column brackets that are installed by others, slotted holes are to be included in those supports and brackets and the hole pattern shall be aligned to comply with CMAA #70 or 74 specifications.

Where we are to install crane runway beams on corbels, others are to provide and install inbeds and the beam mounting bolts with nuts and washers.

Unless otherwise proposed, all equipment will be designed for indoor operation in normal operating conditions and temperatures, especially exclusive of atmospheres containing corrosive chemicals, and, marine and electrical hazardous environments.

Special equipment features are not included for Clean Rooms, unless otherwise proposed and customer has specified the Clean Room features desired.

Unless proposed otherwise, all equipment and other materials shipped FOB shipping point will place the burden on the customer to inspect for damages, offload and place in protective storage, if required. Discrepancies and damages are to be noted by the customer who shall also file associated claims.

To: SBD Valley College  
701 N. Mount Vernon  
San Bernardino, Ca.

Proposal No. 65998-1

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Date: 4/1/2014

1. **CRANEVEYOR CORP.** HEREBY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING THE IMPLIED WARRANTY OF MERCHANTABILITY & THE IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. PURCHASER'S WARRANTY REMEDY IS STATED IN PARAGRAPH 5 BELOW.

2. **CRANEVEYOR CORP.** will use all reasonable means to make delivery within the time specified, but assumes no liability for late delivery for unreasonable delays the causes of which are beyond our control.

3. This proposal shall expire by limitation thirty (30) days from date hereof, unless specifically stated otherwise.

4. The amount of my present or future sales or use tax, or other similar tax, State, Federal or Local, which **CRANEVEYOR CORP.** now or hereafter shall be required to pay, either on its own behalf or on behalf of the Purchaser or otherwise, with respect to the material and/or labor covered by this quotation, shall be added to the prices contained herein and paid by the Purchaser in the same manner and with the same effect, as if originally added thereto.

5. PURCHASER SHALL OPERATE, MAINTAIN & SERVICE THE EQUIPMENT AND PRODUCTS PURCHASED FROM SELLER IN ACCORDANCE WITH THE APPLICABLE OPERATIONS MANUALS AND LAW, RULES AND REGULATIONS. IF PURCHASER COMPLIES WITH THESE REQUIREMENTS FOR A PERIOD OF ONE YEAR, **CRANEVEYOR CORP.** WILL REPAIR OR REPLACE DEFECTIVE PART OR PARTS, IF SUCH PARTS ARE DELIVERED FOB OUR FACTORY, AND **CRANEVEYOR CORP.** WILL SUPPLY FOB OUR FACTORY, REPAIRED OR REPLACEMENT PARTS FOR SUCH DEFECTIVE PART OR PARTS. NORMAL WEAR AND TEAR, ABUSE AND MISUSE, SHALL NOT BE CONSIDERED A DEFECTIVE FOR PURPOSES OF THE FOREGOING WARRANTY.

6. Cancellation without liability of this proposal after acceptance by the Purchase and approval by us can be made only with our consent in writing. In the event of cancellation or suspension of construction at Purchaser's request, the Purchaser agrees to promptly reimburse **CRANEVEYOR CORP.** for all expenditures, extraordinary costs or other expenses, and liabilities incurred up to the time of "stop order" including a proportionate share of indirect manufacturing and general overhead and profit.

7. The title and right of possession of the machinery and/or materials herein specified remains in us until all payments shall have been fully made in cash, and it is agreed that said machinery, and/or materials, shall remain our personal property whatever may be the mode of its attachment to realty or otherwise until fully paid for in cash. Upon failure to make payments, or any of them, as herein specified, we may retain any and all partial payments which have been made, as liquidated damages, and shall be entitled to take immediate possession of said property and be free to enter the premises where said machinery be located, and to remove the same as our property without prejudice to any further claims on account of damage which we may suffer from any cause. We may pursue all legal remedies to enforce payment hereunder, but if unable to collect, may thereafter repossess the property. In case suit is instituted to enforce payments, or any of them, Purchaser agrees to pay such additional sum as the Court may adjudge reasonable as Attorney's fees in said suit.

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This Proposal is hereby accepted.

Date \_\_\_\_\_

Purchaser \_\_\_\_\_

By \_\_\_\_\_

(Title)

**CRANEVEYOR CORP.**

By Bob Norland

Bob Norland

Date 4/1/2014

By Operations Manager/Crane Sales

Operations Manager/Crane Sales

(Title)