

<b>Academic Senate SBVC</b>	<b>ADSS 207 3:00 - 4:30</b>
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## Minutes of May 16, 2012

Time	Topic	Discussion	Further Action
3:05	<b>Call to Order</b>		
	<b>Approval of Minutes from May 2, 2012</b>		<b>Motion</b> by V Anemelu, for approval of the <b>Minutes of May 2, 2012</b> . 2nd by S Meyer. <b>Voice Vote</b> - Ayes unanimous.
	<b>President's Report</b>	J Stankas read his report (see attachment) consisting of; <b>California Budget, Accreditation, Waitlists for Fall Registration, Change</b> . J Stankas noted that there will be a meeting concerning waitlist on May 18th.	
	<b>New Business</b>	<p><b>Election of Officers for 2012-2013</b> - J Stankas opened the Senate to receive nominations for VP and Secretary of the AS.</p> <p><b>Executive Committee Appointments</b> - J Gilbert introduced his selections for the 8 standing committees of the AS. Ed Policy - W Chatfield, Student Services - A Aguilar-Kitibutr, Personnel Policy - A Au, Career and Tech Ed - S Meyer, Financial Policy - K Barnett, Equity &amp; Diversity - V Anemelu, Legislative Policy - J Gilbert, Elections - C Huston.</p>	<p><b>Nomination of VP of AS-</b> C Huston nominated by A Aguilar-Kitibutr. 2nd by P Buckley. <b>Voice Vote</b> - Ayes unanimous.</p> <p><b>Nomination for Secretary of AS-</b> M Ikeda was nominated by M Klingstrand. M Ikeda declined the nomination.</p> <p>C Huston nominated David Smith. 2nd by A Aguilar-Kitibutr. <b>Voice Vote</b> - Ayes unanimous.</p> <p><b>Motion</b> by S Meyer to approve the <b>selection of the 8 standing committee chairs</b>. 2nd by L Hector. <b>Voice Vote</b> - Ayes unanimous.</p>

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	<b>Old Business</b>	<p><b>Response to Senate Resolutions SP 12.01 &amp; SP 12.02 - J</b> Stanskas stated that no written response had been received from Chancellor Baron concerning these resolutions.</p> <p><b>Chancellor's Office MIS - Data Mart - Cohort tracker tool - J</b> Stanskas gave an introduction to this tool - <a href="http://datamart.cccco.edu/Outcomes/BasicSkills_Cohort_Tracker.aspx">http://datamart.cccco.edu/Outcomes/BasicSkills_Cohort_Tracker.aspx</a></p> <p><b>The Role of Non-Credit at SBVC - L Hector</b> led a review of the discussion that occurred in the April 18th meeting of the AS concerning the resolution between the District and CTA of compensation to instructors of non credit courses at SBVC.</p>	<p><b>Motion</b> by A Aguilar-Kitibutr is for CTA and the District to workout a process for compensation of instructing non-credit classes during the 2012 - 2013 Academic Year. <b>2nd</b> by M Kanawati.</p> <p><b>Voice Vote</b> - Ayes unanimous.</p>

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	<b>Committees</b>	<p><b>Ed Policy</b> - no report.</p> <p><b>Student Services</b> - A Aguilar-Kitibutr informed the AS that Friday, May 18 there will be a meeting of the members of this committee and other parties involved in implementing the wait list process by piloting the process on J Notorangelo's summer class. There was also some discussion about providing a link on the SBVC website so that students can receive information about the current status of wait lists at SBVC. There was some other discussion about other items to be considered at the Friday meeting. J Lamore expressed concern limited time remaining to implement wait lists for the Fall Semester.</p> <p><b>Personnel Policy</b> - no report.</p> <p><b>Career &amp; Tech Ed</b> - no report.</p> <p><b>Financial Policy</b> - no report.</p> <p><b>Equity and Diversity</b> - no report.</p> <p><b>Legislative Policy</b> - no report.</p> <p><b>Elections</b> - no report.</p> <p><b>Basic Skills</b> - N Sogomonian reported on the last meeting of the semester. Reports were provided by each area (Counseling, Tutorial Services, Writing Center, Reading Lab, Tumanini, Puente, and Professional Development) concerning the activities, goals, measures of success, follow-up activities, and expenses encumbered. These reports will be compiled in order to meet reporting requirements by the State Chancellor's Office on October 10, 2012. Some of the reporting requirements were read to the AS concerning a critical look at gaps in the Basic Skills and ESL activities during the past 5 year interval, and 3 broad, Basic Skills goals that are set for the next 5 year interval. These ideas should be considered by the Basic Skills committee now in preparation for focused discussions occurring early in the Fall Semester.</p> <p><b>Curriculum</b> - L Hector reported on Curriculum Committee activities during the current academic year. 16 new courses, 4 new certificates and 1 new degree. 89 courses, 13 certificates, and 7 degrees were modified. A number of course deletions occurred. 30 new or modified courses occurred in distance education. The Content Review flowchart was developed with the assistance of the AS. Repeatability is a topic of current interest and L Hector (&amp; Paul Betola) will be attending the Curriculum Summer Institute in July and will bring back further information about this topic in the Fall Semester. L Hector reviewed the TMC news shared at the Dept Head meeting (80% of the 18 approved TMC courses must be approved at SBVC by this time next academic year. Currently Accounting, Mathematics, Sociology, and English have been approved at SBVC. Other areas that have finalized TMC courses are Admin</p>	

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	<b>Committees cont.</b>	<p><b>Curriculum</b> cont - of Justice, History, Business Admin, Early Childhood Ed, Elementary Teacher Ed, Geology, History, Kinesiology, Music, Physics, Political Sci, Psychology, Musical Arts, and Theater Arts. L Hector encouraged faculty and Dept Chairs to begin relevant curriculum discussion in these areas. Advantages/necessity of these AA-T and AS-T degrees in admission to Cal State were mentioned. P Buckley enquired about the ability of programs to retain existing, local AA and AS degrees. L Hector confirmed that these could be retained.</p> <p><b>Program Review</b> - C Huston reviewed the activities of the Program Review committee this Spring (see attachment). All of the Program Review reports should be linked to the Program Review Committee link on the SBVC website shortly. C Huston highlighted the success of working pro-actively with Dept on Program Efficacy document drafts on the quality of the final reports.</p> <p><b>Professional Development</b> - N Sogomonian reviewed upcoming activities; May 29 to June 1 is the Classified Staff Appreciation Week. A Prof Development retreat was conducted , and from that retreat the cumbersomeness of the application for conference attendance process. Adjunct instructor orientation. The Flex activities completion list was reviewed. A reminder was made about specifying particular dates and times was made.</p>	
	<b>Additional Reports</b>	<p><b>College President's Report</b> - Interim Pres Buckley reminded the AS of the ACCJC Oct report on SLOs being led by interim VP H Kinde. C Huston was identified as the lead on the Accreditation Report to begin work this summer. Interim VP H Kinde reported on the commendation and pass from the ACCJC concerning the submitted SBVC Substantive Change Report. The contribution of J Jackson and K Weiss was highlighted. L Buckley also noted his involvement in an accreditation visit this Fall. The Program Viability Committee will be meeting next Tues, May 22. The activities of this committee are aimed at producing some actionable items by this Oct. L Buckley applauded the contribution of J Stankas in his role as AS President.</p> <p><b>SBCCD-CTA</b> - P Buckley had no report.</p> <p><b>District Assembly</b> - no report.</p>	
	<b>Public Comments</b>	<p>A Aguilar-Kitibutr introduced the Honorary Resolution that was developed by the Exec Committee and passed by the AS. M Ikeda read the honorary resolution (see attached). A gift and card from the Exec Committee was presented. A Aguilar-Kitibutr noted that this is her last meeting in the role of VP of AS.</p>	

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	<b>Announcements</b>	<p>J Stankas expressed his appreciation of working with members of the AS during his term and recognized the members of the Exec Comm. J Stankas closed with some thoughts for each member of the AS and to incoming President J Gilbert; recognized the leadership qualities within yourselves, don't be afraid to say you've made a mistake, don't try and make everyone happy but act as a representative of the faculty, work outside of your comfort zone sometimes, continue to develop the leadership qualities in others, and do good work. The gable was passed to J Gilbert.</p> <p>Joyce ? Student Body President spoke on learning and leadership inspiration provided by J Stankas. She also thanked the faculty for donations from faculty on behalf of the Burt Rains ASL teacher award? and a reminder that a scholarship will also be started in his name (a goal of \$10,000). The Graduation Commencement Brunch was announced and faculty volunteers were requested for May 24 at 10a in the Sun Room and Cafeteria.</p> <p>G Mack reminded senators of the Nursing Pinning Ceremony, on May 23rd at 6p in the Auditorium.</p> <p>Pres Elect Gilbert announced the AS Fall Retreat, Aug 8 (Wed) from 9a to 2p in ADSS 207. He also discussed about activating the AS archives in association with the SBVC website. J Gilbert thanked J Stankas and reinforced his understanding of the role of AS President as the voice of the faculty.</p> <p>L Hector announced the new title of Communication Studies Dept (formerly Speech) in the Fall.</p>	
4:25	<b>Adjourned</b>		