

EMERGENCY EVACUATION SITES

San Bernardino Valley College

701 South Mount Vernon • San Bernardino, CA 92410 • (909) 384-4400

**Be Prepared at Home,
Work, School in the
Event of an Earthquake**

PREPARE

1. Identify earthquake hazards in your home, and at your work. Know where your emergency supplies are:

You should secure anything heavy enough to hurt you if it falls on you, or anything that will be a significant loss if it breaks. Locate all possible exits and fire extinguishers. Locate the First Aid Kit. Will it be accessible after an earthquake? Locate evacuation areas for the buildings you frequent.

2. Create a personal disaster plan:

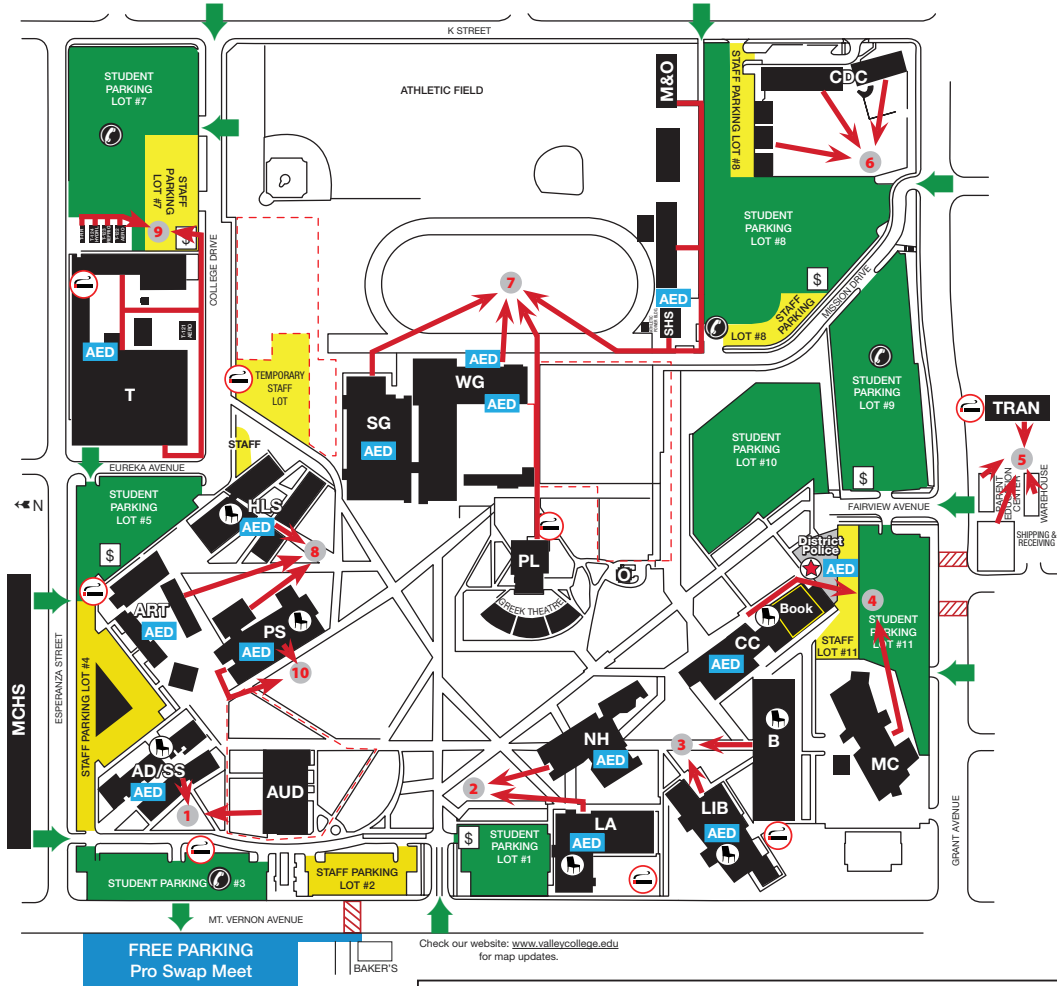
Plan now, assign roles for each person in your household. What will they do before, during and after an earthquake? Have a meeting place and an out-of-state contact. Learn basic first aid. Plan how to deal with the risk of fire, potential lack of utilities and basic services, and aftershocks. For those with functional or mobility needs, identify people who can assist you where you regularly spend time.

3. Create disaster supplies kits:

Everyone should have a personal disaster supply kit, which is useful for many emergencies. Keep one kit in your home, one in your car, and a third at work. Your home should have a larger household kit with supplies to last three days to one week. Do you have a disaster kit at work. Does it have enough supplies for at least 3 days? Will it be accessible after an earthquake. If you cannot get home after an earthquake due to collapsed freeway overpasses/bridges have you made arrangements for your children/pets/parents and other members of your household?

4. Identify and fix your home's weaknesses:

There are several common issues that can impede a building's ability to withstand earthquake shaking, such as inadequate foundations, un-braced cripple walls, and unreinforced masonry.



Check our website: www.valleycollege.edu for map updates.

- Evacuation Sites
- Emergency Phone
- Evac+Chair
- AED AUTOMATED EXTERNAL DEFIBRILLATOR
- CROSSWALK

Building Symbols	
AD/SS..... Administration/Student Services (Note: AD rooms are located in AD/SS)	MC.....Media/Communications
ART.....Art Center	MCHS..... Middle College High School
AUD..... Auditorium	M&O..... Maintenance & Operations
B..... Business	O..... Observatory
BOOK..... Bookstore	PL.....Planetarium
CC.....Campus Center	PS.....Physical Sciences
CDC.....Child Development Center	SG..... Snyder Gym
HLS.....Health & Life Science	SHS..... Student Health Services
LA..... Liberal Arts	T..... Technical
LIB..... Library	TRAN..... Transportation Center
	WG..... Women's Gym

DISTRICT POLICE
Campus Center Rm. 100
(909) 384-4491

Parking permits/decals are required to park in all parking lots and on all college streets.
Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/dec.



PROTECT

5. During earthquakes – Drop, Cover & Hold On:

- (1) **Drop** to the floor, take
- (2) **Cover** under a sturdy desk or table, and
- (3) **Hold On** to it firmly.

If no table is nearby, drop to the floor near an interior wall and cover your head and neck with your arms and hands. Face away from windows or mirrors. *Do not leave a building during an earthquake. Many injuries that occur during earthquakes are related to trying to run/walk during the shaking.* If you use a wheelchair or have other mobility impairments, protect your head and neck with a pillow or your arms if you are able. Learn more at www.dropcoverholdon.org, including what to do in different situations. Everyone can practice what to do during earthquakes in the Great California ShakeOut @ www.ShakeOut.org.

- www.dropcoverholdon.org
- www.ShakeOut.org

RECOVER

6. After earthquakes – Check for injuries & damage:

Remain calm and take care of yourself first. If you are in a safe area, help others and check for damages. Learn in advance what to do about fire, leaking gas, electrical dangers, and chemical spills. Aftershocks may cause additional damage so be ready to drop, cover, and hold on.

7. When safe, continue to follow your disaster plan:

When possible, if you cannot stay in your home, take your disaster kit and get to a safe location. Listen to a portable radio for news, and call your out-of-state contact. Begin your recovery by organizing your financial papers and documenting any damage.



At a minimum, have the basic supplies listed below. Keep supplies in an easy-to-carry emergency preparedness kit that you can use at home or take with you in case you must evacuate.

- Water—one gallon per person, per day (3 day supply for evacuation, 2 week supply for home)
- Food—nonperishable, easy to prepare items (3-day supply for evacuation, 2 week supply for home)
- Flashlight
- Battery powered or hand crank radio (NOAA Weather Radio, if possible)
- Extra batteries
- First aid kit
- Medications (7 day supply) and medical items
- Multipurpose tool
- Sanitation and personal hygiene items
- Copies of personal documents (medication list and pertinent medical information, proof of address, deed/lease to home, passports, birth certificates, insurance policies)
- Cell phone with chargers
- Family and emergency contact information
- Extra cash
- Emergency blanket
- Map(s) of area



Consider needs of all family members and add supplies to your kit. Suggested items to help meet additional needs are:

- Medical supplies (hearing aids with extra batteries, glasses, contact lenses, syringes, cane)
- Baby supplies (bottles, formula, baby food, diapers)
- Games and activities for children
- Pet supplies (collar, leash, ID, food, carrier, bowl)
- Two-way radios
- Extra set of car keys and house keys
- Manual can opener

Additional supplies to keep at home or in your kit based on the types of disasters common to your area:

- Whistle
- N95 or surgical masks
- Matches
- Rain gear
- Towels
- Work gloves
- Tools/supplies for securing your home
- Extra clothing, hat and sturdy shoes
- Plastic sheeting
- Duct tape
- Scissors
- Household liquid bleach
- Entertainment items
- Blankets or sleeping bags



The Great California Shake Out on October 17, 2013 at 10:17 AM

Building Assignments

- 1) ADSS- **Karol** – *give all clear to evacuation site #1*
- 2) PS – *give all clear to evacuation site #10*
 - a. ½ of 2nd floor walk down to 1st floor- **Gino (Maintenance)**
 - b. ½ of 2nd walk up to 3rd floor **Stacy Garcia (Pres. Recept)**
- 3) Annex – *give all clear evacuation site #8*
Albert (Custodial)
- 4) Art – *give all clear to evacuation site #8*
Gloria (Custodial)
- 5) HLS – *give all clear to evacuation site #8*
 - a. 2nd floor start by Sarah Millers Area- **Larry (Maintenance)**
 - b. 1st floor – **Kris (Maintenance)**
- 6) Tech – *give all clear to evacuation site #9*
 - a. Office area (by Deans office)- **Cecile Smith (Tech Build)**
 - b. Auto lab area and portables- **Jose (Grounds)**
- 7) Gyms – *give all clear to evacuation site #7*
 - a. Snyder Gym (Men's Gym)- **Abe (Grounds)**
 - b. Women's Gym- **Mark Wall (Athletics)**
- 8) CDC- *give all clear to evacuation site #6*
Kevin (Maintenance)
- 9) Campus Center – *give all clear to evacuation site #4*
 - a. 1st floor /Cafeteria- **Lisa Straud (Bookstore)**
 - b. 2nd floor **Laurens (Grounds)**
- 10) North Hall – *give all clear to evacuation site #2*
 - a. 3rd floor walk down to 2nd floor- **Jerry (Custodial)**
 - b. 1st floor walkup to 2nd floor **Jennifer Rodrick (North Hall)**
- 11) Business Building – *give all clear to evacuation site #3*
 - a. 1st floor walk east to west **Vivian Marquez (Business Building)**
 - b. 2nd floor walk west to east **Cesar (Grounds)**
- 12) Library- *give all clear to evacuation site #3*
Ron (Grounds)
- 13) LA
 - a. Quad Area **Scott Stark (ADSS)**

- b. 2nd floor **Caleb Losee (LA)**
 - c. 1st floor **Caleb Losee (LA)/ Scott Stark (ADSS)**
- 14) KVCR – Campus Police (contact Chris Tamayo) – **give all clear to evacuation site #4**
 - 15) Transportation/Warehouse- Campus Police (contact Chris Tamayo)– **give all clear to evacuation site #5**
 - 16) SHS- Campus Police (contact Chris Tamayo)

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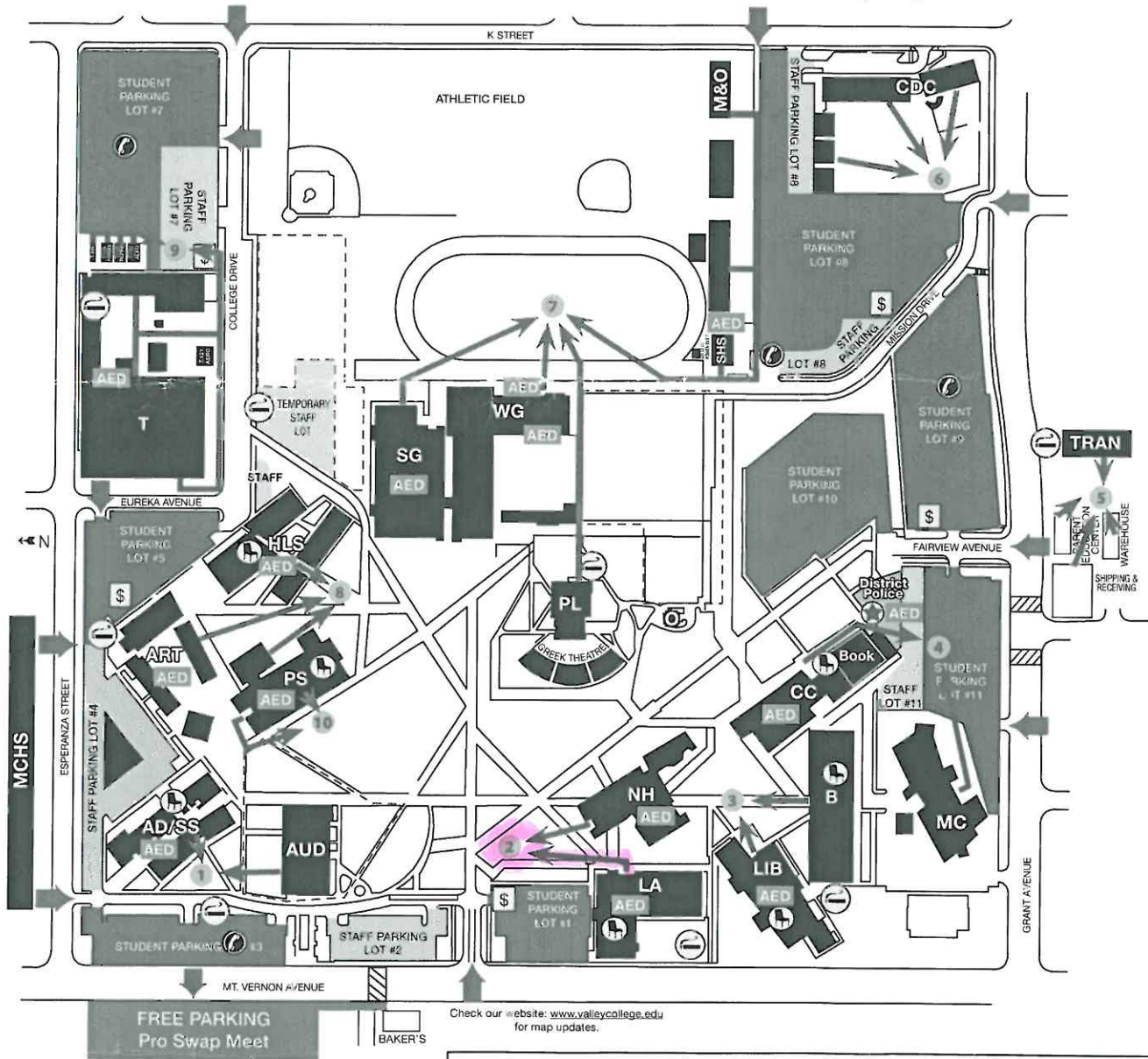
"Bull Horn" Operating Procedure:

- Listen to radio for the "Start" instruction
- Turn "bull horn" on to Level 2
- Turn control knob to "Street Thunder". This will activate the siren. Adjust volume.
- Press the trigger, give the "please evacuate the building and go to your evacuation site" announcement by talking into the back of the "bull horn". **GIVE THE SITE NUMBER AND LOCATION DURING YOUR ANNOUNCEMENT!**
- Release the trigger to return the "bull horn" to siren.
- Continue repeating this announcement/siren sequence until the building is completely empty.
- Turn the "bull horn" siren off
- Go to your evacuation site
- Wait for the "all clear" announcement on the radio
- Make sure the volume is at least 5
- Press the trigger and give the "all clear" announcement and advise everyone they may return to the building.
- GO TO THE "FLAG" AREA BY ADSS FOR DEBRIEFING!** We will have a cart for you to leave "bull horns" and radio on. At the conclusion of the debriefing you may return your office and/or area to continue with your work.
- THANK YOU FOR ASSISTING WITH THIS EVENT!!!**

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♿ Evac+Chair

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 (Note: AD rooms are located in AD/SS)
 ART Art Center
 AUD Auditorium
 B Business
 BOOK Bookstore
 CC Campus Center
 CDC Child Development Center
 HLS Health & Life Science
 LA Liberal Arts
 LIB Library

MC Media/Communications
 MCHS Middle College High School
 M&O Maintenance & Operations
 O Observatory
 PL Planetarium
 PS Physical Sciences
 SG Snyder Gym
 SHS Student Health Services
 T Technical
 TRAN Transportation Center
 WG Women's Gym

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