From:	Huston, Celia J.
To:	Peters, Dena M.
Subject:	6.41 W: Campus Wide Needs Assessment 2011-2012
Date:	Tuesday, July 15, 2014 4:07:20 PM
Attachments:	Equipment request form_11.docx Facilities request form_11.doc Technology request form_11.docx Instructions Program Review Needs Assessment Process 2011.docx

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From: Huston, Celia
Sent: Friday, September 09, 2011 5:37 PM
To: SBVC Campus
Subject: Campus Wide Needs Assessment 2011-2012

Program Review Needs Assessment Process
Fall 2011

Needs Assessment 2011/2012 – After consultations with Dr. Daniels, Senate Executives and College Council the Program Review Committee has decided not to conduct a formal needs assessment process this academic year. There are two active priority lists with unfilled needs for the campus to work with. These lists combined have 25+ faculty requests, 18+ classified employee requests, 14 budget requests and 11 equipment requests. Campus administration and the committee feel that the number of requests is adequate given the available funding. In response to concerns that there are urgent new equipment needs that should go through the program review process the Committee will be doing a mini-needs assessment for equipment beginning in September.

Needs Assessment: New *Urgent* Equipment Requests Only

9/9/11	Form sent out to campus
10/03/11	Requests Due to Committee
10/7/11	Requests Reviewed and placed.

The Program Review Committee will also accept Technology and Facilities requests and forward those requests to the appropriate committee.

I've included the Needs Assessment list from 2010/2011 and the Ad-Hoc SERP list from Spring 2010 in the instructions.

Please let me know if you have any questions.

Thank You,

Celia Huston
Program Review Co-Chair

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