



Budget Calendar for Fiscal Year 2014

DATE	ITEM	RESPONSIBLE
January 17, 2013	Budget calendar to Board of Trustees for adoption.	Vice Chancellor, Fiscal Svcs Board of Trustees
January 23, 2013	Projected Funds for FY 2013-14 and tentative distribution to campuses determined at Chancellor's Cabinet.	Chancellor's Cabinet
February 14, 2013	Projected Funds for FY 2013-14 and tentative distribution to campuses is reviewed with District Budget Committee.	Vice Chancellor, Fiscal Svcs
March 14, 2013	Receive direction from the Board on budget development per AP 6200.	Vice Chancellor, Fiscal Svcs Board of Trustees
March 15, 2013	Prior and current year line budgets, instructions packet, and due dates are forwarded to Campus Presidents and Chancellor for distribution to responsibility centers.	Fiscal Services College Presidents Chancellor
March 16, 2013- April 16, 2013	Campus budget processes determine priorities, reallocation of funds, and responsibility center managers prepare budget forms for submittal to District.	Campus Staff
April 17, 2013	Budget reports to establish FY 2013-14 Preliminary Budget are due at District.	Campus Staff
May 1, 2013	Chancellor's Cabinet is updated on status of Preliminary Budget. Review, discussion and recommended adjustments as required.	Vice Chancellor, Fiscal Svcs Chancellor's Cabinet
May 9, 2013	District Budget Committee is updated on status of budget process and Preliminary Budget.	Vice Chancellor Fiscal Svcs District Budget Committee
May 9, 2013	Board is updated on status of budget process and receives a Preliminary Budget (no formal action required).	Vice Chancellor, Fiscal Svcs
June 13, 2013	Tentative Budget is presented to the Board of Trustees for adoption.	Vice Chancellor Fiscal Svcs Board of Trustees
June 14, 2013- July 30, 2013	Review of Tentative Budget and development of Final Budget. Changes made based on internal discussion, changes in state financial picture.	Vice Chancellor, Fiscal Svcs Others
July 31, 2013	Draft of Final Budget discussed at Chancellor's Cabinet.	Vice Chancellor, Fiscal Svcs Chancellor's Cabinet
August 8, 2013	Draft of Final Budget discussed at District Budget Committee meeting.	Vice Chancellor, Fiscal Svcs District Budget Committee
September 12, 2013	Public Hearing and adoption of FY 2013-14 Final Budget by Board of Trustees.	Board of Trustees