



DISTRICT ASSEMBLY MEETING  
Tuesday, May 6, 2014 – 3:00 p.m.  
District Office – Professional Development Center – Room #104  
MINUTES

Present: Allen, Denise; Au, Algie; Aycock, Larry; Baron, Bruce; Chavira, Rejoice; Curasi, Gina; Dusick, Diane; Fisher, Gloria; Gamboa, Ben; Hanley, Jodi; Holbrook, Jim; Levesque, Robert; Marquis, Jeanne; Marshall, Cheryl; Paddock, Ericka; Stankas, John; Thomas, Cassandra; Tinoco, Michelle; Trasporte, Catalina; Weiss, Kay;

Absent: Beavor, Aaron; Berry, Patricia; Briggs, Stephanie; Brown, Brandon; Cota, Marco; Crow, Kathy; Dorsey, Patrick; Flores, Yasmeen; Gamboa, Colleen; Gilbert, Jeremiah; Gomez, Ed; Jones, JoAnn; Lee, Yvette; Lyons, Cameron; Mudgett, Benjamin; Skaggs, Samantha; Smith, James; Williams, Clyde

Special Guests: Fields, Whitney; Kuck, Glen; Oliver, Tim; Kinde, Haragewen

Call to Order

John Stankas called the meeting to order at 2:59pm

Approval of Minutes

**Jim Holbrook moved, Ben Gamboa seconded** to approve the minutes of April 1, 2014.

AYES: Allen, Denise; Au, Algie; Aycock, Larry; Baron, Bruce; Chavira, Rejoice; Curasi, Gina; Dusick, Diane; Fisher, Gloria; Gamboa, Ben; Hanley, Jodi; Holbrook, Jim; Levesque, Robert; Marquis, Jeanne; Marshall, Cheryl; Paddock, Ericka; Stankas, John; Thomas, Cassandra; Tinoco, Michelle; Trasporte, Catalina; Weiss, Kay

NOES: None

ABSENT: Beavor, Aaron; Berry, Patricia; Briggs, Stephanie; Brown, Brandon; Cota, Marco; Crow, Kathy; Dorsey, Patrick; Flores, Yasmeen; Gamboa, Colleen; Gilbert, Jeremiah; Gomez, Ed; Jones, JoAnn; Lee, Yvette; Lyons, Cameron; Mudgett, Benjamin; Skaggs, Samantha; Smith, James; Williams, Clyde

ABSTENSIONS: None

Old Business

**Jim Holbrook moved, Diane Dusick seconded** to approve following Board Policies and Administrative Procedures as amended.

**BP 1100 SBCCD**

**BP 1200 District Mission Statement**

**BP 2200 Board Duties & Responsibilities**

**BP 2410 Board Policies & Administrative Procedures**

**AP 2410 Board Policies & Administrative Procedures**

AYES: Allen, Denise; Au, Algie; Aycock, Larry; Baron, Bruce; Chavira, Rejoice; Curasi, Gina; Dusick, Diane; Fisher, Gloria; Gamboa, Ben; Hanley, Jodi; Holbrook, Jim; Levesque, Robert; Marquis, Jeanne; Marshall, Cheryl; Paddock, Ericka; Stankas, John; Thomas, Cassandra; Tinoco, Michelle; Trasporte, Catalina; Weiss, Kay

NOES: None

ABSENT: Beavor, Aaron; Berry, Patricia; Briggs, Stephanie; Brown, Brandon; Cota, Marco; Crow, Kathy; Dorsey, Patrick; Flores, Yasmeen; Gamboa, Colleen; Gilbert, Jeremiah; Gomez, Ed; Jones, JoAnn; Lee, Yvette; Lyons, Cameron; Mudgett, Benjamin; Skaggs, Samantha; Smith, James; Williams, Clyde

ABSTENSIONS: None

**Jim Holbrook moved, Denise Allen seconded** to approve as we go through the process of reviewing Board Policies (BP's) and Administrative Procedures (BP's) if District Assembly agrees with a definition, that the definition be consistent within all AP's and BP's.

AYES: Allen, Denise; Au, Algie; Aycok, Larry; Baron, Bruce; Chavira, Rejoice; Curasi, Gina; Dusick, Diane; Fisher, Gloria; Gamboa, Ben; Hanley, Jodi; Holbrook, Jim; Levesque, Robert; Marquis, Jeanne; Marshall, Cheryl; Paddock, Ericka; Stankas, John; Thomas, Cassandra; Tinoco, Michelle; Transporte, Catalina; Weiss, Kay

NOES: None

ABSENT: Beavor, Aaron; Berry, Patricia; Briggs, Stephanie; Brown, Brandon; Cota, Marco; Crow, Kathy; Dorsey, Patrick; Flores, Yasmeen; Gamboa, Colleen; Gilbert, Jeremiah; Gomez, Ed; Jones, JoAnn; Lee, Yvette; Lyons, Cameron; Mudgett, Benjamin; Skaggs, Samantha; Smith, James; Williams, Clyde

ABSTENSIONS: None

There was discussion about how to be more efficient in reviewing AP's and BP's. John Stankas asked that ideas be brought back in August. Additional discussion is needed on AP 4070.

#### New Business

Jody Hanley reported Election Results:

Jodi Hanley = CHC faculty win (2 years = 2016)

John Stankas = SBVC faculty win (2 years = 2016)

Celia Huston = SBVC faculty win (2 years = 2016)

Alicia Hallex = CHC classified win (2 years = 2016)

Nicole Williams = SBVC Classified win (1 year = 2015) (replacement for Janet Johnson)

John Feist = SBVC Classified win (2 years = 2016)

Central Services will go out again for voting due to a glitch in the system.

Managers need to provide their appointments.

Academic Senates need to appoint for their vacancies.

Election of Officers - Jim Holbrook nominated John Stankas for President and Jodi Hanley as Vice President. Unanimous approval.

SBCCD 3-Year Staffing Plan – There was discussion on how to move the plan forward while building a culture of “high trust.” It was agreed to bring the SBCCD 3-Year Staffing Plan back to District Assembly in the Fall.

Calendar – The calendar committee asked District Assembly to bring back to constituent groups and review the flexible calendar schedule. The Calendar Committee made a recommendation for District Assembly make a deliberative decision about the kind of calendar we want. We currently utilize the flexible calendar program. There are requirements and options in the flexible program. The memo has references that can be reviewed to evaluate how the program works. District Assembly was asked to review and research as the Calendar Committee will reconvene in April 2015. Stacey will email the minutes and memo before the end of the semester and again in August.

District Reports

Dr. Glen Kuck presented a written report for TESS

Tim Oliver presented written reports for Bond, Budget, and DSP

Whitney Fields presented a written report on Safety



This example report at a District Assembly meeting indicating budget updates to the constituencies.

Public Comment

None

Future Agenda Items/Announcements

BP 2430 Delegation of Authority to the Chief Executive Officer

BP 2431 Chief Executive Officer Selection

BP 2510 Participation in Local Decision Making

AP 2510 Participation in Local Decision Making

BP 4070 Auditing and Auditing Fees

AP 4070 Auditing and Auditing Fees

BP 6520 Security of District Property

AP 6520 Security of District Property

BP 2745 Board Self-Evaluation

BP 3050 Institutional Code of Ethics

AP 3050 Institutional Code of Ethics

BP 3200 Accreditation

AP 3200 Accreditation

BP 3250 Institutional Planning

AP 3250 Institutional Planning

BP 3410 Nondiscrimination

AP 3410 Nondiscrimination

BP 4020 Program, Curriculum, and Course Development

AP 4020 Program, Curriculum, and Course Development

BP 4025 Philosophy and Criteria for Associate Degree and General Education

AP 4025 Philosophy and Criteria for Associate Degree and General Education

BP 4030 Academic Freedom

AP 4030 Academic Freedom

BP 4040 Library & Other Instructional Support Services

AP 4040 Library & Other Instructional Support Services

BP 4050 Articulation

AP 4050 Articulation

BP 6330 Purchasing

AP 6330 Purchasing

BP 7120 Recruitment and Hiring

AP 7120 Recruitment and Hiring

BP 7150 Evaluation

AP 7150 Evaluation

BP 7160 Professional Development

AP 7160 Professional Development

BP/AP 7210 Academic Employees (Marshall)

Credit/Non-Credit Update (Stanskas)

Chapter 6 Business & Fiscal Affairs

Chapter 4 Academic Affairs

Chapter 3 General Institution

Chapter 5 Student Services

Chapter 7 Human Resources

Adjourn

Meeting adjourned at 4:30pm