San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, January 16, 2014 – 4:00 p.m. – Board Room

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

a. Conference with Labor Negotiators
   Government Code 54957.6
   Agency Negotiators: Bruce Baron and Jack Miyamoto
   CTA
   CSEA
   Management/Supervisors
   Confidential Employees

b. Conference with Legal Counsel – Existing Litigation
   Government Code Section 54956.9(a)
   Claim #475835
   Claim #446080
   Claim #467911

c. Conference with Legal Counsel—Anticipated Litigation
   Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) One case

d. Public Employee Performance Evaluation
   Government Code 54957
   Title: Chancellor

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

4. CONVENE CLOSED SESSION

5. RECONVENE PUBLIC MEETING

6. REPORT OF ACTION IN CLOSED SESSION

7. INSTITUTIONAL PRESENTATIONS

a. Redistricting Plan Implementation
   Mary Dowell, Liebert, Cassidy, Whitmore
b. 2012-2013 Sabbatical Reports
   Lee Dirksen, English Instructor – SBVC
   Mark McConnell, Music Instructor - CHC

8. APPROVAL OF MINUTES

a. December 12, 2013 (p.1)

9. REPORTS

a. Board Members
   i. Discussion of Board Presentations and Study Sessions
b. Student Trustees
c. Chancellor
   i. Board Information Requests (p.15)
d. SBVC
   i. President
   ii. Academic Senate
   iii. Classified Senate
   iv. Associated Students
e. CHC
   i. President
   ii. Academic Senate
   iii. Classified Senate
   iv. Associated Students
f. CTA
g. CSEA

10. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

a. INSTRUCTIONAL/STUDENT SERVICES

i. Consideration of Approval of Curriculum Modifications – CHC (p.19)
ii. Consideration of Approval of Curriculum Modifications – SBVC (p.37)
iii. Consideration of Approval of Donation – Aeronautics (p.91)

iv. Consideration of Approval of Donation – BMMK Aircraft (p.92)
v. Consideration of Approval of Donation – Pond Propeller (p.93)
vi. Consideration of Approval of Donation – RTVF (p.94)
vii. Consideration of Approval of Substantive Change Proposal for Distance Education Programs (p.95)

b. **HUMAN RESOURCES**
i. Consideration of Acceptance of Academic Employee Resignation (p.96)
ii. Consideration of Acceptance of Classified Employee Resignation (p.97)
iii. Consideration of Acceptance of Management Employee Resignation (p.98)
iv. Consideration of Approval of Adjunct & Substitute Academic Employees (p.99)
v. Consideration of Approval of Change in Assignment for Classified Employees (p.101)
vi. Consideration of Approval of Classified Employees (p.102)
vii. Consideration of Approval of District Volunteers (p.103)
viii. Consideration of Approval of Head & Assistant Coach Stipends (p.108)
ix. Consideration of Approval of Interim Management Contract Rescission (p.110)
x. Consideration of Approval of Management Appointments (p.111)
xi. Consideration of Approval of Management Tuition Reimbursement (p.112)
xii. Consideration of Approval of New Management Job Description (p.113)
xiii. Consideration of Approval of Non Instructional Pay for Academic Employees (p.117)
xiv. Consideration of Approval of Placement of Classified Employee on the 39-Month Reemployment List (p.121)
xv. Consideration of Approval of Revised Management Job Description (p.122)
xvi. Consideration of Approval of Revised Resignation Date for Management Employee (p.126)
xvii. Consideration of Approval of Revision to the Professional Expert Rate of Pay Schedule (p.127)
xviii. Consideration of Approval of Sabbatical Leaves for 2014-2015 (p.131)
xix. Consideration of Approval of Short Term, Substitute & Professional Expert Employees (p.133)

c. **FISCAL SERVICES**
i. Consideration of Approval of Conference Attendance (p.146)
ii. Consideration of Approval of District & College Expenses (p.153)
iii. Consideration of Approval of Professional Services Contracts (p.159)
iv. Consideration of Approval of Routine Contracts (p.162)

12. ACTION AGENDA

a. **INSTRUCTIONAL/STUDENT SERVICES**
i. Consideration of Funding for Student Success for FY 2013-2014 (p.170)

b. **HUMAN RESOURCES**
i. Consideration of Acceptance of Classified Employee Retirement (p.171)

c. **FISCAL SERVICES**
i. Consideration of Approval of the Revised Numbering of the Districts for Map 1 and Adopt a Resolution (p.172)
ii. Consideration of Approval to Accept Independent Audit Report – District (p.175)

iii. Consideration of Approval to Accept Independent Audit Report - KVCR FM & KVCR TV (p.250)
iv. Consideration of Approval to Accept Independent Audit Report - Prop 39 (p.266)
v. Consideration of Adoption of Budget Calendar (p.298)
vi. Consideration of Approval of Board Directives for the 2014-15 Budget (p.300)
vii. Consideration of Approval of Agreement - Brandman University (p.302)
viii. Consideration of Approval of Amendment 001- PMSM – LADM (p.319)
ix. Consideration of Approval of Amendment 001- PMSM – SSA (p.323)
x. Consideration of Approval of Amendment 005 – NTD (p.327)
xi. Consideration of Approval of Amendment 006 – Leighton (p.331)
xii. Consideration of Approval of Board Investment Policy 6320 (p.336)
xiii. Consideration of Approval of Budget Adjustments (p.338)
xiv. Consideration of Approval of Contract and Adopt Resolution for 457b Service Plan (p.347)
xv. Consideration of Approval of Measure M Change Orders and Amendments (p.350)
xvi. Consideration of Approval of Nonresident Tuition and Capital Outlay Fees (p.367)
xvii. Consideration of Approval of Surplus Property (p.370)
xviii. Consideration of Approval to Transfer RDA Funds to Fund 41 (p.372)

13. INFORMATION ITEMS

a. Applause Cards (p.373)
b. Budget Report (p.384)
c. General Fund Cash Flow Analysis (p.423)
d. Measure M Construction Change Summary (p.425)
e. Purchase Order Report (p.445)

14. ADJOURN – the next Board of Trustees will be Thursday, February 6, 2014

San Bernardino Community College District
Minutes of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, December 12, 2013 – 4:00 p.m. – Board Room

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Singer called the meeting to order at 4:02pm
Trustee Williams led the Pledge of Allegiance.

Members Present:
Donald Singer, President
John Longville, Vice President
Donna Ferracone, Clerk
Gloria Macias Harrison
Dr. Kathleen Henry
Joseph Williams
Nickolas W. Zoumbos
Rosalinda Sosa-Sanchez, Student Trustee, SBVC

Members Absent:
Yasmeen Flores, Student Trustee, CHC – late arrival

Administrators Present:
Bruce Baron, Chancellor
Dr. Jack Miyamoto, Human Resources Consultant
Dr. Gloria Fisher, Interim President, SBVC
Timothy L. Oliver, Interim Vice Chancellor Fiscal Services

Administrators Absent:
Dr. Cheryl Marshall, President, CHC – late arrival

ORGANIZATIONAL MEETING OF THE BOARD

Elect Officers – President, Vice President, Clerk
Don Singer nominated John Longville as President. Trustees Longville, Zoumbos, and Singer voted for Longville.

Trustee Henry nominated Donna Ferracone as President. Trustees Harrison, Ferracone, and Henry voted for Ferracone. Trustee Williams did not vote but asked for the nominees to give a statement of why they are the best candidate for President. The nominees gave their statements.

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows:

Donna Ferracone to serve as President. Kathleen (Katy) Henry to serve as Vice President. Joseph Williams to serve as Clerk of the Board.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	Flores (advisory)
ABSTENTIONS:	None

Donna Ferracone presided over the meeting as President.

Elect Board Representative and Alternate to the Nominating Committee for the County Committee on School District Organization

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows:

To elect a Board representative and alternate to serve on the Nominating Committee for the County Committee on School District Organization.

Donna Ferracone to serve as the board representative and Gloria Harrison to serve as the alternate.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	Flores (advisory)
ABSTENTIONS:	None

Approve Committee Assignments (KVCR Foundation, San Bernardino Regional Emergency Training Center Joint Powers Authority)

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows:

To elect three Board members to the KVCR Foundation and one Board member to the San Bernardino Regional Emergency Training Center Joint Powers Authority.

Dr. Kathleen (Katy) Henry, John Longville, and Donna Ferracone will serve as the board members to the KVCR Foundation. Donna Ferracone will serve as the member to the SB Regional Emergency Training Center JPA.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	Flores (advisory)
ABSTENTIONS:	None

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Conference with Labor Negotiators
- Government Code 54957.6
- Agency Negotiators: Bruce Baron and Jack Miyamoto
- CTA
- CSEA
- Management/Supervisors
- Confidential Employees

Conference with Legal Counsel—Anticipated Litigation
- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One case

Public Employee Performance Evaluation
- Government Code 54957
- Title: Chancellor

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
None.

CONVENE CLOSED SESSION
The board convened to closed session at 4:13pm.

Student Trustee Yasmeen Flores arrived to the meeting at 4:45pm.

RECONVENE PUBLIC MEETING
The public meeting was reconvened at 4:56pm.

REPORT OF ACTION IN CLOSED SESSION
No action taken.

INSTITUTIONAL PRESENTATIONS
SBCCD Citizens Bond Oversight Committee 2012-2013 Annual Report
Ken Coate, Chairperson of the CBOC gave a presentation on the CBOC 2012-2013 Annual Report. Power point presentation was submitted.

Student Success Initiative
Dr. Gloria Fisher gave a presentation on Learning Compass. Dr. Cheryl Marshall gave a presentation on the Left Lane Student Success Project 2013-2016. Written reports and presentations were submitted. Chancellor Baron reported the $300,000 will be agendized in January to allow board feedback. The funds is seed money and we will have to develop resources such as other grants to sustain the programs.

Energy Conservation
Drew Rhodes, Cenergistic gave a presentation on the Energy Conservation Program from June 2012-August 2013. Savings to date is $473,080. Power point presentation was submitted.

Student Video Presentation – San Bernardino Valley College
"Extended Police Academy: No Sacrifice, No Success" A short Police Academy video was presented. SBVC Extended Police Academy graduates shared their success stories.

APPROVAL OF MINUTES
Trustee Harrison moved, Trustee Singer seconded, and the Board members voted as follows:

To approve the minutes of November 14, 2013.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

REPORTS
Board Members
Trustee Henry attended the CCLC Conference, specifically attended a Policies & Procedures session and a session focused on Investing in Foundations. Attended Chancellor's Holiday Party, SBVC's and

CHC's Holiday parties. Attended the history and honors research presentation. Also attended the Town Hall meeting on Adult Education at SBVC.

Trustee Singer attended the CCLC meeting. Attended sessions that talked about diversity and its ramifications. Inland Empire has challenges and needs to recognize that the I.E. is bereft of several of the advantages that other areas in the state have. California Competes website provides educational attainment rates by zip code. We as a district, college, and community must work to improve the educational attainment in the Inland Empire.

Trustee Williams attended 12/5/13 at SBVC and participated on a panel discussing financial planning. Attended the SBVC Honors Program. Also attended the CCLC Conference - Yuba Community College has standing committees for Trustees that include Fiscal, Audit committee, and a Policies committee – would like to meet with Bryan Reece from CHC and the work he is doing around student success. Trustee Williams would like to look at committee structures. Succession Planning and a Pathway to Leadership for faculty and staff and how they transition in positions. Standing agenda item or a committee set up around student success. Ferracone said we are already getting updates through Annual ARC Reports, President reports and student success cards.

Trustee Harrison attended CCLC and reported on sessions attended; Policies & Procedures, Soaring to New Fundraising Heights, the Role of Chancellors, Presidents and Trustees were exceptional. The Fundraising workshop talked about creating a development office as a regular part of a campus and seeing it as an investment. Trustee Harrison requested to ask the presenters of the workshops to meet with both campus foundations and Trustees to talk about the role of the department as it gets integrated into campus life. Attended Prop 39 Funds on energy and cost savings where she received a comprehensive look at what they expect to do in the next 5 years. Attended a presentation on the student success scorecard and salary surfer, where they announced improvements that have been made and the data will become available to evaluate student success. Trustee Harrison also attended the Town Hall meeting and excited at the possibility of having a consortia for adult ed and the District having a leadership role in the event.

President Ferracone attended the Holiday parties and Adult Ed Consortia. Also attended the Murder Mystery Dinner at SBVC.

Student Trustees

Yasmeen Flores is researching AB 540 and informing the student population. Attended an Ed Master Plan meeting. Will be attending a student panel on campus on Our Pathway Through the College.

Rosalinda Sosa-Sanchez attended a diversity conference and would like to see Valley students attend the international diversity conference. March of March is underway.

Chancellor

Chancellor Baron reported on the California Competes and shared the opinion piece from the Sun which addresses the comments made by Dr. Singer. Participating in college education is important. Over the last three years our budget has been cut by $9 million. 2,500 full-time equivalent students have been shut out of classes, which is equivalent to over 5,000 students, over one thousand sections. Now that Prop 30 has passed, we're seeing an increase in seats being filled. There is a demand in our community for community college education. We've already filled the seats that the state has funded this year. The board at the time of our final budget, gave us an additional 2% growth above the state funding, which has already been filled. The board will be asked for an additional 2% growth for the Spring and Summer. Chancellor Baron stated the District's commitment to access and assured the public that we are doing everything possible within our resources to maximize our college

participation rate. Special applause recognition was given to Kelly Goodrich of the District, Ruby Zuniga of Crafton Hills, and Nicole Williams from SBVC and District-Wide winner. The program has been around the district for many years. It represents the behaviors and values that the Chancellor and the Board believe in. Dr. Kinde attended a 5-day leadership program by the Kaleidescope Association, which is nationally recognized for leaders in higher education. The district is working on staff development and career development program along the lines of succession planning.

Trustee Henry and Williams provided clarification on the November 14, 2013, Safety Training Overview items #1-4. This item will remove #1-4 and be replaced with Safety training overview to focus on what the board's role is if there is an earthquake.

SBVC President
Dr. Fisher highlighted AB 86 provides grant funds to form general consortia to improve adult education. The purpose of the meeting was to pull the potential partners together to start dialogue. Expect to have the RFA in hand by December 17. By February the plan has to be submitted to the state. $2,478 was collected from their holiday basket fundraiser and will go to the textbook scholarship fund. Written report was submitted.

Academic Senate
Jeremiah Gilbert reported that both academic senates have been charged by District Assembly to draft an Audit policy. Draft policy language to be presented to the District Assembly in February. AP 2225 is in the works to be corrected and updated. E-Cigs will be explicitly listed in the smoking policy and will go to District Assembly in February. Jeremiah was re-elected as Senate President for another term. Algie Au will be acting Senate President while Jeremiah is on sabbatical.

Classified Senate
Cassandra Thomas gave an update on Delineation of Duties Statement and Thanksgiving Basket Giveaway program as provided in her written report.

Associated Students
Rosalinda Sosa-Sanchez Holiday Concert is taking place this evening. ASG is starting a book loan program.

CHC President
Dr. Marshall echoed and thanked Valley for AB 86 meeting. She announced the passing of Arnold Rigalado, warehouse employee. Attended her first statewide meeting as the Region 9 CEO representative. Attended new CEO training at CCLC. This month is the one year anniversary of being the permanent president. Written report submitted.

Academic Senate
Denise Allen Hoyt thanked everyone for supporting the Turn it in initiative scheduled to be rolled out in the Spring and training in the Fall. Working on Audit Policy and will have a recommendation to District Assembly in February. They are adding College Hours, which will open opportunity for students, clubs, faculty, and collegial consultation across the campus. The Academic Senate voted on the GE Initiative and recommended using the IGETC packages as the breadth requirements for AA and AS degrees.

Classified Senate
None

Associated Students
Yasmeen Flores reported PB&J drive for the Redlands Family Services generated 850 pounds and was a success. Currently revamping bylaws and setting goals for Spring Semester. Volunteering at the Redlands Blessing Center Soup Kitchen. Upcoming fundraiser to collect blankets.

CTA
None

CSEA
Colleen Gamboa reported staff is completing the Hay Group study. CSEA Sees Candy fundraiser deadline is tomorrow.

PUBLIC COMMENT
Public comments were made by: John Wurm, Omar Gutierrez, and Rosemarie Hansen.

CONSENT AGENDA
Consideration of Approval of Curriculum – SBVC
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the SBVC curriculum modifications to be included in the 2014-2015 College Catalog.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Acceptance of Management Employee Resignation
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To accept the resignation of Craig Petinak, Director, Marketing & Public Relations, SBVC, effective December 2, 2013.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Adjunct & Substitute Academic Employees
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the employment of adjunct and substitute academic employees as needed for the 2013-2014 academic year.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Classified Employees
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the employment of Kevin Limoges, Computer Technician, CHC, Jason Oberhelman, Purchasing Agent, District, Alicia Hallex, Student Services Technician II, CHC, and Cory Elmore, Human Resources Technician, District.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of District Volunteers
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve District volunteers.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Faculty Chair Stipends
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve Faculty Chair Stipends for the 2013-2014 academic year. McAtee, Robert, Counseling, CHC, is an 11-month employee and will be receiving a stipend of $3,000.00 ($500 per month) effective January 1, 2014 – June 30, 2014.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Interim Management Appointment
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the interim management appointment of Albert Maniaol, Interim Dean, Applied Technology, Transportation & Culinary Arts, SBVC, effective January 2, 2014 through June 30, 2014, or until position is filled on a permanent basis.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Management Appointments
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the appointment Henry Hua, Dean of Math, Business & Computer Technology, SBVC, Dr. Ricky Shabazz, Vice President of Student Services, SBVC, and Eduardo Rubio, Caltrans Project Administrator, District.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Management Contract Extensions
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the management contract extensions for Guillermo Parra Jr, Interim Maintenance & Operations Coordinator, SBVC, Edward Millican, Interim Dean of Social Science, Human Development, and Physical Education, SBVC, Shalita Tillman, Interim Occupational Advancement Department Manager, SBVC, Maria C. Rodriquez, Interim Director, EOPS/CARE, SBVC, Thang Nguyen, Interim Scholarship Program Administrator, SBVC, Jeffrey Klug, Interim Director, Police Academy, SBVC, Terria Smith, Interim Tribal Liaison, KVCR, District, and Jeffrey McCumber, Interim Art Director, KVCR, District.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Non-Instructional Pay for Academic Employees
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve non-instructional pay for academic employees.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Reassignment of Academic Employee
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the reassignment of Marty Milligan, Interim Coordinator, DSP&S, SBVC.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Short-Term, Substitute & Professional Expert Employees
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the employment of short-term, substitute & professional expert employees.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of a Facility Use Fee Waiver – SBVC
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve a facility use fee waiver for Fair Rental Value only for T.J. Striders Youth Track & Field Club in partnership with San Bernardino Valley College for track practices to be held on Mondays, Tuesdays, Wednesdays and Thursdays (excluding holidays) from January 14, 2014 through August 2, 2014.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Conference Attendance
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the attached conference attendance requests.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of District & College Expenses
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the attached requests for District/College Expenses.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None

ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Professional Services Contracts
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the attached list of Professional Services contracts/agreements.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Routine Contracts
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To ratify the attached list of routine contracts/agreements and memorandums of understanding.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Board of Trustees Convened to Break at 7:14pm
Board Reconvened to the meeting at 7:24pm

ACTION AGENDA
Presentation of NAACP and WAG Redistricting Considerations
Consideration of Approval of a Final Redistricting Map

Trustee Williams moved, Trustee Henry seconded, and the Board members voted as follows:

To approve final map Plan One to submit to the County of San Bernardino.

AYES: Ferracone, Harrison, Henry, Longville, Williams
Flores (advisory), Sosa-Sanchez (advisory)
NOES: Singer, Zoumbos
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Resolution to Take No Current Action to Implement AB 955
Trustee Zoumbos moved, Trustee Singer seconded, and the Board members voted as follows:

To adopt a resolution to take no current action to implement AB 955.

AYES: Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: Ferracone, Flores (advisory), Sosa-Sanchez (advisory)
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Forgive Loans to KVCR
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To forgive the $1,815,000 and $445,440 loans made to KVCR. The loans would be reclassified as permanent transfers and reduce the District's General Fund by $2,260,440.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval to Fund Additional FTES
Trustee Singer moved, Trustee Longville seconded, and the Board members voted as follows:

To approve a one-time budget adjustment of $270,000 to fund additional Fiscal Year 2013-14 credit course offerings.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Amendment 002 – HMC
Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows:

To approve Amendment 002 to the HMC Architects contract in the amount of $12,350.00.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Amendment 003 - NTD Architecture
Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows:

To approve Amendment 003 to the NTD Architects contract in the amount of $10,725.00.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Consideration of Approval of Amendment 005 - Vista Environmental
Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows:

To approve Amendment 005 to the Vista Environmental Consulting contract in the amount of $4,025.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 006 - AEI CASC
Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows:

To approve Amendment 006 to the AEI CASC contract in the amount of $17,578.50.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 006 - Steinberg Architects
Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows:

To approve Amendment 006 to the Steinberg Architects contract in the amount of $41,128.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Bond Measure M Construction Change Orders & Amendments
Trustee Henry moved, Trustee Williams seconded, and the Board members voted as follows:

To approve this single action item for the Bond Measure M construction change orders and amendments.

San Bernardino Valley College – Auditorium Renovation Project

	Change #	Original Contract	Previous Changes	Proposed Changes	New Contract	Total CO %
Woodcliff Corporation	CO #2	6,800,000.00	11,958.00	63,691.00	6,875,649.00	1.11%

San Bernardino Valley College – Central Plant Project

	Change #	Original Contract	Previous Changes	Proposed Changes	New Contract	Total CO %
Braughton Construction, Inc.	CO #2	26,485.00	535.00	-6,103.00	20,917.00	-21.02%

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None

ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Budget Adjustments
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the Budget Adjustments of 12/12/13.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Surplus Property
Trustee Henry moved, Trustee Singer seconded, and the Board members voted as follows:

To declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Appoint Member to the CBOC
Trustee Henry moved, Trustee Longville seconded, and the Board members voted as follows:

To approve the appointment of Albert Garcia to the Citizens Bond Oversight Committee for a two-year term.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Award Bid - Sinanian Development
Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To award bid #111913 and contract to Sinanian Development, Inc. for the Occupational Education - 2 Building at Crafton Hills College in the amount of $15,888,000.00 (base bid plus insurance add alternate), as well as any and all change orders up to $1,588,800.00 approved by the Vice Chancellor of Fiscal Services, as set forth in the original contract.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Award Bid - The O K Earl Corporation
Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To award bid #101613 and contract to The O.K. Earl Corporation dba Earl Corporation for the New Science Building project at Crafton Hills College in the amount of $18,573,131.00 (base bid plus insurance add alternate), as well as any and all change orders up to $1,857,131.10 approved by the Vice Chancellor of Fiscal Services, as set forth in the original contract.

AYES:	Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos Flores (advisory), Sosa-Sanchez (advisory)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

INFORMATION ITEMS
Applause Cards

Budget Report

District Clery Act Compliance Report

General Fund Cash Flow Analysis

Measure M Construction Change Summary

MOU CTA Cal OSHA Required Training on Hazardous Chemicals

MOUs CSEA Administrative Placement Senior Accountant and Classified Reclassification Requests

Purchase Order Report

Quarterly Financial Status Report

ADJOURN
President Ferracone adjourned the meeting at 8:26pm.

_____
Joseph Williams, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Bruce Baron, Chancellor

DATE: January 16, 2014

SUBJECT: Board of Trustees Information Requests

RECOMMENDATION

This item is for information only. No action is required.

ANALYSIS

The Board of Trustees requested a form be developed to track requests made by the board and updates be provided at board meetings.

BOARD IMPERATIVE

I. Institutional Effectiveness
II. Learning Centered Institution for Student Access, Retention, and Success
III. Resource Management for Efficiency, Effectiveness, and Excellence
IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

San Bernardino Community College District
Board of Trustees Information Requests
(Updated December 23, 2013)

Date of Board Request	Request	Requested By	Planned Completion Date	Comments
May 29, 2013	How labor market data is used to determine vocational course offerings.	Trustee Williams	Board Presentation Planned March 13, 2014	
October 10, 2013	Consider Linked Learning as a strategy to teach our students.		Part of presentation March 13, 2014	
November 14, 2013	Track students who receive certificates and move to employment in the fields they were trained in (on a quarterly basis).		Part of presentation March 13, 2014	
October 10, 2013	Review current policies and bylaws to make sure they reflect current board realities.	Trustee Williams	January 2014 – June 2014 + time through collegial consultation	Planned work with Community College League consultant to review all Board policies and procedures for updates based on current legal recommendations and draft policies or procedures that are required but not currently in place.
October 10, 2013	Host a Board of Trustees meeting at the college campuses.	Trustee Williams	March 13 and April 10, 2014	March 13, 2014 to be held at SBVC; April 10, 2014 to be held at CHC.
October 10, 2013	Consider succession planning at the President/CEO and Cabinet levels.	Trustee Williams	Open	For discussion with Chancellor's Cabinet.

October 10, 2013	Does SBCCD participate in the Eligible Training Provider's List	Trustee Williams	Completed	Explanation of ETPL process provided to Board with possible use by SBCCD Economic Development and Corporate Training Division on select programs.
November 14, 2013	Redistricting maps to include major streets.	Board of Trustees	Completed	
November 14, 2013	Board Meeting Position on AB 955	Board of Trustees	Completed	Board of Trustees to consider resolution.
November 14, 2013	Professional Services Contracts to reflect a total amount for multi-year contracts.	Trustee Williams	Completed	
November 14, 2013	Form a committee of three to work on future board study session contents and be the conduit to the rest of the board.	Trustee Henry	Committee to determine dates	Trustee Williams, Zoumbos, and Henry will serve on the committee.
November 14, 2013 *December 12, 2013 revised*	Board of Trustees were encouraged to participate and go through safety overview training. Trustee Henry asked for clarification on topics 1-4. She understood this as more of a safety training overview and asked Trustee Williams to elaborate on what his recollection was. Trustee Williams said his comment was structured more around what is the board's role if there is an earthquake? Could we simulate the board exercise on the Great Shakeout. Chancellor Baron reported the items came directly from the minutes. #4 is the tabletop emergency exercise that Trustee	Trustee Williams Trustee Henry & Williams	Board to determine date	Topics to include: 1. ~~Workers' Compensations data - frequency/severity/ what the data means/process for filing a claim in the district~~ 2. ~~MSDS now SDS database – How it works~~ 3. ~~Safety training monthly statistics on training completion – What the numbers mean~~ 4. ~~Emergency preparedness/Table-top exercise training in the Spring.~~ Safety training overview focusing on what is the board's role if there is an

	Williams asked for. When there was a discussion on Workers Comp information, Trustee Williams requested to be informed and the board to receive further data. We can remove the items to address only the safety training overview.			earthquake? Great Shake-out simulation.
December 12, 2013	Invite the presenters of the CCLC workshops to meet with both campus foundations and Trustees to talk about the role of the department as it gets integrated into campus life.	Trustee Harrison	Board to determine date	Staff to obtain more information and check availability of presenters.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO:	Board of Trustees
FROM:	Bruce Baron, Chancellor
REVIEWED BY:	Cheryl A. Marshall, President, CHC
PREPARED BY:	Bryan Reece, Vice President of Instruction, CHC
DATE:	January 16, 2014
SUBJECT:	Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL
January 16, 2014

NEW COURSES

DIVISION: Communication and Language
DEPARTMENT: American Sign Language
COURSE ID: ASL 200
COURSE TITLE: Introduction to Interpreting for the Deaf
SEMESTER UNIT: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: ASL 102
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in ASL 104
CATALOG DESCRIPTION: Introduction to the field of sign language interpreting. Focus is on language analysis and idiomatic development, as well as principles and practices involved in interpreting for a diverse Deaf population. Educational, medical, free-lance, and relay interpreting settings are discussed. Includes instruction on national testing standards, preparation for certification, and an emphasis on the professional code of ethics. Primary language of instruction is ASL and activities take place in both ASL and English.
SCHEDULE DESCRIPTION: Introduction to the field of sign language interpreting. Focus is on language analysis and idiomatic development, as well as principles and practices involved in interpreting for a diverse Deaf population.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: ASL 200 exposes students to, and begins to train them for, potential job opportunities within the field of ASL and Deafness. This course provides students with the basic cognitive skills necessary for ASL/English interpreting and prepares them to transfer into a Deaf Studies and/or Interpreter Training program.

DIVISION: Fine Arts
DEPARTMENT: Dance
COURSE ID: DANCE 101
COURSE TITLE: Modern Dance I
SEMESTER UNIT: 2
LECTURE: 1 contact hour per week
16 – 18 contact hours per semester
LAB: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: None
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: None
CATALOG DESCRIPTION: Introduction to the fundamentals of modern dance technique. Exploration of the history and culture of modern dance as well as creative expression through movement. Focus on foundational postures, alignments, structured improvisation and choreographed sequences.
SCHEDULE DESCRIPTION: Introduction to the fundamentals of modern dance technique.

Note: Course will equate with DANCE 101 at SBVC

Effective: FA14
Rationale: Modern Dance I is an introductory course that will focus on the fundamentals of modern dance technique. This course introduces students to fundamental modern dance technique, terminology, movement, historical significance and cultural context and as such is requirement for dance majors.

DIVISION: Fine Arts
DEPARTMENT: Dance
COURSE ID: DANCE 102
COURSE TITLE: Modern Dance II
SEMESTER UNIT: 2
LECTURE: 1 contact hour per week
16 – 18 contact hours per semester
LAB: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: DANCE 101
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: None
CATALOG DESCRIPTION: A continuation of DANCE 101. Ongoing study of modern dance technique emphasizing structured improvisation and choreographed sequences at an intermediate level. Further exploration of the history and culture of modern dance and modern dance theory.
SCHEDULE DESCRIPTION: A continuation of DANCE 101. Ongoing study of modern dance technique emphasizing structured improvisation and choreographed sequences at an intermediate level.

Note: Course will equate with DANCE 102 at SBVC

Effective: FA14
Rationale: Modern Dance II is an intermediate course that will focus on the fundamentals of modern dance technique. This course continues to introduce students to fundamental modern dance technique, terminology, movement, historical significance and cultural context and as such is requirement for dance majors.

DIVISION: Fine Arts
DEPARTMENT: Dance
COURSE ID: DANCE 200
COURSE TITLE: Dance History and Appreciation
SEMESTER UNIT: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: None
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: None
CATALOG DESCRIPTION: Introduction to diverse social and cultural genres of dance in present and past societies. Study of the history of dance, comparison of dance movement, purpose and practices, and the role of dance as an art, entertainment and means of communication.
SCHEDULE DESCRIPTION: Introduction to diverse social and cultural genres of dance in present and past societies.

Note: Course will equate with DANCE 200 at SBVC

Effective: FA14
Rationale: DANCE 200 is an introductory course that provides an overview of dance from around the world. This course is a regular part of a comprehensive community college dance curriculum applicable for majors and non-majors. The course is designed to introduce students to a broad background of information about dance as a social, ritualistic, aesthetic and artistic experience as reflected by global cultures and geographical locations.

DIVISION: Fine Arts
DEPARTMENT: Dance
COURSE ID: DANCE 200H
COURSE TITLE: Dance History and Appreciation – Honors
SEMESTER UNIT: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: Acceptance into the College Honors Institute
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: None
CATALOG DESCRIPTION: Introduction to diverse social and cultural genres of dance in present and past societies. Study of the history of dance, comparison of dance movement, purpose and practices, and the role of dance as an art, entertainment and means of communication. This course includes content and experiences appropriate for students wishing to earn honors credit.
SCHEDULE DESCRIPTION: Introduction to diverse social and cultural genres of dance in present and past societies. This course includes content and experiences appropriate for students wishing to earn honors credit.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: To increase Honors Program

DIVISION: English and Reading
DEPARTMENT: English
COURSE ID: ENGL 233
COURSE TITLE: Intermediate Creative Writing
SEMESTER UNIT: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: ENGL 232
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: None
CATALOG DESCRIPTION: An intermediate course in creative writing focusing on a specific literary genre such as fiction, poetry, drama, screenwriting, and non-fiction. Emphasizes the craft of writing and the development of critical standards for judging literature.
SCHEDULE DESCRIPTION: An intermediate course in creative writing focusing on one specific literary genre such as fiction, poetry, lyric writing, drama, screenwriting, and non-fiction. Emphasizes the craft of writing and the development of critical standards for judging literature.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: ENGL 233 is the only intermediate course in creative writing offered at CHC. It enables students to further sharpen their authorial and analytical skills in one specific literary genre. ENGL 233 provides feedback and deadlines for students who hope to publish their writing. Their work may be submitted to the editors of the CHC literary magazine or the student newspaper for possible inclusion in those publications.

DIVISION: Physical and Biological Sciences
DEPARTMENT: Environmental Science
COURSE ID: ENVS 101
COURSE TITLE: Introduction to Environmental Science
SEMESTER UNIT: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: None
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101. Eligibility for MATH 095. Concurrent enrollment in ENVS 110
CATALOG DESCRIPTION: A multidisciplinary introduction to environmental and natural resource issues with an emphasis on the relationship to the physical, chemical, and biological sciences. Examination of human population growth through history, resource use, pollution, and sustainability as they relate to human use of the hydrosphere, atmosphere, lithosphere, and biosphere.
SCHEDULE DESCRIPTION: A multidisciplinary introduction to environmental and natural resource issues with an emphasis on the relationship to the physical, chemical, and biological sciences.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: According the Bureau of Labor Statistics, approximately 95,300 environmental related positions will be created in California by 2020. An additional 586,000 positions will be within post-secondary education. Environmental Protection Agency (EPA) projections indicate that climate changes will impact future food supply, water resources, infrastructure, ecosystems, and health. Addressing these issues will require not only the training and advancement of students in environmental fields but also require that we educate the general public on current environmental challenges, sustainability, and management.

DIVISION: Physical and Biological Sciences
DEPARTMENT: Environmental Science
COURSE ID: ENVS 101H
COURSE TITLE: Introduction to Environmental Science – Honors
SEMESTER UNIT: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: Acceptance into the College Honors Institute
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in ENVS 110
CATALOG DESCRIPTION: A multidisciplinary introduction to environmental and natural resource issues with an emphasis on the relationship to the physical, chemical, and biological sciences. Examination of human population growth through history, resource use, pollution, and sustainability as they relate to human use of the hydrosphere, atmosphere, lithosphere, and biosphere. This course includes content and experiences appropriate for students wishing to earn honors credit.

SCHEDULE DESCRIPTION: A multidisciplinary introduction to environmental and natural resource issues with an emphasis on the relationship to the physical, chemical, and biological sciences. This course includes content and experiences appropriate for students wishing to earn honors credit.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: Increase Honors Program

DIVISION: Physical and Biological Sciences
DEPARTMENT: Environmental Science
COURSE ID: ENVS 110
COURSE TITLE: Introduction to Environmental Science Laboratory
SEMESTER UNIT: 1
LAB 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: None
COREQUISITE: ENVS 101 or ENVS 101H
DEPARTMENTAL RECOMMENDATION: None
CATALOG DESCRIPTION: Study of earth's natural processes in laboratory and field settings. Applications of environmental, ecological, and sustainability principles as they relate to human societies will be explored.
SCHEDULE DESCRIPTION: Study of earth's natural processes in laboratory and field settings.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: According the Bureau of Labor Statistics, approximately 95,300 environmental related positions will be created in California by 2020. An additional 586,000 positions will be within post-secondary education. Environmental Protection Agency (EPA) projections indicate that climate changes will impact future food supply, water resources, infrastructure, ecosystems, and health. Addressing these issues will require not only the training and advancement of students in environmental fields but also require that we educate the general public on current environmental challenges, sustainability, and management.

DIVISION: Physical and Biological Sciences
DEPARTMENT: Geography
COURSE ID: GEOG 115
COURSE TITLE: Elements of Weather and Climate
SEMESTER UNIT: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: None
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: Successful completion of GEOG 110 or GEOG 110H
CATALOG DESCRIPTION: Study of the Earth's atmospheric phenomena, emphasizing the causes and regional distribution of weather and climate.
SCHEDULE DESCRIPTION: Study of the Earth's atmosphere, with emphasis on weather and climate.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: Weather and climate are environmental conditions which have significant, often daily impacts on our lives. GEOG 115 provides an introduction to the study of weather and climate and as such, is part of a comprehensive community college geography curriculum.

DIVISION: Social Sciences
DEPARTMENT: History
COURSE ID: HIST 150
COURSE TITLE: Survey of Latin American History
SEMESTER UNIT: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: None
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101
CATALOG DESCRIPTION: An introduction to Latin American history from the pre-Columbian to modern era. Multidisciplinary examination of Latin America with an emphasis on cultural developments, social movements, the impact of colonialism and globalization.
SCHEDULE DESCRIPTION: An introduction to Latin American history from the pre-Columbian to modern era.

Note: Course will equate with HIST 150 at SBVC

Effective: FA14
Rationale: HIST 150 provides portrayal of the challenges, movements, and events which mark Latin America's existence and as such is part of a comprehensive community college history curriculum at a Hispanic-serving institution. This course will provide students an introduction to Latin American history with an emphasis on pre-Columbian, colonial, and post-colonial periods in order to increase each student's appreciation and understanding of diversity and history throughout different portions of Latin America.

DIVISION: Social Sciences
DEPARTMENT: Multicultural Studies
COURSE ID: MCS 120
COURSE TITLE: Tribulation, Triumph and Transformation: Introduction to Women's Studies
SEMESTER UNIT: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: None
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101
CATALOG DESCRIPTION: Multidisciplinary examination of social, cultural, economic and political forces affecting the lives of women in the United States and abroad. Introduction to gender theory, sexuality, women's history and the challenges and diverse roles of women in today's multicultural world.
SCHEDULE DESCRIPTION: Multidisciplinary examination of social, cultural, economic and political forces affecting the lives of women in the United States and abroad.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: An introductory women's studies course contributes significantly to the ability to comprehend the contributions of women to the rich patchwork of American society and better understand women's lives, roles, and challenges on a global scale. As such, MCS 120 is a critical part of a comprehensive ethnic and women's studies program at the community college level. This course will provide students an introduction to women's studies with an emphasis on women's history and gender theory in order to increase students' appreciation and understanding of diversity.

DIVISION: Social Sciences
DEPARTMENT: Multicultural Studies
COURSE ID: MCS 136
COURSE TITLE: Arab Culture and Civilization
SEMESTER UNIT: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: None
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101
CATALOG DESCRIPTION: Multidisciplinary examination of the civilizations of the Arab world. Historical survey of Arab cultures including the origins of Islam and Golden Age of Arab Civilization, Arab nationalism, the Arab-Israeli conflict, Islamic fundamentalism and current events in the Arab world. Discussion of Arab culture including social structure, religion, the role of women, cultural and intellectual trends and the arts.
SCHEDULE DESCRIPTION: Multidisciplinary examination of the civilizations of the Arab world.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: Throughout history, and particularly in the last century, events in the Middle East have clearly demonstrated the need for a more global understanding of the language and culture of the region. An introductory course in Arab culture and civilization contributes significantly to the ability to comprehend the contributions of Arabic-speaking peoples to the rich patchwork of global society and as such is a critical part of a comprehensive multicultural studies program at the community college level. This course will provide students an introduction to Arab culture and civilization with an emphasis on the history of the region and contemporary culture and society.

DIVISION: Social Sciences
DEPARTMENT: Political Science
COURSE ID: POLIT 122
COURSE TITLE: Politics of the Middle East
SEMESTER UNIT: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: None
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101. Successful completion of POLIT 100 or POLIT 100H
CATALOG DESCRIPTION: Survey of the political and social institutions in the Middle East. Study of political history and contemporary governments of the Arab states, Turkey, Iran and Israel, with special emphasis on the role of religion, oil and socioeconomic factors play in regional conflict.
SCHEDULE DESCRIPTION: Survey of the political and social institutions in the Middle East.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: Throughout history, and particularly in the last century, events in the Middle East have clearly demonstrated the need for a more global understanding of the social, political and economic institutions of the region. A course in Middle East politics contributes significantly to the ability to comprehend the role the Middle East region plays in world politics. This course will enhance the political science curriculum as well as support other programs at the college.

DIVISION: Social Sciences
DEPARTMENT: Religious Studies
COURSE ID: RELIG 120
COURSE TITLE: Introduction to Islam
SEMESTER UNIT: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
PREREQUISITE: None
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101.
CATALOG DESCRIPTION: Overview of Islam and Islamic-based culture, civilization and movements with a focus on its distinctive practices and beliefs. Survey of the history of Islam from the time of Muhammad and investigation of the Qur'an and hadith as primary Islamic doctrinal, ethical, devotional and legalistic sources. Examination of Islam in American and popular stereotypes of Islam and Muslims including Islamic-inspired violence, law and the Sharia and the treatment of women and religious and ethnic minorities.
SCHEDULE DESCRIPTION: Overview of Islam and Islamic-based culture, civilization and movements with a focus on its distinctive practices and beliefs.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: Islam is the second largest religion in the world. It claims one-seventh of all the earth's as believers, and is among the most widespread faith traditions. Furthermore, Islam is a principal contributor to the worldview, deepest pieties, values and ways of living of over six million Americans including neighbors, classmates, and friends. Islamic sources, symbols, and practices deeply inform the culture, history, economics, and politics of peoples, governments, and businesses of most the planet. Concerns of (and about) Islam and Muslims are among the center of world affairs today and daily appear in the news, confronting and challenging our understanding. Islamic inspirations have been among the central agents in our world civilization for the past 1400 years, contributing much to the art, sciences, architecture, language, ethics, beliefs, values, and culture of the world we know it today.

MODIFIED COURSES

COURSE ID	COURSE TITLE
ACCT 208	Introduction to Financial Accounting

CATALOG DESCRIPTION: Fundamental concepts and procedures of financial accounting including the use, interpretation, preparation, and analysis of financial statements. Recording and reporting of

business transactions with a focus on the accounting cycle, generally accepted accounting principles and accounting policy choices. Includes issues relating to asset, liability, and equity valuation; revenue and expense recognition; cash flow; internal controls and ethics.
SCHEDULE DESCRIPTION: Fundamental concepts and procedures of financial accounting including the use, interpretation, preparation, and analysis of financial statements.

Note: Course currently equates with ACCT 200 at SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
ACCT 209	Introduction to Managerial Accounting

CATALOG DESCRIPTION: Fundamental concepts and procedures of managerial accounting including the use of management accounting information in decision making, planning, directing operations, and controlling. Study of cost terms and concepts, cost behavior, cost structure, and cost-volume-profit analysis. Includes issues relating to cost systems, cost control, profit planning, and performance analysis.

SCHEDULE DESCRIPTION: Fundamental concepts and procedures of managerial accounting including the use of management accounting information in decision making.

Note: Course currently equates with ACCT 201 at SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
BUSAD 145	Business Communication

PREREQUISTIE: ENGL 101 or ENGL 101H

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
CD 205	Child Growth and Development Laboratory

Note: Course currently equates with CD 205 at SBVC

Effective: FA14
Rationale: Six-year revision

COURSE ID	COURSE TITLE
CD 295	Elementary Laboratory

Note: Course will equate with CD 293 at SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
CHEM 102	Introduction to Organic Chemistry

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: Added Distance Education Component.

COURSE ID	COURSE TITLE
CHEM 212	Organic Chemistry I

PREREQUISITE: CHEM 151 or CHEM 151H
CATALOG DESCRIPTION: First semester of a two semester organic chemistry sequence. Study of modern organic chemistry including structure, nomenclature, reactivity, synthesis and reaction mechanisms. Spectroscopy and modern theoretical concepts studied. Laboratory techniques include multi-step synthesis and characterization of organic molecules using analytical instrumentation and spectroscopic analysis. Traditional separation and purification techniques such as distillation, isolation, and recrystallization.

Note: Course currently equates with CHEM 212 at SBVC

SCHEDULE DESCRIPTION: First semester of a two semester organic chemistry sequence. Study of modern organic chemistry including structure, nomenclature, reactivity, synthesis and reaction mechanisms.

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
CHEM 213	Organic Chemistry II

SCHEDULE DESCRIPTION: Second semester of a two semester organic chemistry sequence. Study of modern organic chemistry including structure, nomenclature, reactivity, synthesis, and reaction mechanisms. Lab techniques include purification, isolation, synthesis reactions, and spectroscopic analysis.

Note: Course will equate with CHEM 213 at SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
COMMST 145	Business Communication

PREREQUISTIE: ENGL 101 or ENGL 101H

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
CSCI 120	Introduction to Computer Science II

SEMESTER UNITS: 3
LECTURE: 2 contact hours per week
32 – 36 contact hours per semester
LAB: 3 contact hours per week
48 – 54 contact hours per semester

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
CSCI 200	Discrete Structures

PREREQUISITE: MATH 250 and CSCI 110

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
EMS 020	Emergency Medical Technician-I/EMT-Basic

COURSE TITLE: Emergency Medical Technician
PREREQUISITES: Eligibility for READ 100 as determined through the Crafton Hills College assessment process. 18 years of age at the time of registration.
COREQUISITES: EMS 021, EMS 022, EMS 023, EMS 025
DEPARTMENTAL RECOMMENDATION: Good dexterity, coordination, abilities to work in confined spaces, on the ground and in an unstable unpredictable environment
CATALOG DESCRIPTION: This course is designed to instruct the student to a level of an emergency medical technician that serves as a vital link in the chain of a health care team. This includes all skills necessary to provide emergency medical care at a basic life support level with an ambulance service or other specialized services. Stresses hands-on emergency medical skills proficiency needed to enhance the Emergency Medical Services as part of a team of professionals. Must be 18 years of age at the time of registration.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: Course update

COURSE ID	COURSE TITLE
EMS 022	Basic Life Support for Emergency Medical Technician-I/EMT-Basic

COURSE TITLE: Basic Life Support for Emergency Medical Technician-EMT
PREREQUISITE: Enrollment into EMS 020
CATALOG DESCRIPTION: Knowledge and skills of cardiopulmonary resuscitation (CPR) for victims of all ages including ventilation devices, automated external defibrillator, and foreign-body airway obstruction. This course meets the current American Heart Association guidelines for cardiopulmonary resuscitation and emergency cardiovascular care at the healthcare provider level. Graded on a Pass or No Pass basis only.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: Course update

COURSE ID	COURSE TITLE
GEOG 114	Weather and Climate

COURSE TITLE: Investigations in Weather and Climate
DEPARTMENTAL RECOMMENDATION: Successful completion of GEOG 110 or GEOG 110H
UNITS: 4
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester
LAB: 3 contact hours per week
48 – 54 contact hours per semester
CATALOG DESCRIPTION: Study of the earth's atmospheric phenomena, emphasizing the causes and regional distribution of weather and climate. Laboratory studies are closely related to lecture topics.
SCHEDULE DESCRIPTION: Study of the earth's atmosphere, with emphasis on weather and climate. Laboratory studies are closely related to lecture topics.

Note: Course will equate with GEOG 114 at SBVC

Effective: FA14
Rationale: Course has not been revised since February, 1989.

COURSE ID	COURSE TITLE
GEOG 126	Geography of California

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
GEOL 160	Geology Laboratory

COREQUISTIE: None

Note: Course is currently equated with GEOL 160 at SBVC

Effective: FA14
Rationale: Deleted Corequisite.

COURSE ID	COURSE TITLE
GEOL 260	Introduction to Field Geology

PREREQUISITE: Successful completion of any geology or physical geography course with a laboratory
DEPARTMENTAL RECOMMENDATION: None
CATALOG DESCRIPTION: Demonstration, discussion and practice of field investigations of geologic environments involving describing, mapping, and identifying geologic phenomena. Students must attend the field studies in order to successfully complete the course.
SCHEDULE DESCRIPTION: Demonstration, discussion and practice of field investigations of geologic environments. Students must attend the field studies in order to successfully complete the course.

Note: Course is currently equated with GEOL 260 at SBVC

Effective: FA14
Rationale: Changed Departmental Recommendation to Prerequisite.

COURSE ID	COURSE TITLE
HEALTH 263	Nutrition and Health

CATALOG DESCRIPTION: Review of the literature on the basic nutrients of protein, fat, carbohydrate, vitamins, minerals and water. Development of the skills necessary to analyze, evaluate and prescribe a dietary intake for weight loss, weight maintenance and weight gain. Study of the relationship between nutrition and disease and the psycho-social factors and stressors contributing to eating disorders.
SCHEDULE DESCRIPTION: Review of the literature on the basic nutrients: protein, fat, carbohydrate, vitamins, minerals and water. Development of the skills necessary to analyze, evaluate and prescribe a dietary intake for weight loss, weight maintenance and weight gain. Study of the relationship between nutrition and disease and the psycho-social factors and stressors contributing to eating disorders.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: Course update to ensure CSU/GE approval.

COURSE ID	COURSE TITLE
HEALTH 263H	Nutrition and Health – Honors

CATALOG DESCRIPTION: Review of the literature on the basic nutrients of protein, fat, carbohydrate, vitamins, minerals and water. Development of the skills necessary to analyze, evaluate and prescribe a dietary intake for weight loss, weight maintenance and weight gain. Study of the relationship between nutrition and disease and the psycho-social factors and stressors contributing to eating disorders. This course includes content and experiences appropriate for students wishing to earn honors credit.
SCHEDULE DESCRIPTION: Review of the literature on the basic nutrients: protein, fat, carbohydrate, vitamins, minerals and water. Development of the skills necessary to analyze, evaluate and prescribe a dietary intake for weight loss, weight maintenance and weight gain. Study of the relationship between nutrition and disease and the psycho-social factors and stressors contributing to

eating disorders. This course includes content and experiences appropriate for students wishing to earn honors credit.

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: Course update to ensure CSU/GE approval.

COURSE ID	COURSE TITLE
MATH 200	Discrete Structures

PREREQUISITE: MATH 250 and CSCI 110

Note: Course does not currently equate with SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
PHYSIC 110	General Physics I

DEPARTMENTAL RECOMMENDATION: Successful completion of PHYSIC 100. Concurrent enrollment in MATH 250
CATALOG DESCRIPTION: First in a sequence of two courses designed for students majoring in the biological sciences. Introduction to classical mechanics, heat and thermodynamics, and oscillations and waves. Pertinent concepts in calculus will be addressed as required.

Note: Course will equate with PHYSIC 150A at SBVC

Effective: FA14
Rationale: Adding content objectives for the lab portion of the course.

COURSE ID	COURSE TITLE
PHYSIC 111	General Physics II

DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in MATH 250
CATALOG DESCRIPTION: Second in a sequence of two courses designed for students majoring in the biological sciences. Introduction to optics, electricity and magnetism and atomic and nuclear physics. Pertinent concepts in calculus will be addressed as required.

Note: Course will equate with PHYSIC 150B at SBVC

Effective: FA14
Rationale: Adding content objectives for the lab portion of the course.

COURSE ID	COURSE TITLE
SOC 130	Marriage, Family and Intimate Relationships

CATALOG DESCRIPTION: A sociological exploration of the institutions of marriage and family. Study of the historical conceptualizations of family as well as the effect culture, gender, age and socioeconomic factors have on the contemporary family.

SCHEDULE DESCRIPTON: A sociological exploration of the institutions of marriage and family. Study of the historical conceptualizations of family as well as the effect culture, gender, age and socioeconomic factors have on the contemporary family.

Note: Course currently equates with SOC 130 at SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
SOC 141	Minority Relations

CATALOG DESCRIPTION: Sociological study of minority status and diversity in American society. Examination of various social conditions that affect the ever changing diversity of American society.

Note: Course currently equates with SOC 141 at SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
SPAN 103	College Spanish III

Note: Course currently equates with SPAN 103 at SBVC

Effective: FA14
Rationale: To meet C-ID descriptor requirements.

DISTANCE EDUCATION

COURSE ID	DE TYPE
CHEM 102	Hybrid
HEALTH 263	Hybrid and 100% Online

Effective: FA14
Rationale: To increase Distance Education course offerings

TRANSFER DEGREE MODIFICATION

ASSOCIATE IN SCIENCE IN COMPUTER SCIENCE FOR TRANSFER

The Associate in Science-Transfer (AS-T) degree in Computer Science at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in computer science or a related field of study.

REQUIRED COURSES:		**TOTAL**
CSCI 110	Introduction to Computer Science I	3.00
CSCI 120	Introduction to Computer Science II	3.00

CSCI 200	Discrete Structures	(4.00)
	OR	
MATH 200	Discrete Structures	(4.00)
CSCI 240	Computer Organization and Assembly Language Programming	3.00
MATH 250	Single Variable Calculus I	4.00
MATH 251	Single Variable Calculus II	4.00
PHYSIC 250	College Physics I	4.00
PHYSIC 251	College Physics II	4.00
	TOTAL UNITS:	**29.00**

Effective: FA14
Rationale: Curriculum update

DEGREE MODIFICATION

ASSOCIATE OF ARTS DEGREE AMERICAN SIGN LANGUAGE

.

REQUIRED COURSES:

		UNITS
ASL101	American Sign Language I	4.00
ASL102	American Sign Language II	4.00
ASL103	American Sign Language III	4.00
ASL104	American Sign Language IV	4.00
ASL 200	Introduction to Interpreting for the Deaf	3.00
MCS 110	The American Deaf Experience: Introduction to Deaf Studies	3.00
	TOTAL UNITS:	**22.00**

Effective: FA14
Rationale: Curriculum update

ASSOCIATE OF SCIENCE DEGREE COMPUTER SCIENCE

The Associate of Science degree in Computer Science at Crafton Hills College is designed to meet the needs of students transferring to a four-year university who intend to major in Computer Science or a related field of study.

REQUIRED COURSES:		**TOTAL**
CSCI 110	Introduction to Computer Science I	3.00
CSCI 120	Introduction to Computer Science II	3.00
CSCI 200	Discrete Structures	(4.00)
	OR	
MATH 200	Discrete Structures	(4.00)
CSCI 230	Introduction to Data Structures and Algorithms	3.00
CSCI 240	Computer Organization and Assembly Language Programming	3.00
MATH 250	Single Variable Calculus I	4.00
	TOTAL UNITS:	**20.00**

Effective: FA14
Rationale: Curriculum update

DISCIPLINE NAME CHANGE

Change from Physical Education to Kinesiology
Change from Health Education to Health

Effective: FA14

DEPARTMENT NAME CHANGE

Change from Health and Physical Education to Kinesiology and Health

Effective: FA14

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC

PREPARED BY: Dr. Haragewen Kinde, Vice President, Instruction SBVC

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates and degrees at SBVC are continually created, revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate and will be included in the 2014-2015 College Catalog.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
January 16, 2014

CONTENT REVIEW
NO CHANGES TO COURSE ID, TITLE, HOURS, UNITS, REQUISITES, DESCRIPTIONS

GEOL 111
MUS 201L
PHT 060

Rationale: Content review.
Effective: FA14

NEW COURSE

Course ID: AERO 900
Course Title: Lab Studies in Aviation Maintenance Technology
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: AERO 100L and AERO 101L and AERO 102L and AERO 103L and AERO 104L and AERO 105L
Catalog Description: This course provides additional laboratory instruction for students lacking mandated hours or projects to complete a training certificate.
Schedule Description: This course provides additional laboratory instruction for students lacking mandated hours or projects to complete a training certificate.
Rationale: Course is needed for students to complete required hours and projects for FAA certification that may not have been completed during normal class hours due to illness, employment, or family/life issues.
Effective: FA14

Course ID: ART 124B
Course Title: Intermediate Drawing
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: ART 124A
Catalog Description: This course is a review of essential concepts of drawing and the development of intermediate-level drawing skills. The focus of instruction will be on the development of an individual thematic approach to drawing and study of complex subject matter, advanced compositional concerns, advanced color theory, traditional and experimental drawing media and surfaces.
Schedule Description: This course is a review of essential concepts of drawing and the development of intermediate-level drawing skills. The focus of instruction will be on the development of an individual thematic approach to drawing and study of complex subject matter, advanced compositional concerns, advanced color theory, traditional and experimental drawing media and surfaces.
Rationale: Leveling ART 124x4
Equate: NO
Repeatability: None
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

NEW COURSE

Course ID: ART 124C
Course Title: Advanced Drawing
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: ART 124B
Departmental Advisory: ENGL 914 or eligibility for ENGL 015 as determined by the SBVC assessment process
Catalog Description: This class focuses on how to develop an original body of drawings in various subjects, media and surfaces that reflects knowledge of advanced drawing techniques with a focus on preparing their portfolio for upper division courses at the university and college level and display in the gallery environment. Typical subjects covered in this class will include developing a body of original artwork that expresses the student's personal style, portfolio development for upper division coursework, gallery preparation, presentation of finished artwork with appropriate matting and framing, and writing a formal artist statement.
Schedule Description: This class focuses on how to develop an original body of drawings in various subjects, media, and surfaces that reflects the knowledge of advanced drawing techniques with a focus on preparing their portfolio for upper division courses at the university and college level and display in the gallery environment. Typical subjects covered in this class will include developing a body of original artwork that expresses the student's personal style, portfolio development for upper division coursework, gallery preparation, presentation of finished artwork with appropriate matting and framing, and writing a formal artist statement.
Rationale: Leveling ART 124x4
Equate: NO
Repeatability: None
Effective: FA14

Course ID: ART 132B
Course Title: Intermediate Life Drawing
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: ART 132A
Catalog Description: This course is a review of essential concepts of figure drawing and development of intermediate-level figure drawing skills with an emphasis on accurate analysis of anatomy, essential structure and further use of traditional and non-traditional drawing materials and surfaces. The student will develop a portfolio of completed figure drawings with an emphasis on the study of advanced compositional concerns. Drawings are based on a live nude model.
Schedule Description: This course is a review of essential concepts of figure drawing and development of intermediate-level figure drawing skills with an emphasis on accurate analysis of anatomy, essential structure and further use of traditional and non-traditional drawing materials and surfaces. The student will develop a portfolio of completed figure drawings with an emphasis on the study of advanced compositional concerns. Drawings are based on a live nude model.
Rationale: Leveling ART 132x4
Equate: NO
Repeatability: None
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

NEW COURSE

Course ID: ART 132C
Course Title: Advanced Life Drawing
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: ART 132B
Catalog Description: This course is a continuation of ART 132B. In this class students will develop an original body of life drawings in various media and surfaces that reflect their knowledge of advanced life drawing techniques with a focus on preparing their portfolio for upper division courses at the university and college level and display in the gallery environment. Typical subjects covered in this class will include developing a body of original artwork that expresses the student's personal style, portfolio development for upper division coursework, gallery preparation, presentation of finished artwork with appropriate matting and framing, and writing a formal artist statement. Drawings are based on a live nude model.
Schedule Description: This course is a continuation of ART 132B. In this class students will develop an original body of life drawing in various media and surfaces that reflects their knowledge of advanced life drawing techniques with a focus on preparing their portfolio for upper division courses at the university and college level and display in the gallery environment. Typical subjects covered in this class will include developing a body of original artwork that expresses the student's personal style, portfolio development for upper division coursework, gallery preparation, presentation of finished artwork with appropriate matting and framing, and writing a formal artist statement. Drawings are based on a live nude model.
Rationale: Leveling ART 132x4
Equate: NO
Repeatability: None
Effective: FA14

Course ID: GEOG 100
Course Title: Map Interpretation and Geospatial Analysis
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101**H** as determined by the SBVC assessment process
Catalog Description: This class is an introduction to maps, images and geospatial techniques and technologies. The technologies covered in this course include map and aerial photograph interpretation, tabular data, spatial statistics, cartography, Global Positioning Systems (GPS), Internet mapping, remote sensing and Geographic Information Systems (GIS), all of which aid in data collection, analysis and presentation. (This course is also offered as GIS 100).
Schedule Description: This class is an introduction to maps, images and geospatial techniques and technologies. The technologies covered in this course include map and aerial photograph interpretation, tabular data, spatial statistics, cartography, Global Positioning Systems (GPS), Internet mapping, remote sensing and Geographic Information Systems (GIS), all of which aid in data collection, analysis and presentation. (This course is also offered as GIS 100).
Rationale: This course will strengthen our AA-T degree, our AS degree and our GIS certificate program.
Cross-List: GIS 100
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

NEW COURSE

Course ID: GEOG 118
Course Title: California Geography
Units: 3
Lecture: 3 contact hour(s) per week
48 - 54 contact hours per semester
Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101**H** as determined by the SBVC assessment process
Catalog Description: This course provides a thematic approach to the state's issues, processes and topics relevant to geography including climate, landforms, natural vegetation, water resources, cultural landscape, ethnic diversity, urban and agricultural regions, and the economy. This course explores the physical and human landscapes that have evolved as a result of the human-environment interface.
Schedule Description: This course provides a thematic approach to the state's issues, processes and topics relevant to geography including climate, landforms, natural vegetation, water resources, cultural landscape, ethnic diversity, urban and agricultural regions, and the economy. This course explores the physical and human landscapes that have evolved as a result of the human-environment interface.
Rationale: This new course expands the courses offered at SBVC that have C-ID descriptors. It also will give students more options for their AA-T degree in geography.
Effective: FA14

Course ID: GIS 100
Course Title: Map Interpretation and Geospatial Analysis
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101**H** as determined by the SBVC assessment process
Catalog Description: This class is an introduction to maps, images and geospatial techniques and technologies. The technologies covered in this course include map and aerial photograph interpretation, tabular data, spatial statistics, cartography, Global Positioning Systems (GPS), Internet mapping, remote sensing and Geographic Information Systems (GIS), all of which aid in data collection, analysis and presentation. (This course is also offered as GEOG 100).
Schedule Description: This class is an introduction to maps, images and geospatial techniques and technologies. The technologies covered in this course include map and aerial photograph interpretation, tabular data, spatial statistics, cartography, Global Positioning Systems (GPS), Internet mapping, remote sensing and Geographic Information Systems (GIS), all of which aid in data collection, analysis and presentation. (This course is also offered as GEOG 100).
Rationale: This course will strengthen our AA-T degree, our AS degree and our GIS certificate program.
Cross-List: GIS 100
Effective: FA14

NEW COURSE

Course ID: GIS 134
Course Title: Data Acquisition and Management
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: GIS 130
Catalog Description: This course addresses the interpretation and understanding of a variety of data formats available in GIS. It introduces the fundamental concepts of primary GIS data creation and discusses quantitative techniques for collection, classification, and management of geographical data.
Schedule Description: This course addresses the interpretation and understanding of a variety of data formats available in GIS. It introduces the fundamental concepts of primary GIS data creation and discusses quantitative techniques for collection, classification, and management of geographical data.
Rationale: This course will strengthen our AA-T degree, our AS degree and our GIS certificate program.
Effective: FA14

Course ID: KINF 105B
Course Title: Intermediate Low Impact Aerobics
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Departmental Advisory: KINF 105A
Catalog Description: This course is designed to teach intermediate level fitness concepts and movement skills to enhance strength, flexibility, endurance, movement memory, balance, coordination, and cardiovascular fitness. Students will also learn how to design a basic step aerobics program.
Schedule Description: This course is designed to teach intermediate level fitness concepts and movement skills to enhance strength, flexibility, endurance, movement memory, balance, coordination, and cardiovascular fitness. Students will also learn how to design a basic step aerobics program.
Rationale: Leveling PE/I 105x4
Equate: NO
Repeatability: None
Effective: FA14

NEW COURSE

Course ID: KINF 105C
Course Title: Advanced Low Impact Aerobics
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Departmental Advisory: KINF 105B
Catalog Description: This course is designed to teach advanced level fitness concepts and movement skills to enhance strength, flexibility, endurance, movement memory, balance, coordination, and cardiovascular fitness. Students will also learn how to design an intermediate level step aerobics program.
Schedule Description: This course is designed to teach advanced level fitness concepts and movement skills to enhance strength, flexibility, endurance, movement memory, balance, coordination, and cardiovascular fitness. Students will also learn how to design an intermediate level step aerobics program.
Rationale: Leveling PE/I 105x4
Equate: NO
Repeatability: None
Effective: FA14

Course ID: KINF 108B
Course Title: Intermediate Weight Training
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Departmental Advisory: KINF 108A
Catalog Description: The course is designed to teach safe and proper intermediate level techniques for resistance exercises, including multi-joint movements. Students will use free weights and universal machines to develop muscle strength and endurance. Students of all ability levels will receive individual instruction and create personally tailored programs.
Schedule Description: The course is designed to teach safe and proper intermediate level techniques for resistance exercises, including multi-joint movements. Students will use free weights and universal machines to develop muscle strength and endurance. Students of all ability levels will receive individual instruction and create personally tailored programs.
Rationale: Leveling PE/I 108x4
Equate: NO
Repeatability: None
Effective: FA14

NEW COURSE

Course ID: KINF 108C
Course Title: Advanced Weight Training
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Departmental Advisory: KINF 108B
Catalog Description: The course is designed to teach safe and proper advanced level technique for resistance exercises. Students will use free weights, olympic platforms, and universal machines to develop muscle strength and endurance through multi-joint and Olympic lift exercises. Students of all ability levels will receive individual instruction and create personally tailored programs.
Schedule Description: The course is designed to teach safe and proper advanced level technique for resistance exercises. Students will use free weights, olympic platforms, and universal machines to develop muscle strength and endurance through multi-joint and Olympic lift exercises. Students of all ability levels will receive individual instruction and create personally tailored programs.
Rationale: Leveling PE/I 108x4
Equate: NO
Repeatability: None
Effective: FA14

Course ID: KINF 142A
Course Title: Beginning Conditioning for Sports
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed to teach beginning level students muscular strength and endurance exercises, flexibility and core training skills and cardiovascular fitness. It is geared toward improving skills for participation in sports.
Schedule Description: This course is designed to teach beginning level students muscular strength and endurance exercises, flexibility and core training skills and cardiovascular fitness. It is geared toward improving skills for participation in sports.
Rationale: Increased course offerings for students as well as an additional option for the Kinesiology TMC and A.A. degree requirement.
Effective: FA14

NEW COURSE

Course ID: KINF 142B
Course Title: Intermediate Conditioning for Sports
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Departmental Advisory: KINF 142A
Catalog Description: This course is designed to teach intermediate level students muscular strength and endurance exercises, flexibility and core training skills and cardiovascular fitness. It is geared toward improving skills for participation in sports.
Schedule Description: This course is designed to teach intermediate level students muscular strength and endurance exercises, flexibility and core training skills and cardiovascular fitness. It is geared toward improving skills for participation in sports.
Rationale: Increased course offerings for students as well as an additional option for the Kinesiology TMC and A.A. degree requirement.
Effective: FA14

Course ID: KINF 142C
Course Title: Advanced Conditioning for Sports
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Departmental Advisory: KINF 142B
Catalog Description: This course is designed to teach advanced level students muscular strength and endurance exercises, flexibility and core training skills and cardiovascular fitness. It is geared toward improving skills for participation in sports.
Schedule Description: This course is designed to teach advanced level students muscular strength and endurance exercises, flexibility and core training skills and cardiovascular fitness. It is geared toward improving skills for participation in sports.
Rationale: Increased course offerings for students as well as an additional option for the Kinesiology TMC and A.A. degree requirement.
Effective: FA14

Course ID: KINX 112Bx3
Course Title: Intercollegiate Football - Offense Pre-Season Athletics
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Schedule Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Rationale: New courses created to align content with updated TOPS codes for physical education and athletics courses.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

NEW COURSE

Course ID: KINX 112Cx3
Course Title: Intercollegiate Football - Offense Off-Season Athletics
Units: 2
Laboratory: 6 contact hour(s) per week
96 - 108 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Schedule Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Rationale: New courses created to align content with updated TOPS codes for physical education and athletics courses.
Effective: FA14

Course ID: KINX 113Bx3
Course Title: Intercollegiate Football - Defense Pre-Season Athletics
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Schedule Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Rationale: New courses created to align content with updated TOPS codes for physical education and athletics courses.
Effective: FA14

Course ID: KINX 113Cx3
Course Title: Intercollegiate Football - Defense Off-Season Athletics
Units: 2
Laboratory: 6 contact hour(s) per week
96 - 108 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Schedule Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Rationale: New courses created to align content with updated TOPS codes for physical education and athletics courses.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

NEW COURSE

Course ID: KINX 114Bx3
Course Title: Intercollegiate Soccer - Men Pre-Season Athletics
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Schedule Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Rationale: New courses created to align content with updated TOPS codes for physical education and athletics courses.
Effective: FA14

Course ID: KINX 114Cx3
Course Title: Intercollegiate Soccer - Men Off-Season Athletics
Units: 2
Laboratory: 6 contact hour(s) per week
96 - 108 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Schedule Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Rationale: New courses created to align content with updated TOPS codes for physical education and athletics courses.
Effective: FA14

Course ID: KINX 115Bx3
Course Title: Intercollegiate Soccer - Women Pre-Season Athletics
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Schedule Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Rationale: New courses created to align content with updated TOPS codes for physical education and athletics courses.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

NEW COURSE

Course ID: KINX 115Cx3
Course Title: Intercollegiate Soccer - Women Off-Season Athletics
Units: 2
Laboratory: 6 contact hour(s) per week
96 - 108 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Schedule Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Rationale: New courses created to align content with updated TOPS codes for physical education and athletics courses.
Effective: FA14

Course ID: KINX 130Bx3
Course Title: Intercollegiate Baseball Pre-Season Athletics
Units: 2
Laboratory: 6 contact hour(s) per week
96 - 108 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Schedule Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Rationale: New courses created to align content with updated TOPS codes for physical education and athletics courses.
Effective: FA14

Course ID: KINX 130Cx3
Course Title: Intercollegiate Baseball Off-Season Athletics
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Schedule Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Rationale: New courses created to align content with updated TOPS codes for physical education and athletics courses.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

NEW COURSE

Course ID: KINX 131Bx3
Course Title: Intercollegiate Softball Pre-Season Athletics
Units: 2
Laboratory: 6 contact hour(s) per week
96 - 108 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Schedule Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Rationale: New courses created to align content with updated TOPS codes for physical education and athletics courses.
Effective: FA14

Course ID: KINX 131Cx3
Course Title: Intercollegiate Softball Off-Season Athletics
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Schedule Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**
Rationale: New courses created to align content with updated TOPS codes for physical education and athletics courses.
Effective: FA14

Course ID: OSHA 010
Course Title: OSHA 10-Hour Safety Standards: Construction Industry
Units: 1
Lecture: 1 contact hour(s) per week
16 - 18 contact hours per semester
Prerequisite: None
Catalog Description: This course covers the training required by the Occupational Safety and Health Act (OSHA), for the 10-hour General Industry Safety and Health course completion card. The training emphasis is on hazard identification, avoidance, control and prevention.
Schedule Description: This course covers the training required by the Occupational Safety and Health Act (OSHA), for the 10-hour General Industry Safety and Health course completion card. The training emphasis is on hazard identification, avoidance, control and prevention.
Rationale: OSHA 10-hour general industry card will give students advantage when seeking employment.
Stand-Alone Course: YES
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

NEW COURSE

Course ID: OSHA 015
Course Title: OSHA 10-Hour Safety Standards: General Industry
Units: 1
Lecture: 1 contact hour(s) per week
16 - 18 contact hours per semester
Prerequisite: None
Catalog Description: This course covers the training required by the Occupational Safety and Health Act (OSHA), for the 10-hour General Industry Safety and Health course completion card. The training emphasis is on hazard identification, avoidance, control and prevention.
Schedule Description: This course covers the training required by the Occupational Safety and Health Act (OSHA), for the 10-hour General Industry Safety and Health course completion card.
Rationale: OSHA 10-hour general industry card will give students advantage when seeking employment.
Stand-Alone Course: YES
Effective: FA14

Course ID: OSHA 035
Course Title: OSHA 30-Hour Safety Standards: General Industry
Units: 2
Lecture: 1.5 contact hour(s) per week
24 - 27 contact hours per semester
Laboratory: 1.5 contact hour(s) per week
24 - 27 contact hours per semester
Prerequisite: None
Catalog Description: This course covers the training required by the Occupational Safety and Health Act (OSHA), for the 30-hour General Industry Safety and Health course completion card. The training emphasis is on hazard identification, avoidance, control and prevention for those with some supervisory responsibilities.
Schedule Description: This course covers the training required by the Occupational Safety and Health Act (OSHA), for the 30 hour General Industry Safety and Health course completion card.
Rationale: The 30 hour General Industry card is required for employment in general industrial work with some supervisory responsibilities.
Stand-Alone Course: YES
Effective: FA14

NEW COURSE

Course ID: POLIT 141**H**
Course Title: Introduction to World Politics - **Honors**
Units: 3
Lecture: 3 contact hour(s) per week
48 - 54 contact hours per semester
Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101**H** as determined by the SBVC assessment process
Catalog Description: This introductory course in world politics (international relations) surveys the principal actors, issues and processes involved in international relations. It includes paradigms and approaches in the study of world politics; foreign policy; issues of war and peace; international organizations; international law; globalization; international political economy, including global financial and trade institutions; human rights; and the global environment with respect to sustainable development. **This course is intended for students in the Honors Program but is open to all students who desire more challenging course work.**
Schedule Description: An introduction to world politics (international relations), this course surveys the major actors, processes and issues that inform international relations, including foreign policy, war and peace, international organizations, global political economy, human rights, international law, the global environment, and sustainable development. **This course is intended for students in the Honors Program but is open to all students who desire more challenging course work.**
Rationale: This course will give academically well-prepared students the opportunity to examine the behavior of international organizations, nation-states, non-governmental entities, and other global political actors in greater depth than is possible in the non-honors level of POLIT 141.
Effective: FA14

Course ID: WST 011
Course Title: TEST REVIEW FOR WATER DISTRIBUTION OPERATORS D2
Units: 0.5
Lecture: 0.5 contact hour(s) per week
8 - 9 contact hours per semester
Prerequisite: WST 061
Departmental Advisory: WST 052
Catalog Description: This course is a review of the expected Range of Knowledge (ROK) required to obtain the California Department of Public Health (CDPH) Distribution Operator certification at the Distribution Operator II level. The review topics include distribution system operations, disinfection, related mathematics, and safety.
Schedule Description: This course is a review of the expected Range of Knowledge (ROK) required to obtain the California Department of Public Health (CDPH) Distribution Operator certification at the Distribution Operator II level. The review topics include distribution system operations, disinfection, related mathematics, and safety.
Rationale: There is an increasing demand for the advanced course offerings in Water Supply Technology (WST). This class will help prepare students for higher level state licensing exams and count toward a WST Associate Degree.
Effective: FA14

NEW COURSE

Course ID: WST 021
Course Title: TEST REVIEW FOR WATER TREATMENT T2
Units: 0.5
Lecture: 0.5 contact hour(s) per week
8 - 9 contact hours per semester
Prerequisite: WST 071
Departmental Advisory: WST 052
Catalog Description: This course is a review of the expected Range of Knowledge (ROK) required to obtain the California Department of Public Health (CDPH) Water Treatment Operator II certification. The review topics include conventional treatment techniques, source water supply and storage, water quality regulation and related math.
Schedule Description: This course is a review of the expected Range of Knowledge (ROK) required to obtain the California Department of Public Health (CDPH) Water Treatment Operator II certification. The review topics include conventional treatment techniques, source water supply and storage, water quality regulation and related math.
Rationale: There is an increasing demand for the advanced course offerings in Water Supply Technology (WST). This class will help prepare students for higher level state licensing exams and count toward a WST Associate Degree.
Effective: FA14

Course ID: WST 032
Course Title: WATER USE EFFICIENCY PRACTITIONER II
Units: 3
Lecture: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: WST 031
Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101**H** as determined by the SBVC assessment process
Catalog Description: This is an intermediate water conservation course designed for students interested in working as a Water Use Efficiency Practitioner. It includes the expected range of knowledge required for the American Water Works Association (AWWA) Water Use Efficiency Practitioner 2 Certification.
Schedule Description: This is an intermediate water conservation course designed for students interested in working as a Water Use Efficiency Practitioner. It includes the expected range of knowledge required for the American Water Works Association (AWWA) Water Use Efficiency Practitioner 2 Certification.
Rationale: Students need this course to prepare for certification required to work in the Water Conservation Industry.
Effective: FA14

NEW COURSE

Course ID: WST 034
Course Title: INTRODUCTION TO WATER RESOURCE MANAGEMENT
Units: 3
Lecture: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: WST 031
Catalog Description: This course explores the history and development of California water resources. In addition, the course covers the impact of environmental and economic water usage as well as water quality, water pollution and water resource regulations affecting our public drinking water. The basics of watershed management, water supply availability, ground and surface water hydrology as well as alternative sources of water such as the use of water conservation methods will be covered.
Schedule Description: This course explores the history and development of California water resources. In addition, the course covers the impact of environmental and economic water usage as well as water quality, water pollution and water resource regulations affecting our public drinking water. The basics of watershed management, water supply availability, ground and surface water hydrology as well as alternative sources of water such as the use of water conservation methods will be covered.
Rationale: Water Resource Science studies and water resources are critical to Southern California and California in general.
Effective: FA14

Course ID: WST 036
Course Title: WATER UTILITY MANAGEMENT
Units: 3
Lecture: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: WST 092 or WST 062 or WST 072
Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101**H** as determined by the SBVC assessment process and WST 052
Catalog Description: This course is designed for students interested in managing water and/or wastewater utilities. Topics will include personnel management, organizational management, financial management, training, problem-solving/decision-making, regulatory compliance, health and safety programs, community relations, personal and professional skills.
Schedule Description: This course is designed for students interested in managing water and/or wastewater utilities. Topics will include personnel management, organizational management, financial management, training, problem-solving/decision-making, regulatory compliance, health and safety programs, community relations, personal and professional skills.
Rationale: Students completing his course should possess the tools and abilities necessary for promoted in positions of management. This course can be applied to the 18 units for the Certificate in Water Supply Technology.
Effective: FA14

MODIFY COURSE

COURSE ID	COURSE TITLE
ART 124x4	DRAWING

Course ID: ART 124A
Course Title: Beginning Drawing
Catalog Description: The course is a progressive study of form, space, and concept employing a wide range of subject matter and traditional drawing media. Instruction focuses on perceptually based drawing, observational abilities and creative responses to traditional drawing materials and subject matter. Topics include the theory and analysis of perspective in two- and three-dimensional composition such as the various means of representing three-dimensional forms in space through aerial and linear perspective. (Formerly ART 124x4)
Schedule Description: The course is a progressive study of form, space, and concept employing a wide range of subject matter and traditional drawing media. Instruction focuses on perceptually based drawing, observational abilities and creative responses to traditional drawing materials and subject matter. Topics include the theory and analysis of perspective in two- and three-dimensional composition such as the various means of representing three-dimensional forms in space through aerial and linear perspective. (Formerly ART 126x4)
Rationale: Leveling ART 124x4
Equate: This course equates with ART 124x4
Repeatability: None
Effective: FA14

COURSE ID	COURSE TITLE
ART 132x4	LIFE DRAWING

Course ID: ART 132A
Course Title: Beginning Life Drawing
Catalog Description: The course is an introduction to drawing the human figure and anatomy from observation using a wide variety of drawing media and techniques. Topics include an introduction to human anatomy, contour, proportions, gesture, and the historical and contemporary roles of figure drawing in the visual arts. Students in this course will learn both descriptive and interpretive approaches to drawing the figure. Drawings are based on a live nude model. (Formerly ART 132x4)
Schedule Description: The course is an introduction to drawing the human figure and anatomy from observation using a wide variety of drawing media and techniques. Topics include an introduction to human anatomy, contour, proportions, gesture, and the historical and contemporary roles of figure drawing in the visual arts. Students in this course will learn both descriptive and interpretive approaches to drawing the figure. Drawings are based on a live nude model. (Formerly ART 132x4)
Rationale: Leveling ART 132x4
Equate: This course equates with ART 132x4
Repeatability: None
Effective: FA14

MODIFY COURSE

COURSE ID	COURSE TITLE
AUTO 090x3	ENGINE REPAIR

Course ID: AUTO 090
Catalog Description: This course covers theory and practical work in the repair and rebuilding of automotive engines, removal, disassembly, inspection, reconditioning and reassembling of engines, rebuilding of components using automotive machine shop equipment and failure analysis of components. This course may be used in preparation for the Automotive Service Excellence (ASE) National Test A-1. (Formerly AUTO 090x3)
Schedule Description: This course covers theory and practical work in the repair and rebuilding of automotive engines. This course may be used in preparation for the ASE National Test A-1. (Formerly AUTO 090x3)
Rationale: Leveling AUTO 090x3
Equate: This course equates with AUTO 090x3
Repeatability: None
Effective: FA14

COURSE ID	COURSE TITLE
CHEM 212	ORGANIC CHEMISTRY I

Corequisite: CHEM 151 or CHEM 151**H**
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
CHEM 212**H**	ORGANIC CHEMISTRY I **- HONORS**

Corequisite: CHEM 151 or CHEM 151**H**
Catalog Description: The first semester of organic chemistry examines carbon compounds including aliphatic, aromatic, and heterocyclic series, and modern theoretical concepts are studied. Students identify properties, synthesis, and reactions of functional groups. Mechanisms are examined in detail. Laboratory includes preparation, identification and the study of properties of organic compounds. **This course is intended for students in the Honors Program, but is open to all students who desire more challenging course work.**
Schedule Description: First semester organic chemistry examines carbon compounds, modern theoretical concepts and mechanisms in detail. **This course is intended for students in the Honors Program, but is open to all students who desire more challenging course work.**
Rationale: Content review.
Effective: FA14

MODIFY COURSE

COURSE ID	COURSE TITLE
CIT 215	DATABASE MANAGEMENT SYSTEMS

Prerequisite: CIT 116
Catalog Description: This course focuses on the concepts of relational databases including database management systems, database design fundamentals and Structured Query Language (SQL).
Schedule Description: This course focuses on the concepts of relational databases including database management systems, database design fundamentals and Structured Query Language (SQL).
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
CULART 010	CULINARY ARTS INTERNSHIP I

Course ID: CULART 010
Course Title: Culinary Arts Internship I
Units: 6
Laboratory: 18 contact hour(s) per week
288 - 324 contact hours per semester
Prerequisite: CULART 160
Catalog Description: This course provides a supervised internship in the Culinary Arts Program's operational restaurant. The concentration will be on building basic preparation techniques, recipe standardization, time management and preparing meals for customers.
Schedule Description: This course provides a supervised internship in the Culinary Arts Program's operational restaurant. The concentration will be on building basic preparation techniques, recipe standardization, time management and preparing meals for customers.
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
CULART 041	ADVANCED BAKING

Units: 3.5
Laboratory: 4.5 contact hour(s) per week
72 - 81 contact hours per semester
Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process
Rationale: Content review.
Effective: FA14

MODIFY COURSE

COURSE ID	COURSE TITLE
ELEC 090	OSHA 30-HOUR SAFETY STANDARDS: CONSTRUCTION AND INDUSTRY

Course ID: OSHA 030
Course Title: OSHA 30-Hour Safety Standards: Construction Industry
Lecture: 1.5 contact hour(s) per week
24 - 27 contact hours per semester
Laboratory: 1.5 contact hour(s) per week
24 - 27 contact hours per semester
Catalog Description: This course covers the training required by the Occupational Safety and Health Act (OSHA), for the 30-hour Construction Safety and Health course completion card. The training emphasis is on hazard identification, avoidance, control and prevention. (Formerly ELEC 090)
Schedule Description: This course covers the training required by the Occupational Safety and Health Act (OSHA), for the 30-hour Construction Safety and Health course completion card. (Formerly ELEC 090)
Rationale: Content review; **l**aboratory was added due to OSHA recommendation
Stand-Alone Course: YES
Effective: FA14

COURSE ID	COURSE TITLE
GEOG 222	INDEPENDENT STUDY IN GEOGRAPHY

Prerequisite: None
Catalog Description: Students with previous course work in Geography may do assigned projects involving research and analysis of selected topics. This independent study is for students who are interested in furthering their knowledge of Geography. Prior to registration, a written contract must be prepared jointly by the instructor and the student.
Schedule Description: Students with previous course work in Geography may do assigned projects involving research and analysis of selected topics. Prior to registration, a written contract must be prepared. See instructor for details.
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
GIS 130	INTRODUCTION TO GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process and MATH 942
Rationale: Content review.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

MODIFY COURSE

COURSE ID	COURSE TITLE
GIS 133	GIS CARTOGRAPHY AND BASE MAP DEVELOPMENT

Prerequisite: GIS 130
Catalog Description: This course introduces the nature of cartography, standard cartographic conventions, and graphic symbology. Map projections, scale, types of thematic maps, and map accuracy are reviewed. Current industry standard techniques used in GIS base map development are employed, including production and presentation techniques of professional quality maps.
Schedule Description: The course introduces the fundamental concepts and cartographic conventions of map making. Specific topics covered include history of cartography, projections, map symbology, typography, color, map layouts and visualization.
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
GIS 135	SPATIAL ANALYSIS WITH GIS

Prerequisite: GIS 130
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
MUS 101	MUSIC THEORY I: FUNDAMENTALS

Corequisite: MUS 101L
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
MUS 101L	MUSICIANSHIP I

Catalog Description: Specifically, this course applies the materials studied in Music Theory I through sight-singing (using solfeggio syllables), keyboard skills (the playing of scales and identification of pitches on the keyboard), recognition and performance of intervals, and some ear-training (melodic dictation). This course is the companion course to MUS 101.
Schedule Description: Sight-singing, ear training (melodic dictation) and keyboard skills are taught. Melodies will be sung with solfeggio syllables. Pitches will be identified on the keyboard and basic melodies will be notated through a development of listening skills. This course is the companion course to MUS 101.
Rationale: Content review.
Effective: FA14

MODIFY COURSE

COURSE ID	COURSE TITLE
MUS 102	MUSIC THEORY II: SCALES AND MODES

Catalog Description: This course is a foundational discussion of analytical and compositional techniques through a progressive study of the following: four-part chorale composition (in diatonic harmony) including secondary dominants and other applied chordal structures; basic introduction into contrapuntal writing (two part only), voice leading, additional non-harmonic tones and modulation to relative, parallel and distant keys. It is the second in a four-part series of music theory courses designed for the music major.
Schedule Description: This course studies the following: transposition, modulation to parallel and relative keys and more distant keys through the use of secondary dominants. It also briefly delves into counterpoint and voice leading in four part harmony. It is the second in a four-part series of music theory courses designed for the music major.
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
MUS 102L	MUSICIANSHIP II

Departmental Advisory: MUS 134A
Catalog Description: This course continues to focus on the study of musicianship through its components. It explores dictation skills (the notation of aural impressions), the continued use of solfeggio syllables to discern pitches within a tonal framework, keyboard fundamentals, and is designed to elevate the student's level of dictation and musical analysis. It is the companion course to MUS 102.
Schedule Description: This course continues to focus on the study of musicianship through its components. It explores dictation skills (the notation of aural impressions), the continued use of solfeggio syllables to discern pitches within a tonal framework, keyboard fundamentals, and is designed to elevate the student's level of dictation and musical analysis. It is the companion course to MUS 102.
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
MUS 201	MUSIC THEORY III: BASIC HARMONY

Catalog Description: This course represents a complete study of the diatonic harmonies from the 17th, 18th and 19th centuries. It includes a review of triad formations and the principles of voice-leading. Included in the course is a review study of seventh chords, secondary dominants, non-harmonic tones, realization of figured bass lines and rudimentary formal analysis. It also includes an introduction of augmented-sixth chords, secondary/applied chords, modulation to more remote keys, Neapolitan sixth chords and some chromatic harmony. An important part of this class is the analysis of chorales by J.S. Bach. This course is the third of a four-part series of theory courses and is primarily designed for the music major.
Schedule Description: This course studies diatonic harmonies of the 17th, 18th and 19th centuries in Western Music. The study includes a review of: seventh chords, secondary dominants, non-harmonic tones, figured bass realizations and beginning formal analysis. Additionally, it takes a look at Neapolitan sixth chords, chromatic harmony, modulation and a brief foray into chromatic harmony. It includes the study of Bach chorales and is the third in a four-part series of theory courses designed for the music major.
Rationale: Content review.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

MODIFY COURSE

COURSE ID	COURSE TITLE
MUS 202	MUSIC THEORY IV: HARMONY

Catalog Description: The course is a conclusive study of diatonic harmonies, including further work with secondary dominant chord structures, and figured bass line realizations. It also includes an extensive study of ninth chords: complete, incomplete, and dominant ninth. A study of Neapolitan and augmented sixth chords, 9th, 11th, 13th chords as well as a study of 20th century techniques and Impressionism will be undertaken. The class will conclude its study of Bach chorales and other brief forms. This course is the fourth in a four-part series of theory courses designed for the music major and incorporates the concepts from MUS 201.
Schedule Description: This course studies diatonic harmonies, secondary dominant chord structures and figured bass line realizations. It also studies ninth chords, Neapolitan sixth chords, Impressionism, tone rows and augmented sixth chords. The analysis of Bach chorales is an integral part of the course. This course is the fourth in a four-part series of theory courses designed for the music major.
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
MUS 202L	MUSICIANSHIP IV

Catalog Description: This course emphasizes further development of skills in sight-singing by the singing of modal melodies, melodies with non-diatonic tones and melodies containing larger intervals. The course includes dictation of melodies with non-diatonic tones as well as modal melodies. Further, dictation of secondary dominants, augmented and Neapolitan sixth chords and modulations to distantly-related keys are included. Rhythmic dictation with changing meters and mini and maxi triplets are studied. This course is the companion course to MUS 202.
Schedule Description: This course teaches the sight-singing for modal melodies, melodies with larger intervallic relationships and melodies containing non-diatonic tones. This course studies the dictation of modal melodies, melodies with non-diatonic tones and modulating melodies. It also covers the harmonic identification of secondary dominants and Neapolitan sixth chords. This course is the companion course to MUS 202.
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
PHT 072	PHARMACY CLINICAL EXPERIENCE

Prerequisite: PHT 060 and PHT 062 and PHT 064
Corequisite: None
Catalog Description: In this course, students study the application of prescription processing, inventory management and dispensing of medications in a pharmacy under the direct supervision of a pharmacist. It emphasizes use of a pharmacy data base, customer service, communication and professional ethics.
Schedule Description: In this course, students study the application of prescription processing, inventory management and dispensing of medications in a pharmacy under the direct supervision of a pharmacist. It emphasizes use of a pharmacy data base, customer service, communication and professional ethics.
Rationale: Content review.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

MODIFY COURSE

COURSE ID	COURSE TITLE
PHT 074	PHARMACY SEMINAR

Prerequisite: PHT 060 and PHT 062 and PHT 064
Corequisite: None
Catalog Description: This course reviews the duties of a pharmacy technician in the out-patient/community and the in-patient/institutional setting in the areas of pharmacy management/administration, pharmacy federal laws/regulation, and pharmacology.
Schedule Description: This course reviews the duties of a pharmacy technician in the out-patient/community and the in-patient/institutional setting in the areas of pharmacy management/administration, pharmacy federal laws/regulation, and pharmacology.
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
PE 098	PHYSICAL EDUCATION WORK EXPERIENCE

Course ID: KIN 098
Catalog Description: Supervised training, in the form of on the job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 098 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester. (Formerly PE 098)
Schedule Description: Supervised training, in the form of on the job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 098 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester. (Formerly PE 098)
Equate: This course equates with PE 098
Rationale: Changing Course ID from PE to KIN; adding “formerly” statement to descriptions.
Effective: FA14

MODIFY COURSE

COURSE ID	COURSE TITLE
PE 200	INTRODUCTION TO PHYSICAL EDUCATION AND KINESIOLOGY

Course ID: KIN 200
Catalog Description: This introductory course provides an interdisciplinary approach to the study of human movement. An overview of the importance of the sub-disciplines in kinesiology will be discussed along with career opportunities in the areas of teaching, coaching, allied health, and fitness professions. (Formerly PE 200)
Schedule Description: This introductory course provides an interdisciplinary approach to the study of human movement. An overview of the importance of the sub-disciplines in kinesiology will be discussed along with career opportunities in the areas of teaching, coaching, allied health, and fitness professions. . (Formerly PE 200)
Equate: This course equates with PE 200
Rationale: Changing Course ID from PE to KIN; adding “formerly” statement to descriptions.
Effective: FA14

COURSE ID	COURSE TITLE
PE 201	MENTAL SKILLS FOR SPORT PERFORMANCE

Course ID: KIN 201
Catalog Description: Developing an understanding of the mental aspects of sport performance and learning mental skills that can be used to enhance sport performance. (Formerly PE 201)
Schedule Description: Developing an understanding of the mental aspects of sport performance and learning mental skills that can be used to enhance sport performance. (Formerly PE 201)
Equate: This course equates with PE 201
Rationale: Changing Course ID from PE to KIN; adding “formerly” statement to descriptions.
Effective: FA14

COURSE ID	COURSE TITLE
PE 210	SPORTS OFFICIATING

Course ID: KIN 210
Catalog Description: This course is designed to provide instruction on the rules, techniques, and mechanics of officiating the sports of soccer, football, basketball, and baseball. (Formerly PE 210)
Schedule Description: This course is designed to provide instruction on the rules, techniques, and mechanics of officiating the sports of soccer, football, basketball, and baseball. (Formerly PE 210)
Equate: This course equates with PE 210
Rationale: Changing Course ID from PE to KIN; adding “formerly” statement to descriptions.
Effective: FA14

MODIFY COURSE

COURSE ID	COURSE TITLE
PE 222	INDEPENDENT STUDY IN PHYSICAL EDUCATION

Course ID: KIN 222
Catalog Description: Students with previous course work in Physical Education may do assigned projects involving research and analysis of selected topics. This independent study is for students who are interested in furthering their knowledge of Physical Education. Prior to registration, a written contract must be prepared jointly by the instructor and the student. See instructor for details. (Formerly PE 222)
Schedule Description: Students with previous course work in Physical Education may do assigned projects involving research and analysis of selected topics. This independent study is for students who are interested in furthering their knowledge of Physical Education. Prior to registration, a written contract must be prepared jointly by the instructor and the student. See instructor for details. (Formerly PE 222)
Equate: This course equates with PE 222
Rationale: Changing Course ID from PE to KIN; adding "formerly" statement to descriptions.
Effective: FA14

COURSE ID	COURSE TITLE
PE 231	FIRST AID AND CPR

Course ID: KIN 231
Catalog Description: This course provides instruction on emergency care and treatment of illnesses and injuries including training in cardiopulmonary resuscitation (CPR) and automated external defibrillation (AED). Students who successfully pass all National Safety Council requirements will receive a First Aid Certificate. Students who successfully pass all CPR and AED requirements will receive a CPR/AED Certificate. (Formerly PE 231)
Schedule Description: This course provides instruction on emergency care and treatment of illnesses and injuries including training in CPR and AED. (Formerly PE 231)
Equate: This course equates with PE 231
Rationale: Changing Course ID from PE to KIN; adding "formerly" statement to descriptions.
Effective: FA14

COURSE ID	COURSE TITLE
PE 232	PREVENTION AND CARE OF ATHLETIC INJURIES

Course ID: KIN 232
Catalog Description: This is an introductory course in the recognition, assessment, management, care, and prevention of injuries occurring during physical activities. Basic taping techniques, as well as the proper selection and use of treatment modalities, are included. (Formerly PE 232)
Schedule Description: This is an introductory course in the recognition, assessment, management, care, and prevention of injuries occurring during physical activities. Basic taping techniques, as well as the proper selection and use of treatment modalities, are included. (Formerly PE 232)
Equate: This course equates with PE 232
Rationale: Changing Course ID from PE to KIN; adding "formerly" statement to descriptions.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

MODIFY COURSE

COURSE ID	COURSE TITLE
PE 236	STRESS MANAGEMENT AND WELLNESS

Course ID: KIN 236
Catalog Description: A study of stress with emphasis on the physiological, psychological, and sociological issues throughout the lifespan. Topics include: recognition and analysis of symptoms of stress, scientific studies, assessment tools, fitness programs, meditation, yoga, nutrition, weight control, and healthy habits that enhance health and well-being. (Formerly PE 236)
Schedule Description: A study of stress with emphasis on the physiological, psychological, and sociological issues throughout the lifespan. Topics include: recognition and analysis of symptoms of stress, scientific studies, assessment tools, fitness programs, meditation, yoga, nutrition, weight control, and healthy habits that enhance health and well-being. (Formerly PE 236)
Equate: This course equates with PE 236
Rationale: Changing Course ID from PE to KIN; adding "formerly" statement to descriptions.
Effective: FA14

COURSE ID	COURSE TITLE
PE/I 103x4	BADMINTON

Course ID: KINS 103A
Course Title: Beginning Badminton
Catalog Description: This course will provide beginning level instruction in the skills, techniques, strategies, etiquette and rules of badminton. With the application of these techniques and practice, students will improve their overall fitness. (Formerly PE/I 103x4)
Schedule Description: This course will provide beginning level instruction in the skills, techniques, strategies, etiquette and rules of badminton. With the application of these techniques and practice, students will improve their overall fitness. (Formerly PE/I 103x4)
Rationale: Leveling PE/I 103x4
Repeatability: None
Equate: This course equates with PE/I 103x4
Effective: FA14

COURSE ID	COURSE TITLE
PE/I 105x4	LOW IMPACT AEROBICS

Course ID: KINF 105A
Course Title: Beginning Low Impact Aerobics
Catalog Description: This course is designed to teach basic fitness concepts and beginning level movement skills to enhance strength, flexibility, endurance, movement memory, balance, coordination, and cardiovascular fitness. (Formerly PE/I 105x4)
Schedule Description: This course is designed to teach basic fitness concepts and beginning level movement skills to enhance strength, flexibility, endurance, movement memory, balance, coordination, and cardiovascular fitness. (Formerly PE/I 105x4)
Rationale: Leveling PE/I 105x4
Repeatability: None
Equate: This course equates with PE/I 105x4
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

MODIFY COURSE

COURSE ID	COURSE TITLE
PE/I 108x4	WEIGHT TRAINING

Course ID: KINF 108A
Course Title: Beginning Weight Training
Catalog Description: The course is designed to teach beginning level students' safe and proper technique for resistance exercises. Students will use free weights and universal machines to develop muscle strength and endurance. Students of all ability levels will receive individual instruction and personally tailored programs. (Formerly PE/I 108x4)
Schedule Description: The course is designed to teach beginning level students' safe and proper technique for resistance exercises. Students will use free weights and universal machines to develop muscle strength and endurance. Students of all ability levels will receive individual instruction and personally tailored programs. (Formerly PE/I 108x4)
Rationale: Leveling PE/I 108x4
Repeatability: None
Equate: This course equates with PE/I 108x4
Effective: FA14

COURSE ID	COURSE TITLE
PE/I 112x4	BODY CONDITIONING

Course ID: KINF 112A
Course Title: Beginning Body Conditioning
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: None
Catalog Description: This course is designed to teach beginner level fitness concepts and movement skills to improve overall cardiovascular fitness, as well as muscular strength and endurance. Instruction will be modified to accommodate students of all fitness and skill levels. (Formerly PE/I 112x4)
Schedule Description: This course is designed to teach beginner level fitness concepts and movement skills to improve overall cardiovascular fitness, as well as muscular strength and endurance. Instruction will be modified to accommodate students of all fitness and skill levels. (Formerly PE/I 112x4)
Rationale: Leveling PE/I 112x4
Repeatability: None
Equate: This course equates with PE/I 112x4
Effective: FA14

MODIFY COURSE

COURSE ID	COURSE TITLE
PE/I 127x4	WALKING FOR FITNESS

Course ID: KINF 127A
Course Title: Beginning Walking for Fitness
Catalog Description: The course is designed to help improve cardiovascular endurance and overall fitness through walking. Beginning level training principles and proper technique will be taught to promote this lifelong activity. (Formerly PE/I 127x4)
Schedule Description: The course is designed to help improve cardiovascular endurance and overall fitness through walking. Beginning level training principles and proper technique will be taught to promote this lifelong activity. (Formerly PE/I 127x4)
Rationale: Leveling PE/I 127x4
Repeatability: None
Equate: This course equates with PE/I 127x4
Effective: FA14

COURSE ID	COURSE TITLE
PE/I 132x4	DISTANCE RUNNING

Course ID: KINF 132A
Course Title: Beginning Distance Running
Catalog Description: In this course, students will learn beginner level skills, techniques, and strategies of distance running. Instruction will focus on improving the student's running efficiency, cardiovascular fitness, and distance running knowledge. The course will include individual instruction, group instruction and practice. (Formerly PE/I 132x4)
Schedule Description: In this course, students will learn beginner level skills, techniques, and strategies of distance running. Instruction will focus on improving the student's running efficiency, cardiovascular fitness, and distance running knowledge. The course will include individual instruction, group instruction and practice. (Formerly PE/I 132x4)
Rationale: Leveling PE/I 132x4
Repeatability: None
Equate: This course equates with PE/I 132x4
Effective: FA14

MODIFY COURSE

COURSE ID	COURSE TITLE
PE/I 138x4	PHYSICAL FITNESS

Course ID: KINF 138A
Course Title: Beginning Physical Fitness
Catalog Description: This course is a structured exercise class designed to help students participate in a beginning level exercise program including cardiovascular endurance, muscular strength and flexibility training. Instructor guided equipment orientation, fitness testing, and exercise technique are provided. (Formerly PE/I 138x4)
Schedule Description: This course is a structured exercise class designed to help students participate in a beginning level exercise program including cardiovascular endurance, muscular strength and flexibility training. Instructor guided equipment orientation, fitness testing, and exercise technique are provided. (Formerly PE/I 138x4)
Rationale: Leveling PE/I 138x4
Repeatability: None
Equate: This course equates with PE/I 138x4
Effective: FA14

COURSE ID	COURSE TITLE
PE/I 168x4	YOGA

Course ID: KINF 168A
Course Title: Beginning Yoga
Catalog Description: This course is designed to introduce and practice beginning level Hatha Yoga. Improvement in balance, flexibility, muscle strength and endurance will be introduced. Meditation, breathing and relaxation techniques will be employed to assist in stress reduction. (Formerly PE/I 168x4)
Schedule Description: This course is designed to introduce and practice beginning level Hatha Yoga. Improvement in balance, flexibility, muscle strength and endurance will be introduced. Meditation, breathing and relaxation techniques will be employed to assist in stress reduction. (Formerly PE/I 168x4)
Rationale: Leveling PE/I 168x4
Repeatability: None
Equate: This course equates with PE/I 168x4
Effective: FA14

MODIFY COURSE

COURSE ID	COURSE TITLE
PE/I 186x4	ADAPTED PHYSICAL EDUCTION: STRETCHING AND STRESS REDUCTION

Course ID: KINA 186A
Course Title: Adapted: Beginning Stretching and Stress Reduction
Catalog Description: This course is designed to teach students with disabilities how to improve range of motion for various muscles in the human body using beginning level stretching techniques. This course also teaches basic techniques for stress reduction. A completed adapted physical education participation form may be required prior to participation in this class. (Formerly PE/I 186x4)
Schedule Description: This course is designed to teach students with disabilities how to improve range of motion for various muscles in the human body using beginning level stretching techniques. This course also teaches basic techniques for stress reduction. A completed adapted physical education participation form may be required prior to participation in this class. (Formerly PE/I 186x4)
Rationale: Leveling PE/I 186x4
Repeatability: None
Equate: This course equates with PE/I 186x4
Effective: FA14

COURSE ID	COURSE TITLE
PE/I 188x4	ADAPTIVE PHYSICAL EDUCTION: FITNESS AND CONDITIONING

Course ID: KINA 188A
Course Title: Adapted: Beginning Fitness and Conditioning
Catalog Description: This course is designed to teach students with disabilities beginner level exercises to improve functional range of motion, muscular strength and cardiovascular endurance. A completed adapted physical education participation form may be required prior to participation in this class. (Formerly PE/I 188x4)
Schedule Description: This course is designed to teach students with disabilities beginner level exercises to improve functional range of motion, muscular strength and cardiovascular endurance. A completed adapted physical education participation form may be required prior to participation in this class. (Formerly PE/I 188x4)
Rationale: Leveling PE/I 188x4
Repeatability: None
Equate: This course equates with PE/I 188x4
Effective: FA14

COURSE ID	COURSE TITLE
PE/I 189x4	ADAPTED PHYSICAL EDUCATION: RESISTANCE TRAINING

Course ID: KINA 189A
Course Title: Adapted: Beginning Resistance Training
Catalog Description: This course is designed for students with disabilities. This course provides instruction in beginning level physical activities to improve muscular strength and endurance. A completed adapted physical education participation form may be required prior to participation in this class. (Formerly PE/I 189x4)
Schedule Description: This course is designed for students with disabilities. This course provides instruction in beginning level physical activities to improve muscular strength and endurance. A completed adapted physical education participation form may be required prior to participation in this class. (Formerly PE/I 189x4)
Rationale: Leveling PE/I 189x4
Repeatability: None
Equate: This course equates with PE/I 189x4
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

MODIFY COURSE

COURSE ID	COURSE TITLE
PE/I 190x4	TAI CHI

Course ID: KINF 190A
Course Title: Beginning Tai Chi
Catalog Description: This course is designed to study and practice Tai Chi at the beginning level. The history, research, and benefits of Tai Chi will be examined, and the basic 12 forms of Tai Chi will be explored. The course will include individual and group instruction and practice. (Formerly PE/I 190x4)
Schedule Description: This course is designed to study and practice Tai Chi at the beginning level. The history, research, and benefits of Tai Chi will be examined, and the basic 12 forms of Tai Chi will be explored. The course will include individual and group instruction and practice. (Formerly PE/I 190x4)
Rationale: Leveling PE/I 190x4
Repeatability: None
Equate: This course equates with PE/I 190x4
Effective: FA14

COURSE ID	COURSE TITLE
POLIT 141	INTRODUCTION TO WORLD POLITICS

Catalog Description: This introductory course in world politics (international relations) surveys the principal actors, issues and processes involved in international relations. It includes paradigms and approaches in the study of world politics; foreign policy; issues of war and peace; international organizations; international law; globalization; international political economy, including global financial and trade institutions; human rights; and the global environment with respect to sustainable development.
Schedule Description: An introduction to world politics (international relations), this course surveys the major actors, processes and issues that inform international relations, including foreign policy, war and peace, international organizations, global political economy, human rights, international law, the global environment, and sustainable development.
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
PSYTCH 084	INTRODUCTION TO PSYCHIATRIC TECHNOLOGY

Catalog Description: This course is an introduction to psychiatric technology emphasizing basic therapeutic communication, pharmacology, growth and development, developmental disabilities, behavior modification, nutrition, and nursing care, including application of basic nursing skills to the care of clients with developmental disabilities. **REGISTRATION IS LIMITED TO STUDENTS WHO HAVE COMPLETED PROGRAM PREREQUISITES AND HAVE BEEN ACCEPTED INTO THE PSYCHIATRIC TECHNOLOGY PROGRAM.**
Schedule Description: This course is an introduction to psychiatric technology emphasizing principles and application of basic nursing skills to the care of clients with developmental disabilities. **REGISTRATION IS LIMITED TO STUDENTS WHO HAVE COMPLETED PROGRAM PREREQUISITES AND HAVE BEEN ACCEPTED INTO THE PSYCHIATRIC TECHNOLOGY PROGRAM.**
Rationale: Content review.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

MODIFY COURSE

COURSE ID	COURSE TITLE
WELD 027	STRENGTH OF MATERIALS TESTING: DESTRUCTIVE

Course Title: INSPECTION OF WELDS: DESTRUCTIVE TESTS
Prerequisite: WELD 046 and ENGL 914 or eligibility for ENGL 015 as determined by the SBVC assessment process
Catalog Description: This course covers destructive tests commonly used to determine the physical properties of a weld. Destructive tests include bend tests, tensile tests, hardness tests, fatigue tests, hydrostatic tests, tensile shear tests and impact tests.
Schedule Description: This course covers destructive tests commonly used to determine the physical properties of a weld.
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
WELD 045	SHIELDED METAL ARC WELDING

Course Title: BEGINNING SHIELDED METAL ARC WELDING (SMAW)
Prerequisite: WELD 012
Catalog Description: Shielded Metal Arc Welding (SMAW) or stick welding is the most commonly used welding process. This course is designed to teach correct welding techniques, cutting and preparation of material, and safe practices to industry standards.
Schedule Description: Shielded Metal Arc Welding (SMAW) or stick welding is the most commonly used welding process. This course is designed to teach correct welding techniques, cutting and preparation of material, and safe practices to industry standards.
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
WELD 047	INTERMEDIATE SHIELDED METAL ARC WELDING

Course Title: POWER PLANT AND FIELD PIPE WELDING I
Prerequisite: WELD 046 and ENGL 914 or eligibility for ENGL 015 as determined by the SBVC assessment process
Catalog Description: This course prepares students in Shielded Metal Arc Welding (SMAW) for pipe welding to American Petroleum Institute (API) standards. Upon completion of this course, students will be prepared for an entry-level position in oil/power industry. This is the first of a two-course sequence to prepare students in power plant and field pipe welding. This course deals with shop safety, oxy-acetylene cutting, air carbon arc cutting, shielded metal arc welding and pipe welding.
Schedule Description: This course prepares students in SMAW for pipe welding to API standards. Upon completion of this course, students will be prepared for an entry-level position in oil/power industry.
Rationale: Content review.
Effective: FA14

MODIFY COURSE

COURSE ID	COURSE TITLE
WELD 068	LOS ANGELES CITY WELDING REINFORCING STEEL AND STRUCTURAL SHEET STEEL (LIGHT GAUGE)

Prerequisite: WELD 045
Departmental Advisory: None
Rationale: Content review.
Effective: FA14

COURSE ID	COURSE TITLE
WST 010x2	TEST REVIEW FOR WATER DISTRIBUTION OPERATORS D1 - D2

Course ID: WST 010
Course Title: TEST REVIEW FOR WATER DISTRIBUTION OPERATORS D1
Units: .05
Lecture: 0.5 contact hour(s) per semester
Prerequisite: WST 061
Departmental Advisory: WST 052
Catalog Description: This course is a review of the expected Range of Knowledge (ROK) required to obtain the California Department of Public Health (CDPH) Distribution Operator License at level D1. The review topics include distribution system operations, disinfection, related mathematics and safety.
Schedule Description: This course is a review of the expected Range of Knowledge (ROK) required to obtain the California Department of Public Health (CDPH) Distribution Operator License at level D1. The review topics include distribution system operations, disinfection, related mathematics and safety.
Rationale: The state licensing examinations are offered on a six-month interval and run contrary to the traditional college semester end dates. To ensure student success and retention of information learned prior to official state testing, the current course is being restructured in alignment with the required Range of Knowledge (ROK) for Distribution Operator 1 Level certification.
Repeatability: None
Effective: FA14

COURSE ID	COURSE TITLE
WST 031	WATER USE EFFICIENCY PRACTITIONER I

Prerequisite: WST 061
Department Advisory: None
Catalog Description: This introductory water conservation course is designed for students interested in working as a water use efficiency practitioner. It includes the expected range of knowledge required for the American Water Works Association (AWWA) Water Use Efficiency Practitioner I Certificate.
Schedule Description: This introductory water conservation course is designed for students interested in working as a water use efficiency practitioner. It includes the expected range of knowledge required for the American Water Works Association (AWWA) Water Use Efficiency Practitioner I Certificate.
Rationale: To align with American Water Works Association (AWWA) current standards for Water Use Efficiency Certification at level I.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

MODIFY COURSE

COURSE ID	COURSE TITLE
WST 098	WATER SUPPLY TECHNOLOGY WORK EXPERIENCE

Work Experience: 5 - 20 contact hour(s) per week
Prerequisite: WST 061 and WST 071 or WST 081 or WST 091
Catalog Description: This course involves supervised training, in the form of on the job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 098 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester.
Schedule Description: This course involves supervised training, in the form of on the job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 098 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester.
Rationale: Content review; adding pre-requisite courses as students need to have subject matter knowledge before working in the field.
Effective: FA14

DELETE COURSE

PE 282x2
PE 285x2
PE 288x2
PE 291x2
PE 293x2

Rationale: Courses are no longer offered.
Effective: FA14

DISTRIBUTED EDUCATION

CIT 215
GEOG 222
PHT 060
PHT 070
PHT 074
WST 010
WST 032

100% ONLINE
Rationale: One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.
Effective: FA14

PHILOSOPHY AA-T Transfer Degree

The Associate of Arts for Transfer (AA-T) in Philosophy provides students with invaluable skills transferable to most vocations through the Student Transfer Achievement Reform Act (SB 1440). The law states that students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the specified program requirements. Whatever the vocational goal, students benefit from completing this AA-T in Philosophy. Nearly everyone is concerned with the kinds of questions and experiences studied in philosophy. This field of study is concerned with the nature of reality, truth and value, the human response to death and suffering, and those perennial human questions: Who am I? Why am I here? And where am I going. Philosophy courses require critical analysis, clarity, and understanding. These skills are achieved through careful and close reading of texts, images, and symbols as well as through descriptive and analytic writing. The AA-T in Philosophy requires the study of diverse and often competing belief systems. This is a challenging and exciting endeavor that can help us make sense of the events taking place in the world around us. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals.

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

To earn this AA-T degree, students must complete the following Associate Degree for Transfer requirements:

•completion of the following major requirements with grades of C or better;
•completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and
•certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 39 units.

It is highly recommend that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a baccalaureate institution and major in Philosophy should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSES:		**Units**
PHIL 103	Introduction to Logic: Argument and Evidence	3
PHIL 101	Introduction to Philosophy	3
	or	
PHIL 101**H**	Introduction to Philosophy - Honors	3

LIST A: One course (3 units)		**Units**
PHIL 102	Critical Thinking and Writing	3
PHIL 105	Introduction to Ethics	3

LIST B: Two courses (6 units minimum) OR any course not used from List A		**Units**
ENGL 102	Intermediate Composition and Critical Thinking	4
	or	
ENGL 102H	Intermediate Composition and Critical Thinking - Honors	4
RELIG 101	Introduction to World Religions	3

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LIST C: One course (3 units) OR any course not selected from List A or List B		**Units**
PHIL 112	Philosophy in Literature	3
PHIL 180	Death and Dying	3
RELIG 100	Introduction to Religious Studies	3
	or	
RELIG 100**H**	Introduction to Religious Studies-**Honors**	3
RELIG 110	Tribal and Ethnic Religions	3
RELIG 135	Religion in America	3
RELIG 150	Introduction to Mythology	3
RELIG 175	The Literature and Religion of the Bible	3
RELIG 176	Jesus and His Interpreters	3
RELIG 180	Death and Dying	3

MAJOR TOTAL: 18-19 **Units**

Total units that may be double-counted: 15 **Units**

CSU GE-Breadth or IGETC for CSU requirements: 39-42 **Units**

CSU electives (as needed to reach 60 transferrable units): 0-3 **Units**

Total Units 60

Rationale: All California community colleges are required to offer transfer degrees in transfer disciplines as part of SB 1440 legislation.
Effective: FA14

PHYSICS AS-T Transfer Degree

The Associate of Science for Transfer (AS-T) in Physics provides students with a deep understanding of the world around them through the Student Transfer Achievement Reform Act (SB 1440). The law states that students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the specified program requirements. This degree provides students with transfer preparation and pre-professional training. The AS-T in Physics explores with finding and using the rules that govern everything—from the smallest pieces of the atom to the various collections of atoms—molecules, balls, planets, stars, and more---that compose the myriad contents of the universe. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals.

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Art for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

To earn this AS-T degree, students must complete the following Associate Degree for Transfer requirements:

• completion of the following major requirements with grades of C or better;
• completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and
• certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 39 units.

It is highly recommended that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a baccalaureate institution and major in Physics should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSES:		**Units**
MATH 250	Single Variable Calculus I	4
MATH 251	Single Variable Calculus II	4
MATH 252	Multivariable Calculus	5
PHYSIC 200	Physics I	6
PHYSIC 201	Physics II	6

RECOMMENDED COURSES:		**Units**
CHEM 150	General Chemistry I	5
	or	
CHEM 150**H**	General Chemistry I - **Honors**	5
CHEM 151	General Chemistry II	5
	or	
CHEM 151H	General Chemistry II - **Honors**	5
CS 190	Programming in C++	4
MATH 265	Linear Algebra	4
MATH 266	Ordinary Differential Equations	4

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MAJOR TOTAL: 25 **Units**

Total units that may be double counted: 10 **Units**

CSU GE-Breadth or IGETC for CSU requirements: 39-42 **Units**

CSU electives (as needed to reach 60 transferable units): 0 **Units**

Total Units 60

Rationale: All California community colleges are required to offer transfer degrees in transfer disciplines as part of SB 1440 legislation.
Effective: FA14

MODIFY DEGREE

AUTOMATIC AND MANUAL TRANSMISSION A.S. Degree Major

This degree prepares students to gain entry-level employment in maintenance and repair of automotive vehicle transmissions. Transmission technicians work with some of the most advanced technology in the auto service industry, including computer command control on electronic gear trains, couplings, hydraulic pumps and other transmission components.

REQUIRED COURSES:		**Units**
AUTO 064	Auto/Truck Electrical Systems	4
	or	
DIESEL 064	Auto/Truck Electrical Systems	4
	or	
AUTO 065	Electrical Systems Diagnosis and Repair	5
AUTO 075	Automatic Transmissions Rear Wheel Drive	4
AUTO 076	Automatic Transaxles Front Wheel Drive	4
AUTO 077	Manual Transmissions and Transaxles	4
AUTO 084	General Automotive Technology	4
AUTO 090	Engine Repair	6

Total Units **26 - 27**

This is a Gainful Employment Program

Rationale: Content review.
Effective: FA14

AUTOMOTIVE TECHNICIAN A.S. Degree Major

The Automotive Technology curriculum is designed to concentrate on technically-related courses in the repair of today's high-tech computerized automobile. Upon completion of the program, the degree holder will be able to seek employment as an entry level automobile repair technician in a dealership or the aftermarket service area, and can move into advanced automotive opportunities such as service advising and manufacturer corporate positions. The program is part of the National Automotive Technician Education Foundation (NATEF) division of Automotive Service Excellence (ASE) certified.

REQUIRED COURSES:		**Units**
AUTO 050	Automotive Brakes	4
AUTO 052	Automotive Suspension and Steering	4
AUTO 056	Automotive Heating and Air Conditioning	4
AUTO 063	Emission Systems	4
AUTO 064	Auto/Truck Electrical Systems	4
	or	
DIESEL 064	Auto/Truck Electrical Systems	4
AUTO 065	Electrical Systems Diagnosis and Repair	5
AUTO 068	Engine Performance - Ignition Systems	5
AUTO 069	Engine Performance - Fuel and Exhaust Systems	5
AUTO075	Automatic Transmissions Rear Wheel Drive	4

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	or	
AUTO 076	Automatic Transaxles Front Wheel Drive	4
AUTO 077	Manual Transmissions and Transaxles	4
AUTO 084	General Automotive Technology	4
AUTO 090	Engine Repair	6

Total Units **53**

This is a Gainful Employment Program
Rationale: Content review.
Effective: FA14

GENERAL WELDING A.S. Degree Major

This degree is designed to prepare students for entry-level jobs in structural steel construction, maintenance of industrial equipment, strengthening and repair of infrastructure.

REQUIRED COURSES:		**Units**
WELD 010	Introduction to Welding	2
WELD 012	Oxy-Acetylene Welding	2
WELD 015	Beginning Gas Tungsten Arc Welding (GTAW)	2
WELD 027	Inspection of Welds: Destructive Tests	3
	or	
WELD 028	Inspection of Welds: Non-Destructive Examination	3
WELD 045	Beginning Shielded Metal Arc Welding (SMAW)	3
WELD 046	Intermediate Shielded Metal Arc Welding (SMAW)	3
WELD 060	Layout Fitter	3
WELD 066	Los Angeles City Welding Certification	3
WELD 077	Introduction to Continuous Wire Welding	2

Total Units **23**

This is a Gainful Employment Program
Rationale: Content review.
Effective: FA14

MODIFY DEGREE

GEOGRAPHY A.S. Degree Major

The environmental and spatial science of geography examines both physical and cultural landscapes across the Earth. As a spatial science, physical and cultural location and patterns on Earth's surface are central to the study of geography. It includes the study of all forces of nature and the consequences of those forces, with an emphasis on human-environment interactions.

Specifically, geography integrates multiple natural and social sciences and includes: the nature and interactions of the atmosphere and the land, plants and animals, the Earth's waters, weather, climate, the Earth's dynamic surface, landforms and soil, and the way people have inhabited and altered the Earth by creating various forms of agriculture, language, religion, and cities.

Courses in geography fulfill the science and social sciences requirement for the associate degree, prepare the students for majoring in geography at a four-year institution, and supplement other studies for students interested in careers in environmental studies, education, engineering, urban planning, and architecture. Students planning to transfer to a four-year institution as a geography major should consult with a counselor regarding the transfer process and lower division requirements.

To graduate with a specialization in Geography, students must complete the following required courses plus the general breadth requirements for the Associate Degree (total = 60 units).

REQUIRED COURSES:		**Units**
GEOG102	Cultural Geography	3
GEOG110	Physical Geography	3
GEOG111	Physical Geography Laboratory	1
	or	
GEOG111H	Physical Geography Laboratory - Honors	1
REQUIRED COURSES: CHOOSE 12 UNITS FROM THE FOLLOWING:		**Units**
GEOG100	Map Interpretation and Geospatial Analysis	3
	or	
GIS100	Map Interpretation and Geospatial Analysis	3
GEOG106	Geographic Perspectives on the Environment	3
GEOG114	Weather and Climate	4
GEOG118	California Geography	3
GEOG120	World Regional Geography	3
GIS130	Introduction to Geographic Information Systems (GIS)	3
GIS133	GIS Cartography and Base Map Development	3
ECON208	Business and Economics Statistics	4
	or	
MATH108	Introduction to Probability and Statistics	4
RECOMMENDED COURSES:		**Units**
ECON100	Introduction to Economics	3
POLIT100	American Politics	3
POLIT141	Introduction to World Politics	3
SOC100	Introduction to Sociology	3
	or	
SOC100H	Introduction to Sociology - Honors	3

Total Units **19**

Rationale: Content review.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

GEOGRAPHY AA-T Transfer Degree

This Associate in Arts degree in Geography for Transfer (A.A.-T.) provides a path to students who wish to transfer to a CSU campus in Geography and serves the diverse needs of students who wish to obtain a broad and an in-depth understanding of the field. Additionally, this degree allows students to examine the environmental and spatial science of geography including both physical and cultural landscapes across the Earth. Courses in Geography also prepare students interested in careers in environmental studies, education, engineering, urban planning, and architecture.

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

To earn this AA-T degree, students must meet the following requirements:

•completion of the following major requirements with grades of C or better;

•completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and

•certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 39 units.

It is highly recommend that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a four-year institution and major in Geography should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSES:		**Units**
GEOG 102	Cultural Geography	3
GEOG 110	Physical Geography	3
GEOG 111	Physical Geography Laboratory	1
	or	
GEOG 111**H**	Physical Geography Laboratory - **Honors**	1

LIST A: Select 6 to 7 units from the following:		**Units**
GEOG 100	Map Interpretation and Geospatial Analysis	3
	or	
GIS 100	Map Interpretation and Geospatial Analysis	3
GEOG 114	Weather and Climate	4
GEOG 118	California Geography	3
GEOG 120	World Regional Geography	3
GIS 130	Introduction to Geographic Information Systems (GIS)	3

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LIST B: Select 6 units from the following:		**Units**
ANTHRO 102	Cultural Anthropology	3
ENGL 102	Intermediate Composition and Critical Thinking	4
	or	
ENGL 102**H**	Intermediate Composition and Critical Thinking - **Honors**	4
GEOL 101	Introduction to Physical Geology	3
GIS 133	GIS Cartography and Base Map Development	3
OCEAN 101	Elements of Oceanography	3
	and	
OCEAN 111	Elements of Oceanography Laboratory	1
POLIT 141	Introduction to World Politics	3

MAJOR TOTAL: 19-22 **Units**

Total units that may be double counted: 15-16 **Units**

CSU GE-Breadth or IGETC for CSU requirements: 37-39 **Units**

CSU electives (as needed to reach 60 transferrable units): 0-2 **Units**

Total Units 60

Rationale: Content review.
Effective: FA14

MODIFY DEGREE

WHEEL ALIGNMENT AND BRAKES A.S. Degree Major

The degree prepares students for entry-work in front wheel and four wheel alignment and brake-repair. The technician can move into advanced automotive opportunities such as service advising and manufacturer corporate positions.

REQUIRED COURSES:		**Units**
AUTO 050	Automotive Brakes	4
AUTO 051	Advanced Automotive Brakes	4
AUTO 052	Automotive Suspension and Steering	4
AUTO 053	Advanced Automotive Suspension and Steering	4
AUTO 064	Auto/Truck Electrical Systems	4
	or	
DIESEL 064	Auto/Truck Electrical Systems	4
AUTO 084	General Automotive Technology	4
Total Units		**24**

This is a Gainful Employment Program
Rationale: Content review.
Effective: FA14

DELETE DEGREE

CHILD DEVELOPMENT-SITE SUPERVISOR
Rationale: This degree is being deleted as the department has a certificate that is approved by the State in Site Supervision which gives students the opportunity to earn their Site Supervisor Permit from the Commission on Teacher Credentialing.
Effective: FA14

AUTOMATIC AND MANUAL TRANSMISSION Certificate

This certificate is designed to prepare students for entry-level work as an automatic transmission technician.

REQUIRED COURSES:		**Units**
AUTO 064	Auto/Truck Electrical Systems	4
	or	
DIESEL 064	Auto/Truck Electrical Systems	4
	or	
AUTO 065	Electrical Systems Diagnosis and Repair	5
AUTO 075	Automatic Transmissions Rear Wheel Drive	4
AUTO 076	Automatic Transaxles Front Wheel Drive	4
AUTO 077	Manual Transmissions and Transaxles	4
AUTO 084	General Automotive Technology	4
AUTO 090	Engine Repair	6
TECALC 087	Technical Calculations	4
	or	
MATH 942	Arithmetic	3
	or	
Eligibility for MATH 952 as determined by the SBVC assessment process		0

Total Units **26 - 31**

This is a Gainful Employment Program
Rationale: Content review.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
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MODIFY CERTIFICATE

AUTOMOTIVE TECHNICIAN Certificate

This certificate is designed to prepare students for entry level work as automotive technicians working in areas such as general automotive repair and service.

REQUIRED COURSES:		**Units**
AUTO 050	Automotive Brakes	4
AUTO 052	Automotive Suspension and Steering	4
AUTO 056	Automotive Heating and Air Conditioning	4
AUTO 064	Auto/Truck Electrical Systems	4
	or	
DIESEL 064	Auto/Truck Electrical Systems	4
AUTO 065	Electrical Systems Diagnosis and Repair	5
AUTO 068	Engine Performance - Ignition Systems	5
AUTO 069	Engine Performance - Fuel and Exhaust Systems	5
AUTO 075	Automatic Transmissions Rear Wheel Drive	4
	or	
AUTO 076	Automatic Transaxles Front Wheel Drive	4
AUTO 077	Manual Transmissions and Transaxles	4
AUTO 084	General Automotive Technology	4
AUTO 090	Engine Repair	6
TECALC 087	Technical Calculations	4
	or	
MATH 942	Arithmetic	3
	or	
Eligibility for Math 952 as determined by the SBVC assessment process		0

Total Units **49 - 53**

This is a Gainful Employment Program

Rationale: Content review.

Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
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ENGINE PERFORMANCE Certificate

This certificate is designed to prepare students for entry-level work as engine performance specialist and diagnostic technician or a state certified smog check and repair technician. Areas such as computer systems, electrical systems, basic engine diagnosis and emissions repair and certification are covered.

REQUIRED COURSES:		**Units**
AUTO 064	Auto/Truck Electrical Systems	4
	or	
DIESEL 064	Auto/Truck Electrical Systems	4
AUTO 066	ASE Alternative A-6, A-8, L-1 Prep or Certificate	4
AUTO 067	Emission/Smog Check Technician Training	4
AUTO 068	Engine Performance - Ignition Systems	5
AUTO 069	Engine Performance - Fuel and Exhaust Systems	5
TECALC 087	Technical Calculations	4
	or	
MATH 942	Arithmetic	3
	or	
Eligibility for Math 952 as determined by the SBVC assessment process		0

Total Units **22 - 26**

This is a Gainful Employment Program
Rationale: Content review.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

MODIFY CERTIFICATE

GENERAL WELDING Certificate

This certificate is designed to provide students with an understanding of the terminology, concepts, procedures and skills used in the welding field to equip them with the fundamental skills necessary for entry- and intermediate-level employment.

REQUIRED COURSES:		**Units**
TECALC 087	Technical Calculations	4
	or	
MATH 942	Arithmetic	3
	or	
Eligibility for MATH 952 as determined by the SBVC assessment process		0 - 4
WELD 010	Introduction to Welding	2
WELD 012	Oxy-Acetylene Welding	2
WELD 015	Beginning Gas Tungsten Arc Welding (GTAW)	2
WELD 027	Inspection of Welds: Destructive Tests	3
	or	
WELD 028	Inspection of Welds: Non-Destructive Examination	3
WELD 045	Beginning Shielded Metal Arc Welding (SMAW)	3
WELD 046	Intermediate Shielded Metal Arc Welding (SMAW)	3
WELD 060	Layout Fitter	3
WELD 066	Los Angeles City Welding Certification	3
WELD 077	Introduction to Continuous Wire Welding	2

Total Units **23 - 27**

This is a Gainful Employment Program

Rationale: Content review.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

GEOGRAPHIC INFORMATION SYSTEMS Certificate

This certificate is designed to prepare students for entry-level employment in Geographic Information Systems (GIS) and automated mapping technology, utilizing Earth resources data satellites, aerial photography, and computerized data banks of spatial data.

REQUIRED COURSES (15 units):		**Units**
GIS 130	Introduction to Geographic Information Systems (GIS)	3
GIS 133	GIS Cartography and Base Map Development	3
GIS 134	Data Acquisition and Management	3
GIS 135	Spatial Analysis with GIS	3
GIS 136	GIS for Science, Government, and Business	3
	or	
GIS 137	GIS Advanced Applications	3

ELECTIVE COURSES (Minimum of 4 units):		**Units**
GEOG 100	Map Interpretation and Geospatial Analysis	3
	or	
GIS 100	Map Interpretation and Geospatial Analysis	3
GIS 039	Global Positioning Systems (GPS) Field Techniques	1
GIS 098	GIS Work Experience	1 - 4
GIS 222	Independent Study in Geographic Information Systems	1 - 3

RECOMMENDED COURSES:		**Units**
ARCH 120	Introduction to Computer Aided Drafting	4
CIT 101	Introduction to Computer Literacy	3
GEOG 110	Physical Geography	3
GEOL 101	Introduction to Physical Geology	3

Total Units **19**

This is a Gainful Employment Program
Rationale: Content review.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

PREVENTATIVE MAINTENANCE TECHNICIAN Certificate

This certificate is designed to prepare students for employment as technicians performing entry-level preventative maintenance and minor repairs. Typical duties include new car prep, vehicle inspections and assisting master technicians.

		Units
AUTO 050	Automotive Brakes	4
AUTO 052	Automotive Suspension and Steering	4
AUTO 064	Auto/Truck Electrical Systems	4
	or	
DIESEL 064	Auto/Truck Electrical Systems	4
	or	
AUTO 065	Electrical Systems Diagnosis and Repair	5
AUTO 084	General Automotive Technology	4
TECALC 087	Technical Calculations	4
	or	
MATH 942	Arithmetic	3
	or	
Eligibility for MATH 952 as determined by the SBVC assessment process		0

Total Units **16 - 21**

This is a Gainful Employment Program

Rationale: Content review.

Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
Board of Trustees Meeting: January 16, 2014

MODIFY CERTIFICATE

WHEEL ALIGNMENT AND BRAKES Certificate

This certificate is designed to prepare students for entry level work as an automotive technician working in the area of wheel alignment and brake repair. Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select.

REQUIRED COURSES:		**Units**
AUTO 050	Automotive Brakes	4
AUTO 051	Advanced Automotive Brakes	4
AUTO 052	Automotive Suspension and Steering	4
AUTO 053	Advanced Automotive Suspension and Steering	4
AUTO 064	Auto/Truck Electrical Systems	4
	or	
DIESEL 064	Auto/Truck Electrical Systems	4
AUTO 084	General Automotive Technology	4
TECALC 087	Technical Calculations	4
	or	
MATH 942	Arithmetic	3
	or	
Eligibility for MATH 952 as determined by the SBVC assessment process		0

Total Units **24 - 28**

This is a Gainful Employment Program

Rationale: Content review.
Effective: FA14

Curriculum Meetings: 11-25-13; 12-09-13
Conjoint Meeting: 12-18-13
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC

PREPARED BY: Dr. Haragewen Kinde, Vice President, Instruction, SBVC

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Donation – San Bernardino Valley College

RECOMMENDATION

It is recommended that the Board of Trustees accepts the following donation from Mr. Ramiro Real to support the Aeronautics Department at San Bernardino Valley College.

OVERVIEW

A donation of one (1) Luscombe Aircraft, Model 8E, N Number N2633K, Serial Number 5360, is being made to the Aeronautics Department.

Item	Source
(1) Luscombe Aircraft	Mr. Ramiro Real

ANALYSIS

A donation of one (1) Luscombe Aircraft is being made to the Aeronautics Department for instructional purposes. This item is very useful to our instructional program.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC

PREPARED BY: Dr. Haragewen Kinde, Vice President, Instruction, SBVC

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Donation – San Bernardino Valley College

RECOMMENDATION

It is recommended that the Board of Trustees accepts the following donation from Mr. Ramiro Real to support the Aeronautics Department at San Bernardino Valley College.

OVERVIEW

A donation of one (1) Bushby Midget Mustang Kit Aircraft is being made to the Aeronautics Department. Not a completed registered aircraft, kit only.

Item	Source
(1) Bushby Midget Mustang Kit Aircraft	Mr. Ramiro Real

ANALYSIS

A donation of one (1) Bushby Midget Mustang Kit Aircraft is being made to the Aeronautics Department for instructional purposes. This item is very useful to our instructional program.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC

PREPARED BY: Dr. Haragewen Kinde, Vice President, Instruction, SBVC

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Donation – San Bernardino Valley College

RECOMMENDATION

It is recommended that the Board of Trustees accepts the following donation from Mr. & Mrs. Malcolm Pond to support the Aeronautics Department at San Bernardino Valley College.

OVERVIEW

A donation of one (1) Hartzell Composite Propeller, Model HC-CSYR-4X/C7690 EX, Serial Number 8AK is being made to the Aeronautics Department.

Item	Source
(1) Hartzell Composite Propeller	Mr. & Mrs. Malcolm Pond

ANALYSIS

A donation of one (1) Hartzell Composite Propeller, Model HC-CSYR-4X/C7690 EX, Serial Number 8AK, is being made to the Aeronautics Department for instructional purposes. This item is very useful to our instructional program.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC

PREPARED BY: Dr. Haragewen Kinde, Vice President, Instruction, SBVC

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Donation – San Bernardino Valley College

RECOMMENDATION

It is recommended that the Board of Trustees accepts the following donation from Mr. Reginald Watson to support the Radio, Television and Film (RTVF) Department at San Bernardino Valley College.

OVERVIEW

A donation of one (1) Sony HDR-AS15 Camera is being made to the Radio, Television and Film (RTVF) Department.

Item	Source
(1) Sony HDR-AS15 Camera	Mr. Reginald Watson

ANALYSIS

A donation of one (1) Sony HDR-AS15 Camera is being made to the Radio, Television and Film (RTVF) Department for a prize be to given during the Student Film Festival being held at SBVC on May 30 and 31, 2014. This item is very useful to our instructional program.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO:	Board of Trustees
FROM:	Bruce Baron, Chancellor
REVIEWED BY:	Dr. Gloria Fisher, Interim President
PREPARED BY:	Dr. Haragewen Kinde, Vice President
DATE:	January 16, 2014
SUBJECT:	Consideration of Approval of Substantive Change Proposal for Distance Education/Distributed Education programs, SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve SBVC's Substantive Change Proposal for Distance Education/Distributed Education.

OVERVIEW

Guidelines set by the Accrediting Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges (WSC), requires SBVC to file of a Substantive Change Proposal as related to our Distance Education/Distributed Education program offerings.

ANALYSIS

The Substantive Change Proposal is filed to report the 25 associate degrees and 2 certificates in which 50% or more required units are satisfied by courses that are approved by SBVC to be offered through "Distance Education". This report also includes 5 certificates in which 30%-49% of the units are satisfied by courses approved for Distance Education. Further, this report reflects that no course/program offered through SBVC is approved as a "correspondence course".

BOARD IMPERATIVE

I. Institutional Effectiveness
II. Learning-Centered Institution for Student Access, Retention and Success
III. Resource Management for Efficiency, Effectiveness and Excellence
IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No financial implications.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Acceptance of Academic Employee Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Geoffrey Schroder, Instructor, Nursing, SBVC.

OVERVIEW

Geoffrey Schroder, Instructor, Nursing, SBVC, submitted his letter of resignation with an effective date of January 5, 2014. His last day of employment was January 4, 2014.

ANALYSIS

The Human Resources Department provided the employee acceptance of his resignation.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Acceptance of Classified Employee Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Betty Weischadle, Instructional Assessment Technician, CHC.

OVERVIEW

Betty Weischadle, Instructional Assessment Technician, CHC, submitted her letter of resignation with an effective date of January 1, 2014.

ANALYSIS

The Human Resources Department provided the employee acceptance of her resignation.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Acceptance of Management Employee Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Maria Elena Diaz, Energy Education Administrator, District.

OVERVIEW

Maria Elena Diaz, Energy Education Administrator, District, submitted her letter of resignation with an effective date of February 1, 2014. Her last day of employment will be January 31, 2014.

ANALYSIS

The Human Resources Department provided the employee acceptance of her resignation.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Adjunct & Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2013-2014 academic year.

OVERVIEW

The following list of adjunct & substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2013-2014 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

Crafton Hills College
Adjunct & Substitute Academic Employees
Spring 2014

NAME	DISCIPLINE
Dinu, Razvan	Mathematics
Hamilton, David	American Sign Language, Multicultural Studies
Hoskins, John	Biology, Chemistry
Jacinto, Christopher	Mathematics
Karim, Fahima	Mathematics
Lesperance, Drew	Chemistry
Nelson, Wendy	Business Administration
Parks, David	Anatomy
Pattison, Anne	Counselor
Pschaida, Daniel	Anthropology, Religious Studies
Robinson, Jesse	Mathematics
Rojas, Danny	Respiratory Care
Rooney, Kirsten	Dance, Theatre Arts
Smith, Sean	Mathematics
Williams-Hollisness, **Dahlene**	American Sign Language

San Bernardino Valley College
Adjunct & Substitute Academic Employees
Academic Year 2013-2014
January 16, 2014

NAME	DISCIPLINE
Bradley, Diane	Real Estate

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Jack Miyamoto, Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto, Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Change of Assignment for Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the change of assignment for Rena Allee, Child Development Assistant, SBVC, and Alicia Hallex, Student Services Technician II, CHC.

OVERVIEW

Rena Allee, Child Development Assistant, SBVC, 40 hours per week, to Child Development Assistant, SBVC, 30 hours per week/0.75FTE, Classified Salary Schedule, Range 20, Step E, $1,958.25 per month, effective January 21, 2014. Replacement for Meghan Kuhi.

Alicia Hallex, Student Services Technician II, CHC, current position, 19 hours per week, 47.5% FTE, increased to 40 hours per week, 1 FTE, Classified Salary Schedule, Range 34, Step A, $3,035.00 per month, effective February 1, 2014.

ANALYSIS

Rena Allee, Child Development Assistant, SBVC, transfer from her current position of Child Development Assistant, SBVC, 40 hours per week, to Child Development Assistant SBVC, 30 hours per week/0.75FTE.

Alicia Hallex, Student Services Technician II, CHC, current position, increase of hours from 19 to 40 hours per week due to additional funding.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Lorena Marquez, Lab Technician, Chemistry, SBVC.

OVERVIEW

Lorena Marquez, Lab Technician, Chemistry (19 hours per week), SBVC, effective February 3, 2014 at Classified Salary Schedule Range 38, Step A, at $1,591.25 per month. Replacement for Nancy Zapien.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individual for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: January 16, 2014

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the following list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

San Bernardino Valley College
Volunteers
Academic Year 2013-2014
January 16, 2014

NAME	ASSIGNMENT	DATE
Alegria, Cristina	Student Services/Valley-Bound	01/17/2014-06/30/2014
Almanza, Paulo	Student Services/Valley-Bound	01/17/2014-06/30/2014
Almanza, Yvette	Student Services/Valley-Bound	01/17/2014-06/30/2014
Andrade, Selena	Student Services/Valley-Bound	01/17/2014-06/30/2014
Anguiano, Luis	Student Services/Valley-Bound	01/17/2014-06/30/2014
Araujo-Rojas, Stephanie	Student Services/Valley-Bound	01/17/2014-06/30/2014
Arciniega, Antoinette	Student Services/Valley-Bound	01/17/2014-06/30/2014
Arreola, Luis	Student Services/Valley-Bound	01/17/2014-06/30/2014
Arroyo-Escamilla, Maria	Student Services/Valley-Bound	01/17/2014-06/30/2014
Attalah, Fadi	President's Office/Police Academies	01/17/2014-06/30/2014
Avina, Yadira	Student Services/Valley-Bound	01/17/2014-06/30/2014
Ayala, Eduardo	Student Services/Valley-Bound	01/17/2014-06/30/2014
Bautista, Cristian	Student Services/Valley-Bound	01/17/2014-06/30/2014
Borg, Tyler	Student Services/Valley-Bound	01/17/2014-06/30/2014
Campa, Eric	President's Office/Police Academies	01/17/2014-06/30/2014
Canchola, Angel	Student Services/Valley-Bound	01/17/2014-06/30/2014
Carranza, Marlen	Student Services/Valley-Bound	01/17/2014-06/30/2014
Castaneda, Carlos	Student Services/Valley-Bound	01/17/2014-06/30/2014
Castellanos, Kaiori	Student Services/Valley-Bound	01/17/2014-06/30/2014
Chavez, Mary	Student Services/Valley-Bound	01/17/2014-06/30/2014
Cliburn, Miranda	Student Services/Valley-Bound	01/17/2014-06/30/2014
Contreras, Adriana	Student Services/Valley-Bound	01/17/2014-06/30/2014
Curet, Efrain	President's Office/Police Academies	01/17/2014-06/30/2014
DeLaPaz, Mayne	Student Services/Valley-Bound	01/17/2014-06/30/2014
Dorame, Phillip	Student Services/Valley-Bound	01/17/2014-06/30/2014
Esparza, Alejandra	Student Services/Valley-Bound	01/17/2014-06/30/2014
Esqueda, Victor	Student Services/Valley-Bound	01/17/2014-06/30/2014
Frazier, Vincent	Student Services/Valley-Bound	01/17/2014-06/30/2014
Frierson, Rachelle	Student Services/Valley-Bound	01/17/2014-06/30/2014
Fulton, Arianna	Student Services/Valley-Bound	01/17/2014-06/30/2014
Galvan, Javier	Student Services/Valley-Bound	01/17/2014-06/30/2014
Gamino, Annette	Student Services/Valley-Bound	01/17/2014-06/30/2014
Garrett, De'Vonte	Student Services/Valley-Bound	01/17/2014-06/30/2014
George, Adrianna	Science/Architecture	01/17/2014-05/22/2014
Gilbert, Mark	Student Services/Valley-Bound	01/17/2014-06/30/2014
Godinez, Ana	Student Services/Valley-Bound	01/17/2014-06/30/2014
Gomez, Alexis	Student Services/Valley-Bound	01/17/2014-06/30/2014
Gonzalez, Adriana	Student Services/Valley-Bound	01/17/2014-06/30/2014
Gonzalez, Alvaro	Student Services/Valley-Bound	01/17/2014-06/30/2014
Gonzalez, Arturo	Student Services/Valley-Bound	01/17/2014-06/30/2014
Gonzalez, Monica	Student Services/Valley-Bound	01/17/2014-06/30/2014
Graff, Jessica	Science/Architecture	01/17/2014-05/22/2014
Guajardo, Perla	Student Services/Valley-Bound	01/17/2014-06/30/2014

Guerrero, Marco	Student Services/Valley-Bound	01/17/2014-06/30/2014
Hernandez, Armando	Student Services/Valley-Bound	01/17/2014-06/30/2014
Hernandez, Isabel	Student Services/Valley-Bound	01/17/2014-06/30/2014
Hernandez, Trinity	Student Services/Valley-Bound	01/17/2014-06/30/2014
Herrera, Yesenia	Student Services/Valley-Bound	01/17/2014-06/30/2014
Jones, Anthony T.	Social Sciences/Athletics	01/17/2014-06/30/2014
Kirtley, Taylar	Student Services/Valley-Bound	01/17/2014-06/30/2014
Le, Dung	Student Services/Valley-Bound	01/17/2014-06/30/2014
Lopez, Brenda	Student Services/Valley-Bound	01/17/2014-06/30/2014
Lopez, Guadalupe	Student Services/Valley-Bound	01/17/2014-06/30/2014
Lopez, Suleima	Student Services/Valley-Bound	01/17/2014-06/30/2014
Loreto, Yesenia	Student Services/Valley-Bound	01/17/2014-06/30/2014
Ly, Kiet	Student Services/Valley-Bound	01/17/2014-06/30/2014
Machado, Ana	Student Services/Valley-Bound	01/17/2014-06/30/2014
Mahan, Tazohn	Student Services/Valley-Bound	01/17/2014-06/30/2014
Marquardt, Sydni	Student Services/Valley-Bound	01/17/2014-06/30/2014
Martinez, Delia	Student Services/Valley-Bound	01/17/2014-06/30/2014
Mason, Tercharnique	Student Services/Valley-Bound	01/17/2014-06/30/2014
Mata, Harieth	Student Services/Valley-Bound	01/17/2014-06/30/2014
McCann, Syrina	Student Services/Valley-Bound	01/17/2014-06/30/2014
Mendoza, Cynthia	Student Services/Valley-Bound	01/17/2014-06/30/2014
Mendoza, Jennifer	Student Services/Valley-Bound	01/17/2014-06/30/2014
Millan, Maria	Student Services/Valley-Bound	01/17/2014-06/30/2014
Minchez, Pablo A.	Student Services/Valley-Bound	01/17/2014-06/30/2014
Miranda, Mario	Student Services/Valley-Bound	01/17/2014-06/30/2014
Montes, Clarisa	Student Services/Valley-Bound	01/17/2014-06/30/2014
Montoya, Angeles	Student Services/Valley-Bound	01/17/2014-06/30/2014
Montoya, Maria	Student Services/Valley-Bound	01/17/2014-06/30/2014
Moore, Klarissa	Student Services/Valley-Bound	01/17/2014-06/30/2014
Moore, Shalon	Student Services/Valley-Bound	01/17/2014-06/30/2014
Morales, Diego	Student Services/Valley-Bound	01/17/2014-06/30/2014
Moreno, Ana	Student Services/Valley-Bound	01/17/2014-06/30/2014
Moreno-Garcia, Jozette	Student Services/Valley-Bound	01/17/2014-06/30/2014
Morning, John	Student Services/Valley-Bound	01/17/2014-06/30/2014
Moya, Brenda	Student Services/Valley-Bound	01/17/2014-06/30/2014
Mullgrav, Brianna	Student Services/Valley-Bound	01/17/2014-06/30/2014
Munoz, Mara	Student Services/Valley-Bound	01/17/2014-06/30/2014
Munoz, Omar	Student Services/Valley-Bound	01/17/2014-06/30/2014
Munoz-Millan, Jessica	Student Services/Valley-Bound	01/17/2014-06/30/2014
Nabor, Eduardo	Student Services/Valley-Bound	01/17/2014-06/30/2014
Nelson, Troy	Social Sciences/Physical Education	01/17/2014-06/30/2014
Nivia, Daniela	Student Services/Valley-Bound	01/17/2014-06/30/2014
Orozco, Diana	Student Services/Valley-Bound	01/17/2014-06/30/2014
Orozco, Francisco	Student Services/Valley-Bound	01/17/2014-06/30/2014
Pablo, Mynor	Student Services/Valley-Bound	01/17/2014-06/30/2014
Palomera, Esmeralda	Student Services/Valley-Bound	01/17/2014-06/30/2014
Panduro, Leslie	Student Services/Valley-Bound	01/17/2014-06/30/2014
Perez, ReAnna	Student Services/Valley-Bound	01/17/2014-06/30/2014
Perez, Ruby	Student Services/Valley-Bound	01/17/2014-06/30/2014
Perez, Zared	Student Services/Valley-Bound	01/17/2014-06/30/2014
Pineda, Rene	Student Services/EOPS/CARE	01/17/2014-06/30/2014

Ponce, Andrea	Student Services/Valley-Bound	01/17/2014-06/30/2014
Quesada, Jasmine	Student Services/Valley-Bound	01/17/2014-06/30/2014
Quintana, Adan	Social Sciences/Athletics	01/17/2014-06/30/2014
Rabon, Madeline	Student Services/Tumaini Program	01/20/2014-06/30/2014
Ramirez, Kinberly	Student Services/Valley-Bound	01/17/2014-06/30/2014
Ramirez, Stephanie	Student Services/Valley-Bound	01/17/2014-06/30/2014
Ramos, Adriana	Student Services/Valley-Bound	01/17/2014-06/30/2014
Rangel, Magdaliena	Student Services/Valley-Bound	01/17/2014-06/30/2014
Rodriguez, Isabel	Student Services/Valley-Bound	01/17/2014-06/30/2014
Rodriguez, Veronica	Student Services/Valley-Bound	01/17/2014-06/30/2014
Rodriguez, Victor	Student Services/Valley-Bound	01/17/2014-06/30/2014
Salazar, Gina	Student Services/Valley-Bound	01/17/2014-06/30/2014
Salazar, Karla	Student Services/Valley-Bound	01/17/2014-06/30/2014
Salgado, Juanita	Student Services/Valley-Bound	01/17/2014-06/30/2014
San Pablo, John Paul	Student Services/Valley-Bound	01/17/2014-06/30/2014
Sanchez, Pedro	Student Services/Valley-Bound	01/17/2014-06/30/2014
Sandoval, Christopher	Student Services/Valley-Bound	01/17/2014-06/30/2014
Sandoval, Diana	Student Services/Valley-Bound	01/17/2014-06/30/2014
Schneider, Alexandria	Student Services/Valley-Bound	01/17/2014-06/30/2014
Smith, MarKreesha	Student Services/Valley-Bound	01/17/2014-06/30/2014
Solis, Carolina	Student Services/Valley-Bound	01/17/2014-06/30/2014
Soto, Jennifer	Student Services/Valley-Bound	01/17/2014-06/30/2014
Surita, Katelin	Student Services/Valley-Bound	01/17/2014-06/30/2014
Tapia, Ana	Student Services/Valley-Bound	01/17/2014-06/30/2014
Torres, Reyna	Student Services/Valley-Bound	01/17/2014-06/30/2014
Urena, Lindsay	Student Services/Valley-Bound	01/17/2014-06/30/2014
Urias, Yuceiry	Student Services/Valley-Bound	01/17/2014-06/30/2014
Valdez, Candi	Student Services/Valley-Bound	01/17/2014-06/30/2014
Valenzuela, Yvonne	Student Services/Valley-Bound	01/17/2014-06/30/2014
Valtierra, Efrain	Student Services/Valley-Bound	01/17/2014-06/30/2014
Vanaken, Rebekah	Student Services/Valley-Bound	01/17/2014-06/30/2014
Velasco, Denise	Student Services/Valley-Bound	01/17/2014-06/30/2014
Velasquez, German	Student Services/Valley-Bound	01/17/2014-06/30/2014
Villanueva, Blanca	Student Services/Valley-Bound	01/17/2014-06/30/2014
Villanueva, Iara	Student Services/Valley-Bound	01/17/2014-06/30/2014
Wilkerson, Zhanae	Student Services/Valley-Bound	01/17/2014-06/30/2014
Woodson, James	Student Services/Valley-Bound	01/17/2014-06/30/2014
Young, Victor	President's Office/Police Academies	01/17/2014-06/30/2014
Zaragoza, Brandon	Student Services/Valley-Bound	01/17/2014-06/30/2014
Zuniga, Tania	Student Services/Valley-Bound	01/17/2014-06/30/2014

Crafton Hills College
Volunteers
Spring 2014

NAME	ASSIGNMENT	DATE
Durham, Matt	Fire Technology	01/17/14-06/30/14
Johnson, Heather	Counseling	01/02/14-06/30/14
Konrad, Josef	Fire Technology	02/07/14-06/30/14
Page, Tony	Fire Technology	01/17/14-06/30/14
Tronaas, Joshua	Fire Technology	02/03/14-05/01/14

DISTRICT
Volunteers
Spring 2014

NAME	ASSIGNMENT	DATE
Young, Michelle	KVCR	01/17/14-06/30/14
Chang, Eric	KVCR	01/17/14-06/30/14
Soret, Cristian	KVCR	01/17/14-06/30/14
Orona, Nicole	KVCR	01/17/14-06/30/14
Guilhem, Matt	KVCR	01/17/14-06/30/14
McNeil, Mindi	KVCR	01/17/14-06/30/14
Miller Jr., Donald	KVCR	01/17/14-06/30/14
Cordova, Hector	KVCR	01/17/14-06/30/14
Rivera, Cassandra	KVCR	01/17/14-06/30/14
Espinoza, Zaily	KVCR	01/17/14-06/30/14
Madriaga, Augustine	KVCR	01/17/14-06/30/14
Torres, Alicia	KVCR	01/17/14-06/30/14

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Gloria Fisher
Interim President, SBVC

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Head & Assistant Coach Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve head and assistant coach stipends, SBVC.

OVERVIEW

The individuals on the following list will serve as head and assistant coaches for the Spring 2014 season.

ANALYSIS

Coaches are routinely hired for sports teams.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SBVC
Head & Assistant Coach Stipend
Academic Year 2013/2014
January 16, 2014

Mierzwik, William	Head Coach Baseball	$6,467.00
Mitchell, Jordan A.	Head Coach Softball	$6,467.00
Powell, Mitchell	Head Coach Men's Track & Field	$6,467.00
Powell, Mitchell	Head Coach Women's Track & Field	$6,467.00
Botello, Giancarlo	Assistant Coach Baseball	$4,162.00
Edwards, Willie	Assistant Coach Baseball	$4,683.00
Kounas, Jason	Assistant Coach Baseball	$4,683.00
Leal, Rene	Assistant Coach Baseball	$4,683.00
Magee, Gregory	Assistant Coach Men's & Women's Track & Field	$4,162.00
Mitchell, Cedric	Assistant Coach Softball	$4,162.00
Nelson, Troy	Assistant Coach Men's & Women's Track & Field	$4,683.00
Ratigan, Jim	Assistant Coach Men's & Women's Track & Field	$4,683.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Interim Management Contract Rescission

RECOMMENDATION

It is recommended that the Board of Trustees rescind the interim management contract for Guillermo Parra Jr., Maintenance & Operations Coordinator, SBVC.

OVERVIEW

Guillermo Parra Jr., Maintenance & Grounds Supervisor, SBVC, full-time, 12 month position, Management Salary Schedule, Range 9, Step D, $5,953 per month, effective January 1, 2014.

ANALYSIS

The contract extension for Guillermo Parra Jr, as interim Maintenance & Operations Coordinator, SBVC, was previously approved at the December 12, 2013 board meeting effective January 1, 2014 through June 30, 2014 or until the position is filled, whichever occurs first. Mr. Parra has requested not to extend his Interim Maintenance & Operations Coordinator contract and will be retreating back to his permanent position of Maintenance & Grounds Supervisor, effective January 1, 2014.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Jack Miyamoto, Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto, Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Management Appointment

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Phuong Nguyen, Tool Room Supervisor, SBVC, Laura Whitehead, Emergency Preparedness Manager, District, and Katherine Myers, Accounting Supervisor, District.

OVERVIEW

Phuong Nguyen, Tool Room Supervisor, SBVC, full-time, 12-month position, Management Salary Schedule, Range 1, Step A, $3,475.00 per month, effective January 17, 2014. Replacement for Gary Holman.

Laura Whitehead, Emergency Preparedness Manager, District, full-time, 12-month position, Management Salary Schedule, Range 10, Step B, $5,660.00 per month, effective January 21, 2014. New position.

Katherine Myers, Accounting Supervisor, District, full-time, 12-month position, Management Salary Schedule, Range 10, Step A, $5,390.00 per month, effective January 21, 2014. New position.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Management Tuition Reimbursement

RECOMMENDATION

It is recommended that the Board of Trustees approve the request for management tuition reimbursement for Karen Childers, Director, Grant Management & Development, CHC.

OVERVIEW

On September 12, 2013 the Board approved tuition reimbursement for Karen Childers, to pursue a Master's Degree in Business Administration from the University of La Verne. She is requesting approval to complete concentrations in the areas of Accounting, Human Resources, Management & Leadership which will require 57 rather than the original 48 quarter units, and extend the program from two years to two years plus three quarters.

ANALYSIS

This request is in compliance with Board Policy 7260 which states that management personnel shall be eligible for tuition cost and reimbursement from an accredited institution and no tuition cost paid by the District is to exceed 80% of a per unit basis cost of similar course work at the University of California.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Approval of the New Management Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the new job description for Director, Development and Community Relations, SBVC.

OVERVIEW

The new Director, Development and Community Relations job description provides a more defined description of duties and responsibilities.

ANALYSIS

The new job description of Director, Development and Community Relations provides a more defined description of duties and responsibilities. It also depicts a collaborative result of efforts by both the Foundation and the Campus in determining the needs and requirement of the position.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

There is no financial implication to the approval of the new management job description.

DIRECTOR, DEVELOPMENT AND COMMUNITY RELATIONS

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

The Director of Development and Community Relations will report to the College President and maintain responsibility for the development and implementation of a comprehensive fundraising program to provide the financial resources necessary to support the organization's mission. This individual will help develop and implement plans and establish policies to take the fundraising program to the next level of success. The Director of Development and Community Relations will oversee the organization's efforts in major gifts, annual fund, events, and development operations. The Director of Development and Community Relations will develop and implement strategies that promote long-term sustainable growth and deepen the organization's relationships with existing and new donors.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Serves as the Director of the Foundation and manages the overall function of the Foundation, developing annual goals, training, preparing meeting agendas, Board handouts, minutes, and other relevant materials, and accountability for the overall operation of the Foundation
2. Develop and implement a comprehensive development plan for the organization, including plans for annual giving, foundation and corporate support, and individual major and planned gifts.
3. Provide leadership to scholarship and alumni staff; supervise the college scholarship program, scholarship awards, and donor recognition and student receipt of scholarships in conjunction with the Campus Business office.
4. Establish and drive performance metrics.
5. Oversee the comprehensive calendar of activities in support of development.
6. Ensure success in events management, including cultivation activities and a signature fundraising event.
7. Monitor Foundation assets, fiduciary oversight of trust agreements, gift reception and investment policies.
8. Work with the College and Foundation leadership, Board and volunteers, and others within the organization to identify linkage, ability, and interest of major gift prospects for their solicitation in alignment with the organization's priorities.
9. Support the College President, other staff, and key volunteers in their major gift work.
10. Staff the Development Committee of the board, providing guidance and direction to their efforts.
11. Work closely with the organization's supporters to identify prospects and existing donors with capacity and attachment.
12. Create appropriate gift society activity and recognition for donors of all sizes.

13. Ensure proper stewardship practices for the timely and accurate recording and acknowledgement of all gifts.
14. Maintain ongoing and active networking with internal and external constituencies.
15. Represent the organization in the community as appropriate.
16. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
17. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of fundraising, with particular emphasis on major gift acquisition.
Principles and practices of fundraising, gift acquisition, and donor management.
Principles and practices of program development and administration.
Principles and practices of budget preparation and administration.
Principles of supervision, training, and performance evaluation.
Pertinent federal, state, and local laws, codes, and regulations as it relates to the position.

Ability to:

Oversee and participate in the management of a comprehensive fundraising and donor management program.
Oversee, direct, and coordinate the work of lower level staff and volunteers.
Demonstrated ability to think strategically and creatively about engaging donors, and to develop plans of action and follow through.
Inspire and motivate volunteers and staff
Plan, organize, and coordinate multiple activities.
Participate in the selection and recommendation, supervision, training, and evaluation of staff.
Participate in the development and administration of goals, objectives, and procedures for assigned area.
Gather and analyze data and situations and make appropriate decisions.
Prepare and present comprehensive, concise, clear oral and written reports.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Provide sound judgment and superior problem solving skills.
Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.
Provide exceptional interpersonal and influencing skills, tact, and diplomacy.
Demonstrate integrity and fiscal accountability.
Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
Provide leadership based on ethics and principles as they relate to assigned functions and operations.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.
Work evening and weekends according to event-related scheduling.

Education and Experience Guidelines

Education/Training:

A Bachelor's degree from an accredited college or university.

Required Experience:

Five (5) years of progressively responsible fundraising experience and a proven record of successful cultivation and solicitation of gifts.

Preferred Experience:

1. Experience working with donor management and data management systems.
2. Experience working with volunteers.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: January 16, 2014
Range: 18

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The following list of employees is submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budgets.

Crafton Hills College
Non-Instructional Pay
Fall 2013

Ahn, Katherine	Title V Honors Stipend	$200.00	08/19/13 – 12/20/13
Anderson, Jonathan	Title V Honors Stipend	$400.00	08/19/13 – 12/20/13
Bartlett, Ryan	Title V Honors Stipend	$500.00	08/19/13 – 12/20/13
Beitscher, Jane	Title V Honors Stipend	$600.00	08/19/13 – 12/20/13
Brink, T. L.	Title V Honors Stipend	$600.00	08/19/13 – 12/20/13
Bryant, Tom	Title V Honors Stipend	$500.00	08/19/13 – 12/20/13
Costello, Gerrarda	Title V Honors Stipend	$200.00	08/19/13 – 12/20/13
Hamlett, Cynthia	Title V Honors Stipend	$500.00	08/19/13 – 12/20/13
Hughes, Richard	Title V Honors Stipend	$200.00	08/19/13 – 12/20/13
Kelsey, David	Title V Honors Stipend	$200.00	08/19/13 – 12/20/13
McKee, Julie	Title V Honors Stipend	$600.00	08/19/13 – 12/20/13
Muir, William	Title V Honors Stipend	$100.00	08/19/13 – 12/20/13
Papas, Dean	Title V Honors Stipend	$300.00	08/19/13 – 12/20/13
Shelton, Steve	Title V Honors Stipend	$400.00	08/19/13 – 12/20/13
O’Shaughnessy, Vonda	Title V Honors Stipend	$200.00	08/19/13 – 12/20/13
Shelton, Steve	Title V Honors Stipend	$400.00	08/19/13 – 12/20/13
Urbanovich, Jimmy	Title V Honors Stipend	$200.00	08/19/13 – 12/20/13

San Bernardino Valley College
Non-Instructional Pay
Academic Year 2013-2014

Barajas-Zapata, Lydia, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Beebe, Yvonne, lead Math faculty for the HSI STEM PASS GO Grant, 1-17-14 to 6-30-14, not to exceed 7 hours per week at $43.16 per hour.

Beuche, William, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Burns-Peters, Davena, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Chaney, Nikia, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Copeland, Mary, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Ikeda, Mark, lead Science faculty for the HIS STEM PASS GO Grant, 1-17-14 to 6-30-14, not to exceed 7 hours per week at $43.16 per hour.

Jones, Edward, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Jacobo, Magdalena, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Lopez, Alma, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Lee, Dirkson, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Marrs, Tracy, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Notarangelo, Maria, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Recinos, Jose, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Sievers, Jerry, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Sogomonian, Nori, work with faculty and student tutor's coordinating tutor workshops and tutoring sessions for the Basic Skills Supplemental Instructions Project, 1-17-14 to 6-30-14, not to exceed 30 hours at $43.16 per hour.

Amendment

Beebe, Yvonne, to facilitate development of pre-assessment workshop videos, 7-12-13 to 12-10-13, not to exceed 116 hours at $43.16 per hour. This item was previously approved at the July 11, 2013 board meeting. Item is being amended to reflect an increase in hours from 72 to 116.

Ratification

Gifford, Mercedes, Adjunct Reference Librarian, Library, 7-01-13 to 6-30-14, not to exceed 204 hours per semester, at $43.16 per hour. Backfill for Dr. Celia Huston, Lead Accreditation/SLO Faculty for the 2013-14 fiscal year. This item was previously approved at the June 13, 2013 board meeting. Item is being ratified to reflect an increase in hours from 160 to 204.

Kelly, Matthew, Adjunct Reference Librarian, Library, 7-01-13 to 6-30-14, not to exceed 400 hours per semester, at $43.16 per hour. Backfill for Dr. Celia Huston, Lead Accreditation/SLO Faculty for the 2013-14 fiscal year. This item was previously approved at the June 13, 2013 board meeting. Item is being ratified to reflect an increase in hours from 260 to 400.

Voisard, Steven, Adjunct Reference Librarian, Library, 7-01-13 to 6-30-14, not to exceed 220 hours per semester, at $43.16 per hour. Backfill for Dr. Celia Huston, Lead Accreditation/SLO Faculty for the 2013-14 fiscal year. This item was previously approved at the June 13, 2013 board meeting. Item is being ratified to reflect an increase in hours from 150 to 220.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Placement of Classified Employee on the 39-Month Reemployment List

RECOMMENDATION

It is recommended that the Board of Trustees approve the placement of Jose Borja, Custodian I, SBVC, District, on the 39-month reemployment list.

OVERVIEW

Jose Borja, Custodian I, SBVC, on the 39-Month Reemployment list effective December 13, 2013.

ANALYSIS

The classified employee has exhausted all available leaves and is unable to return to work. Therefore, it is necessary to place him on the 39-month reemployment list.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Revised Management Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised job description for Director, EOPS, CARE & CalWORKS, CHC & SBVC.

OVERVIEW

The revision to the Director, EOPS, CARE & CalWORKS job description provides a generic job description that can be utilized at both Crafton Hills College (CHC) and San Bernardino Valley College (SBVC).

ANALYSIS

With the revision to the Director, EOPS, CARE & CalWORKS job description either campus can utilize the same job description as needed.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

There is no financial implication to the revision of the management job description.

DIRECTOR, EOPS, CARE & CALWORKS~~, CHC~~

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under the general direction of the Vice President of Student Services, the Director of EOPS, CARE & CalWORKS~~, CHC~~ plans, directs, supervises and manages the college Extended Opportunity Programs and Services (EOPS), Cooperative Agencies Resources for Education (CARE), Workforce Readiness Training/CalWORKS and special outreach and support activities directed at underrepresented populations.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Plans, directs, supervises, evaluates and manages the college EOPS, CARE, CalWORKS and other special outreach and support activities directed at disadvantaged and/or underrepresented populations.
2. Prepares and implements required annual EOPS, CARE, CalWORKS and/or special outreach and support plans within state and local guidelines.
3. Develops, coordinates and administers the EOPS, CARE and CalWORKS budgets; monitors and controls expenditures.
4. Assures accurate documentation of EOPS, CARE and CalWORKS fiscal records, student records and evaluation data. Prepares and submits required state and institutional fiscal and accounting reports.
5. Develops and solicits grants and other external funding sources for EOPS, CARE, CalWORKS and other special outreach and support programs.
6. Maintains and develops, with the EOPS, CARE and CalWORKS counseling faculty, strategies to deliver effective assessment, orientation, counseling, guidance services and educational programs to EOPS, CARE and CalWORKS students.
7. Coordinates services with college departments and programs such as ESL, Tutorial Services, DSP&S, and Financial Aid, and with public and private agencies serving low-income groups.
8. Provides personal, social and academic counseling services to EOPS, CARE and CalWORKS students as needed in support of the EOPS, CARE and CalWORKS counseling faculty.
9. Participates in the development of newsletters, brochures, forms, manuals and other appropriate information about EOPS, CARE and CalWORKS programs. Participates in EOPS, CARE and CalWORKS college/district strategic planning, program reviews and self-study processes.
10. Provide guidance for internal and external program audits and reviews.
11. Ensures compliance with EOPS Title V State Regulations and college/district policies as related to EOPS, CARE and CalWORKS.
12. Manages and provides leadership for EOPS, CARE and CalWORKS outreach activities, including the development of liaisons with high schools, community service agencies and alternative educational settings in order to increase the enrollment of nontraditional and low income students.

13. Participates in a variety of meetings in support of EOPS, CARE and CalWORKS programs and activities; organizes the EOPS, CARE and CalWORKS Advisory Committee and represents the college at local, regional and state-wide activities, meetings and conferences.
14. Supervises, directs, trains and evaluates assigned faculty and staff.
15. Serves on campus-wide committees as assigned.
16. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
17. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of an EOPS, CARE, and CalWORKS programs.
Principles and practices of curriculum development, instructional theory and program evaluation; counseling and guidance principles and techniques; academic requirements for community college and transfer institutions; student recruitment, retention, and orientation programs that serve traditionally underrepresented students and educationally under-prepared students with language, social or economic disadvantages
Principles and practices of program development and administration.
Principles and practices of budget preparation and administration.
Principles of supervision, training, and performance evaluation.
Pertinent federal, state, and local laws, codes, and regulations relating to EOPS, CARE, and CalWORKS programs.

Ability to:

Oversee and participate in the management of a comprehensive EOPS, CARE, and CalWORKS programs.
Oversee, direct, and coordinate the work of lower level staff.
Participate in the selection and recommendation, supervision, training, and evaluation of staff.
Participate in the development and administration of goals, objectives, and procedures for assigned area.
Gather and analyze data and situations and make appropriate decisions.
Prepare and present comprehensive, concise, clear oral and written reports.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.
Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
Provide leadership based on ethics and principles as they relate to assigned functions and operations.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Education/Training:

Master's degree in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, or career development, or the equivalent, including or supplemented by a minimum of six units of college-level course work predominantly relating to ethnic minorities or persons handicapped by educational, language, or social disadvantages.

Required Experience:

Two years of experience within the last four years or the equivalent in the management or administration of educational programs, community organizations, government programs, or private industry in which the applicant dealt predominantly with ethnic minorities or persons handicapped by language, social or economic disadvantages **OR** as a community college EOPS counselor or EOPS instructor, **OR** have comparable experience in working with disadvantaged clientele.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved:
Revised: January 16, 2014
Range: 16

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Revised Resignation Date for Management Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised resignation date for Craig Petinak, Director of Marketing & Public Relations, SBVC.

OVERVIEW

Craig Petinak, Director of Marketing & Public Relations, resignation effective December 3, 2013. His last day of employment with the District was December 2, 2013.

ANALYSIS

On December 12, 2013, the Board of Trustees accepted the resignation of Craig Petinak with an effective date of December 2, 2013. His revised resignation effective date is December 3, 2013.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Revision to the Professional Expert Rate of Pay Schedule

RECOMMENDATION

It is recommended that the Board of Trustees approve the revision to the Professional Expert Rate of Pay Schedule.

OVERVIEW

The following classifications have been added to the Professional Expert Rate of Pay Schedule:

RTVF Intern I, at the hourly rate of $11.00, RTVF Intern II, at the hourly rate of $12.00, and RTVF Intern III, at the hourly rate of $13.00, Grant Writer I, at the hourly rate of $30.00, Grant Writer II, at the hourly rate of $40.00, and Grant Writer III, at the hourly rate of $55.00, effective January 17, 2014.

ANALYSIS

The RTVF (Radio, Television, Film) Interns will improve the quality of student RTVF productions for potential airing on KVCR TV and Radio.

The change in salary for Grant Writer is necessary to be more competitive to attract qualified grant writers.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

PROFESSIONAL EXPERT RATES OF PAY

Revised January 16, 2014

PROFESSIONAL EXPERT ASSIGNMENT	HOURLY RATE
3D Animator	$25.00 to $40.00
Assistant Instructor	$20.00
Background Investigator	$30.00
Bilingual Translator/Interviewer	$20.00
CAHSEE Facilitator	$50.00
Camera & Lighting Technician	$10.00 to $20.00
Clinical Instructor	$20.00
Content Specialist (FNX)	$15.00 to $40.00
Counseling Trainee	$12.00
Criminal Justice Academy Liaison	$30.00
Editor (KVCR, FNX, Pledge Drive)	$18.00 to $30.00
EMT-1 Skills Laboratory Assistant	$12.00
Fire Agility Group Leader/Proctor	$12.50
Fire Agility Instructor	$30.00
Flight Simulator Repair	$30.00
Foster Parenting Education	$45.00
GIS Technician	$18.00 to $24.00
Grant Writer I	**$30.00**
Grant Writer II	**$40.00**
Grant Writer III	**$55.00**
Human Resources Recruiter	$20.00
Interpreting/Transliterating Level I	$24.00
Interpreting/Transliterating Level II	$21.00
Interpreting/Transliterating Level III	$18.00
Interpreting/Transliterating Level IV	$15.00
Laboratory Instructor	$20.00
Mental Health Educator/Counselor Intern	$35.00
Nurse Practitioner	$50.00

Physician/EMT(EMS)/Respiratory Care/Fire Tech

PE/ASL Specialist	$30.00
Police Science Facilitator/Instructor	$35.00
Post Masters Counseling Intern	$25.00
Primary Instructor	$25.00
Public Information Specialist	$60.00
Radiologic Technology Specialist	$30.00
Respiratory Care Clinical	$40.00
RTVF Intern I	**$11.00**
RTVF Intern II	**$12.00**
RTVF Intern III	**$13.00**
Safety Facilitator	$19.00 to $25.00
Safety Officer	$22.50
Social Media Specialist (FNX)	$21.00 to $25.00
Special Events Planner	$25.00 to $35.00
Staff Writer/Photographer	$16.00 to $20.00
Tactical Officer/Police	$28.00
Tactical Officer/Fire	$23.00
Tech Prep	$30.00
Training Specialist	$19.00
TV Closed Captioning	$10.00 to $15.00
Veteran's Resource Specialist	$50.00
Workforce Development /PDC Trainer	$15.00 to $100.00 or up to 85% of Enrollment or up to 60% of net

PROFESSIONAL EXPERT ASSIGNMENT	SESSION RATE
Foster Parent Host	$25.00
Musician	$75.00
	DAILY RATE
Evaluator *(per scenario)*	$105.00
Theatre Production Assistant	$500.00
CPR/Lifeguard Certification Facilitator	$200.00 to $300.00
Consultant	$300.00 to $500.00
	SEMESTER RATE
Faculty Intern	$600.00

Future Teacher Intern	$300.00
Grant Assignment	$300.00
Medical Director (EMT)	$3,500.00
Medical Director (Respiratory Care)	$3,000.00

Board Approved: January 17, 2013
Revised: January 16, 2014

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Granting Sabbatical Leaves for the 2014-2015 Academic Year

RECOMMENDATION

It is recommended that the Board of Trustees approve the granting of sabbatical leaves for the 2014-2015 academic year.

OVERVIEW

The faculty members on the following list are being recommended for Sabbatical Leaves.

ANALYSIS

On September 12, 2013, the Board of Trustees granted two sabbatical leaves for the 2014-2015 academic year. The Sabbatical Leave Committees at each campus met and forwarded their recommendations to the District. The District Sabbatical Leave Committee met on December 9, 2013, to review the requests and forwarded their recommendations to the Chancellor.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

The cost to the District is the adjunct replacement for the instructor's classes.

Sabbatical Leaves 2014-2015 Academic Year

Julie McKee, Sociology Professor & Department Chair for Social Sciences, Arts & Sciences Department, CHC, Fall Semester 2014.

Create a comprehensive service learning handbook for CHC students, with standards, guidelines and a code of ethics to help students successfully complete service learning projects which would be available to all students via the website. Build community relationships with organizations that utilize volunteers, to create partnership agreements and contracts between participating organizations/CHC. Identify objectives for faculty to create, structure and organize a successful service learning assignment, using educational models and interviewing CHC faculty about discipline specific issues. Create a faculty handbook for all faculty interested in learning about and incorporating service learning into their courses.

In an article written by Shelly Billig of RMC Research Corporation, it is concluded that service learning can "increase students' personal, interpersonal and social development, increase motivation, student engagement and school attendance; and lead to more positive lifestyle choices and behavior." This research shows that service learning participation supports the mission of CHC, "To advance the education and success of students in a quality learning environment." As well as the mission of SBCCD which is "the development of intellect and character in a manner that prepares students to contribute effectively and ethnically as citizens".

Michael Slusser, Assistant Professor, English/Humanities, SBVC, Fall Semester 2014.

Create a new course for the college on observational writing and the environment, with the possibility of collaboration with other disciplines by using experience of hiking the entirety of the Pacific Crest Trail, during which notes & a record of observations of the experience will be kept.

These materials will be used to continue and deepen research into the connections between writing and environment – specifically, writing and wilderness experience and how understanding of surroundings shape our understanding of ourselves and place in the world. In addition, write a narrative of the journey and write text on the observational writing for use in composition courses.

The college would benefit from a new faculty-authored text about observational writing which will enhance students' ability to write across the curriculum; in addition, publications by faculty always enhance the reputation of the institution. The college would be able to offer new classes in a much-needed discipline and provide students enhance training for professional and academic pursuits.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The following list of short-term, substitute and professional expert employees is submitted for approval.

ANALYSIS

Approval of Short-Term, Substitute and Professional Expert employees is essential to the operation and needs of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT						
Professional Expert Hourly Employees						
January 16, 2014						
Name	**Department**	**Site**	**Duties**	**Start Date**	**End Date**	**Hourly Rate**
Aguilar Jr., Edwards	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Allbaugh, Carol Ann	Resource Development	CHC	Grant Writer	1/17/14	6/30/14	$30.00
Alvarez, Nicole J	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Baca, Mary A	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Baker, William	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Barbo, Garrett	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Basbas, Dustin	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Boyd, Brian A	Public Safety & Emergency Services	CHC	Lab Instructor	1/20/14	6/30/14	$20.00
Boykin, Christopher	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Bozar, Chistine	Resource Development & Grants	CHC	Grant Writer	1/2/14	6/30/14	$30.00
Brooks, Nathan W	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Burfeind, Allison A	Public Safety & Emergency Services	CHC	Lab Instructor	1/20/14	6/30/14	$20.00
Calvano, Melissa Ann Miller	Resource Development	CHC	Staff Writer	1/2/14	6/30/14	$20.00

Carroll, Linda L.	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Commander, John	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Compton, Kevin J	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Crane, James	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Cullen, Daniel J	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/1/14	6/30/14	$20./ 25./30.
Curlowicz, John Anthony	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Dennehy, Thomas	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Estrada, Joseph J.	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Fox, Jessica	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Franklin, Sarah R	Public Safety & Emergency Services	CHC	Lab Instructor	1/20/14	6/30/14	$20.00
Fratus, David Ryan	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Frizzell, Jereme	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Gilmore, Brenton	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Glaze, Nick	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Gradias, Ben	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.

Grindle, Gail	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Gustuson, Rachel M	President Office	CHC	Staff Writer/Photographer	1/16/14	6/30/14	$20.00
Hart, Asher I	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/10/14	6/30/14	$20./ 25./30.
Hendriks, Jeffrey	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Hernandez, Jose	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Hubbard, Bryce	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Huynh, Julie	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Jabr, Alexandra	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Jeffries, Nicole	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Jeide, William	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Jordan, Jerome	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Kettering, Vanessa	Resource Development & Grants	CHC	Grant Writer	1/2/14	6/30/14	$30.00
Lopez, Eric	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Marini, John	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Marquez, Anthony P	Public Safety & Emergency Services	CHC	Lab Instructor	1/20/14	6/30/14	$20.00
Martin, Lisa	Counseling	CHC	Counseling	1/13/14	6/30/14	$12.00

			Trainee			
McCarty, Dennis	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
McKee, Kyle	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Mehle, David S	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Moledor, Kevin	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Newman, Jason	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Nguyen, Phong	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Ogden, John H	Public Safety & Emergency Services	CHC	Lab Instructor	1/20/14	6/30/14	$20.00
Oliver, Laura L	President Office	CHC	Staff Writer/Photographer	1/16/14	6/30/14	$16.00
Olson, Henry	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Ordonez, Mario	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Pohren, Caleb	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Pope, Nick	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Rivers, Robert Justin	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Sanchez, Roberto	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Sanders, Ethan	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.

Sandez, Ann	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Sean, Jackson	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Seek, Gabriel	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Seheult, M.D., Roger	Respiratory Care Program	CHC	Medical Director	1/2/14	6/30/14	$3000/ Semester
Smolenski, Stephen	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Snyder, Jamie	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Steslicki, Ryan	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/10/14	6/30/14	$20./ 25./30.
Stine, Robert	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Stinnett, Brian J	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Strain, Brian	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Stull, Dennis	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Taylor, Robert	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Tronaas, Joshua M	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	$30./23./ 22.50
Trovato, Jonathan	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Tyson, Robert M	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.

Vanderbrug, Lucas	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Vasquez, Henry	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Vega, Jennifer	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Verosik, Eileen	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Walton, Brandon	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Ward, Amanda	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Wisegarver, Brittany	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	$20./ 25./30.
Acosta, Jhoann	KVCR-TV/FM	DIST	Editor	1/1/14	6/30/14	$30.00
Adame, Daniel	KVCR TV/FM	DIST	Editor	1/1/14	6/30/14	$22.00
Bolita, Anthony	KVCR TV/FM	DIST	Closed Captioning	1/1/14	6/30/14	$15.00
Cardenas, Michael A	KVCR TV/FM	DIST	Editor	1/1/14	6/30/14	$25.00
Clark, Joseph Adam	KVCR TV/FM	DIST	Editor	1/1/14	6/30/14	$18.00
Gondos, Alfred	KVCR-TV/FM	DIST	Editor	1/1/14	6/30/14	$30.00
Guilhem, Matthew A	KVCR-TV/FM	DIST	Editor	1/1/14	6/30/14	$18.00
Houlihan, Sean Patrick	KVCR-TV/FM	DIST	Content Specialist (FNX)	1/1/14	6/30/14	$15.00
Jameson-Meledy, Kathryn	Chancellor	DIST	Grant Writer	12/18/13	6/30/14	$30.00
Jones, Andre	KVCR-TV/FM	DIST	Consultant	1/1/14	6/30/14	$ 300/per Day
Li, Benson	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/17/14	6/30/14	$50.00
Macalma, Artemus	KVCR-TV/FM	DIST	Editor (FNX)	1/1/14	6/30/14	$30.00
Moreno, Christine	KVCR-TV/FM	DIST	Closed Captioning (FNX)	1/1/14	6/30/14	$15.00
Rossy, Melissa	KVCR-TV/FM	DIST	Content Specialist (FNX)	1/1/14	6/30/14	$25.00
Stytle, Tomothy	KVCR-TV/FM	DIST	Editor	1/1/14	6/30/14	$25.00

Wisegarver, Lindsey	KVCR-TV/FM	DIST	Special Events	1/1/14	6/30/14	$25.00
Woo, Joanne C	KVCR-TV/FM	DIST	Content Specialist (FNX)	1/1/14	6/30/14	$20.00
Yoder, Kathleen	KVCR-TV/FM	DIST	Special Events	1/1/14	6/30/14	$25.00
Dykstra, Roland	Automotive	SBVC	Assistant Instructor	1/13/14	5/10/14	$20.00
Gonzalez, Sergio	Automotive Collision	SBVC	Assistant Instructor	1/13/14	5/10/14	$20.00
Hernandez, Jason	Automotive Collision	SBVC	Assistant Instructor	1/13/14	5/10/14	$20.00
Hughes, Kevin C	Welding	SBVC	Assistant Instructor	1/13/14	5/10/14	$20.00
Maulid, Ismail	Automotive	SBVC	Assistant Instructor	1/13/14	5/10/14	$20.00
Petersen, Neil E	Automotive	SBVC	Assistant Instructor	1/13/14	5/10/14	$20.00
Russell, Jeffery	Automotive	SBVC	Assistant Instructor	1/13/14	5/10/14	$20.00
Trewhelia,Donna	Arts & Humanities	SBVC	RTVF Intern III	1/17/14	6/30/14	$13.00
Walston, Lisa M	Culinary Arts	SBVC	Assistant Instructor	1/13/14	5/10/14	$20.00
Amend Board of December 12, 2013 to read as follows: Correction to hourly rate						
Ortiz, Miguel		DIST	Workforce Development/ PDC Trainer			$50.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT						
Short Term Hourly Employees						
January 16, 2014						
Name	**Department**	**Site**	**Duties**	**Start Date**	**End Date**	**Hourly Rate**
Estanque, Rudy J	Art	CHC	Model (Undraped)	1/16/14	5/22/14	$15.00
Fry, Sara	Art	CHC	Model (Undraped)	1/16/14	5/22/14	$15.00
Jordan, Ryan P	CIS	CHC	Tutor II	1/1/14	6/30/14	$11.00
McClain, Julie C	Office of Resource Development & Grants	CHC	Project Assistant I	1/2/14	6/30/14	$9.00
Meses, Venesa N	Art	CHC	Model (Undraped)	1/16/14	5/22/14	$15.00
Odiakosa Jr., Samuel N	Art	CHC	Model (Undraped)	1/16/14	5/22/14	$15.00
Parker, Mason Robert	Health and Physical Education	CHC	Tutor II	1/1/14	6/30/14	$11.00
Snapp-Kolas, Christopher R	STEM Pathways Grant	CHC	Tutor II	1/1/14	6/30/14	$11.00
Ballesteros, Jose A	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Bautista Ramirez, Diana V	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Bojorquez-Gonzalez, Samuel Osiris	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Calzada, Nataly G	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Del Aguila, Astrid Gianina	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Eaton, Timothy	Student Success Center	SBVC	Tutor II	1/20/14	6/30/14	$11.00
Garcia, Lisbeth	Student Success Center	SBVC	Tutor II	1/20/14	6/30/14	$11.00
Grass, Kimberly A	Student Success Center	SBVC	Tutor II	1/20/14	6/30/14	$11.00

Haque, Monirul Islam	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Hernandez Jr, Ruben	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Hernandez, Jason	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Herrera, Christopher	Student Success Center	SBVC	Tutor II	1/20/14	6/30/14	$11.00
Kasouha, Samar M	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Laguardia, Erik J	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Malone, Kevin Mark Penafiel	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Muniz, Heliodoro Q	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Nguyen, Julie T	Science Division	SBVC	Tutor II	1/13/14	6/30/14	$11.00
Nguyen, Vien N	Student Success Center	SBVC	Tutor II	1/20/14	6/30/14	$11.00
Olivares, Kevin Jaciel	Basic Skills Committee -Office of Instruction	SBVC	Tutor II	1/17/14	6/30/14	$11.00
Rojas, Salvador	Student Success Center	SBVC	Tutor II	1/20/14	6/30/14	$11.00
Salazar, Gustavo A	Science Division	SBVC	Tutor II	1/13/14	6/30/14	$11.00
Taw, Tue	Student Success Center	SBVC	Tutor II	1/20/14	6/30/14	$11.00
White, Astrea	Student Success Center	SBVC	Tutor II	1/20/14	6/30/14	$11.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT						
Substitute Employees						
January 16, 2014						
Name	**Department**	**Site**	**Duties**	**Start Date**	**End Date**	**Hourly Rate**
Alexander, Cheryl	FNX	DIST	Traffic Coordinator	1/14/14	3/14/14	$21.26
Belman, Juan G	Custodial	SBVC	Custodian	1/8/14	3/8/14	14.68/Day 15.05/Swing
Beltran, Estela	Custodial	SBVC	Custodian	1/6/14	3/6/14	14.68/Day 15.05/Swing
Bennington III, David S	Custodial	SBVC	Custodian	1/7/14	3/7/14	14.68/Day 15.05/Swing
Book, Paula J	Child Development Center	CHC	Child Development Assistant	12/28/13	2/28/14	$12.35
Campos, Norma A	Applied Technology, Transportation & Culinary Arts Department	SBVC	Secretary II	12/24/13	2/24/14	$17.02
Carranza, Francisco	TESS	DIST	Telecommunication Specialist	12/18/13	2/17/14	$27.21
Carr, Ashley L	Child Development Center	SBVC	Child Development Assistant	12/13/13	2/13/14	$12.35
Casas, Liliana A	Biology	SBVC	Lab Technician	12/12/13	2/9/14	$19.25
Chaves, Isidro H	Custodial	CHC	Custodian	11/3/13	1/3/14	$14.68/Day $15.05/Swing
Cunningham, Sheri Ann	Child Development Center	SBVC	Child Development Assistant	12/13/13	2/13/14	$12.35
Davila, Robert F	Bookstore	CHC	Bookstore Assistant I	12/1/13	2/1/14	$13.29
Dekoekkoek, Laurens W P	Grounds Department	SBVC	Grounds Caretaker	1/27/14	3/27/14	$14.68
Garcia Duran, Enrique Ernesto	Custodial	SBVC	Custodian	1/6/14	3/6/14	14.68/Day 15.05/Swing
Hallex, Alicia	Disabled Student Programs & Services	CHC	Student Services Technician II	12/2/13	12/12/13	$17.44
Harper, Seth R	Chemistry	SBVC	Lab Technician	12/9/13	2/6/14	$19.25

Kellingsworth, Karen L	Transfer Center	CHC	Secretary I	1/16/14	3/16/14	$15.43
Kirwan, Paul A	Custodial	SBVC	Custodian	1/8/14	3/8/14	14.68/Day 15.05/Swing
Lara, Naomi	EMS / FIRE	CHC	Secretary II	12/3/13	2/3/14	$17.02
Lapham, Garrett	KVCR	DIST	Broadcast Operator	1/14/14	3/4/14	$19.25
Long, Mariella	Admin Services	CHC	Account Clerk I	12/22/13	2/22/14	$14.31
Lopez, Paul V	Campus Technology Services	SBVC	Multimedia Specialist	1/17/14	3/17/14	$17.44
Luther, Lorie	Child Development Center	CHC	Child Development Assistant	12/12/13	2/12/14	$12.35
Martinez-Guzman, Luisa	Custodial	SBVC	Custodian	1/12/14	3/12/14	14.68/Day 15.05/Swing
Porter, Janine	KVCR	DIST	Broadcast Operator	1/14/14	3/4/14	$19.25
Quadri, Samina	Child Development Center	CHC	Child Development Assistant	12/12/13	2/12/14	$12.35
Reynolds, Rebecca E	Child Development Center	SBVC	Child Development Teacher	12/4/13	2/14/14	$17.76
Rosales Jr, Manuel	KVCR	DIST	Broadcast Operator	1/4/14	3/4/14	$19.25
Salinas, Lupita	Custodial	SBVC	Custodian	1/6/14	3/6/14	14.68/Day 15.05/Swing
Sampson, Blanca O	Child Development Center	CHC	Child Development Assistant	12/12/13	2/12/14	$12.35
Sampson, Blanca O	Child Development Center	CHC	Child Development Teacher	12/12/13	2/12/14	$17.76
SantaMaria, Jose A	Custodial	SBVC	Custodian	1/6/14	3/6/14	14.68/Day 15.05/Swing
Wallace, Melinda Y	Child Development Center	CHC	Child Development Assistant	12/12/13	2/12/14	$12.35
Wallace, Melinda Y	Child Development Center	CHC	Child Development Teacher	12/12/13	2/12/14	$17.76

Webber, Ian	Applied Technology, Transportation & Culinary Arts Department	SBVC	Lab Technician	12/24/13	2/14/14	$19.25
Amend Board of December 12, 2013 to read as follows; Site was submitted incorrectly						
Gundersen, Cynthia J	Instruction Office	CHC	Administrative Assistant I			

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Bruce Baron, Chancellor

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

I. Institutional Effectiveness

III. Resource Management for Efficiency, Effectiveness and Excellence

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

DISTRICT

NAME:	Krysten Newbury
DEPARTMENT:	Police
CONFERENCE:	FEMA Emergency Management Institute
DATES:	January 12-15, 2014
LOCATION:	Frederick, MD
PURPOSE:	This course is an interactive workshop designed to assist minority and minority-serving institutions of higher education in establishing or enhancing Emergency Management (EM) courses or programs in their institutions. It addresses issues unique to them and begins the process of identifying and overcoming institutional roadblocks to increasing their schools' EM-related offerings.
BENEFIT:	To achieve a more diverse population of EM professionals who reflect the communities in which they live and work.
ESTIMATED COST:	$1,750.00
FUNDING SOURCE:	General Fund

NAME:	Donald Singer
DEPARTMENT:	Board of Trustees
CONFERENCE:	CCLC Effective Trusteeship Workshop
DATES:	January 24-26, 2014
LOCATION:	Sacramento, CA
PURPOSE:	The Effective Trusteeship Workshop is the single best overview of responsibilities required for board members of California community colleges.
BENEFIT:	State leaders and experienced trustees will provide comprehensive information on the knowledge and skills necessary to be an effective trustee.
ESTIMATED COST:	$1,410.00
FUNDING SOURCE:	General Fund

NAME:	Donna Ferracone
DEPARTMENT:	Board of Trustees
CONFERENCE:	CCLC Board Chair Workshop
DATES:	January 25, 2014
LOCATION:	Sacramento, CA
PURPOSE:	Being a board president is an important leadership role. The chair runs board meetings, fosters teamwork, represents the board, and works closely with the CEO. The workshop is designed for board presidents, vice presidents, CEOs, and interested trustees.
BENEFIT:	To learn more on Board Chair Roles, Running Effective Meetings, Handling Difficult Situations, and CEO – Board Chair Relations.
ESTIMATED COST:	$700.00
FUNDING SOURCE:	General Fund

NAME:	Donald Singer
DEPARTMENT:	Board of Trustees
CONFERENCE:	CCLC Legislative Conference
DATES:	January 26-27, 2014
LOCATION:	Sacramento, CA
PURPOSE:	Attendees will learn about new members of legislative committees, legislative proposals affecting colleges and student learning, and advocacy strategies for the current legislative year.
BENEFIT:	The League's Annual Legislative Conference provides a unique opportunity to connect with other advocates and learn the latest news on higher education in California.
ESTIMATED COST:	$700.00
FUNDING SOURCE:	General Fund

NAME:	Jose Torres
DEPARTMENT:	Fiscal Services
CONFERENCE:	Association of Chief Business Officials 2014 Institute II
DATES:	February 5-7 and March 5-7, 2014
LOCATION:	Redwood City and Sacramento, CA
PURPOSE:	This two-session conference will afford the Director of Fiscal Services an in-depth training in leadership and skill development. The 2014 program will feature training in the areas of Leadership Development; Budget Mechanics and Development; Collective Bargaining; Accreditation; Funding and Allocation Models; and Ethics Training.
BENEFIT:	To provide reliable professional development for the District's Director of Fiscal Services improving the ability to identify issues affecting community colleges, and develop the department using best practices proven successful at other colleges and in the private sector.
ESTIMATED COST:	$3,236.00
FUNDING SOURCE:	General Fund

NAMES:	Dr. Gloria Fisher
DEPARTMENT:	Office of the President
CONFERENCE:	Association of California Community Colleges Administrators (ACCCA) Mentor Program
DATES:	February 2014 – February 2015
LOCATION:	Cities Varies Upon Activities, California
PURPOSE:	As a program participant, this program provides individual mentoring tailored in the development of a learning contract in pursuit of professional goals.
BENEFIT:	Extensive training in the Governor's budget workshops, personal leadership profile and access to a network of talented mentors and program participants.
ESTIMATED COST:	$1,000.00
FUNDING SOURCE:	General Fund

NAMES:	Dr. Donald Singer, Nick Zoumbos, and Joseph Williams
DEPARTMENT:	Chancellor's Office
CONFERENCE:	ACCT Legislative Summit – NLS California Breakfast
DATES:	February 12, 2014
LOCATION:	Washington, DC
PURPOSE:	The Chancellor's Office and the League are hosting a breakfast at the National Legislative Summit for the California Delegation.
BENEFIT:	To meet with the delegation and leverage additional support at the state and local levels.
ESTIMATED COST:	$50.00 per person
FUNDING SOURCE:	General Fund

NAME:	Jose Torres
DEPARTMENT:	Fiscal Services
CONFERENCE:	Association of California Community College Administrators Conference
DATES:	February 26-28, 2014
LOCATION:	San Diego, CA
PURPOSE:	This conference will afford the Director of Fiscal Services opportunities to develop leadership skills through professional development workshops and to network with hundreds of community college leaders throughout the State of California.
BENEFIT:	To enable the Director of Fiscal Services to keep up with current trends in the industry and develop relationships beneficial to the District within the California community college system.
ESTIMATED COST:	$1,250.00
FUNDING SOURCE:	General Fund

NAME:	Glen Kuck and Andrew Chang
DEPARTMENT:	Technology and Educational Support Services
CONFERENCE:	CENIC 2014 Above and Beyond
DATES:	March 9-12, 2014
LOCATION:	Sonoma, CA
PURPOSE:	Network and learn from technologists, instructors and administrators from around the academic world on how technology is furthering and aiding to the achievement of academic goals
BENEFIT:	Keeping current on technology and the best way to serve our students
ESTIMATED COST:	$1,610.00 each
FUNDING SOURCE:	EduStream grant funds

NAME:	Trelisa Glazatov
DEPARTMENT:	Distance Education
CONFERENCE:	Asilomar Leadership Skills Seminar
DATES:	March 10-14, 2014
LOCATION:	Pacific Grove, CA
PURPOSE:	Seminar is focused on giving women with future of current goals of Community College Administrative Leadership the opportunity to develop skills and knowledge to be successful

BENEFIT:	Expansion of Community College network across the state and preparation to assume more leadership responsibility at the District.
ESTIMATED COST:	$1,809.00
FUNDING SOURCE:	Distance Education general funds

NAME:	Matthew Isaac, Alan Braggins, and Robert Levesque
DEPARTMENT:	Economic Development and Corporate Training
CONFERENCE:	California Community College Association for Occupational Education
DATES:	March 12-14, 2014
LOCATION:	Sacramento, California
PURPOSE:	To meet the educational and training needs of California's workforce
BENEFIT:	To gain information and strategies to develop programs consistent with new mandates.
ESTIMATED COST:	$1,300.00 each
FUNDING SOURCE:	Funding provided with program grants

NAME:	Bruce Baron
DEPARTMENT:	Chancellor's Office
CONFERENCE:	AHSIE 6th Annual Conference
DATES:	March 16-19, 2014
LOCATION:	La Verne, CA
PURPOSE:	The Alliance of Hispanic Serving Institution Educators (AHSIE) is committed to fostering success and promoting educational opportunities at Hispanic Serving Institutions (HSIs). Each year, AHSIE sponsors a national HSI/Title V Best Practice Conference designed to unite and mobilize HSI institutions and empower educators and practitioners with the latest methods and resources.
BENEFIT:	The 6th Annual HSI/Title V Best Practice Conference will be held at the University of La Verne in La Verne, California on March 16-19, 2014 and will offer attendees access to a range of resources that include Best Practices and Professional Development
ESTIMATED COST:	$500.00
FUNDING SOURCE:	General Fund

NAME:	Glen Kuck and Andrew Chang
DEPARTMENT:	Technology and Educational Support Services
CONFERENCE:	Ellucian Live
DATES:	April 5-9, 2014
LOCATION:	Anaheim, CA
PURPOSE:	This conference will provide insight to the products direction and planned updates. It will also provide training and allow networking with other Community Colleges utilizing Ellucian
BENEFIT:	To keep current on methods to improve Student success
ESTIMATED COST:	$2,245.00 each
FUNDING SOURCE:	Edustream grant funds and District Computing Services general funds.

NAME: Eli Semotiuk
DEPARTMENT: KVCR
CONFERENCE: National Association of Broadcasters (NAB
DATES: April 5-10, 2014
LOCATION: Las Vegas, NV
PURPOSE: Promote KVCR and FNX
BENEFIT: On-going support
ESTIMATED COST: $1,500.00
FUNDING SOURCE: KVCR and FNX

SBVC

NAMES: Kindra Edmonson
Dr. Elaine Akers
DEPARTMENT: Student Health Services
CONFERENCE: Successful Strengths Coaching Conference
DATES: January 28-30, 2014
LOCATION: Irvine, CA
PURPOSE: This two-day conference will give unique insights into becoming an effective strengths coach.
BENEFIT: Learn how to help others understand, apply, and integrate Clifton Strengths Finder results into their lives and roles as well as receiving the Strengths Coaching Starting Kit and being able to help others harness their strengths to achieve success.
ESTIMATED COST: $3,223.20 per person
FUNDING SOURCE: Student Mental Health Program Grant

NAMES: Dr. Gloria Fisher
DEPARTMENT: Office of the President
CONFERENCE: Association of California Community Colleges Administrators (ACCCA) Annual Conference
DATES: February 25-28, 2014
LOCATION: San Diego, California
PURPOSE: Initial orientation and to review the requirements of the program in order to fulfill a mandatory obligation as a participant in the mentor program. Also, will meet the other class members, and hear from an outstanding guest speaker who will share their insights on the road ahead.
BENEFIT: Provides an opportunity to meet other class members of the ACCCA Mentor program and provide insight of the teams leaderships, support and guidance for the one year program.
ESTIMATED COST: $1,569.89
FUNDING SOURCE: President's Office General Fund

CHC

NAME:	Patricia Menchaca, Robert Brown, Benjamin Gamboa, Richard Hogrefe, Ernesto Rivera
DEPARTMENT:	STEM Pathways
CONFERENCE:	6th Annual HSI/Title V Best Practices Conference
DATES:	March 16-19, 2014
LOCATION:	La Verne, CA
PURPOSE:	Partner with members of HSIs from across the country to improve administrative management faculty development and project management procedures
BENEFIT:	Will provide the STEM Pathways team the opportunity to attend workshops that will focus on best practices for HSI institutions.
ESTIMATED COST:	$1,600.00 each
FUNDING SOURCE:	STEM Pathways Grant

NAME:	Jim Holbrook
DEPARTMENT:	Public Safety
CONFERENCE:	2015 Eighth International High Reliability Organization Conference
DATES:	March 28-30, 2014
LOCATION:	Fort Worth, TX
PURPOSE:	To share progress from CHC with the international community of decision making.
BENEFIT:	To interface and promote CHC programs.
ESTIMATED COST:	$0.00 Time only

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO:	Board of Trustees
FROM:	Bruce Baron, Chancellor
REVIEWED BY:	Bruce Baron, Chancellor
PREPARED BY:	Bruce Baron, Chancellor
DATE:	January 16, 2014
SUBJECT:	Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

DISTRICT

EVENT: Hilton Hotel for FNX On Air Talent (Host: Bird Runningwater and Ariel Tweto)
DATES: November 17 – 22, 2013
AMOUNT: $1,089.00
ITEM: 2 Hotel Rooms for the two hosts while filming Sundance Native Shorts for FNX (Ariel Tweto and N. Bird Runningwater) Their contracts were approved 10/10/13 and 11/14/13 respectively. This item is being submitted to board as a ratification as the hosts were not able to drive back and forth on each day of the filming due to the distance, it was in KVCR's best interest to get them each a room at the Hilton Hotel.
FUNDING SOURCE: FNX

EVENT: Tom Ashbrook Dinner Event
DATES: December 7, 2013
AMOUNT: $349.92
ITEM: Other Expenses & Fees – Meals to Non-Employees
KVCR hosted a dinner for major donors were present for the event. It was in the best interest of KVCR to pay for the dinner expenses for ten (10) persons including staff and non-staff. This item is being submitted to board as ratification as it was an oversight on the part of KVCR General Manager and was not submitted to the board for approval prior to the event.
FUNDING SOURCE: KVCR-FM

EVENT: Chancellor's Cabinet Retreat
DATES: January 23, 2014
April 16, 2014
AMOUNT: $1,000.00 each
ITEM: Banquet meeting room, breakfast and lunch at the Manhattan Grill.
FUNDING SOURCE: General Fund

EVENT: Student Focus Groups and Meeting with Student Life
DATES: February 5, 2014
AMOUNT: $250.00
ITEM: Refreshments
FUNDING SOURCE: District Computing Services general funds

SBVC

EVENT: "Murder in the House of Horrors" Dinner Theatre
DATES: November 21 – 23, 2013
AMOUNT: $2,772.83
ITEM: Meals
The Theatre department held a dinner show production of "Murder in

the House of Horrors". A dinner theatre production includes a full meal and beverage for each guest as part of the theatre experience. There were 223 faculty, staff and students that attended this event. This is a request for ratification as the department was unaware of the required Board approval necessary.

FUNDING SOURCE: Student Clubs & Trust/Theatre Program Trust, 4201

EVENT: Affordability Forum & Resource Fair
DATES: December 5, 2013
AMOUNT: $184.08
ITEM: Refreshments and Printing
Sponsored by the Associated Student Government. An Affordability Forum & Resource Fair was held on college affordability to inform students about alternatives for saving and paying for college. Approximately 75 students attended this event. This is a request for ratification as it was an oversight on the Office of Student Life that this was not submitted to the board prior to the event.
FUNDING SOURCE: Associated Student Government Body, 71

EVENT: January ASG Leadership Retreat
DATES: January 24-26, 2014
AMOUNT: $7,500.00
ITEM: Hotel, Conference Space, Refreshments, Meals, Consultant Fees and Supplies. Sponsored by the Associated Student Government, A Leadership Retreat (Kellogg West Conference Center, Pomona, CA & Riverside City Hall, Riverside, CA) where students will gain increased awareness and improvement of their communication styles, leadership styles, personality traits and professional etiquette skills. Anticipated attendance is 19 students and one faculty member. Chaperone will be Carolyn Lindsey. This item was previously board approved at the December 12, 2013 meeting. Item is being amended to reflect an added item description for meals.
FUNDING SOURCE: Associated Student Government Body General Fund.

EVENT: Puente Students/Puente Mentor Luncheon
DATES: February 12, 2014
AMOUNT: $1,200.00
ITEM: Refreshments
Sponsored by The Puente Project, this event will be at El Torito Restaurant in San Bernardino and will involve Puente students who will join Puente Mentors from on-campus and the community as a part of an activity to get acquainted during a "business luncheon" and to encourage the process of networking and gaining community support and knowledge of resources. Anticipated attendance is approximately 60 students, staff, community members and on-campus professionals.
FUNDING SOURCE: Puente Project Categorical Fund

EVENT: Alpha Gamma Sigma Valentine's Day Dance
DATES: February 13, 2014

AMOUNT: $800.00

ITEM: Refreshments, Decorations, Publicity and Entertainment
Sponsored by Alpha Gamma Sigma, this event will aim to bring student spirit to the SBVC campus and serve as a funding opportunity for Alpha Gamma Sigma. This event is open to students and their significant others. Each student is allowed to purchase a maximum of two tickets. Anticipated attendance is approximately 100 students, faculty and staff. The chaperone/advisor will be Joe Notarangelo.

FUNDING SOURCE: Student Clubs & Trust/Alpha Gamma Sigma, 4005

EVENT: Tumaini Program – Mentor/Mentee Social

DATES: February 19, 2014

AMOUNT: $1,450.00

ITEM: Refreshments, Decorations and Supplies
Sponsored by the Tumaini Program, this event is for mentors who are volunteer professionals from the community and on-campus. They will convene to receive an update and overview of the expectations involving the Mentoring Component of the Tumaini Program. This will facilitated by SBVC's Tumaini Team and will afford the mentors an opportunity to meet one another, to ask any pertinent questions involving their role as mentors to the Tumaini students. Anticipated attendance is 60 students, faculty and staff.

FUNDING SOURCE: Tumaini Program Categorical Fund

EVENT: Great Teachers Seminar

DATES: February 21-22, 2014

AMOUNT: $8,114.11

ITEM: Facilities Rental, Facilitator, Conference Expenses, Refreshments and Meals
This annual event, held at the University of Redlands, Orton Conference Center, is hosted by SBVC Professional and Organizational Development for faculty to discuss and develop instructional methodologies and strategies. Anticipated attendance is 60 full-time and part-time faculty members.

FUNDING SOURCE: Professional and Organizational Development General Fund

EVENT: March in March Student Advocacy Trip – Sacramento, CA

DATES: March 2, 2014

AMOUNT: $10,000.00

ITEM: Transportation and Refreshments
Sponsored by the Associated Student Government, this is an annual community college event where students march to the state capitol in Sacramento to support California public higher education. San Bernardino Valley College attendees will obtain an educational experience which teaches the values of leadership, citizenship, and advocacy for the cohort of students. Anticipated attendance will be 143 students and faculty members. Chaperones will be Riase Jakpor and Todd Heibel.

FUNDING SOURCE: Student Representation Fee, 72

EVENT: 2nd Annual Middle College High School Inspire Success Luncheon
DATES: March 5, 2014
AMOUNT: $2,396.00
ITEM: Refreshments, Supplies, Decorations, Postage, Certificates and Invitations Sponsored by the Middle College High School, this event will provide an opportunity for students to talk with career professionals and college recruiters about the students' goals and ambitions. The career professionals will focus on sharing their unique experience within their field and major. Anticipated attendance is approximately 110 students, staff and non-District community members. This item was previously approved at the December 12, 2013 board meeting. Item is being amended to correct a typo reflecting event date as May 5, 2014; correcting to reflect event date as March 5, 2014.
FUNDING SOURCE: Middle College High School Chancellor's Grant Funds

EVENT: Umoja Regional Conference
DATES: March 7, 2014
AMOUNT: $1,155.00
ITEM: Transportation and Registration Fee
Sponsored by the Tumaini Program, the Umoja Community will host this event at Chaffey College to accelerate the academic success of African American and other students. Deliberate activities, courageous and bold discussions and culturally relevant pedagogical methods will be discussed. Anticipated attendance is 23 students, faculty and staff. Chaperones will be Willene Nelson, Nikia Chaney and Sandra Blackman.
FUNDING SOURCE: Tumaini Program General Fund.

EVENT: Clash of the Clubs
DATES: March 13, 2014
AMOUNT: $5,000.00
ITEM: Refreshments, Supplies, Prizes and Awards
Sponsored by the Inter Club Council, this event will feature a fun/mildly competitive atmosphere in which clubs will compete against one another for prizes and overall bragging rights to be the winner of Clash of the Clubs 2014. The competitions are designed to encourage maximum participation of the clubs. Anticipated attendance is approximately 200 students, community members, faculty and staff. The advisor for this event will be Carolyn Lindsey.
FUNDING SOURCE: Student Clubs & Trust, Inter Club Council, 4162

EVENT: Science and Technology Day
DATES: May 2, 2014
AMOUNT: $5000.00
ITEM: Supplies, Lunch, Refreshments and Memorabilia
The Science Division is sponsoring an event for Richardson Prep Middle School to visit the SBVC campus to participate in workshops and activities in the areas of biotechnology, physics, chemistry, geography,

biology, astronomy and health sciences. There will be approximately 200 eight graders attending this event.

FUNDING SOURCE: Minority Science and Engineering Improvement Program (MSEIP) grant and Financial Aid General Fund

CHC

EVENT: Student Senate End-of-Semester Holiday Dinner
DATES: December 13, 2013
AMOUNT: $400.00
ITEM: Refreshments
Sponsored by the CHC Student Senate, this annual event was held at BJ's restaurant. This item is being submitted to board as ratification as it was an oversight of the Office of Student Life that this was not submitted to the board prior to the event.
FUNDING SOURCE: Associated Student Body General Fund 027

EVENT: Student Senate Retreat
DATES: January 6-9, 2014
AMOUNT: $300.00
ITEM: Refreshments and Supplies
Sponsored by the CHC Student Senate, they held a 2014 Winter Retreat for the CHC Student Senate members. This item is being submitted as ratification as it was an oversight of the Office of Student Life that this was not submitted to the board prior to the event.
FUNDING SOURCE: Associated Student Body General Fund 027

EVENT: Spring Club Rush
DATES: February 12, 2014
AMOUNT: $3,000.00
ITEM: Refreshments, Giveaways, Games and Decorations
Sponsored by the Associated Student Government, this event will be a day of fun for CHC students, staff and faculty. Club members have been invited to participate and promote school spirit through Club Rush.
FUNDING SOURCE: Associated Student Body General Fund 027

EVENT: 2014 Classified Professionals Week
DATES: June 9-12, 2014
AMOUNT: $1,500.00
ITEM: Professional Development
Sponsored by the CHC Classified Senate, a series of activities and workshops will be scheduled for all Classified employees to participate in during the Classified Professionals Week.
FUNDING SOURCE: EduStream Grant Funds

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board policy 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are for fiscal audits, legal services, consultants and other professional services that are needed by the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

Contracts for Approval

Scheduled Board Date 1/16/2014

Contract Type Firm	Purpose and Information	Department / Location	Amount	Signed
Consultants				
Cenergistic, Inc.	(8295) Delivery of a Districtwide energy conservation program; Amendment 2 - Change the Energy Specialist position from a District employee to a Cenergistic employee with a change in compensation to contractor from 45% to 50% of gross savings to cover this cost effective January 1, 2014 Term: 6/1/2012 - 5/31/2017 Funding Source: N/A	Fiscal Services/SBCCD	50% of Gross Savings	TOliver
Ng Consulting Services	(9844) Consultant for Strategic Planning and Fiscal Operations: Rate $150.00 per hour plus mileage and reimbursement of pre-approved expenses Term: 1/17/2014 - 6/30/2014 Funding Source: General Funds	Fiscal Services/SBCCD	$20,000.00	SSutorus
Villar, Marlena Francesca	(9828) Coordinate survey, promote and monitor learning modules, electronic medical records system; funded through the Student Mental Health Grant Term: 11/15/2013 - 6/30/2014 Note - Contract authorized to start prior to Board Meeting per BP6340: Program manager states this is an acceptable use of funding source Funding Source: State Grant	Health Center/SBVC	$18,460.00	SSutorus

Contract Type / Firm	Purpose and Information	Department / Location	Amount	Signed

SubTotal for Consultants: 3

Grand Total Contracts for Board Date 1/16/2014: 3

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are routine, customary and necessary for the on-going operations of the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.

Routine Contracts and Agreements

Scheduled Board Date 1/16/2014

Contract Type

Firm	Purpose and Information	Department / Location	Amount	Signed
ASB Discount Program				
SecurCare Self Storage	(9777) 1st month rent free with valid ASB card Term: 11/26/2013 - 6/30/2014 Funding Source: N/A	Student Life/SBVC		SSutorus
SubTotal for ASB Discount Program: 1				
Broadcasting Rights				
Arizona, University of	(9771) Broadcast license agreement to air on KVCR-FNX the program "Return of the Red Lake Walleye" at no cost to District Term: 1/1/2014 - 1/1/2017 Funding Source: N/A	KVCR-FNX/SBCCD		SSutorus
Burris, Chad	(9837) License agreement to air program "Goodnight Irene" Term: 1/1/2014 - 12/31/2019 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - FNX Grant	KVCR-FNX/SBCCD	$350.00	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
Broadcasting Rights				
Lowe, Blackhorse	(9847) Broadcast license for the program "Shimansani" Term: 1/1/2014 - 12/31/2019 Funding Source: KVCR - FNX Grant	KVCR-FNX/SBCCD	$350.00	BBaron
Norris, Judith	(9838) License agreement to air program "Red Buffalo Skydive" Term: 1/1/2014 - 12/31/2019 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - FNX Grant	KVCR-FNX/SBCCD	$350.00	SSutorus
Ortman, Laura	(9797) Music rights to use "My Soul Remainer" and "Someday We'll Be Together" Term: 12/3/2013 - 12/2/2018 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - FNX Grant	KVCR-FNX/SBCCD	$500.00	BBaron
Vtape/Wanda Vanderstoop	(9845) Broadcast license for five films "The Cave, Choke, Wapawekka, Nikamowin, Tungijuq" Term: 1/1/2014 - 12/31/2019 Funding Source: KVCR - FNX Grant	KVCR-FNX/SBCCD	$1,850.00	SSutorus
SubTotal for Broadcasting Rights: 6			***$3,400.00***	

Contract Type / *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
Clinicals				
San Gorgonio Memorial Hospital	(9788) Clinical site for Respiratory Care program participants Term: 12/3/2013 - 6/30/2018 Funding Source: N/A	Respiratory Care/CHC		SSutorus
SubTotal for Clinicals: 1				
General				
A & A Livery	(9815) Car and driver service for Kenn Couch round trip from his residence to Autry Center for an event Term: 10/6/2013 - 10/6/2013 Note – Program manager states this is an acceptable use of funding source; This is a cleanup of unpaid expenses under the previous management of KVCR Funding Source: KVCR - Foundation	KVCR/SBCCD	$585.00	SSutorus
A & A Livery	(9819) Car and driver service for Kenn Couch round trip from his residence to the Hollywood Bowl for an event Term: 10/6/2012 - 10/6/2012 Note – Program manager states this is an acceptable use of funding source; This is a cleanup of unpaid expenses under the previous management of KVCR Funding Source: KVCR - Foundation	KVCR/SBCCD	$519.00	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
General				
A & A Livery	(9818) Car and driver service for on-air talent from his residence in Los Angeles to KVCR Studio Term: 5/6/2013 - 5/6/2013 Note – Program manager states this is an acceptable use of funding source; This is a cleanup of unpaid expenses under the previous management of KVCR Funding Source: KVCR - Foundation	KVCR/SBCCD	$254.00	SSutorus
A & A Livery	(9816) Car and driver service for on-air talent from the hotel to KVCR Studio Term: 12/8/2012 - 12/8/2012 Note – Program manager states this is an acceptable use of funding source; This is a cleanup of unpaid expenses under the previous management of KVCR Funding Source: KVCR - Foundation	KVCR/SBCCD	$289.00	SSutorus
A & A Livery	(9817) Car and driver service for on-air talent from the KVCR Studio to his residence in Marina Del Ray Term: 12/8/2012 - 12/8/2012 Note – Program manager states this is an acceptable use of funding source; This is a cleanup of unpaid expenses under the previous management of KVCR Funding Source: KVCR - Foundation	KVCR/SBCCD	$289.00	SSutorus

Contract Type / Firm	Purpose and Information	Department / Location	Amount	Signed
General				
Ashbrook, Tim	(9811) Speaker - Topic "An Evening with Tom Ashbrook" lecture with question and answer session with KVCR members Term: 12/7/2013 - 12/7/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR-FM/SBCCD	$1,200.00	SSutorus
Bay Actuarial Consultants	(9801) Provide SBCCD with a Workers Compensation program actuarial study report Term: 12/6/2013 - 6/30/2014 Funding Source: General Funds	Fiscal Services/SBCCD	$4,300.00	SSutorus
Bon Appetite @ University of Redlands	(9840) Catering for 2014 Great Teachers, day one; includes mini breakfast, refreshments, lunch and dinner Term: 2/21/2014 - 2/21/2014 Funding Source: General Funds	President/SBVC	$2,290.09	SSutorus
Bon Appetite @ University of Redlands	(9839) Catering for 2014 Great Teachers, day two; includes mini breakfast, refreshments and lunch Term: 2/22/2014 - 2/22/2014 Funding Source: General Funds	President/SBVC	$1,124.02	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
General				
Burgess Moving & Storage	(9770) Relocate furniture in room CTS 106 to CTS 101 through CTS 107 Term: 11/22/2013 - 11/23/2013 Funding Source: General Funds	Maintenance/SBVC	$611.00	SSutorus
Chaffey CCD	(9717) MOU for full access to regional database of employers for the Inland Empire and Desert Region; funded through the ICT/Digital Media Grant Term: 10/1/2013 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	PDC/SBCCD	$5,000.00	SSutorus
Chaffey College Foundation	(9814) Sponsorship Agreement for the Manufacturer's Council of the Inland Empire luncheon; the sponsorship includes: one table of 10, one exhibitors booth, 5 PowerPoint presentations on slide show during luncheon, half page advertisement in program, and a link to PDC's webpage on events website; funded through the Employment Training Contract Term: 2/21/2014 - 2/21/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Local Grant	PDC/SBCCD	$5,000.00	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
General				
Citadel Environmental Services, Inc	(9830) Safety program review for SBVC and CHC campuses Term: 12/13/2013 - 6/30/2014 Funding Source: General Funds	Fiscal Services/SBCCD	$9,326.00	SSutorus
Colton Joint USD	(9813) MOU for SBVC to host ESL classes at the William McKinley Elementary School; no cost to District Term: 1/1/2014 - 5/31/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: N/A	Arts/SBVC		SSutorus
CSUSB College of Education	(9799) Provide assistance in compiling activity outcomes data reports regarding parolee to work program; funded through State contract with California Department of Corrections and Rehabilitation Term: 1/1/2014 - 1/16/2016 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	PDC/SBCCD	$14,284.94	SSutorus
CSUSB Philanthropic Foundation, The	(9783) Advertisement and sponsorship of the "LEAD V Summit" event with District logos and brand recognition on their web site and printed in program brochures Term: 3/27/2014 - 3/27/2014 Funding Source: General Funds	Chancellor/SBCCD	$1,000.00	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
General				
Cynosure New Media, Inc	(9312) Development of online orientation program for SBVC; Amendment 01 - extend ending date from 12/31/2013 to 6/30/2014 Term: 7/1/2013 - 6/30/2014 Funding Source: General Funds	Counseling/SBVC	$49,725.00	SSutorus
Direct Connection	(9790) KVCR's Annual donor statement mailing to 10,000 donors; fold donor statement, insert into envelopes and seal; Process mailing, add postage, label envelopes, sort, tray, tie and prepare mailing; deliver to post office Term: 12/3/2013 - 12/31/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR/SBCCD	$1,438.56	SSutorus
Direct Connection	(9791) Printing of 10,000 KVCR member donor statements and envelopes Term: 12/3/2013 - 12/31/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR/SBCCD	$889.92	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
General				
Direct Connection	(9805) Printing of 3,500 donation request letters and envelopes for fundraising campaign Term: 12/6/2013 - 12/31/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR/SBCCD	$1,453.79	SSutorus
Direct Connection	(9795) Printing of 57,500 letters and envelopes for campaign to solicit new KVCR members and donors Term: 12/3/2013 - 12/31/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR/SBCCD	$6,975.99	SSutorus
Direct Connection	(9827) Processing and mailing of 25,722 letters to past members; fold letters, insert into envelopes and seal; Process mailing, add postage, label envelopes, sort, tray, tie and prepare mailing; and deliver to post office Term: 12/1/2013 - 12/31/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR/SBCCD	$3,262.04	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
General				
Direct Connection	(9826) Processing and mailing of 9,728 letters to current donors; fold donor statement, insert into envelopes and seal; process mailing, add postage, label envelopes, sort, tray, tie and prepare mailing; deliver to post office Term: 12/1/2013 - 12/31/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR/SBCCD	$1,791.83	SSutorus
Direct Connection	(9808) Winter fundraiser campaign mailing to 51,000 households as prospective donors; fold letters, insert into envelopes and seal; process mailing, add postage, label envelopes, sort, tray, tie and prepare mailing; deliver to post office Term: 12/1/2013 - 12/31/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR/SBCCD	$5,337.90	SSutorus
Dramatists Play Service, Inc	(9824) Stage performance rights for the play "The Laramie Project: Ten Years Later" as part of the SBVC Spring theater production Term: 5/1/2014 - 5/4/2014 Funding Source: General Funds	Theater Arts/SBVC	$300.00	SSutorus

Contract Type / *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
General				
Events by Lavonne	(9774) Refreshments for Region 9 EOP&S Directors meeting and luncheon; funded through EOP&S State Grant Term: 11/22/2013 - 11/22/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	EOP&S/CHC	$982.80	SSutorus
Foundation for Sustainable Communities	(9831) Provide assistance in developing a regional career pathway model for education and industry alliance for the "ICT/Digital Media Deputy Section Navigator" project; funded through the ICT/Digital Media grant Term: 1/17/2014 - 3/14/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	PDC/SBCCD	$5,000.00	SSutorus
Fraker, Justin Douglas	(9776) Provide assistance in video sound production for "Native Shorts" Term: 11/18/2013 - 11/22/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - FNX Grant	KVCR-FNX/SBCCD	$1,250.00	SSutorus

Contract Type / Firm	Purpose and Information	Department / Location	Amount	Signed
General				
Holiday Inn Express - Beaumont	(9823) Catering for Basic Skills Initiative Retreat; meeting room was provided at no cost Term: 11/1/2013 - 11/1/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: Basic Skills	Instruction/CHC	$1,770.00	SSutorus
Horizon Water	(9821) Hot and cold bottled water service that includes rental of five gallon water dispenser stand Term: 9/1/2013 - 8/31/2014 Funding Source: General Funds	Health Center/CHC	$500.00	SSutorus
Inland Empire Community Newspapers	(9787) Print advertising for Spring 2014 enrollment enhancement campaign Term: 12/5/2013 - 1/9/2014 Funding Source: General Funds	Chancellor/SBCCD	$3,195.00	SSutorus
Inland Valley Daily Bulletin	(9820) Print advertisement as part of a campaign to increase enrollment in the Spring 2014 semester Term: 12/8/2013 - 12/22/2013 Funding Source: General Funds	Chancellor/SBCCD	$5,028.00	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
General				
In-N-Out Burger	(9822) Catering for Spring Club Rush event: funded through Trust Account 027 Student Senate Fund Term: 2/12/2014 - 2/12/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Trust Account	Student Life/CHC	$1,400.00	SSutorus
Kellogg West Conference Center and Hotel	(9803) Rental of meeting room, lodging and catering for ASG Conference for 18 people; funded through Student Rep Fee Trust Term: 1/24/2014 - 1/26/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Trust Account	Student Life/SBVC	$3,759.46	SSutorus
Kelly Space & Technology, Inc	(8906) Provide assistance in enhancing Nanotechnology Technicians training program; Amendment 1 - Extended term date from 01/14/2014 to 04/15/2014, add additional training module and increase contract by $7,500.00; funded through Nanotechnology Grant Term: 1/28/2013 - 4/15/2014 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: Federal Grant	PDC/SBCCD	$37,500.00	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
General				
Middle College National Consortium	(9778) Provide assistance in analyzing data from current Middle College Students; funded through Middle College High School State Grant Term: 11/1/2013 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Middle College/SBVC	$3,000.00	SSutorus
Molecular Express, Inc	(8902) Provide assistance in enhancing Nanotechnology Technicians training program: Amendment 1 - Extend end term date from 12/20/2013 to 04/15/2014; funded through Nanotechnology Grant Term: 1/22/2013 - 4/15/2014 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: Federal Grant	PDC/SBCCD	$55,000.00	SSutorus
Mowbray's Tree Service	(9842) Labor and materials to trim and remove trees located on the SBVC campus Term: 12/18/2013 - 1/10/2014 Funding Source: General Funds	Maintenance/SBVC	$36,095.00	SSutorus
New Horizons	(9807) Training for Fiscal Services staff in Excel 2010 Term: 1/7/2014 - 1/10/2014 Funding Source: General Funds	Fiscal Services/SBCCD	$1,675.00	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
General				
PeopleAdmin, Inc	(9785) Webinar Training for two courses; "Hiring Manager - Applicant Tracking" and "HR Administrator - Application Tracking" Term: 11/25/2013 - 11/25/2013 Funding Source: General Funds	Human Resources/SBCCD	$1,050.00	BBaron
Precinct Reporter	(9796) Print advertising for Spring 2014 enrollment enhancement campaign Term: 12/5/2013 - 1/9/2014 Funding Source: General Funds	Chancellor/SBCCD	$5,500.00	SSutorus
Press-Enterprise, The	(9786) Print advertising for Spring 2014 enrollment enhancement campaign Term: 12/15/2013 - 12/22/2013 Funding Source: General Funds	Chancellor/SBCCD	$3,000.00	SSutorus
Raincross Cafe DBA Market Broiler	(9850) Catering for ASG students attending a leadership conference; funded through Student Representation Fee Term: 1/24/2014 - 1/24/2014 Funding Source: Trust Account	Student Life/SBVC	$271.19	SSutorus

Contract Type / Firm	Purpose and Information	Department / Location	Amount	Signed
General				
Redlands, University Of	(9841) Room rental for 2014 Great Teachers Seminar Term: 2/21/2014 - 2/22/2014 Funding Source: General Funds	President/SBVC	$3,700.00	SSutorus
Riverside, University of California	(8894) Provide assistance in enhancing the Nanotechnology Technicians training program; Amendment 2 - Extend term end date from 12/31/2013 to 04/15/2014; funded through Nanotechnology Grant Term: 1/14/2013 - 4/15/2014 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: Federal Grant	PDC/SBCCD	$68,000.00	SSutorus
San Bernardino Area Chamber of Commerce	(9835) Rental of exhibit booths for SBCCD Term: 1/30/2014 - 1/30/2014 Funding Source: General Funds	Chancellor/SBCCD	$300.00	SSutorus
Sigma Threat Management Associates	(9779) Speaker - Topic "Best Practices in Campus Threat Assessment" funded through Student Mental Health grant Term: 1/9/2014 - 1/9/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Health Center/SBVC	$1,000.00	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
General				
Soderblom, Robert	(9772) Promoter agrees to give 50 premium and/or floor tickets in exchange for KVCR to Promote "Annie Moses Band - Pilgrims and Prodigals Tour"; No cost to District Term: 11/26/2013 - 12/31/2013 Funding Source: N/A	KVCR-TV/SBCCD		SSutorus
Symphony of Keys, LLC	(9784) Promotional exchange; KVCR to receive 50 concert tickets to the "Ethan Bortnick Live in Concert" and KVCR will air the program "Ethan Bortnick in Concert" in return contractor's program will be promoted by KVCR; No cost to District Term: 12/1/2013 - 6/28/2014 Funding Source: N/A	KVCR-TV/SBCCD		SSutorus
Total Compensation Systems, Inc	(9806) Prepare updated retiree health benefits actuarial report Term: 12/13/2013 - 6/30/2014 Funding Source: General Funds	Fiscal Services/SBCCD	$6,600.00	SSutorus
Warehouse Pizza	(9851) Catering for ASG students attending a leadership conference; funded through Student Representation Fee Term: 1/24/2014 - 1/24/2014 Funding Source: Trust Account	Student Life/SBCCD	$191.19	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
General				
Yucaipa & Calimesa News Mirror	(9789) Print advertising for Spring 2014 enrollment enhancement campaign Term: 12/6/2013 - 1/3/2014 Funding Source: General Funds	Chancellor/SBCCD	$3,101.25	SSutorus
Zometa, Rosemary	(9846) Speaker for ASG Leadership Conference, topic "Leadership Fundamentals"; funded through Student Representation Fee Term: 1/25/2014 - 1/25/2014 Funding Source: Trust Account	Student Life/SBVC	$2,000.00	SSutorus
SubTotal for General: 53			***$368,115.97***	
Income - General				
Cal Micro Recycling	(9781) E-waste recycling as a fundraiser for Alpha Gamma Sigma; club to get between $0.03 per lb and $0.14 per lb for standard E-waste, and $0.10 each for cell phones Term: 1/25/2014 - 1/25/2014 Funding Source: N/A	Student Life/SBVC	$1,000.00	SSutorus

Contract Type / *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
Income - General				
Cal Micro Recycling	(9782) E-waste recycling as a fundraiser for Alpha Gamma Sigma; club to get between $0.03 per lb and $0.14 per lb for standard E-waste, and $0.10 each for cell phones Term: 4/12/2014 - 4/13/2014 Funding Source: N/A	Student Life/SBVC	$1,000.00	SSutorus
SubTotal for Income - General: 2			***$2,000.00***	
Income - Grant				
CPB - Corp for Public Broadcasting	(9809) Television Community Service Grant Term: 10/31/2013 - 9/30/2015 Funding Source: N/A	KVCR-TV/SBCCD	$970,124.00	SSutorus
CPB - Corp for Public Broadcasting	(9810) Television Interconnection Grant Term: 10/1/2013 - 9/30/2014 Funding Source: N/A	KVCT-TV/SBCCD	$19,634.00	SSutorus
San Bernardino, County of	(9780) Through the Transitional Assistance Department; MOU for fiscal support for Community College Work Study Program for CalWorks participants Term: 1/1/2014 - 6/30/2014 Funding Source: N/A	Calworks/SBVC	$196,700.00	SSutorus
SubTotal for Income - Grant: 3			***$1,186,458.00***	

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
Income - Underwriter				
Geographics - IE511	(9804) Support for KVCR programs "Morning Edition" and "All Things Considered" Term: 12/6/2013 - 4/30/2014 Funding Source: N/A	KVCR/SBCCD	$27,200.00	SSutorus
La Sierra University	(9775) Department of Music to underwrite the cost of program "TAP" aired on KVCR-FM for two weeks Term: 11/22/2013 - 12/6/2013 Funding Source: N/A	KVCR-FM/SBCCD	$1,000.00	SSutorus
Redlands, University Of	(9848) Underwriter agreement for sponsorship of programs "Morning Edition" and "All Things Considered" Term: 1/14/2014 - 1/18/2014 Funding Source: N/A	KVCR - TV/SBCCD	$600.00	SSutorus
SubTotal for Income - Underwriter: 3			***$28,800.00***	
Joint Power/Piggyback Purchase				
Apple Computers, Inc	(9773) Piggyback bid from Glendale Unified School District for the purchase of Apple Computer products and software for the next five years at educational pricing Term: 10/31/2013 - 10/15/2018 Funding Source: N/A	Purchasing/SBCCD		SSutorus

Contract Type / Firm	Purpose and Information	Department / Location	Amount	Signed
Joint Power/Piggyback Purchase				
SubTotal for Joint Power/Piggyback Purchase: 1				
Leases				
Mail Finance	(9852) Lease of complete postage system for CHC Term: 1/1/2014 - 12/31/2019 Funding Source: General Funds	Administrative Services/CHC	$15,039.00	SSutorus
Mail Finance	(9836) Lease of complete postage system for District office Term: 1/1/2014 - 12/31/2019 Funding Source: General Funds	Fiscal Services/SBCCD	$14,691.60	SSutorus
Stanley Convergent Solutions	(9843) Furnish and install alarm system in Technology Service building Term: 12/19/2013 - 2/28/2014 Funding Source: General Funds	Administrative Services/SBVC	$2,770.00	SSutorus
SubTotal for Leases: 3			***$32,500.60***	

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
Maintenance Agreement				
Stanley Convergent Solutions	(7837) Intrusion alarm installation with a monitoring fee of $89 per month at Planetarium Portables; Amendment 1- Relocate equipment to SBVC Campus Technology Services Building at a cost of $1,484 plus monthly fee of $74 Term: 11/21/2011 - 6/30/2016 Funding Source: General Funds	Maintenance/SBVC	$4,298.00	SSutorus
SubTotal for Maintenance Agreement: 1			***$4,298.00***	
Sheriff On Site Supervisor				
Migaiolo, John	(9812) On-Site Supervisor for Police Academies and courses during instruction periods; No cost to District as supervisor is paid by the San Bernardino Sheriff's Department as part of their regular shift duties Term: 7/1/2013 - 6/30/2018 Funding Source: N/A	Police Science/SBCCD		SSutorus
SubTotal for Sheriff On Site Supervisor: 1				

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
Software/Online Services				
Freedom Scientific, Inc	(9833) Renewal of "JAWS" software; this reads what is on the computer screen to the user thereby allowing better computer access for the visually impaired; this software is used by both employees and students Term: 12/13/2013 - 12/12/2014 Funding Source: General Funds	DETS/SBCCD	$1,951.29	SSutorus
Governet	(9832) Maintenance on software "CurricUNET" used to manage college course curriculum Term: 1/1/2014 - 12/31/2014 Funding Source: General Funds	DETS/SBCCD	$26,750.00	SSutorus
Grantstation.com Inc.	(9849) Online Database access and website for research funding opportunities: funded through Title V Grant Term: 1/15/2014 - 1/14/2015 Funding Source: Federal Grant	Research & Planning/CHC	$149.00	SSutorus
Insight Integrated Systems/Insight Investments LLC	(9829) Software license renewal for Netapp Storage System, the operating system for server files and data storage Term: 12/13/2013 - 12/12/2014 Funding Source: General Funds	DETS/SBCCD	$6,415.25	SSutorus

Contract Type *Firm*	*Purpose and Information*	*Department / Location*	*Amount*	*Signed*
Software/Online Services				
National Instruments	(9834) Software site license for "NI Academics" software to help students to understand electronic circuits Term: 12/13/2013 - 12/12/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Perkins	Electronics/SBVC	$9,685.21	SSutorus
Systems Technology Associates	(9825) Software support for HP Data Protector; this allows for software upgrades and technical support Term: 12/1/2013 - 11/30/2014 Funding Source: General Funds	DETS/SBCCD	$4,044.00	SSutorus
SubTotal for Software/Online Services: 6			***$48,994.75***	

Grand Total Contracts for Board Date 1/16/2014: 81

Routine Contracts - Summary

Scheduled Board Meeting 01/16/2014

EXPENSES

Category	Number of Contracts	Contract Value	
ASB Dicount program	1	$0.00	
Broadcast Rights	6	$3,400.00	
Clinicals	1	$0.00	
General	53	$368,115.97	
Joint Power/Piggyback Purchasing	1	$0.00	
Leases	3	$32,500.00	
Maintenance Agreement	1	$4,298.00	
Sheriff On Site Supervisor	1	$0.00	
Software/Online Services	6	$48,994.75	
	73		
		Total Expenses	**$457,308.72**

INCOME

Category	Number of Contracts	Contract Value	
Income - General	2	$2,000.00	
Income - Grant	3	$1,186,458.00	
Income - Underwriter	3	$28,800.00	
	8		
Total Number of Contracts	81	**Total Income**	**$1,217,258.00**

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Cheryl A. Marshall and Gloria Fisher

DATE: January 16, 2014

SUBJECT: Consideration of Funding for Student Success for FY 2013-2014

RECOMMENDATION

It is recommended that the Board of Trustees approve a one-time budget adjustment of $448,000 to support expanded student success programs at Crafton Hills College and San Bernardino Valley College for FY 2013-2014.

OVERVIEW

The California Community College System formed the Student Success Task Force in 2010 to develop recommendations for significant improvements in the success rates of students. This Task Force was established in part as a result of the Student Success Act (SB 1456); more importantly Community College faculty and staff are committed to helping students achieve their goals. The Student Success Task Force Recommendations were published in 2011 and a 5-Year Plan was established for implementation. In addition, the District is pursuing 6.26% growth in FTEs for the 2013-2014 AY; the additional students will require services to support retention and success.

ANALYSIS

The Colleges receive Student Success Funds from the State and have used Basic Skills Funds, grants, general funds, and donations to provide support services to students. Upon approval, additional funds from District Unrestricted Reserves will be allocated for expansion and enhancement of College services as follows:

- $300,000 to San Bernardino Valley College, and
- $148,000 to Crafton Hills College

BOARD IMPERATIVE

I. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

$448,000 will be transferred from District Unrestricted Reserves to college expense budgets.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: January 16, 2014

SUBJECT: Consideration of Acceptance of Classified Employee Retirement

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirement of Barbara Spalding, Secretary II, Student Health Services, SBVC.

OVERVIEW

Barbara Spalding, Secretary II, Student Health Services, SBVC, submitted her letter of retirement with an effective date of January 21, 2014, after six years of service to the District. Her last date of employment with the District is January 20, 2014.

ANALYSIS

The Human Resources Department provided the employee acceptance of her retirement.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Bruce Baron, Chancellor

DATE: January 16, 2014

SUBJECT: Consideration of Approval of the Revised Numbering of the Districts for Map 1 and Adopt a Resolution

RECOMMENDATION

There is no substantive change to the map, only the numbers of the districts. It is, therefore, recommended that the Board of Trustees approve the revised numbering of the districts for Map 1 and to adopt a resolution establishing trustee areas from which board members will be elected and approving the election of board members in a by-trustee area election process.

OVERVIEW

The California Voting Rights Act requires all local governments, including community colleges, to evaluate their current election processes. At its August 8, September 12, and October 29 meetings, the Board of Trustees received public comment on three proposed redistricting options. One December 12, 2013 the Board of Trustees voted to use Map 1.

BOARD IMPERATIVE

I. Institutional Effectiveness
II. Learning Centered Institution for Student Access, Retention, and Success
III. Resource Management for Efficiency, Effectiveness, and Excellence
IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None

RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT ESTABLISHING TRUSTEE AREAS FROM WHICH DISTRICT GOVERNING BOARD MEMBERS WILL BE ELECTED AND APPROVING THE ELECTION OF SUCH BOARD MEMBERS IN A BY-TRUSTEE AREA ELECTION PROCESS

WHEREAS, the San Bernardino Community College District ("District") currently uses an "at-large" process of electing its governing board members; and

WHEREAS, "at-large" election processes such as the District's are subject to challenge under the California Voting Rights Act of 2001, codified at sections 14025–14032 of the California Elections Code ("CVRA"); and

WHEREAS, a "by-trustee area" election process is not vulnerable to challenge under the CVRA; and

WHEREAS, by-trustee area elections require candidates for the District's Board of Trustees (the "Board") to reside within a specific geographic area of the District called a "trustee area" and candidates are elected by the voters of that trustee area; and

WHEREAS, Education Code section 72036 allows community college districts to transition from an "at-large" election process to a "by-trustee area" election process upon the adoption of a resolution by the District's Board and upon the approval of the Board of Governors of the California Community Colleges; and

WHEREAS, the California Community College League and Redistricting Partners helped guide the redistricting process for the San Bernardino CCD, including conducting three public forums on August 8, 2013; September 12, 2013; and October 29, 2013 to receive input: and

WHEREAS, the SBCCD has recommended an adjusted trustee area boundary plan for the Board's consideration; and

WHEREAS, the Board hereby adopted Plan 1 on December 1, 2013; and

WHEREAS, the Board hereby adopted the revised numbering of the districts in Plan 1 on January 16, 2014; and

WHEREAS, each trustee area in the Plan contains substantially equal population utilizing the most recent decennial federal census data as required by Education Code section 72036; and

WHEREAS, the trustee areas from which governing board members will be elected in November 2014 are Areas 2, 4, and 6; and WHEREAS, the trustee areas

from which governing board members will be elected in the following governing board member election occurring in November 2016 are Areas 1, 3, 5, and 7.

NOW THEREFORE, be it resolved by the Board of Trustees of the San Bernardino Community College District as follows:

1. That the above recitals are true and correct.
2. That the Board hereby adopts the Plan for use in a “by-trustee area” election process commencing with the District’s next regularly scheduled governing board member election occurring in November of 2014.
3. That the Chancellor and/or his designee take all actions necessary to obtain the approval of this change from the Board of Governors of the California Community Colleges and provide whatever information or assistance may be required by the Board of Governors to complete this process.

ADOPTED, SIGNED AND APPROVED this 16 day of January 2014.

_____

Bruce Baron
Secretary to the Board of Trustees
San Bernardino Community College District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Larry Strong, Director of Internal Audits

DATE: January 16, 2013

SUBJECT: Consideration of Approval to Accept Independent Audit Report of the San Bernardino Community College District for 2012-13

RECOMMENDATION

It is recommended that the Board of Trustees accept the 2012-13 independent audit report of the San Bernardino Community College District.

OVERVIEW

Christy White Accountancy Corporation has conducted the yearly districtwide independent audit for the period ending June 30, 2013.

ANALYSIS

Each year the District undergoes an independent audit, after which the auditing firm compiles a written report detailing its financial statements.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This board item has no financial implications.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

FINANCIAL STATEMENTS WITH INDEPENDENT AUDITORS' REPORTS

JUNE 30, 2013

SAN BERNARDINO COUNTY

SAN BERNARDINO VALLEY COLLEGE
SAN BERNARDINO, CALIFORNIA

CRAFTON HILLS COLLEGE
YUCAIPA, CALIFORNIA

PROFESSIONAL DEVELOPMENT CENTER
SAN BERNARDINO, CALIFORNIA

KVCR-FM AND KVCR-TV
SAN BERNARDINO, CALIFORNIA

San Diego

Los Angeles

San Francisco Bay Area

christy white associates
A PROFESSIONAL ACCOUNTANCY CORPORATION

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AUDIT REPORT
For the Fiscal Year Ended June 30, 2013
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AUDIT REPORT
For the Fiscal Year Ended June 30, 2013
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christy white associates
A PROFESSIONAL ACCOUNTANCY CORPORATION

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Licensed by the California State Board of Accountancy

INDEPENDENT AUDITORS' REPORT

The Board of Trustees
San Bernardino Community College District
San Bernardino, California

We have audited the accompanying financial statements of the San Bernardino Community College District (the "District"), as of and for the year ended June 30, 2013, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of San Bernardino Community College District, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, such as management's discussion and analysis on pages 4 through 11, and the schedule of funding progress on page 41 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the San Bernardino Community College District's basic financial statements. The supplementary information listed in the table of contents, including the schedule of expenditures of Federal awards, which is required by the U.S. Office of Management and Budget Circular A-133, *Audits of State, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2013 on our consideration of San Bernardino Community College District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering San Bernardino Community College District's internal control over financial reporting and compliance.

San Diego, California
December 18, 2013

MANAGEMENT'S DISCUSSION AND ANALYSIS

The San Bernardino Community College District was established in 1926 and serves most of the County of San Bernardino and a small portion of the County of Riverside. The District includes two comprehensive community colleges, a Professional Development Center, and a television and radio station. Students in our colleges may complete the freshman and sophomore years of a baccalaureate degree and transfer to upper division study at a university or complete a certified vocational program and move directly to the workforce.

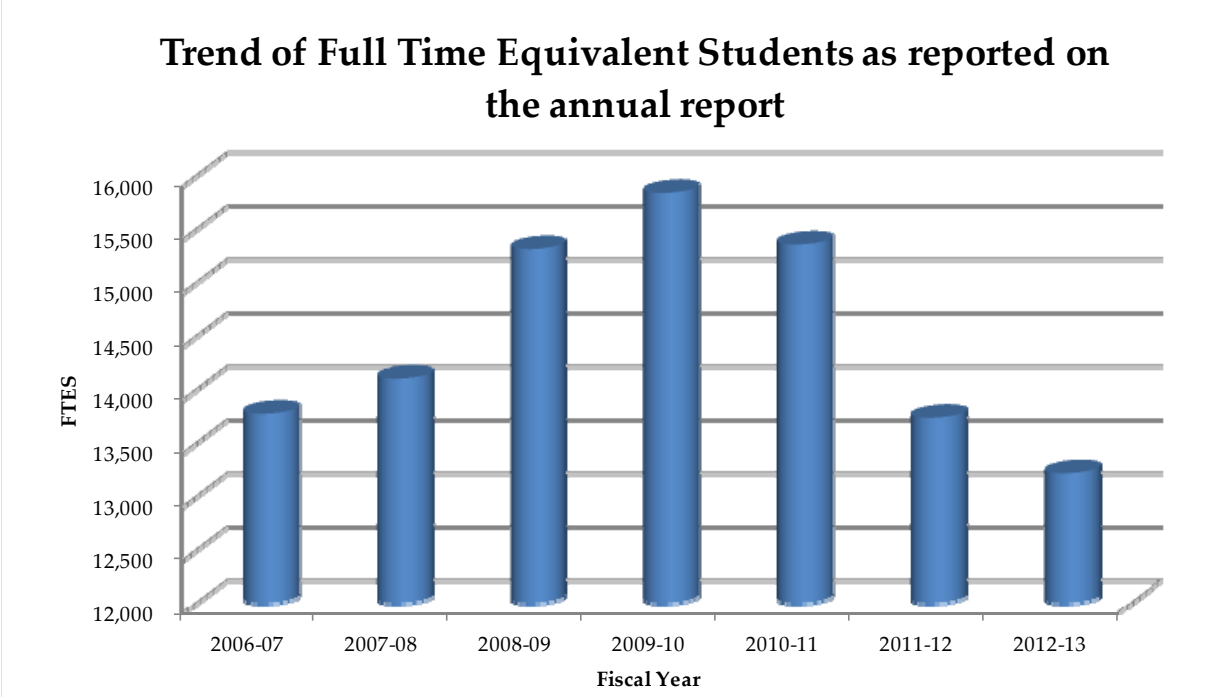
As an independent division of San Bernardino Community College District, the Economic Development and Corporate Training Division carries out the economic and workforce development mission of the District through its two dedicated workforce training facilities: the Professional Development Center (PDC) and the Donald F. Averill Applied Technology Training Center (ATTC). The Division offers customized and short-term training programs to residents in the Inland Empire, including San Bernardino, Colton, Rialto, Highland, Bloomington, Grand Terrace, Redlands, Loma Linda, Yucaipa, and Big Bear.

KVCR-FM and KVCR-TV ("KVCR") is a public telecommunications entity owned and operated by the San Bernardino Community College District (the "District"), which provides radio and television stations to the Inland Empire area of Southern California. These stations provide the public with a variety of musical, informational, and educational programming.

The following discussion and analysis provides an overview of the financial position and activities of the San Bernardino Community College District (the "District") for the year ended June 30, 2013. The discussion has been prepared by management and should be read in conjunction with the financial statements and notes thereto which follows this section.

SELECTED HIGHLIGHT

- During fiscal year 2012-13, total Full time Equivalent Students (FTES) declined by 498 students (3.6%) for credit courses and declined by 20 students (100%) for non-credit courses.



Full Time Equivalent Students	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
Credit	13,754	14,093	15,291	15,757	15,310	13,716	13,218
Non-Credit	21	10	22	81	46	20	-
Totals	13,775	14,103	15,314	15,838	15,357	13,736	13,218
Credit % Increase (Decrease)	3.59%	2.47%	8.50%	3.05%	-2.84%	-10.41%	-3.63%
Non-Credit % Increase (Decrease)	80.58%	-52.52%	125.71%	264.78%	-42.72%	-56.73%	-100.00%
Totals	3.71%	2.43%	8.67%	4.38%	-2.96%	-10.48%	-3.63%

OVERVIEW OF THE FINANCIAL STATEMENTS

The District was required to implement the reporting standards of Governmental Accounting Standards Board (GASB) Statement No. 34, as amended by GASB Statement No. 35 on July 1, 2002. This adoption changed the format and the content of the District's basic financial statements. The District is following the Business Type Activity (BTA) model. Rather than issuing fund-type financial statements, these Statements require the following components to be included in the District's financial statements:

- Management's Discussion and Analysis
- Basic Financial Statements including Statements of Net Assets, Statements of Revenues, Expenses, and Changes in Net Assets, and Statements of Cash Flows for the District as a whole.
- Notes to Financial Statements

Additionally, fund balance is referred to as Net Assets, and the Statements of Cash Flows are presented using the direct method.

The basic financial statements are designed to provide readers with a broad overview of the District's finances, using accounting methods similar to those used by private sector companies. These statements offer short-term and long-term financial information about the District's activities.

Statement of Net Assets

The Statement of Net Assets presents the assets, liabilities, and net assets of the District as of the end of the fiscal year and is prepared using the accrual basis of accounting, which is similar to the accounting basis used by most private-sector organizations. The Statement of Net Assets is a point-of-time financial statement whose purpose is to present to the readers a fiscal snapshot of the District. The Statement of Net Assets presents end-of-year data concerning assets, liabilities, and net assets.

From the data presented, readers of the Statement of Net Assets are able to determine the assets available to continue operations of the District. Readers are also able to determine how much the District owes vendors and employees. Finally, the Statement of Net Assets provides a picture of the net assets and their availability for expenditure by the District.

The difference between total assets and total liabilities is one indicator of the current financial condition of the District: the change in net assets is an indicator of whether the overall financial condition has improved or worsened during the year. Assets and liabilities are generally measured using current values. One notable exception is capital assets, which are stated at historical cost less accumulated depreciation.

OVERVIEW OF THE FINANCIAL STATEMENTS (continued)

Statement of Net Assets (continued)

The Net Assets are divided into three major categories. The first category, invested in capital assets, net of related debt provides the equity amount in property, plant, and equipment owned by the District. The second category is expendable restricted net assets: these net assets are available for expenditure by the District, but must be spent for purposes as determined by external entities and/or donors that have placed time or purpose restrictions on the use of the asset. The final category is unrestricted net assets that are available to the District for any lawful purpose of the District.

A summary of the Statement of Net Assets as of June 30, 2013 and June 30, 2012 is shown below (amounts in thousands):

	Governmental Activities		
	2013	2012	Net Change
ASSETS			
Current assets	$ 290,845	$ 328,886	$ (38,041)
Non-current assets	389,942	352,552	37,390
Total Assets	680,787	681,438	(651)
LIABILITIES			
Current liabilities	29,793	35,832	(6,039)
Non-current liabilities	464,047	463,681	366
Total Liabilities	493,840	499,513	(5,673)
NET POSITION			
Invested in capital assets, net of related debt	146,345	156,695	(10,350)
Restricted	39,651	39,650	1
Unrestricted	951	(14,421)	15,372
Total Net Position	$ 186,947	$ 181,924	$ 5,023

OVERVIEW OF THE FINANCIAL STATEMENTS (continued)

Statement of Revenues, Expenses, and Changes in Net Assets

The Statements of Revenues, Expense, and Changes in Net Assets represent the operating results of the District. The purpose of the statements is to present the revenues received by the District, both operating and non-operating, the expenses paid by the District, operating and non-operating, and any other revenues, expenses, gains and losses. Thus, these statements present the District's results of operations.

Changes in total net assets, as indicated on the Statements of Net Assets are based on the activity presented in the Statements of Revenues, Expenses, and Changes in Net Assets.

Generally, operating revenues are earned for providing goods and services to the various customers and constituencies of the District. Operating expenses are those expenses incurred to acquire or produce the goods and services provided in return for the operating revenues and to fulfill the mission of the District. Non-operating revenues are those received or pledged for which goods and services are not provided. For example, State appropriations are non-operating revenues because they are provided by the State Legislature to the District without the Legislature directly receiving commensurate goods and services for the revenues.

The Statement of Revenues, Expenses, and Changes in Net Assets for the years ended June 30, 2013 and June 30, 2012 is summarized below (amounts in thousands):

	Governmental Activities		
	2013	2012	Net Change
Revenues			
Tuition and fees (net)	$ 5,881	$ 6,154	$ (273)
Grants and contracts, noncapital	48,912	42,736	6,176
Auxiliary enterprises sales	2,032	4,083	(2,051)
General revenues - property taxes	39,475	33,056	6,419
General revenues - unrestricted federal and state aid	50,930	53,288	(2,358)
General revenues - other	3,424	5,881	(2,457)
Total Revenue	150,654	145,198	5,456
Expenses			
Operating expenses	140,072	135,854	4,218
Interest	26,480	32,220	(5,740)
Total Expenses	166,552	168,074	(1,522)
Change in net position	$ (15,898)	$ (22,876)	$ 6,978
Net Assets - Beginning*	181,924	204,800	(22,876)
Adjustment for Restatement (see Note 12)	20,921	-	20,921
Net Assets - Restated	202,845	204,800	(1,955)
Net Assets - Ending	$ 186,947	$ 181,924	$ 5,023

OVERVIEW OF THE FINANCIAL STATEMENTS (continued)

Statement of Cash Flows

The Statement of Cash Flows provides information about cash receipts and cash payments during the fiscal year. This Statement also helps users assess the District's ability to generate positive cash flows, meet obligations as they come due, and the need for external financing.

The Statement of Cash Flows is divided into five parts. The first part reflects operating cash flows and shows the net cash used by the operating activities of the District. The second part details cash received for non-operating, non-investing, and non-capital financing purposes. The third part shows cash flows from capital and related financing activities. This part deals with the cash used for the acquisition and construction of capital and related items. The fourth part provides information from investing activities and the amount of interest received. The last section reconciles the net cash used by operating activities to the operating loss reflected on the Statement of Revenues, Expenses, and Changes in Net Assets.

The Statement of Cash Flows for the fiscal years ended June 30, 2013 and June 30, 2012 is summarized below (amounts in thousands):

	2013	2012
Operating activities	$ (83,705)	$ (83,705)
Noncapital financing activities	86,110	86,110
Capital and related financing activities	(44,703)	(44,703)
Investing activities	1,861	1,860
Net Change in Cash and Cash Equivalents	(40,437)	(40,438)
Cash and Cash Equivalents - Beginning of Year	190,028	190,028
Cash and Cash Equivalents - End of Year	$ 149,591	$ 149,590

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OVERVIEW OF THE FINANCIAL STATEMENTS (continued)

District Fiduciary Responsibility

The District is the trustee, or fiduciary, for certain amounts held on behalf of students, clubs, and donors for student loans and scholarships. The District's fiduciary activities are reported in separate Statements of Fiduciary Net Assets and Changes in Fiduciary Net Assets. Net assets of fiduciary activities are excluded from the District's net assets because the District cannot use fiduciary assets to finance its operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

Capital Assets

As of June 30, 2013, the District had approximately $472.7 million invested in capital assets. Capital assets consist of land and land improvements, buildings and building improvements, construction in progress, vehicles, data processing equipment, and other equipment that met the capitalization threshold recommended by GASB Statement No. 35. These assets have accumulated depreciation of $82.7 million, leaving a net asset amount of $389.9 million.

Note 5 to the financial statements provides detail information on capital assets. A summary of capital assets net of accumulated depreciation and changes therein is presented below (amounts in thousands):

	Governmental Activities		
	2013	2012	Net Change
Land and construction in progress	$ 56,222	$ 41,708	$ 14,514
Buildings and equipment	416,451	379,137	37,314
Accumulated depreciation	(82,731)	(68,293)	(14,438)
Total Capital Assets	$ 389,942	$ 352,552	$ 37,390

ECONOMIC FACTORS THAT MAY AFFECT THE FUTURE

The major economic factors that have an effect on the District's and all California Community College Districts' financial condition are directly related to the overall economic, budgetary, and fiscal condition of the State of California and any future legislation that may impact the funding of all community colleges in the state.

The FY 2013-2014 state budget for community colleges included a cost of living adjustment (COLA) of 1.57% on general purpose apportionments and 1.63% for restoration of funding statewide. The colleges are prepared to earn the additional growth funds while containing enrollments to available funding levels. Enrollment fees remain at $46/unit. Although enrollment fees have increased 130% in the last 5 years, they are still among the lowest in the nation.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the Vice Chancellor, Fiscal Services, at San Bernardino Community College District, 114 South Del Rosa Drive; San Bernardino, California 92408.

FINANCIAL SECTION

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Statement of Net Assets
June 30, 2013

ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	$	120,461,142
Investments		143,336,719
Accounts receivable		21,448,576
Prepaid expenses		4,708,088
Stores inventories		890,200
Total Current Assets		290,844,725
NONCURRENT ASSETS		
Nondepreciable capital assets		56,221,778
Depreciable assets, net of accumulated depreciation		333,720,208
Total Noncurrent Assets		389,941,986
TOTAL ASSETS		680,786,711
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable		21,625,190
Deferred revenue		2,505,845
Current Portion - Long-term debt		5,661,643
Total Current Liabilities		29,792,678
NONCURRENT LIABILITIES		
Noncurrent portion - Long-term debt		464,047,323
TOTAL LIABILITIES		493,840,001
NET POSITION		
Invested in capital assets, net of related debt		146,344,671
Restricted for:		
Debt service		25,668,376
Capital projects		13,982,548
Unrestricted		951,115
TOTAL NET POSITION	$	186,946,710

The notes to financial statements are an integral part of this statement.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Statement of Revenues, Expenses, and Changes in Net Assets
For the Fiscal Year Ended June 30, 2013

OPERATING REVENUES	
Student Tuition and Fees	$ 12,376,218
Less: Scholarship discount & allowance	(6,495,281)
Net tuition & fees	5,880,937
Grants and Contracts, noncapital:	
Federal	29,913,984
State	11,298,965
Local	7,699,082
Internal Service Sales and Charges	2,031,832
Subtotal	50,943,863
TOTAL OPERATING REVENUES	56,824,800
OPERATING EXPENSES	
Salaries	54,467,202
Benefits	18,130,811
Financial aid	26,441,527
Supplies, materials, & other expenses	19,522,771
Other outgo	7,263,734
Depreciation	14,246,551
TOTAL OPERATING EXPENSES	140,072,596
OPERATING LOSS	(83,247,796)
NONOPERATING REVENUES/(EXPENSES)	
State apportionments, non-capital	35,951,730
Local property taxes	39,475,139
State taxes & other revenues	14,978,463
Investment income - Non-capital	581,765
Other non-operating revenues	2,302,688
Interest expense	(26,479,800)
TOTAL NONOPERATING REVENUES	66,809,985
LOSS BEFORE OTHER REVENUES	(16,437,811)
OTHER REVENUES	
Local property taxes and revenues, capital	539,648
TOTAL OTHER REVENUES AND GAINS	539,648
DECREASE IN NET POSITION	(15,898,163)
NET POSITION, BEGINNING OF YEAR	181,924,245
ADJUSTMENT FOR RESTATEMENT (see Note 12)	20,920,628
NET POSITION, AS RESTATED	202,844,873
NET POSITION, END OF YEAR	$ 186,946,710

The notes to financial statements are an integral part of this statement.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Statement of Cash Flows
For the Fiscal Year Ended June 30, 2013

CASH FLOWS FROM OPERATING ACTIVITIES		
Tuition and fees	$	5,880,937
Grants and contracts		46,676,061
Payments to or on behalf of employees		(72,788,528)
Payments to vendors for supplies and services		(30,859,654)
Payments to students for scholarships and grants		(26,466,105)
Internal service sales and charges		2,349,151
Net Cash Used in Operating Activities		(75,208,138)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
State apportionments		38,416,382
Property taxes		40,862,020
State taxes and other revenue		17,237,383
Other noncapital financing		2,302,688
Net Cash Provided by Non-capital Financing Activities		96,515,785
CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES		
Acquisition and construction of capital assets		(27,934,481)
Principal paid on capital debt		(4,055,926)
Interest paid on capital debt		(19,028,901)
Interest received on capital debt		325,709
Net Cash Used by Capital Financing Activities		(50,693,599)
CASH FLOWS FROM INVESTING ACTIVITIES		
Investment income		256,056
Net Cash Provided/(Used) by Investing Activities		256,056
NET DECREASE IN CASH & CASH EQUIVALENTS		(29,129,896)
CASH & CASH EQUIVALENTS, BEGINNING OF YEAR		149,591,038
CASH & CASH EQUIVALENTS, END OF YEAR	$	120,461,142

The notes to financial statements are an integral part of this statement.

RECONCILIATION OF NET OPERATING LOSS TO NET CASH FLOWS FROM OPERATING ACTIVITIES		
Operating loss	$	(83,247,796)
Adjustments to Reconcile Operating Loss to Net Cash Flows from Operating Activities:		
Depreciation expense		14,246,551
Changes in Assets and Liabilities:		
Receivables, net		2,235,970
Inventories		(242,078)
Prepaid items		361,601
Accounts payable and accrued liabilities		(7,578,490)
Deferred revenue		(983,896)
Total Adjustments		8,039,658
Net Cash Flows From Operating Activities	$	(75,208,138)

CASH AND CASH EQUIVALENTS CONSIST OF THE FOLLOWING		
Cash in banks	$	1,526,761
Cash in county treasury		118,934,381
Investments		143,336,719
Total Cash and Investments	$	263,797,861

The notes to financial statements are an integral part of this statement.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Statement of Net Assets – Fiduciary Funds
June 30, 2013

	Fiduciary Funds Agency	Fiduciary Funds Trust	OPEB Trust
ASSETS			
Cash and cash equivalents	$ 582,809	$ 1,237,687	$ 3,005,896
Accrued income	303	1,105	4,873
Total Assets	583,112	1,238,792	3,010,769
LIABILITIES			
Accounts payable	10,610	36,558	-
Due to student groups	572,502	-	-
Total Liabilities	583,112	36,558	-
NET ASSETS			
Restricted Net Assets	-	1,202,234	3,010,769
Total Liabilities and Net Assets	$ 583,112	$ 1,238,792	$ 3,010,769

The notes to financial statements are an integral part of this statement.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Statement of Changes in Net Assets – Fiduciary Funds
June 30, 2013

	Fiduciary Funds Trust	OPEB Trust
Additions		
Scholarship donations	$ 163,796	$ -
Student representation fee	185,156	-
Investment gain	4,957	227,115
Employer contributions	-	750,000
Total Additions	353,909	977,115
Deletions		
Scholarship awards	164,784	-
Administrative expense	230,464	29,761
Other adjustments	165,256	-
Total Deletions	560,504	29,761
INCREASE/(DECREASE) IN NET ASSETS	(206,595)	947,354
NET ASSETS, BEGINNING OF YEAR	1,408,829	2,063,415
NET ASSETS, END OF YEAR	$ 1,202,234	$ 3,010,769

The notes to financial statements are an integral part of this statement.

NOTE 1 – ORGANIZATION

The San Bernardino Community College District (District) is a political subdivision of the State of California and provides educational services to the local residents of the surrounding area. The District, formed in 1926, operates two co-educational two-year community colleges, San Bernardino Valley College and Crafton Hills College, and a Professional Development Center. The colleges are tax supported and governed by a locally elected Board of Trustees acting through the administration of the District and the Presidents of the respective colleges. The school districts within the boundaries of the District include Bear Valley, Fontana, Redlands, Rialto, Rim of the World, and San Bernardino City Unified School Districts, and Colton and Yucaipa-Calimesa Joint Unified School Districts. The District is located in San Bernardino County, with the exception that portions of Colton Joint Unified School District and Yucaipa-Calimesa Joint Unified School District are located in Riverside County.

Financial Reporting Entity

The District has adopted GASB Statement No. 39, *Determining Whether Certain Organizations are Component Units*. This statement amends GASB Statement No. 14, *The Financial Reporting Entity*, to provide additional guidance to determine whether certain organizations, for which the District is not financially accountable, should be reported as component units based on the nature and significance of their relationship with the District.

In evaluating how to define the District for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in generally accepted accounting principles and GASB Statement No. 14 and Statement No. 39. The basic, but not the only, criterion for including a potential component unit within the reporting entity is the Board of Trustee's ability to exercise oversight responsibility. A second criterion used in evaluating potential component units is the scope of public service. A third criterion used to evaluate potential component units is the existence of special financing relationships, regardless of the whether the District is able to exercise oversight responsibilities.

Based on the application of the criteria listed above, one potential component unit has been included in the District's reporting entity as blended component unit.

KVCR Educational Foundation, Inc. is a 501 (c)(3) nonprofit organization formed to meet the funding requirements of KVCR-TV/FM, a wholly owned broadcasting affiliate of the District. KVCR Educational Foundation, Inc. has been included as blended component unit. The Foundation also issues a stand-alone audited financial report, which can be obtained from the District or the Foundation.

NOTE 1 – ORGANIZATION (continued)

Financial Reporting Entity (continued)

Based on the application of the criteria listed above, the following potential component units have been excluded from the District's reporting entity:

- The San Bernardino Community College District Public Entity Investment Trust
- The San Bernardino Valley College Foundation
- The Crafton Hills College Foundation

The Foundations are separate, not-for-profit corporations. Their Board of Directors are appointed independent of any District Board of Trustee appointments. Their Boards are responsible for approving their own budgets and accounting and financing related activities.

Separate financial statements for the Foundations and Investment Trust may be obtained through the District.

Joint Powers Agencies and Public Entity Risk Pools

The District is associated with five joint powers agencies (JPAs). These organizations do not meet the criteria for inclusion as component units of the District. The JPAs are the School Alliance for Workers' Compensation Excess II Self-Funded Joint Powers Authority (SAWCZ II), the Schools Association For Excess Risk (SAFER), the California Community College Financing Authority (CCCFA), the San Bernardino Regional Emergency Training Center (SBRETC), and the Statewide Association of Community Colleges (SWACC).

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

For financial reporting purposes, the District is considered a special-purpose government engaged only in business-type activities as defined by GASB Statements No. 34 and No. 35 as amended by GASB Statements No. 37 and No. 38. Accordingly, the District's financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned, and expenses are recorded when an obligation has been incurred. All significant intra-agency and intra-fund transactions have been eliminated.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place and amounts are available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within 90 days of fiscal year end.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Measurement Focus, Basis of Accounting, and Financial Statement Presentation (continued)

Nonexchange transactions, in which the District receives value without directly giving equal value in return, include State apportionments, property taxes, certain grants, entitlements, and donations. Revenue from State apportionments is generally recognized in the fiscal year in which it is apportioned from the State. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose requirements.

The accounting policies of the District conform to accounting principles generally accepted in the United States of America (U.S. GAAP) as applicable to colleges and universities, as well as those prescribed by the California Community Colleges Chancellor's Office.

The District reports are based on all applicable GASB pronouncements, as well as applicable Financial Accounting Standards Board (FASB) pronouncements issued on or before November 30, 1989, now codified in the FASB Accounting Standards Codification, unless those pronouncements conflict with or contradict GASB pronouncements. When applicable, certain prior year amounts have been reclassified to conform to current year presentation. The budgetary and financial accounts of the District are maintained in accordance with the State Chancellor's Office Budget and Accounting Manual.

The financial statements are presented in accordance with the reporting model as prescribed in GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, and GASB Statement No. 35, *Basic Financial Statements and Management's Discussion and Analysis for Public Colleges and Universities*, as amended by GASB Statements No. 37 and No. 38. The Business type activities model followed by the District requires the following components of the District's financial statements:

- Management's Discussion and Analysis
- Basic Financial Statements for the District as a whole including:
    - Statements of Net Assets
    - Statements of Revenues, Expenses, and Changes in Net Assets
    - Statements of Cash Flows
- Notes to Financial Statements

Cash and Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand and demand deposits. Cash equivalents also include cash with county treasury balances for purposes of the statements of cash flows.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Investments

In accordance with GASB Statement No. 31, *Accounting and Reporting for Certain Investments and for External Investment Pools,* investments are stated at fair market value. Fair market value is estimated based on published market prices at year-end. Investments for which there are no quoted market prices are not material.

Accounts Receivable

Accounts receivable include amounts due from the federal, state and/or local governments, or private sources, in connection with reimbursement of allowable expenditures made pursuant to the District's grant and contracts. Accounts receivable also consist of tuition and fee charges to students and auxiliary enterprise services provided to students, faculty, and staff, the majority of each residing in the State of California. Management has analyzed these accounts and believes all amounts are fully collectable.

Prepaid Expenditures

Prepaid expenditures or expenses represent payments made to vendors for services that will benefit periods beyond June 30, 2013.

Inventory

Inventory consists primarily of expendable supplies held for consumption. Inventories are stated at the lower of cost or market, utilizing the first-in, first-out method. The cost is recorded as an expense as the inventory is consumed.

Capital Assets and Depreciation

Capital assets are long-lived assets of the District as a whole and include land, construction-in-progress, buildings, leasehold improvements, and equipment. The District maintains and initial unit cost capitalization threshold of $5,000. Assets are recorded at historical cost, or estimated historical cost, when purchased or constructed. The District does not possess any infrastructure. Donated capital assets are recorded at estimated fair market value at the date of donation. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Major outlays for capital improvements are capitalized as construction-in-progress as the projects are constructed. Routine repairs and maintenance that do not extend the life of the building or equipment are charged as operating expenses in the year the expense is incurred.

Depreciation of capital assets is computed and recorded by the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows: buildings, 40 to 50 years; improvements, 20 to 25 years; equipment, 5 to 15 years.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the entity-wide financial statements.

Deferred Issuance Costs, Premiums, and Discounts

Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight line method.

Compensated Absences

Accumulated unpaid employee vacation benefits are accrued as a liability as the benefits are earned. The entire compensated absence liability is reported on the entity-wide financial statements. The amounts have been recorded in the fund from which the employees, who have accumulated the leave, are paid. The District also participated in "load-banking" with eligible academic employees whereby the employee may teach extra courses in one period in exchange for time off in another period.

Sick leave is accumulated without limit for each employee based upon negotiated contracts. Leave with pay is provided when employees are absent for health reasons; however, the employees do not gain a vested right to accumulated sick leave. Employees are never paid for any sick leave balance at termination of employment or any other time, therefore, the value of accumulated sick leave is not recognized as a liability in the District's financial statements. However, credit for unused sick leave is applicable to all classified school members who retire after January 1, 1999. At retirement, each member will receive .004 year of service credit for each day of unused sick leave.

Deferred Revenue

Deferred revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized. Deferred revenues include (1) amounts received for tuition and fees prior to the end of the fiscal year that are related to the subsequent fiscal year and (2) amounts received from Federal and State grants received before the eligibility requirements are met.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Net Assets

GASB Statements No. 34 and No. 35 report equity as "Net Assets." Net assets are classified according to external donor restrictions or availability of assets for satisfaction of District obligations according to the following net asset categories:

- **Invested in Capital Assets, Net of Related Debt –** Capital Assets, net of accumulated depreciation and outstanding principal balances of debt attributable to the acquisition, construction, or improvement of those assets.

- **Restricted – Expendable –** Net assets whose use by the District is subject to externally imposed constraints that can be fulfilled by actions of the District pursuant to those constraints or by the passage of time.

- **Unrestricted –** Net assets that are not subject to externally imposed constraints. Unrestricted net assets may be designated for specific purposes by action of the Board of Trustees or may otherwise be limited by contractual agreements with outside parties.

When both restricted and unrestricted resources are available for use, it is the District's practice to use restricted resources first and the unrestricted resources when they are needed. The entity-wide financial statements report $39,650,924 of restricted net assets.

Operating Revenues and Expenses

Classification on Revenues – The District has classified its revenues as either operating or nonoperating according to the following criteria:

- **Operating revenues –** Operating revenues include activities that have the characteristics of exchange transactions, such as, (1) student tuition and fees, net of scholarship discounts and allowances, (2) sales and services of auxiliary enterprises, net of scholarship discounts and allowances, (3) most Federal, State, and local grants and contracts, and (4) interest on institutional student loans.

- **Nonoperating revenues –** Nonoperating revenues include activities that have the characteristics of nonexchange transactions, such as State apportionments, property taxes, investment income, gifts and contributions, and other revenue sources described in GASB Statement No. 34.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Operating Revenues and Expenses (continued)

Classification of Expenses – Nearly all the District's expenses are from exchange transactions and are classified as either operating or nonoperating according to the following criteria:

- **Operating expenses –** Operating expenses are necessary costs to provide the services of the District and include employee salaries and benefits, supplies, operating expenses, and student financial aid.

- **Nonoperating expenses –** Nonoperating expenses include interest expense and other expenses not directly related to the services of the District.

State Apportionments

Certain current year apportionments from the state are based on financial and statistical information of the previous year. Any corrections due to the recalculation of the apportionment are made in February of the subsequent year and are recorded in the District's financial records when received.

On-Behalf Payments

GASB Statement No. 24 requires direct on-behalf payments for fringe benefits and salaries made by one entity to a third party recipient for the employees for another legally separate entity be recognized as revenues and expenditures by the employer entity. The State of California makes direct on-behalf payments to the State Teachers and the Public Employees Retirement Systems (CalSTRS and CalPERS) on behalf of all community colleges in California. The amounts of on-behalf payments were $1,163,584 and $0 for CalSTRS and CalPERS, respectively.

Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amount reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Property Tax

Secured property taxes attach as an enforceable lien on property as of January 1. The County Assessor is responsible for assessment of all taxable real property. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County of San Bernardino bills and collects the taxes on behalf of the District. Local property tax revenues are recorded when received.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Scholarship Discounts and Allowances

Student tuition and fee revenue is reported net of scholarship discounts and allowances in the Statements of Revenues, Expenditures, and Changes in Net Assets. Scholarship discounts and allowances represent the difference between stated charges for enrollment fees and the amount that is paid by students or third parties making payment on the students' behalf. To the extent that fee waivers and discount have been used to satisfy tuition and fee charges, the District has recorded a scholarship discount and allowance.

Federal Financial Assistance Programs

The District participates in Federally funded Pell Grants, SEOG Grants, and Federal Work-Study. Financial aid to students is either reported as operating expenses or scholarship allowances, which reduce revenues. The amount reported as operating expense represents the portion of aid that was provided to the student in the form of cash. These programs are audited in accordance with the Single Audit Act Amendments of 1996, and the U.S. Office of Management and Budget's revised Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations,* and the related *Compliance Supplement*. During the fiscal year ended June 30, 2013, the District distributed $24,871,585 in the programs noted above through the U.S. Department of Education. These amounts have not been included as revenues or expenses within the accompanying financial statements as the amounts were passed directly to qualifying students; however, the amounts are included on the Schedule of Expenditures of Federal Awards.

Interfund Activity

Exchange transactions between funds of the District are reported as revenues and expenses within the statements of Revenues, Expenses, and Changes in Net Assets. Flows of cash or goods from one fund to another without a requirement for repayment are recognized as interfund transfers within the District's fund financial statements. Amounts owing between funds for both exchange and non-exchange transactions are recorded as interfund receivables and payables within the District's fund financial statements. Interfund transfers and interfund receivables and payables are eliminated during the consolidation process in the entity-wide financial statements.

NOTE 3 – CASH AND INVESTMENTS

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies; medium term corporate notes; shares of beneficial interest issued by diversified management companies; certificates of participation; obligations with first priority security; and collateralized mortgage obligations.

Investment in County Treasury – The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair market value of the District's investment in the pool is reported in the accompanying financial statements at amounts based upon the District's pro-rata share of the fair market value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	40%	10%
Negotiable Certificates of Deposit	5 years	40%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

NOTE 3 – CASH AND INVESTMENTS (continued)

Authorized Under Debt Agreements

Investments of debt proceeds held by bond trustees are governed by provisions of the debt agreements rather than the general provisions of the California Government Code. These provisions allow for the acquisition of investment agreements with maturities of up to 30 years.

Summary of Cash and Investments

Cash and investments as of June 30, 2013, consist of the following:

Cash on hand and in banks	$	651,875
Revolving cash fund		52,100
Cash with fiscal agent		822,786
Investment in San Bernardino County Investment Pool		118,934,381
Investments		143,336,719
Total Cash and Investments	$	263,797,861

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair market value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair market value to changes in market interest rates. The District manages its exposure to interest rate risk by primarily investing in the County Investment Pool and in other investment agreements.

Specific Identification and Credit Risk

Information about the sensitivity of the fair market values of the District's investments to market interest rate fluctuations is indicated by the following schedule that shows the distribution of the District's investment by maturity. Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by the California Government Code, the District's investment policy, or debt agreements, and the actual rating as of the year-end for each investment type. Since all District investment holdings are governmental securities, per California Government Code there is no minimum legal rating.

Investment or Deposit Type		Fair Market Value	Days to Maturity	Minimum Legal Rating	Rating 6/30/2013
Dreyfus Tax Exempt Cash Mgmt 675, CUSIP:S99991920	$	143,336,719	N/A	Not Applicable	AAAm
San Bernardino County Investment Pool		118,852,720	381	Not Applicable	AA+
	$	262,189,439			

NOTE 3 – CASH AND INVESTMENTS (continued)

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits. As of June 30, 2013, the District's bank balance of $10,069,272 was not exposed to custodial credit risk because the first $250,000 deposited per bank was covered under the FDIC insurance limit, and the remaining was collateralized with securities held by the pledging financial institution's trust department or agency.

NOTE 4 – ACCOUNTS RECEIVABLE

Receivables for the District consisted primarily of intergovernmental grants, entitlements, interest, and other local sources. All receivables are considered collectible in full.

The accounts receivable balance as of June 30, 2013 is as follows:

Grants and Contracts		
Federal	$	1,010,041
State		17,452,245
Local		2,986,290
Total	$	21,448,576

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the District for the fiscal year ended June 30, 2013 was as follows:

	Balance July 01, 2012	Additions	Deductions	GASB 62 Adjustment	Balance June 30, 2013
Capital Assets not being Depreciated					
Land	$ 4,409,033	$ 109,421	$ -	$ -	$ 4,518,454
Construction in progress	37,298,940	25,090,660	20,963,836	10,277,560	51,703,324
Total Capital Assets not Being Depreciated	41,707,973	25,200,081	20,963,836	10,277,560	56,221,778
Capital Assets being Depreciated					
Land improvements	47,981,045	20,963,836	-	2,089,301	71,034,182
Buildings & improvements	309,190,188	807,146	-	11,589,107	321,586,441
Furniture & equipment	21,965,432	1,947,094	81,598	-	23,830,928
Total Capital Assets Being Depreciated	379,136,665	23,718,076	81,598	13,678,408	416,451,551
Total Capital Assets	420,844,638	48,918,157	21,045,434	23,955,968	472,673,329
Less Accumulated Depreciation					
Land improvements	15,130,032	5,428,940	-	41,786	20,600,758
Buildings & improvements	37,993,541	6,485,797	-	231,783	44,711,121
Furniture & equipment	15,169,248	2,331,814	81,598	-	17,419,464
Total Accumulated Depreciation	68,292,821	14,246,551	81,598	273,569	82,731,343
Net Capital Assets	$ 352,551,817	$ 34,671,606	$ 20,963,836	$ 23,682,399	$ 389,941,986

Depreciation expense for the year was $14,246,551.

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NOTE 6 – LONG-TERM OBLIGATIONS

A schedule of changes in long-term liabilities for the year ended June 30, 2013 is shown below:

	Balance July 01, 2012	Additions	Accretion	Deductions	Balance June 30, 2013	Due Within One Year
Long-Term Obligations						
General obligation bonds	$ 446,232,711	$ -	$ 7,512,280	$ 4,055,926	$ 449,689,065	$ 4,757,736
Premium on bonds	16,447,712	-	-	945,834	15,501,878	-
Compensated absences	2,171,237	-	-	96,895	2,074,342	-
SERP liability	3,497,496	-	-	1,554,446	1,943,050	903,907
Other postemployment benefits	942,450	-	-	441,819	500,631	-
Totals	$ 469,291,606	$ -	$ 7,512,280	$ 7,094,920	$ 469,708,966	$ 5,661,643

Bonds Payable

On November 5, 2002, voters within the boundaries of the District authorized the issuance and sale of general obligation bonds totaling $190,000,000 (Measure P). In May 2003, $50,000,000 of general obligation bonds were sold (Series A), and in February 2004, an additional $20,000,000 of general obligation bonds were sold (Series B). In September 2006, $100,000,000 of general obligation bonds were sold (Series C). On June 18, 2009 $4,999,797 (Series D) and $15,000,000 (Series E) general obligation bonds were sold. Proceeds from the sale of the bonds have been or will be used to finance the acquisition, construction, reconstruction, and modernization of certain property and District facilities.

On April 7, 2005, the District issued $56,562,550 in general obligation bonds to advance refund $52,690,000 of outstanding 2002 Series A and B bonds. The net proceeds of $55,892,560 were used to purchase U.S government securities. These securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the 2002 Series A and B bonds maturing on or after August 1, 2014 and 2015, respectively. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the District's statements.

On February 5, 2008, voters within the boundaries of the District authorized the issuance and sale of general obligation bonds totaling $500,000,000 (Measure M). On December 30, 2008, $140,000,000 of general obligation bonds was sold (Series A). On June 18, 2009, $73,102,389 (Series B) and $45,210,000 (Series C) general obligation bonds were sold.

NOTE 6 – LONG-TERM OBLIGATIONS (continued)

Bonds Payable (continued)

The outstanding bonded debt for the San Bernardino Community College District was as follows:

Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds Outstanding, July 1, 2012	Accreted Interest Addition	Redeemed	Bonds Outstanding, June 30, 2013
5/1/2003	8/1/2014	2.0-5.0%	$ 50,000,000	$ 2,075,000	$ -	$ 980,000	$ 1,095,000
2/12/2004	8/1/2015	2.25-5.25%	20,000,000	1,015,000	-	290,000	725,000
3/22/2005	8/1/2023	12.0%*	56,562,550	48,989,663	583,350	2,285,000	47,288,013
8/22/2006	8/1/2031	4.25-5.0%	100,000,000	100,000,000	-	-	100,000,000
12/17/2008	8/1/2033	3.75-6.5%	140,000,000	140,000,000	-	-	140,000,000
6/9/2009	8/1/2033	6.02-10.0%	4,999,797	6,060,665	464,284	-	6,524,949
6/9/2009	8/1/2033	7.63%	15,000,000	15,000,000	-	-	15,000,000
6/9/2009	8/1/2048	6.78-11.5%	73,102,389	87,882,383	6,464,646	500,926	93,846,103
6/9/2009	8/1/2044	6.375-7.63%	45,210,000	45,210,000	-	-	45,210,000
			Totals	$ 446,232,711	$ 7,512,280	$ 4,055,926	$ 449,689,065

*Effective interest rate - 5.07-5.14%

The annual requirements to amortize all bonds payable, outstanding as of June 30, 2013, are as follows:

Year Ending June 30,	Principal	Interest	Total
2014	$ 4,757,736	$ 20,601,543	$ 25,359,279
2015	5,011,848	20,533,406	25,545,254
2016	5,598,097	20,445,041	26,043,138
2017	6,429,285	20,319,729	26,749,014
2018	7,316,190	20,169,173	27,485,363
2019-2023	43,547,676	107,466,412	151,014,088
2024-2028	81,241,015	96,693,996	177,935,011
2029-2033	139,199,039	69,642,301	208,841,340
2034-2038	35,351,488	46,541,414	81,892,902
2039-2043	50,848,174	126,061,181	176,909,355
2044-2048	31,653,455	181,768,843	213,422,298
2049	12,585,722	186,934,278	199,520,000
Subtotal	423,539,725	917,177,317	1,340,717,042
Accreted Interest	26,149,340	(26,149,340)	-
Totals	$ 449,689,065	$ 891,027,977	$ 1,340,717,042

NOTE 6 – LONG-TERM OBLIGATIONS (continued)

Supplemental Early Retirement Plan

During the year ended June 30, 2009, San Bernardino Community College District offered two Supplemental Early Retirement Plans. The Plans allowed qualified individuals to retire at age 55. The Plans offered monetary incentives and health insurance benefits. The monetary incentives will be funded through five equal yearly installments of $606,232. The medical benefits are based on actual costs with a maximum of $7,500 per year until the qualified individual reaches age 65.

During the year ended June 30, 2010, San Bernardino Community College District offered one Supplemental Early Retirement Plan. The Plan allowed qualified individuals to retire at age 55. The Plan offered monetary incentives and health insurance benefits. The monetary incentives will be funded through five equal yearly installments of $758,399. The medical benefits are based on actual costs with maximum of $7,500 per year until the qualified individual reaches age 65.

The estimated present values of the future payments are as follows:

Years Ending June 30,	Payment
2014	903,907
2015	828,456
2016	81,688
2017	69,019
2018	42,843
2019	17,137
Total	$ 1,943,050

NOTE 7 – POST-EMPLOYMENT BENEFITS

The District administers a single-employer defined benefit healthcare plan, which provides medical insurance benefits to eligible retirees in accordance with various labor agreements. The District reports the financial activity of the Plan as a trust fund, and no separate financial report is prepared. Faculty, classified, and management employees qualify at age 60 with 10 years of service. Classified employees qualify at age 55 with 20 years of service. Board members qualify for 5 years of benefits, but not before age 65, with 12 years of service. Membership of the Plan consisted of the following at February 1, 2013, the date of the latest actuarial valuation:

Plan Description and Contribution Information

	Amount
Retirees receiving benefits	51
Active plan members	609
Total	660

Funding Policy

The District's annual other post-employment benefit (OPEB) cost is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortized any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the Plan, and changes in the District's net OPEB obligation:

Annual required contribution	$	666,319
Interest on net OPEB contribution		56,547
Adjustment to annual ARC		(47,542)
Annual OPEB cost (expense)		675,324
Contributions made - pay as you go		(367,143)
Contributions made - trust		(750,000)
Decrease in net OPEB obligation		(441,819)
Net OPEB obligation, Beg. of Year		942,450
Net OPEB obligation, End of Year	$	500,631

NOTE 7 – POST-EMPLOYMENT BENEFITS (continued)

Annual OPEB Cost and Net OPEB Obligation

The District's annual OPEB cost, the percentage of annual OPEB cost contribution to the Plan, and the net OPEB obligation for the year ended June 30, 2013 and the two preceding years were as follows:

Fiscal Year Ended	Annual OPEB Cost	Percentage Contributed	Net OPEB Obligation
6/30/2009	$ 687,455	36.4%	$ 437,208
6/30/2010	1,009,221	60.2%	838,855
6/30/2011	1,019,393	74.7%	1,096,472
6/30/2012	694,087	122.2%	942,450
6/30/2013	675,324	165.4%	500,631

Funded Status and Funding Progress

As of February 1, 2012, the most recent actuarial valuation date, the District had established a trust for post-employment benefits. The actuarial accrued liability for benefits was $6,253,735. The covered payroll (annual payroll of active employees covered by the Plan) was $42,096,559, and the ratio of the UAAL to the covered payroll was 10.5 percent. A pay-as-you-go contribution of $367,143 was made during the year ended June 30, 2013. Additionally, a contribution of $750,000 was made to the OPEB trust. See pages 16 and 17 for a summary of OPEB trust activity.

Actuarial valuations of an ongoing plan invoice estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about the future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the Plan and the annual required contribution of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive Pan (the Plan as understood by the employer and the Plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and the Plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. The February 1, 2012 actuarial valuation used the entry age normal actuarial cost method. The actuarial assumptions included a 6% investment rate of return, a projected 3% increase in salaries, and a 4% annual healthcare cost trend rate. An annual inflation rate of 3% per year was used. The UAAL is being amortized as a level percentage of projected payroll over a period of 30 years.

NOTE 8 – EMPLOYEE RETIREMENT SYSTEMS

Public Employees' Retirement System (CalPERS)

Plan Description

The District contributes to the School Employer Pool under the California Public Employees' System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined-benefit pension plan administered by CalPERS. The Plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to Plan members and beneficiaries. Benefit provision are established by statutes, as legislatively amended, within the Public Employees' Retirement Law. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS annual financial report may be obtained from the CalPERS Regional Office, 400 "Q" Street, Room 1820, Lincoln Plaza East; Sacramento, California 95811.

Funding Policy

Active Plan members are required to contribute 7.0% of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution rate for fiscal year 2012-2013 was 11.417% of annual payroll. The contribution requirements of the Plan members are established by state statute. The District's contributions to CalPERS for the years ended June 30, 2013, 2012, and 2011, were $2,371,541, $2,361,240, and $2,174,117, respectively, and equal 100% of the required contributions for each year.

State Teachers Retirement System (CalSTRS)

Plan Description

The District contributes to the California State Teachers' Retirement System (CalSTRS), a cost sharing multiple-employer defined benefit pension plan administered by CalSTRS. The Plan provides retirement, disability, and survivor benefits to beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalSTRS annual financial report may be obtained from CalSTRS, 7919 Folsom, Blvd.; Sacramento, California 95826.

NOTE 8 – EMPLOYEE RETIREMENT SYSTEMS (continued)

State Teachers Retirement System (CalSTRS) (continued)

Funding Policy

Active plan members are required to contribute 8.0% of their annual salary, and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by CalSTRS Teacher's Retirement Board. The required employer contribution rate for fiscal year 2012-2013 was 8.25% of annual payroll. The contribution requirements of the Plan members are established by state statute. The District's contribution to CalSTRS for the years ended June 30, 2013, 2012, and 2011, were $2,249,723, $2,289,824, and $2,410,252, respectively, and equal 100% of the required contributions for each year.

Accumulation Program for Part-Time and Limited (APPLE)

Plan Description

The District contributes to the Accumulation Program for Part-Time and Limited-Service Employees Plan (APPLE). All employees who do not participate in another retirement plan provided by the District are eligible to participate in the APPLE Plan, a multi-employer defined-contribution retirement program.

The District's payroll for employees covered by APPLE for the years ended June 30, 2013, 2012, and 2011, was $3,807,360, $3,821,190, and $3,331,759, respectively.

Participants become 100% vested in the Employer Contribution Account at normal retirement age, total disability, or death. Participants are 100% vested in the Employee Contribution Account at all times.

Contribution Requirements and Contributions Made

The District is required under the Adoption Agreement to contribute 1.3% of each participant's gross wages. Participants are required to contribute 6.2% of their gross wages.

Total contributions for the years ended June 30, 2013, 2012, and 2011, were $285,552, $286,589, and $247,961, respectively. The District contributed $49,496 and employees contributed $236,056 for the year ended June 30, 2013.

NOTE 9 – KVCR

The District operates a radio and television station and receives annual grants from the Corporation for Public Broadcasting (CPB). The CPB funded programs are audited under CPB guidelines, the report of which is presented separately in full.

NOTE 10 – COMMITMENTS AND CONTIGENCIES

The District is exposed to various risks of loss related to: torts; theft of; damage to; and destruction of assets; injuries to students, campus visitors, or employees; errors and omissions; natural disasters; medical and dental claims of District employees; and employment-related liabilities. The District has Internal Service Funds to account for and finance its uninsured risks of loss.

Liability for Open Claims – Workers' Compensation

The District maintains a self-insurance plan for workers' compensation benefits as authorized by Section 81602 of the California Education Code. Claims are paid by a third party administrator acting on behalf of the District under the terms of a contractual agreement. The contract is renewable every three years and administrative fees are included within the provision of that agreement. Coverage for workers' compensation claims is provided by a tiered system. The Worker's Compensation Fund provides coverage for up to a maximum of $500,000 per occurrence. In addition, the District participates in a Joint Powers Arrangement with the Schools Alliance for Workers' Compensation Excess II (SAWCX II) that provides coverage for claims exceeding $500,000 with a limit of $25,000,000 per occurrence.

The recorded liability for the workers' compensation benefits as of June 30, 2012, $3,374,000, includes an estimate of incurred but no reported claims. This liability is reported in accrued liabilities as June 30, 2012, based on the requirements of GASB Statement No. 10, which requires that a liability for claims be reported if information available prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred as the date of the financial statements and the amount of the loss can be reasonably estimated.

The District also maintains a property and liability self-insurance plan. The Plan is authorized by Section 81602 of the California Education Code. Coverage for liability and property claims is provided by a tiered system. The Self-Insurance – Liability and Property Fund provides coverage for up to a maximum of $50,000 per occurrence for liability claims and $5,000 per occurrence for property claims. The District purchases additional insurance from Joint Powers Arrangements for claims in excess of coverage provided by the fund. The Statewide Association for Excess Risk (SAFER) provided coverage for claims exceeding the District's retention with a limit of $25,000,000 per occurrence for liability and $250,000,000 per occurrence for property. Settled claims have not exceeded this insurance in any of the past three fiscal years.

Because actual claim liabilities depend on such complex factors as inflation, changes in legal doctrines, and damage awards, the process used in computing claim liability does not necessarily result in an exact amount. Claim liabilities are reevaluated periodically to take into considered recently settled claims, the frequency of claims, the frequency of claims, and other economic and social factors.

NOTE 10 – COMMITMENTS AND CONTIGENCIES (continued)

State and Federal Allowances, Awards, and Grants

The District has received state and federal funds for specific that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the rants, management believes that any required reimbursements would not be material to the District.

Lawsuits in the Normal Course of Business

The District is presently involved in certain matters of litigation that have arisen in the normal course of conducting business. District management believes, based on consultation with the Districts attorneys, that these cases, in the aggregate, are not expected to result in material adverse financial impact on the District. Additionally, District management believes that the District's insurance programs are sufficient to cover any potential losses should an unfavorable outcome materialize.

Construction Commitments

The District had several outstanding or planned construction projects as of June 30, 2013. These projects are evidenced by contractual commitments with contractors; outstanding commitments as of June 30, 2013 were as follows:

	Costs as of June 30, 2013	Estimated Costs to Complete
SBVC Business Bldg Renovation	$ 13,621,506	$ 2,367,924
SBVC Sitework/ADA	3,448,941	715,200
SBVC Central Plant/Infrastructure	16,515,209	688,493
SBVC Auditorium Renovation	1,387,785	9,374,300
SBVC Cafeteria HVAC Upgrades	637,125	89,496
SBVC Gymnasium and Stadium	5,979,534	52,244,573
CHC Physical Education Complex	1,145,684	5,806,396
CHC Performing Arts Center Renovation	224,777	2,591,989
CHC Science Building	2,704,288	22,971,661
CHC LADM Renovation	467,415	13,693,066
CHC Occupational Education 1 - OE1	2,319	669,732
CHC Occupational Education 2 - OE2	2,042,670	22,120,976
CHC College Center Renovation	204,914	1,657,173
CHC Student Services A Renovation	409,359	5,925,572
CHC M & O Renovation	38,652	928,943
CHC Student Services Bldg (Crafton Ctr)	3,971,547	26,091,522
TOTAL	$ 52,801,725	$ 167,937,016

NOTE 11 – JOINT POWERS ARRANGEMENTS

The District is a member of several joint powers authorities. The relationship between the District and the joint powers authorities is such that they are not considered component units of the District for financial reporting purposes. The following is summary of these arrangements:

Schools Association For Excess Risk (SAFER)

SAFER's excess property and liability insurance program was established in 2002 to meet the needs of California K-12 schools and community college districts. The program provides their members with comprehensive coverage and competitive rates. SAFER's membership consists of one individual member district and three joint competitive rates. SAFER's membership consists of one individual member district and three joint powers authority members, which represent 547 school and college districts. A board comprised of two representatives from each member with an average daily attendance (ADA) of over 100,000 or one representative for ADAs with less than 100,000 governs SAFER. Each member is allowed votes based on weighted system based Average Daily Attendance.

Statewide Association of Community Colleges (SWACC)

SWACC arranges for and provides the broadest possible property and liability protection available to school districts. SWACC's membership consists of 44 Community College Districts and two joint powers authority members, which represent 20 districts. A board comprised of one representative from each member governs SWACC. Each member is allowed votes based on a weighted system based on Average Daily Attendance. The board controls the operations of SWACC and elects officers from its members.

Schools Alliance for Worker's Compensation Excess II Self Joint Powers Authority (SAWCX II)

SAWCX II arranges for and provides services necessary for members to establish, operate, and maintain a joint program of workers' compensation protection. SAWCX II membership consists of various educational districts and joint powers authorities statewide. A board comprised of one representative from each member governs SAWCX II.

California Community College Financing Authority (CCCFA)

CCCFA provides short-term financing for members. A board of 16 elected voting members elected alternates and two ex-officio members governs CCCFA. Membership consists of Community College Districts throughout California. A board comprised of one representative from each member governs CCFA.

NOTE 11 – JOINT POWERS ARRANGEMENTS (continued)

San Bernardino Regional Emergency Training Center (SBRETC)

SBRETC was formed to establish a live-fire aircraft, rescue, and fire-fighting training facility in Southern California. Membership consists of San Bernardino County Consolidated Fire District, City of San Bernardino, and San Bernardino Community College District. The governing board is comprised of representatives from each member agency.

NOTE 12 – ADJUSTMENT FOR RESTATEMENT

The following adjustments were made to restate the beginning net position:

$23,682,399 increase to beginning net position to account for the capitalized interest resulting from the District implementation of GASB Statement No. 62. This new accounting standard required capitalization of interest expense on bonded debt that had previously been expensed. See note 5 for increase to capital assets.

$2,761,771 decrease to beginning net position for restatement of KVCR FM/TV financials.

REQUIRED SUPPLEMENTARY INFORMATION

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Schedule of Funding Progress
For the Fiscal Year Ended June 30, 2013

Actuarial Valuation Date	Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
8/1/2006	$ -	$ 5,110,498	$ 5,110,498	0%	$ 33,678,675	15%
8/1/2009	1,168,751	8,338,911	7,170,160	14%	42,707,577	16.8%
2/1/2012	2,027,100	6,253,735	4,421,979	29%	43,070,755	10.3%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Child Development Center
Combining Statement of Activities
For the Fiscal Year Ended June 30, 2013

	CSPP 0443	CCTR 0244	Total CDE Contracts
REVENUE AND SUPPORT			
Government Contracts:			
Child care programs	$ 1,399,781	$ 275,795	$ 1,675,576
Family fees - certified children	101,059	56,425	157,484
Total revenue and support	1,500,840	332,220	1,833,060
EXPENSES			
Salaries	858,768	238,199	1,096,967
Employee Benefits	477,598	107,318	584,916
Books and supplies	55,968	28,536	84,504
Other operating expenses	7,455	3,808	11,263
Building repairs and maintenance	45,353	24,199	69,552
General, administrative, and indirect	91,245	29,426	120,671
Total expenses	1,536,387	431,486	1,967,873
CHANGES IN NET POSITION	$ (35,547)	$ (99,266)	$ (134,813)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Child Development Center
Schedule of Expenditures by State Category
For the Fiscal Year Ended June 30, 2013

	Expenditures	CSPP 0443	CCTR 0244	Total CD Contracts
Direct payments to providers				
2000	Classified salaries	$ 858,768	$ 238,199	$ 1,096,967
3000	Employee benefits	477,598	107,318	584,916
4000	Books and supplies	55,968	28,536	84,504
5000	Services and other operating expenses	7,455	3,808	11,263
Indirect costs		91,245	29,426	120,671
	Total expenditures	$ 1,491,034	$ 407,287	$ 1,898,321

PURPOSE OF SCHEDULES

A. Schedule of Funding Progress

This schedule is prepared to show information for the most recent actuarial valuation and in future years, the information from the three most recent actuarial valuations in accordance with Governmental Accounting Standards Board Statement No. 45, *Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions.* The schedule is intended to show trends about the funding progress of the District's actuarially determined liability for post-employment benefits other than pensions.

B. Combining Statement of Activities

This schedule is prepared in accordance with California Department of Education Audit Guide. The schedule is intended to present revenue and expenses reported according to GAAP by Child Development Contract both individually and in the aggregate.

C. Schedule of Expenditures by State Category

This schedule is prepared in accordance with the California Department of Education Audit Guide. The schedule is intended to present expenditures for each Child Development program by category.

SUPPLEMENTARY INFORMATION SECTION

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Local Educational Agency Organizational Structure
June 30, 2013

The San Bernardino Community College District was formed in 1926 and operates two colleges, San Bernardino Valley College and Crafton Hill College.

As of June 30, 2013, the school districts within the boundaries of the San Bernardino Community College District were as follows:

Bear Valley Unified School District
Colton Joint Unified School District
Fontana Unified School District
Redlands Unified School District
Rialto Unified School District
Rim of the World Unified School District
San Bernardino City Unified School District
Yucaipa-Calimesa Joint Unified School District

The San Bernardino Community College District is located in San Bernardino County, with the exception that portions of Colton Joint Unified School District and Yucaipa-Calimesa Joint Unified School District are located in Riverside County. No schools districts were added to the boundaries of the San Bernardino Community College District during the fiscal year ended June 30, 2013.

GOVERNING BOARD

Dr. Donald L. Singer	President
John Longville	Vice President
Donna Ferracone	Clerk
Gloria Macias Harrison	Member
Dr. Kathleen Henry	Member
Joseph Williams	Member
Nickolas W. Zoumbos.	Member
Kyle Hundley	Student Trustee, CHC
Ferny Arana Garcia	Student Trustee, SBVC

DISTRICT ADMINISTRATORS

Bruce Baron, M.S……Chancellor
Gloria Fisher, Ed.D……Interim President – San Bernardino Valley College
Cheryl A. Marshall, Ed.D……President – Crafton Hills College

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2013

FEDERAL GRANTOR/PASS-THROUGH GRANTOR/PROGRAM TITLE	CFDA NUMBER	FEDERAL EXPENDITURES
U.S. DEPARTMENT OF EDUCATION		
STUDENT FINANCIAL AID CLUSTER		
FEDERAL WORK-STUDY PROGRAM	84.033	$ 367,703
FEDERAL SUPPLEMENTAL EDUCATION OPPORTUNITY GRANT	84.007	613,846
FEDERAL PELL GRANT PROGRAM	84.063	23,890,036
TOTAL STUDENT FINANCIAL AID		24,871,585
TITLE V - HSI STRENGTHENING INSTITUTIONS	84.031S	610,289
TITLE V - HSI STEM	84.031C	1,540,861
TITLE IV - STUDENT SUPPORT SERVICES	84.042A	220,827
TOTAL DIRECT PROGRAMS		27,243,562
PASS THROUGH CALIFORNIA DEPARTMENT OF EDUCATION		
VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION ACT TITLE IIC	84.048	300,233
MINORITY SCIENCE AND ENGINEERING IMPROVEMENT PROGRAM	84.120A	91,195
TOTAL PASS-THROUGH PROGRAMS		391,428
TOTAL U.S. DEPARTMENT OF EDUCATION		27,634,990
U.S. DEPARTMENT OF LABOR		
HIGH GROWTH JOB TRAINING	17.261	110,841
SO CAL LOGISTICS TECH COLLABORTIVE	17.275	1,101,585
TOTAL U.S. DEPARTMENT OF LABOR		1,212,426
U.S. DEPARTMENT OF AGRICULTURE		
Child Care Food Program	10.558	162,059
TOTAL U.S. DEPARTMENT OF AGRICULTURE		162,059
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES		
PASSED THROUGH COUNTY OF SAN BERNARDINO, CALIFORNIA		
TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	93.558	77,145
PASSED THROUGH YOSEMITE COMMUNITY COLLEGE DISTRICT		
CHILD DEVELOPMENT CONSORTIUM	93.575	1,743
TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES		78,888
NATIONAL SCIENCE FOUNDATION		
BRIDGING THE WATER DIVIDE	47.076	3,271
TOTAL NATIONAL SCIENCE FOUNDATION		3,271
TOTAL EXPENDITURES OF FEDERAL AWARDS		29,091,634

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Schedule of State Financial Assistance – Grants and Programs
For the Fiscal Year Ended June 30, 2013

PROGRAM NAME	PROGRAM ENTITLEMENTS CURRENT YEAR	PRIOR YEAR	TOTAL
GENERAL FUND			
Grants:			
SFAA-BFAP ADM ALLOWANCE	$ 278,786	$ 485,400	$ 764,186
EOPS-CARE PROGRAM	72,986	-	72,986
EOPS	802,224	-	802,224
HANDICAPPED STUDENT PROGRAMS	809,185	-	809,185
CHILD DEVELOPMENT	550,446	-	550,446
STATE PRESCHOOL GRANT	1,896,620	-	1,896,620
FOSTER PARENTS	179,098	-	179,098
YOUTH EMPOWERMENT STR (FRM ILP	12,784	-	12,784
WORKABILITY III GRANT	136,762	-	136,762
TRANSFER CENTER	-	2,177	2,177
TELECOMMUNICATIONS TECHNOLOGY	-	3,508	3,508
BASIC SKILLS	196,788	271,191	467,979
INSTRUCTIONAL EQUIPMENT ALLOC.	-	267,631	267,631
BLOCK GRANT FY-98	-	93,272	93,272
MATRICULATION FUNDS	496,580	-	496,580
LOTTERY - RESTRICTED PORTION	327,143	152,968	480,111
3C MEDIA SOLUTIONS	587,408	50,096	637,504
ALTERNATE TEXT PRODUCTION CNTR	1,300,000	19,850	1,319,850
CalWORKS	438,390	-	438,390
EQUAL EMPLOYMENT OPPORTUNITY	7,311	52,852	60,163
ATTC/IDRC	348,000	-	348,000
EMPLOYMENT TRAINING PANEL	699,896	297,865	997,761
CSUSB Bridges Stem Cell Resear	9,979	11,850	21,829
MIDDLE COLLEGE HIGH SCHOOL	84,153	-	84,153
STUDENT MENTAL HEALTH PROGRAM	122,292	-	122,292
JOB DEV INCENTIVE FUNDING	217,994	-	217,994
CENTER FOR BUSINESS EXCELLENCE	-	31,498	31,498
ECON DEV/WKFORCE DEV-PDC	-	25,000	25,000
COMM TECH EDUC -COLLABORATIVE	348,000	385,232	733,232
RTF-LEAN PROCESSING TRAINING	293,136	-	293,136
CA CLEAN ENERGY WKF TRNG PROG	-	314,865	314,865
EWD-CURRICULUM PLAN-EMG INDUST	-	11,296	11,296
STAFF DEVELOPMENT	-	5,255	5,255
TANF WORK STUDY	-	-	-
WIA-STATE MATCH II	-	273	273
CTE TRANSITIONS GRANT	98,778	-	98,778
Total State Programs	$ 10,314,740	$ 2,482,079	$ 12,796,819

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Schedule of State Financial Assistance – Grants and Programs, continued
For the Fiscal Year Ended June 30, 2013

PROGRAM RECEIPTS AND ACCRUALS				PROGRAM REVENUES			
CASH RECEIVED	ACCOUNTS RECEIVABLE	DEFERRED/ PAYABLE	TOTAL	DIRECT	INDIRECT	TOTAL	PROGRAM EXPENDITURES
$ 764,186	$ -	$ -	$ 764,186	$ 764,186	$ -	$ 764,186	$ 764,186
26,784	-	45,789	(19,004)	72,573	-	72,573	72,573
778,390	-	8,142	770,249	786,532	-	786,532	786,532
805,000	-	4,217	800,782	809,217	-	809,217	809,217
332,220	75,068	-	407,287	377,861	29,426	407,287	407,287
1,481,228	-	9,806	1,471,423	1,399,789	91,245	1,491,034	1,491,034
178,936	-	-	178,936	174,875	4,062	178,936	178,936
2,636	-	9,716	(7,081)	12,352	-	12,352	12,352
113,702	-	2,655	111,047	107,576	8,781	116,357	116,357
1,854	-	-	1,854	1,854	-	1,854	1,854
-	-	-	-	-	-	-	-
156,510	-	-	156,510	156,510	-	156,510	156,510
3,118	-	-	3,118	3,118	-	3,118	3,118
17,736	-	28,921	(11,185)	46,657	-	46,657	46,657
480,530	-	2,332	478,199	482,862	-	482,862	482,862
306,856	-	59,917	246,939	366,773	-	366,773	366,773
557,011	-	14,663	542,348	571,674	-	571,674	571,674
1,215,796	-	47,715	1,168,081	1,166,384	97,128	1,263,511	1,263,511
392,570	-	36,746	355,824	429,316	-	429,316	429,316
25,299	-	-	25,299	25,299	-	25,299	25,299
103,550	-	-	103,550	103,550	-	103,550	103,550
182,030	-	105,617	76,413	287,647	-	287,647	287,647
4,740	-	9,988	(5,248)	14,728	-	14,728	14,728
80,843	-	-	80,843	77,734	3,109	80,843	80,843
95,035	-	-	95,035	91,997	3,038	95,035	95,035
8,660	-	-	8,660	8,500	160	8,660	8,660
31,498	-	-	31,498	29,567	1,931	31,498	31,498
25,000	-	-	25,000	24,038	962	25,000	25,000
269,292	-	-	269,292	269,292	-	269,292	269,292
103,771	-	3,871	99,900	104,431	3,212	107,642	107,642
309,689	-	11,317	298,372	293,580	27,426	321,006	321,006
11,296	-	-	11,296	10,862	434	11,296	11,296
937	-	-	937	937	-	937	937
314	-	-	314	314	-	314	314
210	-	-	210	210	-	210	210
67,757	-	-	67,757	65,427	2,331	67,757	67,757
$ 8,934,985	$ 75,068	$ 401,412	$ 8,608,641	$ 9,138,221	$ 273,243	$ 9,411,465	$ 9,411,465

See accompanying note to supplementary information.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Schedule of Workload Measures for State General Apportionment – Annual/Actual Attendance
For the Fiscal Year Ended June 30, 2013

	Reported Data	Audit Adjustments	Audited Data
Credit full-time equivalent student (FTES)			
Weekly census	9,453	-	9,453
Daily census	1,137	-	1,137
Actual hours of attendance	719	-	719
Alternative Attendance Census	1,231	-	1,231
Summer intersession	678	-	678
Total FTES	13,218	-	13,218
Basic skills			
Credit			856

See accompanying note to supplementary information.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Reconciliation of Annual Financial and Budget Report (CCFS-311) with Fund Financial Statements
For the Fiscal Year Ended June 30, 2013

The audit resulted in adjustments to the fund balances reported on the June 30, 2013 Annual Financial and Budget Report (CCFS-311) based on governmental accounting principles. The adjustments were to recognize the governmental funds portion of the restatement to KVCR-FM and KVCR-TV a component unit of the District.

See accompanying note to supplementary information.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Reconciliation of the ECS 84362 (50 Percent Law) Calculation
For the Fiscal Year Ended June 30, 2013

		Activity (ESCA) ECS 84362 A			Activity (ESCB) ECS 84362 B Total CEE		
	Object/ TOP Codes	Reported Data	Audit Adjustments	Revised Data	Reported Data	Audit Adjustments	Revised Data
Academic Salaries							
Instructional Salaries							
Contract or Regular	1100	14,380,982	-	14,380,982	14,380,982	-	14,380,982
Other	1300	7,506,222	-	7,506,222	7,506,222	-	7,506,222
Total Instructional Salaries		21,887,204	-	21,887,204	21,887,204	-	21,887,204
Non-Instructional Salaries							
Contract or Regular	1200	-	-	-	5,661,315	-	5,661,315
Other	1400	-	-	-	458,372	-	458,372
Total Non-Instructional Salaries		-	-	-	6,119,687	-	6,119,687
Total Academic Salaries		21,887,204	-	21,887,204	28,006,891	-	28,006,891
Classified Salaries							
Non-Instructional Salaries							
Regular Status	2100	-	-	-	11,321,727	-	11,321,727
Other	2300	-	-	-	822,167	-	822,167
Total Non-Instructional Salaries		-	-	-	12,143,894	-	12,143,894
Instructional Aides							
Regular Status	2200	1,173,407	-	1,173,407	1,173,407	-	1,173,407
Other	2400	545,132	-	545,132	545,132	-	545,132
Total Instructional Aides		1,718,539	-	1,718,539	1,718,539	-	1,718,539
Total Classified Salaries		1,718,539	-	1,718,539	13,862,433	-	13,862,433
Employee Benefits	3000	5,921,918	-	5,921,918	12,503,253	-	12,503,253
Supplies and Materials	4000	-	-	-	790,314	-	790,314
Other Operating Expenses	5000	628,780	-	628,780	6,470,078	-	6,470,078
Equipment Replacement	6420	-	-	-	-	-	-
Total Expenditures Prior to Exclusions		30,156,441	-	30,156,441	61,632,969	-	61,632,969
Exclusions							
Activities to Exclude							
Instructional Staff-Retirees' Benefits and Retirement Incentives	5900	-	-	-	-	-	-
Student Health Services Above Amount Collected	6441	-	-	-	105,919	-	105,919
Student Transportation	6491	-	-	-	-	-	-
Non-instructional Staff-Retirees' Benefits and Retirement Incentives	6740	-	-	-	-	-	-
Object to Exclude							
Rents and Leases	5060	-	-	-	386,268	-	386,268
Lottery Expenditures							
Academic Salaries	1000	-	-	-	-	-	-
Classified Salaries	2000	-	-	-	-	-	-
Employee Benefits	3000	-	-	-	-	-	-
Supplies and Materials	4000						
Software	4100	-	-	-	-	-	-
Books, Magazines & Periodicals	4200	-	-	-	82	-	82
Instructional Supplies & Materials	4300	-	-	-	42,363	-	42,363
Non-instructional Supplies & Materials	4400	-	-	-	275	-	275
Total Supplies and Materials		-	-	-	42,720	-	42,720
Other Operating Expenses and Services	5000	-	-	-	1,514,577	-	1,514,577
Capital Outlay	6000	-	-	-	-	-	-
Library Books	6300	-	-	-	8,707	-	8,707
Equipment	6400	-	-	-	-	-	-
Equipment - Additional	6410	-	-	-	33,465	-	33,465
Equipment - Replacement	6420	-	-	-	11,443	-	11,443
Total Equipment	6420	-	-	-	44,908	-	44,908
Total Capital Outlay		-	-	-	53,615	-	53,615
Other Outgo	7000	-	-	-	-	-	-
Total Exclusions		$ -	$ -	$ -	$ 2,103,099	$ -	$ 2,103,099
Total for ECS 84362, 50% Law		$ 30,156,441	$ -	$ 30,156,441	$ 59,529,870	$ -	$ 59,529,870
Percent of CEE (Instructional Salary Cost/Total CEE)		50.66%	0.00%	50.66%	100.00%	0.00%	100.00%
50% of Current Expense of Education					$ 29,764,935	$ -	$ 29,764,935

See accompanying note to supplementary information.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Details of Education Protection Account
For the Fiscal Year Ended June 30, 2013

EPA Revenue	10,887,535

Activity Classification	Activity Code	Salaries and Benefits (Obj 1000-3000)	Operating Expenses (Obj 4000-5000)	Capital Outlay (Obj 6000)	Total
Instructional Activities	0100-5900	10,887,535	-	-	10,887,535
Total		10,887,535	-	-	10,887,535

See accompanying note to supplementary information.

NOTE 1 – PURPOSE OF SCHEDULES

Schedule of Expenditures of Federal Awards

The accompanying schedule of expenditures of Federal awards includes the federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the financial statements.

Schedule of Expenditures of State Awards

The accompanying schedule of expenditures of state awards includes the state grant activity of the District and is presented on the modified accrual basis of accounting. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the financial statements.

Schedule of Workload Measures for State General Apportionment – Annual/Actual Attendance

Full-Time Equivalent Students (FTES) is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to community college districts. This schedule provides information regarding the attendance of students throughout the District.

Reconciliation of Annual Financial and Budget Report with Fund Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Form CCFS-311 to the fund financial statements.

Reconciliation of the ECS 84362 (50 Percent Law) Calculations

This schedule reports any audit adjustments made to the reported data to ensure that a minimum of 50 percent of the District's current expense of education is expended for salaries of classroom instructors.

Details of the Education Protection Account

This schedule reports the District revenue and expenditure classification of the Proposition 30 Education Protection Account funds.

OTHER INDEPENDENT AUDITORS' REPORTS

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditors' Report

The Board of Trustees
San Bernardino Community College District
San Bernardino, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of San Bernardino Community College District, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the San Bernardino Community College District's basic financial statements, and have issued our report thereon dated December 18, 2013.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered San Bernardino Community College District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of San Bernardino Community College District's internal control. Accordingly, we do not express an opinion on the effectiveness of San Bernardino Community College District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether San Bernardino Community College district's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

San Diego, California
December 18, 2013

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REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Independent Auditors' Report

The Board of Trustees
San Bernardino Community College District
San Bernardino, California

Report on Compliance for Each Major Federal Program

We have audited San Bernardino Community College District's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of San Bernardino Community College District's major federal programs for the year ended June 30, 2013. San Bernardino Community College District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of San Bernardino Community College District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about San Bernardino Community College District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of San Bernardino Community College District's compliance.

In our report dated December 18, 2013, we expressed a disclaimer of opinion on the types of compliance requirements referred to above that could have a direct and material effect on the So Cal Logistics Tech Collaborative Program for the year ended June 30, 2013 because we were unable to perform testing to obtain sufficient appropriate audit evidence about the compliance of San Bernardino Community College District with the said program. As of January 3, 2013, we were able to perform testing to obtain sufficient appropriate audit evidence about the compliance of the District with the program. Accordingly, our present opinion on the federal compliance, as presented herein, is different from that expressed in our previous report.

Opinion on Each Major Federal Program

In our opinion, San Bernardino Community College District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

Report on Internal Control Over Compliance

Management of San Bernardino Community College District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered San Bernardino Community College District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of San Bernardino Community College District's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

San Diego, California
December 18, 2013

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REPORT ON STATE COMPLIANCE

Independent Auditors' Report

The Board of Trustees
San Bernardino Community College District
San Bernardino, California

Report on State Compliance

We have audited San Bernardino Community College District's compliance with the types of compliance requirements described in the *California Community Colleges Contracted District Audit Manual (CDAM) 2012-13*, issued by the California Community Colleges Chancellor's Office for the year ended June 30, 2013.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on San Bernardino Community College District's compliance with the requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *California Community Colleges Contracted District Audit Manual (CDAM) 2012-13*, issued by the California Community Colleges Chancellor's Office. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the state programs noted below. An audit includes examining, on a test basis, evidence about San Bernardino Community College District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion on compliance with the requirements referred to above. However, our audit does not provide a legal determination of San Bernardino Community College District's compliance with those requirements.

Opinion on State Compliance

In our opinion, San Bernardino Community College District complied, in all material respects, with the types of compliance requirements referred to above that are applicable to the state programs noted in the table below for the year ended June 30, 2013.

Procedures Performed

In connection with the audit referred to above, we selected and tested transactions and records to determine San Bernardino Community College District's compliance with the state laws and regulations applicable to the following items:

Section 421 – Salaries of Classroom Instructors (50 Percent Law)
Section 423 - Apportionment for Instructional Service Agreements/Contracts
Section 424 - State General Apportionment Funding System
Section 425 - Residency Determination for Credit Courses
Section 426 - Students Actively Enrolled
Section 427 - Concurrent Enrollment of K-12 Students in Community College Credit Courses
Section 431 - Gann Limit Calculation
Section 433 - CalWORKS
Section 435 - Open Enrollment
Section 437 - Student Fees – Instructional and Other Materials
Section 438 - Student Fees – Health Fees and Use of Health Fee Funds
Section 474 - Extended Opportunity Programs and Services (EOPS) and Cooperative Agencies Resources for Education (CARE)
Section 475 - Disabled Student Programs and Services (DSPS)
Section 479 - To Be Arranged Hours (TBA)
Section 490 - Proposition 1D State Bond Funded Projects
Section 491- Proposition 30 Education Protection Account Funds

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing over state laws and regulations based on the requirements described in the *California Community Colleges Contracted District Audit Manual (CDAM) 2012-13*. Accordingly, this report is not suitable for any other purpose.

San Diego, California
December 18, 2013

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Summary of Auditors' Results
For the Fiscal Year Ended June 30, 2013

FINANCIAL STATEMENTS

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
Material weaknesses identified?	No
Significant deficiencies identified not considered to be material weaknesses?	No
Non-compliance material to financial statements noted?	No

FEDERAL AWARDS

Internal control over major programs:	
Material weaknesses identified?	No
Significant deficiencies identified not considered to be material weaknesses?	No
Type of auditors' report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)	No
Identification of major programs:	

CFDA Numbers	Name of Federal Program of Cluster
84.007, 84.063, 84.033	Student Financial Aid Cluster
17.275	So Cal Logistics Tech Collaborative

Dollar threshold used to distinguish between Type A and Type B programs:	$ 872,749
Auditee qualified as low-risk auditee?	Yes

STATE AWARDS

Internal control over State porgrams:	
Material weaknesses identified?	No
Significant deficiencies identified not considered to be material weaknesses?	No
Type of auditors' report issued on compliance for State programs:	Unmodified

Section II – Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards.*

There were no financial statement findings or questioned costs during 2012-13.

Section III – Federal Award Findings and Questioned Costs

This section identifies the audit findings required to be reported by Circular A-133, Section .510(a) (e.g., deficiencies, significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs).

There were no audit findings and questioned costs related to Federal awards during 2012-13.

Section III – State Award Findings and Questioned Costs

This section identifies the audit findings pertaining to noncompliance with state program rules and regulations.

There were no audit findings and questioned costs related to State awards during 2012-13.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Summary Schedule of Prior Audit Findings
For the Fiscal Year Ended June 30, 2013

There were no audit findings or questioned costs during 2011-12.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Larry Strong, Director of Internal Audits

DATE: January 16, 2013

SUBJECT: Consideration of Approval to Accept Independent Audit Report of KVCR FM and KVCR TV for 2012-13

RECOMMENDATION

It is recommended that the Board of Trustees accept the 2012-13 independent audit report of KVCR FM and KVCR TV.

OVERVIEW

Christy White Accountancy Corporation has conducted the yearly independent audit for the period ending June 30, 2013.

ANALYSIS

Each year KVCR FM and KVCR TV undergo an independent audit, after which the auditing firm compiles a written report detailing its financial statements.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This board item has no financial implications.

KVCR-FM AND KVCR-TV

AUDIT REPORT

FOR THE YEAR ENDED
JUNE 30, 2013

San Diego

Los Angeles

San Francisco
Bay Area

christy white associates
A PROFESSIONAL
ACCOUNTANCY CORPORATION

KVCR-FM and KVCR-TV, A PUBLIC TELECOMMUNICATIONS ENTITY
OPERATED BY THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
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JUNE 30, 2013

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- Statement of Net Assets 3
- Statement of Revenues, Expenses, and Changes in Net Assets 4
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FINANCIAL SECTION

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INDEPENDENT AUDITORS' REPORT

The Board of Trustees
San Bernardino Community College District
San Bernardino, California

Report on the Financial Statements

We have audited the accompanying financial statements of KVCR-FM and KVCR-TV ("KVCR"), a public telecommunications entity operated by the San Bernardino Community College District, as of June 30, 2013 and the related statements of net assets, revenues, expenses, and changes in net assets, and cash flows for the year then ended. These financial statements are the responsibility of KVCR's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

As discussed in Note 1A, the financial statements present only the business-type activities of KVCR and do not purport to, and do not, present fairly the financial position of San Bernardino Community College District, as of June 30, 2013, and the changes in its financial position for the fiscal year then ended in conformity with generally accepted accounting principles.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of KVCR-FM and KVCR-TV as of June 30, 2013, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise KVCR's basic financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with Government Auditing Standards, we have also issued our report dated December 18, 2013 on our consideration of KVCR's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering KVCR's internal control over financial reporting and compliance.

San Diego, California
December 18, 2013

KVCR-FM and KVCR-TV, A PUBLIC TELECOMMUNICATIONS ENTITY
OPERATED BY THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
STATEMENT OF NET ASSETS
JUNE 30, 2013

	2013
ASSETS	
Current assets	
Cash and cash equivalents	$ 2,824,447
Accounts receivable	1,870
Prepaid expenses	1,351
Inventory	45,636
Pledges receivable, current portion	31,879
Total current assets	2,905,183
Long-term assets	
Pledges receivable, noncurrent portion	
Capital assets, net	2,034,983
Total long-term assets	2,034,983
Total assets	$ 4,940,166
LIABILITIES AND NET ASSETS	
Current liabilities	
Accounts payable	$ 402,916
Deferred revenues	519,669
Total current liabilities	922,585
Total liabilities	922,585
Net assets	
Invested in capital assets, net of related debt	2,034,983
Unrestricted	1,982,598
Total net assets	4,017,581
Total liabilities and net assets	$ 4,940,166

The notes to the financial statements are an integral part of this statement.

KVCR-FM and KVCR-TV, A PUBLIC TELECOMMUNICATIONS ENTITY
OPERATED BY THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2013

	2013
OPERATING REVENUES	
Program underwriting	$ 471,263
Total operating revenues	471,263
OPERATING EXPENSES	
Program services	3,169,599
Supporting services	
Management and general	2,278,661
Fundraising	831,702
Total operating expenses	6,279,962
Operating income (loss)	(5,808,699)
NONOPERATING REVENUES	
Membership contributions and pledges	1,339,858
Grants from the Corporation for Public Broadcasting	782,149
Charitable gift agreement - San Manuel	1,000,000
Local grants and contributions	19,567
SCA/ITFS leasing	415,037
Investment income	10,281
Other income	326,444
Total nonoperating revenue	3,893,336
Income (loss) before other revenues, expenses, gains, losses, and transfers	(1,915,363)
OTHER TRANSFERS	
General apportionment from SBCCD	3,224,520
Total other transfers	3,224,520
Increase (decrease) in net assets	1,309,157
Net assets at beginning of year	6,675,092
Restatement (see Note 8)	(3,966,668)
Net assets at end of year	$ 4,017,581

The notes to the financial statements are an integral part of this statement.

KVCR-FM and KVCR-TV, A PUBLIC TELECOMMUNICATIONS ENTITY
OPERATED BY THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2013

	2013
CASH FLOWS FROM OPERATING ACTIVITIES	
Program underwriting	$ 593,669
Program services	(3,948,888)
Payments to suppliers and employees	(3,004,976)
Net cash provided by (used in) operating activities	(6,360,195)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
General apportionment from SBCCD	964,080
Grants and contracts	575,931
Membership contributions	560,569
Contracts other than for capital purposes	415,037
Net cash provided by (used in) noncapital financing activities	2,515,617
CASH FLOWS FROM INVESTING ACTIVITIES	
Investment income	10,281
Net cash provided by (used in) investing activities	10,281
Net increase (decrease) in cash	(3,834,297)
Cash at beginning of year	6,658,744
Cash at end of year	$ 2,824,447
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	
Operating income (loss)	$ (5,808,699)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities	
(Increase) decrease in operating assets	
Accounts receivable	122,406
Prepaid expenses	72,166
Inventory	(2,179)
Increase (decrease) in operating liabilites	
Accounts payable	227,460
Compensated absences	(192,060)
Deferred revenues	(779,289)
Net cash provided by (used in) operating activities	$ (6,360,195)

The notes to the financial statements are an integral part of this statement.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

KVCR-FM and KVCR-TV ("KVCR") is a public telecommunications entity owned and operated by the San Bernardino Community College District (the "District"), which provides radio and television stations to the Inland Empire area of Southern California. These stations provide the public with a variety of musical, informational, and educational programming.

KVCR Educational Foundation, Inc. (the "Foundation") was established in 1999 for the purpose of raising, holding, and investing funds for the benefit of KVCR. It is a nonprofit public benefit corporation that is an auxiliary organization of the District.

These financial statements are intended to present the financial position, and the changes in financial position and cash flows of only that portion of the District's activities that are attributable to KVCR. These financial statements include the assets, liabilities, revenues, and expenses of the Foundation, as well as, assets, liabilities, revenues, and expenditures of the District that are attributed to KVCR.

KVCR is a blended component unit of the District. These financial results are included in the financial statements of the District for the year ended June 30, 2013.

B. Financial Statement Presentation

The financial statements are presented in accordance with the reporting model as prescribed in GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, and GASB Statement No. 35, *Basic Financial Statements and Management's Discussion and Analysis for Public Colleges and Universities*, as amended by GASB Statements No. 37 and No. 38.

C. Basis of Accounting

The financial statements have been prepared using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned, and expenses are recorded when an obligation has been incurred. Transactions between the Foundation and the District have been eliminated to ensure the effect has not been duplicated.

Non-exchange transactions, in which KVCR receives value without directly giving equal value in return, include District apportionments, pledges, grants, and contributions. Revenues from non-exchange transactions are recognized in the fiscal year in which all eligibility requirements have been satisfied.

D. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures, such as depreciation expense and the net book value of capital assets. Accordingly, actual results could differ from those estimates.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Cash and Cash Equivalents

KVCR considers all highly liquid deposits and investments with an original maturity of less than ninety days to be cash equivalents. Restricted cash are those amounts externally restricted as to use pursuant to the requirements of KVCR's contracts and agreements.

F. Accounts Receivable

Accounts receivable include amounts due from local underwriting sponsors, donors, and grantors.

G. Prepaid Expenses

Prepaid expenditures or expenses represent payments made to vendors for services that will benefit periods beyond June 30, 2013.

H. Inventory

Inventory consists primarily of unsold event tickets and other items that are sold by KVCR and/or distributed to donors in exchange for pledging a specified level of support. Inventory is recorded at the lower of cost or market, utilizing the first-in, first-out method.

I. Pledges Receivable

Pledges receivable consist of amounts due from station members, donors, and grantors. KVCR provides for an allowance for uncollectible pledges based on management's judgment of amounts that may not be received. Membership pledges outstanding for more than six months are written off unless there is a payment plan in place.

J. Capital Assets

Capital assets are long-lived assets of the District and include equipment, improvements, and vehicles. The District maintains an initial unit cost capitalization threshold of $5,000. Assets are recorded at historical cost when purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. Routine repairs and maintenance that do not extend the useful life of the building or equipment are charged as operating expenses in the year the expense is incurred. Depreciation of capital assets is calculated using the straight-line method. Estimated useful lives of various classes of depreciable capital assets are as follows: improvements, 20 to 25 years; equipment and vehicles, 5 to 15 years.

K. Compensated absences

Accumulated unpaid employee vacation benefits are accrued as a liability as the benefits are earned.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

L. Deferred Revenue

Deferred revenue arises when potential revenue does not meet the criteria for recognition in the current period and when resources are received by KVCR prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met or when KVCR has a legal claim to the resources, the liability for deferred revenue is removed from the statement of financial position and revenue is recognized.

M. Revenues and Expenses

KVCR has classified its revenues as either operating or non-operating according to the following criteria:

- Operating revenues include activities that have the characteristics of exchange transactions.
- Non-operating revenues include activities that have the characteristics of non-exchange transactions, and include other revenue sources described as non-operating in GASB Statement No. 34.

Operating expenses are necessary costs to operate the TV and radio stations. KVCR has classified all its expenses as operating expenses.

NOTE 2 – CASH AND CASH EQUIVALENTS

Cash and cash equivalents as of June 30, 2013, consist of the following:

Cash in County Treasury	$	2,346,094
Cash in Banks		478,353
Total Cash and Cash Equivalents	$	2,824,447

Cash in County Treasury

The District is a voluntary participant in an external investment pool. The fair value of the District's investment in the pool is reported in the District's financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio in relation to the amortized cost of that portfolio. The balance available for withdrawal is recorded on the amortized cost basis and is based on the accounting records maintained by the County Treasurer. The Balance specified as *Cash in County Treasury* above is the portion of the District's balance in the investment pool attributed to KVCR by the District.

NOTE 2 – CASH AND CASH EQUIVALENTS (continued)

Cash in Bank

Custodial credit risk is the risk that in the event of a bank failure, KVCR's deposits may not be returned to it. The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law. As of June 30, 2013, no bank balance held in the District's name was exposed to custodial credit risk.

For non-governmental entities, the FDIC insures 100% of balances in non-interest bearing accounts and up to $250,000 per depositor in interest bearing accounts per insured bank. As of June 30, 2013, $228,353 of the Foundation's cash in bank was exposed to custodial credit risk.

NOTE 3 – RECEIVABLES

Accounts receivable

Accounts receivable as of June 30, 2013, consist of the following:

Accounts Receivable:		
Interest Income	$	1,870
Total Accounts Receivable	$	1,870

Management believes that no allowance for uncollectible accounts is necessary.

Pledges receivable

Pledges receivable as of June 30, 2013, consist of the following:

Pledges Receivable:		
Other pledge receivables	$	31,879
Total Pledges Receivable	$	31,879

NOTE 4 – CAPITAL ASSETS AND DEPRECIATION

Capital asset activity for the year ended June 30, 2013, consists of the following:

	Cost	Accumulated Depreciation	Net Book Value
Balance at July 1, 2012	$ 7,396,235	$ 4,749,889	$ 2,646,346
Additions	52,290	663,653	(611,363)
Retirements	50,439	50,439	-
Balance at June 30, 2013	$ 7,498,964	$ 5,463,981	$ 2,034,983

NOTE 5 – COMMITMENTS AND CONTINGENCIES

Grants from the Corporation for Public Broadcasting

KVCR is funded in part through federal grants from the Corporation for Public Broadcasting (the "CPB"), which are paid through the District as the broadcasting licensee. Funds from the CPB are designated for the purpose of operating the station and are subject to review and audit by the grantor agency. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement would not be material.

Grant from the San Manuel Band of Mission Indians

In April 2010, the Foundation entered into a grant agreement with the San Manuel Band of Mission Indians, a federally recognized Indian Tribe (the "Tribe"). The grant agreement stipulates that the Tribe provides a charitable gift of $6,000,000 payable in $1,000,000 installments every six months which began in April 2010. The funds are required to be segregated and restricted to funding the formation and operations of a Native American cultural channel (now known as "First Nations Experience" or "FNX"). FNX focuses on Native American culture, history, education, entertainment, and current events, and other Native American theme-related programming. Management of the new channel is under the direction of an Operating Committee comprised of five members representing the Foundation, station management, and the Tribe. Legal governance is controlled by the Foundation.

During the year ended June 30, 2013, KVCR received the final $1,000,000 under the terms of the grant. KVCR spent approximately $2,025,117 operating FNX.

NOTE 6 – OPERATING LEASES

The District leases unimproved land on Box Springs Mountain for KVCR's broadcasting equipment. The lease term expires October 31, 2032. The lease calls for monthly payments of $1,300, adjusted annually for change in the Consumer Price Index.

The District leases land in Palm Springs for additional broadcasting equipment. The five-year lease agreement was renewed for an additional five years commencing January 1, 2011. The terms of the lease provide for quarterly payments of rent.

The District leases a transmission tower on Blue Mountain for KVCR's broadcasts. The lease was renewed in December 2008 for an additional five-year period. The lease calls for monthly payments in the amount of $1,614, which increase annually on the anniversary date by 4 percent.

The Foundation entered into a translator lease agreement with PSTV Partners, LLC to lease television broadcast air time on PSTV in the Palm Springs area. The agreement expires in 2018.

Future minimum rental payments under the operating leases are as follows:

Year ending June 30,	Amount
2014	$ 37,534
2015	32,331
2016	24,169
2017	15,600
2018	15,600
2019-2023	78,000
2024-2028	78,000
2029-2033	67,600
	$ 348,834

NOTE 7 – SUBSEQUENT EVENT

During the year ended June 30, 2013, KVCR carried on its books two loans payable to the District, including an interfund loan of $445,440 and a note payable of $1,815,000. On 12/12/13, the District's Governing Board approved management's recommendation to forgive both loans, resulting in an adjustment to recognize the permanent transfer and the elimination of the liabilities during the 2012-2013 year.

NOTE 8 – ADJUSTMENT FOR RESTATEMENT

The following adjustment was made to restate beginning net position:

An adjustment of $3,966,668 to decrease to beginning net position was made to account for corrections to prior year carrying values of assets and liabilities.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Larry Strong, Director of Internal Audits

DATE: January 16, 2013

SUBJECT: Consideration of Approval to Accept Independent Audit Report of the San Bernardino Community College District Measures P and M Proposition 39 Bond Building Fund for 2012-13

RECOMMENDATION

It is recommended that the Board of Trustees accept the 2012-13 independent audit report of the San Bernardino Community College District Measures P and M Proposition 39 Bond Building Fund.

OVERVIEW

Christy White Accountancy Corporation has conducted the yearly independent audit for the period ending June 30, 2013.

ANALYSIS

Each year the District's Measures P and M Proposition 39 Bond Building Fund undergoes an independent audit, after which the auditing firm compiles a written report detailing its financial statements.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This board item has no financial implications.

PROPOSITION 39 BOND BUILDING FUND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

AUDIT REPORT

FOR THE FISCAL YEAR ENDED
JUNE 30, 2013

San Diego
Los Angeles
San Francisco Bay Area

christy white associates
A PROFESSIONAL ACCOUNTANCY CORPORATION

PROPOSITION 39 BOND BUILDING FUND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
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June 30, 2013

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PROPOSITION 39 BOND BUILDING FUND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Introduction and Citizens' Oversight Committee Member Listing
June 30, 2013

The San Bernardino Community College District (the "District") was established in 1926 and serves most of the County of San Bernardino and a small portion of the County of Riverside. The District includes two comprehensive community colleges, a Professional Development Center, and a television and radio station. Students in our colleges may complete the freshman and sophomore years of a baccalaureate degree and transfer to upper division study at a university or complete a certified vocational program and move directly to the workforce.

In November 2002, the District's voters approved by more than the required 55% favorable vote, Measure P, authorizing the issuance and sale of General Obligation Bonds, not to exceed $190,000,000. Measure P was designed to provide funds to improve safety and infrastructure at San Bernardino Valley College and Crafton Hills College. Measure P will also provide funds for the construction of new classroom buildings and training centers.

- In May 2003, $50,000,000 of Measure P General Obligation Bonds were sold (Series A), and in February 2004, an additional $20,000,000 of General Obligation Bonds were sold (Series B). In September 2006, $100,000,000 of General Obligation Bonds were sold (Series C). On June 18, 2009 $4,999,797 (Series D) and $15,000,000 (Series E) General Obligation Bonds were sold. Proceeds from the sale of the bonds have been or will be used to finance the acquisition, construction, reconstruction, and modernization of certain property and District facilities.

- On April 7, 2005, the District issued $56,562,550 in General Obligation Bonds to advance refund $52,690,000 of outstanding 2002 Series A and B bonds. The net proceeds of $55,892,560 were used to purchase U.S. government securities. These securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the 2002 Series A and B bonds maturing on or after August 1, 2014 and 2015, respectively. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the District's financial statements.

In February 2008, the District's voters approved by more than the required 55% favorable vote, Measure M, authorizing the issuance and sale of General Obligation Bonds, not to exceed $500,000,000 to continue the goals of Measure P.

- On December 30, 2008, $140,000,000 of Measure M General Obligation Bonds were sold (Series A) On June 18, 2009, $73,102,389 (Series B) and $45,210,000 (Series C) General Obligation Bonds were sold.

Measures P and M are Proposition 39 Bonds. The passage of Proposition 39 in November 2000 amended the California Constitution to include accountability provisions. Specifically, the District must conduct an annual independent performance audit to ensure that funds have been expended only on the specific projects listed as well as an annual, independent financial audit of the proceeds from the sale of the bonds until all of the proceeds have been expended for facilities projects.

Upon passage of Proposition 39, an accompanying piece of legislation, AB 1908 (Chapter 44, Statutes of 2000), was also enacted. This legislation amended the Education Code to establish additional procedures which must be followed if a District seeks approval of a bond measure pursuant to the 55% majority authorized in Measures P and M including formation, composition and purpose of the Citizens' Oversight Committee, and authorization for injunctive relief against the improper expenditure of bond revenues.

The Citizens' Oversight Committee had the following members as of June 30, 2013, all of whom were appointed by the District's Board of Trustees with two year terms of office:

Name	Title	Representation
Ken Coate	Chairperson	Active in a Business Organization
Judi Battey	Vice Chairperson	Active in the Support and Organization of the Community College District
Bob Erikson	Member	Active in a Senior Citizens' Organization
Valerie Lichtman	Member	Active in a Bona Fide Taxpayers' Organization
Patrick Kirk Dorsey	Member	Student who is Currently Enrolled in the District and Active in a Community College Group
Robert Shields	Member	Student who is Currently Enrolled in the District and Active in a Community College Group
Richard Greenhagen	Member	Community -at- Large

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Christy White, CPA

John Dominguez, CPA, CFE

Tanya M. Rogers, CPA, CFE

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INDEPENDENT AUDITORS' REPORT

Governing Board Members and
Measures P and M Citizens' Oversight Committee
San Bernardino Community College District
San Bernardino, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Proposition 39 Bond Building Fund of San Bernardino Community College District (the "District") as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Proposition 39 Bond Building Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

As discussed in Note 1A, the financial statements present only the individual Proposition 39 Bond Building Fund, consisting of the net construction proceeds of Measure P and M general obligation bonds as issued by the District, through the County of San Bernardino, and are not intended to present fairly the financial position of the District in conformity with generally accepted accounting principles.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Proposition 39 Bond Building Fund of San Bernardino Community College District as of June 30, 2013, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Proposition 39 Bond Building Fund's basic financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 5, 2013 on our consideration of the Proposition 39 Bond Building Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Proposition 39 Bond Building Fund's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

In accordance with the requirements of Proposition 39, as incorporated in California Constitution Article 13A, we have also issued our performance audit report dated December 5, 2013 on our consideration of the Proposition 39 Bond Building Fund's compliance with the requirements of Proposition 39. That report is an integral part of our audit of the Proposition 39 Bond Building Fund for the Year Ended June 30, 2013 and should be considered in assessing the results of our financial audit.

San Diego, California
December 5, 2013

FINANCIAL SECTION

PROPOSITION 39 BOND BUILDING FUND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Balance Sheet
June 30, 2013

	MEASURE P	MEASURE M	TOTAL
ASSETS			
Cash in county treasury	$ 4,530,357	$ 53,609,678	$ 58,140,035
Investments	-	143,336,719	143,336,719
Accounts receivable	3,849	42,504	46,353
Total Assets	$ 4,534,206	$ 196,988,901	$ 201,523,107
LIABILITIES AND FUND BALANCE			
LIABILITIES			
Accounts payable	$ 6,833	$ 6,071,986	$ 6,078,819
Total Liabilities	6,833	6,071,986	6,078,819
FUND BALANCE			
Restricted for capital projects	4,527,373	190,916,915	195,444,288
Total Liabilities and Fund Balance	$ 4,534,206	$ 196,988,901	$ 201,523,107

The accompanying notes to financial statements are an integral part of this statement.

PROPOSITION 39 BOND BUILDING FUND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013

	MEASURE P	MEASURE M	TOTAL
REVENUES			
Interest income	$ 38,049	$ 287,660	$ 325,709
Other local revenue	-	213,795	213,795
Total Revenues	38,049	501,455	539,504
EXPENDITURES			
Capital outlay	7,067,196	22,658,795	29,725,991
Total Expenditures	7,067,196	22,658,795	29,725,991
Net Change in Fund Balance	(7,029,147)	(22,157,340)	(29,186,487)
Fund Balance, July 1, 2012	11,556,520	213,074,255	224,630,775
Fund Balance, June 30, 2013	$ 4,527,373	$ 190,916,915	$ 195,444,288

The accompanying notes to financial statements are an integral part of this statement.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The San Bernardino Community College District (the "District") was established in 1926 and serves most of the County of San Bernardino and a small portion of the County of Riverside. The District includes two comprehensive community colleges, a Professional Development Center, and a television and radio station.

In November 2002, the District's voters approved by more than the required 55% favorable vote, Measure P, authorizing the issuance and sale of General Obligation Bonds, not to exceed $190,000,000. Measure P was designed to provide funds to improve safety and infrastructure at San Bernardino Valley College and Crafton Hills College. Measure P will also provide funds for the construction of new classroom buildings and training centers. In February 2008, the District's voters approved by more than the required 55% favorable vote, Measure M, authorizing the issuance and sale of General Obligation Bonds, not to exceed $500,000,000 to continue the goals of Measure P.

An oversight committee to the District's Governing Board and Superintendent, called the Citizens' Oversight Committee (COC), was established pursuant to the requirements of state law and the provisions of the Measure P and M Bonds. The COC is required by state law to actively review and report on the proper expenditure of taxpayers' money for school construction. The COC provides oversight and advises the public whether the District is spending the Measure P and M bond funds for school capital improvements within the scope of projects outlined in the Measure P and M bond project list. In fulfilling its duties, the COC reviews, among other things, the District's annual performance and financial audits of Measure P and M activity.

The statements presented are for the individual Proposition 39 Bond Building Fund of the District, consisting of the net construction proceeds of the Measure P and M General Obligation Bonds as issued by the District, through the County of San Bernardino, and are not intended to be a complete presentation of the District's financial position or results of operations. There are no related parties or component units included in this financial statement presentation.

B. Accounting Policies

The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

D. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid.

E. Deposits and Investments

In accordance with Education Code Sections 15357 and 41001, the District maintains a portion of its cash in the San Bernardino County Treasury. The County pools these funds with those of other districts in the County and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

G. Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government funds. By state law, the District's Governing Board must adopt a budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's Governing Board satisfied these requirements.

These budgets are revised by the District's Governing Board during the year to give consideration to unanticipated income and expenditures. Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

H. Fund Balance

Under GASB Statement No. 54, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The fund balances of the Measure P and M Bonds are considered restricted.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

NOTE 2 – CASH AND INVESTMENTS

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the state; U.S. Treasury instruments; registered state warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations. Investments of debt proceeds held by trustees are governed by the provisions of debt agreements rather than the general provisions of the California Government Code. These provisions allow for the acquisition of investment agreements with maturities up to 30 years.

NOTE 2 – CASH AND INVESTMENTS (continued)

Policies and Practices (continued)

Cash in County Treasury – The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedule below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	40%	10%
Negotiable Certificates of Deposit	5 years	40%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

NOTE 2 – CASH AND INVESTMENTS (continued)

Authorized Under Debt Agreements

Investments of debt proceeds held by bond trustees are governed by provisions of the debt agreements rather than the general provisions of the California Government Code. These provisions allow for the acquisition of investment agreements with maturities of up to 30 years.

Summary of Cash and Investments

Cash and investments as of June 30, 2013, consist of the following:

	MEASURE P	MEASURE M	TOTAL
Cash in county treasury, at cost	$ 4,530,357	$ 53,609,678	$ 58,140,035
Investments	-	143,336,719	143,336,719
Total Cash and Investments	$ 4,530,357	$ 196,946,397	$ 201,476,754

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair market value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair market value to changes in market interest rates. The District manages its exposure to interest rate risk by primarily investing in the County Investment Pool and in other investment agreements.

Specific Identification and Credit Risk

Information about the sensitivity of the fair market values of the District's investments to market interest rate fluctuations is indicated by the following schedule that shows the distribution of the District's investment by maturity. Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investment in the County pool is not required to be rated, nor has it been rated as of June 30, 2013. Presented below is the minimum rating required by the California Government Code, the District's investment policy, or debt agreements, and the actual rating as of the year-end for each investment type. Since all District investment holdings are governmental securities, per California Government Code there is no minimum legal rating.

Investment or Deposit Type	Fair Market Value	Days to Maturity	Minimum Legal Rating	Rating 6/30/2013
Dreyfus Tax Exempt Cash Mgmt 675, CUSIP: S99991920	$ 143,336,719	N/A	Not Applicable	AAAm
San Bernardino County Investment Pool	58,100,116	381	Not Applicable	AA+
	$ 201,436,835			

NOTE 2 – CASH AND INVESTMENTS (continued)

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investments within the San Bernardino County Investment Pool are rated at least A by Moody's Investors Service.

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government Code. District investments that are greater than 5 percent of total investments are in either an external investment pool or mutual funds and are therefore exempt.

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable amounting to $3,849 and $42,504 for Measures P and M, respectively, as of June 30, 2013 consists of interest earned on investments.

NOTE 4 – CONSTRUCTION COMMITMENTS

Construction commitments as of June 30, 2013 for Measures P and M consist of the following projects:

	Costs as of June 30, 2013	Estimated Costs to Complete
SBVC Business Bldg Renovation	$ 13,621,506	$ 2,367,924
SBVC Sitework/ADA	3,448,941	715,200
SBVC Central Plant/Infrastructure	16,515,209	688,493
SBVC Auditorium Renovation	1,387,785	9,374,300
SBVC Cafeteria HVAC Upgrades	637,125	89,496
SBVC Gymnasium and Stadium	5,979,534	52,244,573
CHC Physical Education Complex	1,145,684	5,806,396
CHC Performing Arts Center Renovation	224,777	2,591,989
CHC Science Building	2,704,288	22,971,661
CHC LADM Renovation	467,415	13,693,066
CHC Occupational Education 1 - OE1	2,319	669,732
CHC Occupational Education 2 - OE2	2,042,670	22,120,976
CHC College Center Renovation	204,914	1,657,173
CHC Student Services A Renovation	409,359	5,925,572
CHC M & O Renovation	38,652	928,943
CHC Student Services Bldg (Crafton Ctr)	3,971,547	26,091,522
Totals	$ 52,801,725	$ 167,937,016

NOTE 5 – MEASURES P AND M GENERAL OBLIGATION BONDS

As of June 30, 2013, the principal balance outstanding on the District's Measure P and M General Obligation Bonds is indicated as follows:

Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds Outstanding, July 1, 2012	Accreted Interest Addition	Redeemed	Bonds Outstanding, June 30, 2013
5/1/2003	8/1/2014	2.0-5.0%	$ 50,000,000	$ 2,075,000	$ -	$ 980,000	$ 1,095,000
2/12/2004	8/1/2015	2.25-5.25%	20,000,000	1,015,000	-	290,000	725,000
3/22/2005	8/1/2023	12.0%*	56,562,550	48,989,663	583,350	2,285,000	47,288,013
8/22/2006	8/1/2031	4.25-5.0%	100,000,000	100,000,000	-	-	100,000,000
12/17/2008	8/1/2033	3.75-6.5%	140,000,000	140,000,000	-	-	140,000,000
6/9/2009	8/1/2033	6.02-10.0%	4,999,797	6,060,665	464,284	-	6,524,949
6/9/2009	8/1/2033	7.63%	15,000,000	15,000,000	-	-	15,000,000
6/9/2009	8/1/2048	6.78-11.5%	73,102,389	87,882,383	6,464,646	500,926	93,846,103
6/9/2009	8/1/2044	6.375-7.63%	45,210,000	45,210,000	-	-	45,210,000
			Totals	$ 446,232,711	$ 7,512,280	$ 4,055,926	$ 449,689,065

*Effective interest rate - 5.07-5.14%

2002 Election

In May 2003, $50,000,000 of Measure P General Obligation Bonds were sold (Series A), and in February 2004, an additional $20,000,000 of General Obligation Bonds were sold (Series B). In September 2006, $100,000,000 of General Obligation Bonds were sold (Series C). On June 18, 2009 $4,999,797 (Series D) and $15,000,000 (Series E) General Obligation Bonds were sold. Proceeds from the sale of the bonds have been or will be used to finance the acquisition, construction, reconstruction, and modernization of certain property and District facilities.

2005 Refunding

On April 7, 2005, the District issued $56,562,550 in General Obligation Bonds to advance refund $52,690,000 of outstanding 2002 Series A and B bonds. The net proceeds of $55,892,560 were used to purchase U.S. government securities. These securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the 2002 Series A and B bonds maturing on or after August 1, 2014 and 2015, respectively. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the District's financial statements.

NOTE 5 – MEASURES P AND M GENERAL OBLIGATION BONDS (continued)

2008 Election

On December 30, 2008, $140,000,000 of Measure M General Obligation Bonds were sold (Series A). On June 18, 2009, $73,102,389 (Series B) and $45,210,000 (Series C) General Obligation Bonds were sold.

The annual requirements to amortize all Measure P and M General Obligation Bonds payable outstanding as of June 30, 2013, are as follows:

Year Ending June 30,	Principal	Interest	Total
2014	$ 4,757,736	$ 20,601,543	$ 25,359,279
2015	5,011,848	20,533,406	25,545,254
2016	5,598,097	20,445,041	26,043,138
2017	6,429,285	20,319,729	26,749,014
2018	7,316,190	20,169,173	27,485,363
2019-2023	43,547,676	107,466,412	151,014,088
2024-2028	81,241,015	96,693,996	177,935,011
2029-2033	139,199,039	69,642,301	208,841,340
2034-2038	35,351,488	46,541,414	81,892,902
2039-2043	50,848,174	126,061,181	176,909,355
2044-2048	31,653,455	181,768,843	213,422,298
2049	12,585,722	186,934,278	199,520,000
Subtotal	423,539,725	917,177,317	1,340,717,042
Accreted Interest	26,149,340	(26,149,340)	-
Totals	$ 449,689,065	$ 891,027,977	$ 1,340,717,042

SUPPLEMENTARY INFORMATION

PROPOSITION 39 BOND BUILDING FUND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Schedule of Expenditures by Project for Measure P
For the Fiscal Year Ended June 30, 2013

Approved Measure P Bond Projects	Total Project Costs Through June 30, 2012	Costs Incurred During Current Year	Total Project Costs Through June 30, 2013
SBVC - North Hall Seismic Replacement	14,869,345	7,388	14,876,733
SBVC - Chemistry/Physical Science Seismic Replacement	19,786,905	11,869	19,798,774
SBVC - North Hall Media Comm Seismic Replacement	10,765,404	(11,365)	10,754,039
SBVC - Business Building Renovation	-	6,314,467	6,314,467
CHC - Learning Resource Center	19,646,227	575,045	20,221,272
CHC - Community Recreation Facility	12,439,927	169,792	12,609,719
Totals	$ 77,507,808	$ 7,067,196	$ 84,575,004

PROPOSITION 39 BOND BUILDING FUND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Schedule of Expenditures by Project for Measure M
For the Fiscal Year Ended June 30, 2013

Approved Measure M Bond Projects	Total Project Costs Through June 30, 2012	Costs Incurred During Current Year	Total Project Costs Through June 30, 2013
SBVC Gymnasium and Stadium	$ 5,452,030	$ 527,504	$ 5,979,534
SBVC Business Building Renovation	3,229,027	4,078,012	7,307,039
SBVC Site Infrastructure/ ADA Compliance Project	1,012,415	2,436,526	3,448,941
SBVC Cafeteria	658,911	(21,786)	637,125
SBVC Central Plant/Infrastructure	8,554,512	7,960,697	16,515,209
SBVC Stadium & Field Improvements	194,636	(97,189)	97,447
SBVC Auditorium Renovation	971,179	416,606	1,387,785
CHC Science Portable Classroom	4,249,260	3,391	4,252,651
CHC Student Services Building (Crafton Center)	2,318,070	1,653,477	3,971,547
CHC Science Building	968,016	1,736,272	2,704,288
CHC Central Plant/Energy System	804,356	(103,009)	701,347
CHC Lighting/ADA Upgrades	12,156,040	49,031	12,205,071
CHC Physical Education Complex	169,479	976,205	1,145,684
CHC Performing Arts Center Renovation	27,971	196,806	224,777
CHC LADM Renovation	209	467,206	467,415
CHC Occupational Education 1	-	2,319	2,319
CHC Occupational Education 2	397,847	1,644,823	2,042,670
CHC College Center Renovation	15,110	189,803	204,913
CHC Student Services A Renovation	10,796	398,563	409,359
CHC Maintenance and Operations Renovation	209	38,443	38,652
CHC Solar Farm	3,791,667	105,095	3,896,762
Totals	$ 44,981,740	$ 22,658,795	$ 67,640,535

OTHER INDEPENDENT AUDITORS' REPORTS

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditors' Report

Governing Board Members and
Measures P and M Citizens' Oversight Committee
San Bernardino Community College District
San Bernardino, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Proposition 39 Bond Building Fund, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Proposition 39 Bond Building Fund's basic financial statements, and have issued our report thereon dated December 5, 2013.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Proposition 39 Bond Building Fund's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Proposition 39 Bond Building Fund's internal control. Accordingly, we do not express an opinion on the effectiveness of the Proposition 39 Bond Building Fund's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Proposition 39 Bond Building Fund's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

San Diego, California
December 5, 2013

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INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

Governing Board Members and
Measures P and M Citizens' Oversight Committee
San Bernardino Community College District
San Bernardino, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Proposition 39 Bond Building Fund, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Proposition 39 Bond Building Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

In connection with our audit, we also performed an audit for compliance as required in the performance requirements for the Measure P and M General Obligation Bonds for the Year Ended June 30, 2013. The objective of the examination of compliance applicable to the District is to determine with reasonable assurance that:

- The proceeds of the sale of the Measure P and M Bonds were only used for the purposes set forth in the Measure P and M ballot language and not for any other purpose, such as teacher and administrative salaries.

In performing our audit of compliance, we performed procedures including but not limited to those listed as follows:

Internal Control Evaluation

Procedures Performed:

Inquiries were made of management regarding internal controls to:

- Prevent fraud or waste regarding Measure P and M projects, including budgetary controls
- Ensure adequate separation of duties exists in the fiscal services department for Measure P and M funds
- Prevent material misstatements in the financial statements
- Ensure expenditures are allocated to the proper fund(s)
- To follow applicable regulations, including regulations related to bidding and contract management

We then performed substantive tests of financial statement balances to determine whether the controls designed by management were operating effectively, and to provide reasonable assurance that the fiscal year 2012-13 financial statement balances for the Proposition 39 Bond Building Fund are not materially misstated.

Results of Procedures Performed:

The result of our audit tests show that internal control procedures appear to be working to meet the financial and compliance objectives required by generally accepted accounting standards and applicable laws and regulations. An unqualified opinion was expressed on the financial statements.

Facilities Site Walk

Procedures Performed:

We performed a site walk to verify that Measure P and M funds expended for the fiscal year ended June 30, 2013 were for valid facilities acquisition and construction purposes. CWA toured multiple District construction sites at both campuses, where construction work had occurred: San Bernardino Valley College (business building renovation, site signage, ADA upgrades, central plant) and Crafton Hills College (solar farm).

Facilities Site Walk (continued)

Results of Procedures Performed:

Results of the site walks indicate that the major 2012-13 Measure P and M construction projects at San Bernardino Valley College and Crafton Hills College were successfully completed and advanced into 2013-14 expenditure/construction phases where applicable.

Test of Expenditures

Procedures Performed:

The following performance tests of expenditures and transfers were performed:

We tested approximately $1.1 million (15.6%) of the 2012-13 Measure P expenditures (9 separate payments) and approximately $4.7 million (20.7%) of the 2012-13 Measure M expenditures (34 separate payments) for validity, allowability and accuracy. Expenditures sampled in our test included payments made to contractors, consultants and other vendors.

Results of Procedures Performed:

We found the expenditures and transfers tested to be in compliance with the terms of the Measure P and M ballot measures, Facilities Plan, and applicable state laws and regulations without exception.

Test of Contracts and Bid Procedures

Procedures Performed:

For the fiscal year ended June 30, 2013, we performed testing of three contracts to determine compliance with District policy and Public Contract Code provisions related to contracting and bidding:

Formal Bids

- Project: SBVC – Voluntary ADA Upgrades
  Vendor: C.S. Legacy Construction, Inc.
  Original Contract Award Amount: $1,365,776

- Project: SBVC – Grant Ave and South Sewer Replacement
  Vendor: TryCo
  Original Contract Award Amount: $567,780

- Project: CHC – OE2 Building Initial Package
  Vendor: The Richards Group
  Original Contract Award Amount: $654,000

Test of Contracts and Bid Procedures (continued)

Results of Procedures Performed:

We found that the contracts tested were awarded in all cases to the lowest responsible bidder and appear to follow proper bidding procedures. In addition, we tested change orders and determined the change orders were executed in accordance with District internal controls. Moreover, we noted that the District has been providing the Governing Board with a listing of change orders to contracts that relate to Measure P and M projects in fiscal year 2012-13 and that no Measures P and M projects have a cumulative change order rate in excess of 10% of contract value.

Our audit of compliance was made for the purposes set forth in the second and third paragraphs of this report and would not necessarily disclose all instances of noncompliance.

Opinion

In our opinion, based on the fieldwork described above as well as the other tests that we conducted, the District complied with the compliance requirements for the Measures P and M General Obligation Bonds as listed and tested above.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on accountability requirements pursuant to the passage of Proposition 39 and the enactment of AB 1908 (Chapter 44, Statutes of 2000). Accordingly, this report is not suitable for any other purpose.

San Diego, California
December 5, 2013

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

PROPOSITION 39 BOND BUILDING FUND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Schedule of Findings and Recommendations
For the Fiscal Year Ended June 30, 2013

Our tests resulted in no findings and recommendations related to the financial and performance audit of the Proposition 39 Bond Building Fund for the fiscal year ended June 30, 2013.

PROPOSITION 39 BOND BUILDING FUND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Summary Schedule of Prior Year Audit Findings
For the Fiscal Year Ended June 30, 2013

Our tests resulted in no findings and recommendations related to the financial and performance audit of the Proposition 39 Bond Building Fund for the fiscal year ended June 30, 2012.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Jose F. Torres, Director of Fiscal Services

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Budget Calendar

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached Budget Calendar.

OVERVIEW

District Administrative Procedure 6200 requires that the Board adopt a budget development calendar every January that identifies activities and sets dates for each step in the budget development process. The purpose of a Budget Calendar is to provide the timelines necessary for discussion and adoption of the District budget.

ANALYSIS

The Fiscal Year 2014-2015 budget calendar is presented to the Board of Trustees for approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

Fiscal Year 2014-15 Budget Calendar

DATE	RESPONSIBLE	ITEM
January 16, 2014	Director of Fiscal Services Vice Chancellor, Fiscal Services Board of Trustees	Budget calendar to Board of Trustees for adoption. Reaffirmation of budget directives from Board of Trustees.
February 6, 2014	Director of Fiscal Services Vice Chancellor, Fiscal Services District Budget Committee	Recommendations for projected funds and tentative distribution to campuses are developed by District Budget Committee for Chancellor's Cabinet.
February 19, 2014	Vice Chancellor, Fiscal Services Chancellor's Cabinet	Projected funds for fiscal year and tentative distribution to campuses determined at Chancellor's Cabinet.
February 24, 2014	Fiscal Services	Prior and current year line budgets, instruction packet, and due dates are forwarded to Campus Presidents and Chancellor for distribution to responsibility centers.
February25, 2014- March 26, 2014	College Presidents College VPs, Business Services Responsibility Managers	Campus budget processes determine priorities and reallocation of funds; responsibility center managers prepare budget forms for submittal to District.
March 27, 2014	College Presidents	Development Budget reports to establish Preliminary Budget due at District.
April 10, 2014	Director of Fiscal Services Vice Chancellor, Fiscal Services District Budget Committee	District Budget Committee reviews Preliminary Budget and develops recommended adjustments, if any, for Chancellor's Cabinet.
April 30, 2014	Vice Chancellor, Fiscal Services Chancellor's Cabinet	Chancellor's Cabinet is updated on status of Preliminary Budget. Reviews recommended adjustments as necessary.
May 8, 2014	Director of Fiscal Services Vice Chancellor, Fiscal Services Board of Trustees	Board is updated on status of budget process and receives Preliminary Budget (no formal action required).
June 12, 2014	Director of Fiscal Services Vice Chancellor, Fiscal Services District Budget Committee Board of Trustees	Tentative Budget is presented to the District Budget Committee and the Board of Trustees.
July 10, 2014	Director of Fiscal Services Vice Chancellor, Fiscal Services District Budget Committee	Draft of Final Budget discussed at District Budget Committee meeting. Final recommendations, if any, are made from District Budget Committee to Chancellor's Cabinet.
August 6, 2014	Vice Chancellor, Fiscal Services Chancellor's Cabinet	Review of Tentative Budget and development of Final Budget. Changes made based on internal discussion, Budget Committee recommendations, and changes in State financial picture.
August 20, 2014	Vice Chancellor, Fiscal Services Chancellor's Cabinet	Draft of Final Budget discussed at Chancellor's Cabinet.
September 11, 2014	Director of Fiscal Services Vice Chancellor, Fiscal Services Board of Trustees	Public Hearing and adoption of FY 2014-15 Final Budget by Board of Trustees.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Jose F. Torres, Director of Fiscal Services

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Board Directives for the 2014-15 Budget

RECOMMENDATION

It is recommended that the Board of Trustees approve the Board Directives for the 2014-15 Budget.

OVERVIEW

District Administrative Procedure 6200, Budget Management, calls for the Board of Trustees to give initial direction concerning the distribution of resources. This includes setting the level of contingencies and other reserves, making any changes in the District's mission, and determining the amount of resources available in the District for allocation to the colleges.

ANALYSIS

Board Directives for the 2014-15 Budget are submitted for review and approval. These are initial directives which, based on early information and may change as the District moves forward in the budget development process.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The financial implications of this item are to be determined.

Board Directives for the 2014-15 Budget

- Balance the 2014-15 budget without the use of Fund Balance (Reserve) while maintaining a minimum Fund Balance level of 15%. (State minimum is 5%.)
- Allocate funding through the district resource allocation model to support SBVC and CHC as comprehensive community colleges through transfer education, career/ technical education, and basic skills education.
- Increase student success and access.
- Identify new or reallocated funds for strategic initiatives.
- Maintain “selective hiring freeze” to provide strategic funding of priority needs.
- Reorganize and reallocate resources where possible to increase efficiency and improve services.
- Reduce expenditures that are not mission-critical.
- Invest in projects that enhance the efficiency of district and college operations.
- Continue the Measure M bond program based on facilities master plans.
- Continue to develop external funding streams including grants, scholarships, and fundraising.
- Maintain full funding for step and column increases.
- Maintain 50% law ratios in staffing plans.
- Honor collective bargaining agreements.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Agreement with Brandman University

RECOMMENDATION

It is recommended that the Board of Trustees approve an Educational Program Agreement with Brandman University.

OVERVIEW

Crafton Hills College Campus desires to enter into a coordination and cooperation agreement with Brandman University, a private not for profit university, to offer academic, occupational, and other programs, training or advanced degrees at the Crafton Hills College site.

ANALYSIS

Crafton Hills College, through this contract, wants to be able offer its current students the opportunity to pursue their Bachelor's Degree while remaining on the Crafton Hills College Campus. Crafton Hills College believes that this will encourage the pursuit of an advanced degree and eliminate barriers to higher education for their students.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success
III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

This is an income agreement for the use of facilities at Crafton Hills College.

EDUCATIONAL PROGRAM AGREEMENT

This Educational Program Agreement ("Agreement") is entered into on this **January 17, 2014** ("Effective Date") by **the San Bernardino Community District** ("District"), a California Community District for the Crafton Hills College Campus Site and political subdivision of the State of California, and **Brandman University** ("University"). District and University are also referred to collectively as the "Parties" and individually as the "Party."

RECITALS

A. WHEREAS, District is a community district that offers associates in arts and science degrees in various academic programs as well as credentials in various programs to students in San Bernardino County;

B. WHEREAS, increasing student enrollment and interests have created demands for new academic, occupational and other programs, training, and advanced degrees without commuting long distances to attend other educational institutions, and for the facilities in which to house them;

C. WHEREAS, District leases and operates the Education Complex ("Campus"), a facility located at 11711 Sand Canyon Rd, Yucaipa, CA 92399;

D. WHEREAS, it is to the benefits of students, the community, District, and University for University to offer academic, occupational and other programs, training, and advanced degrees at the Campus and eliminate the need for students to commute long distances;

E. WHEREAS, District desires, as authorized by the California Education Code, including but not limited to Sections 10400 to 10407, 70902, 81430, 81600, and 81601, to allow for, coordinate, and cooperate with University for University to offer academic, occupational and other programs, training, and advanced degrees at the Campus to students; and

F. WHEREAS, the Parties desire by this Agreement to set forth the terms and conditions upon which University, in coordination and cooperation with District, will offer academic, occupational and/or other programs, training, or advanced degrees at the Campus to students.

AGREEMENT

NOW, THEREFORE, in consideration of the promises and covenants set forth in this Agreement, and for consideration, the sufficiency of which is acknowledged by the Parties' signatures herein, the Parties agree as follows:

Section 1. SCOPE OF AGREEMENT.

University shall cooperate and coordinate with District in accordance with the terms and conditions of this Agreement to provide academic, occupational, and/or other programs, training, or advanced degrees at the Campus to students.

Section 2. DUTIES AND OBLIGATIONS.

2.1 Educational Programs. University shall, in coordination and cooperation with District, provide the academic, occupational, and/or other programs, training, or advanced degrees (collectively "Programs") as listed in Exhibit B. University shall be fully accredited by a recognized regional accrediting agency in the Programs and shall provide verification thereof to District upon District's request.

2.2 Scheduling of Programs at Campus and Request for Use of Space; and Return of Space.

2.2.1 Notice and Request for Scheduling. University shall coordinate and cooperate with District to

schedule its training and courses within its Programs at the Campus in accordance with the following:

a) University Request. University shall exercise reasonable diligence to notify District of University's intent to offer a particular course or training, and to request use of any space at the Campus at least thirty (30) days before the date that University will commence instruction and use of such space. If University provides less than the thirty (30) days notice, space may not be available to be provided to University.

2.2.2 Return of Approved Space Before Expiration of Use Period. After a Request Form has been fully executed by the Parties pursuant to Section 2.2.1 above, if University will not use or ceases use of an Approved Space before expiration of the period for use of it as stated in the Request Form ("Use Period"), University may request that District approve a return of it in accordance with the following:

a. University Request. University may request District's approval to return an Approved Space.

b. District Consideration of Request. After receipt of University's request to return an Approved Space, District shall notify University whether District tentatively approves of such a return. District shall have the right to inspect and to condition approval of any return of Approved Space upon such inspection and District's determination that no loss, damage or destruction has occurred upon it due to any acts or omissions of University and/or its officers, employees, volunteers, agents or students. If any such loss, damage or destruction has occurred, University shall pay District the full cost to replace or repair the Approved Space to its prior condition, normal wear and tear, loss, damage, and/or destruction caused solely by District and/or its officers, employees, volunteers, agents or students excepted. University shall make such payment within fifteen (15) days after it receives an invoice and before District provides final approval of the return.

c. Execution of Request Form, Amendment to Agreement, and Conflicts. Upon University's full satisfaction of any required payment and/or conditions, District shall indicate any final approval.

d. Rights and Obligations Upon Return of Approved Space.

i. Returned Space. University's right to use and responsibility for, the Approved Space shall terminate upon District approving the return of it and University physically surrendering it to District ("Returned Date"). Any Approved Space approved by District for return and surrendered by University shall be referred to as "Returned Space" and is no longer an Approved Space.

ii. Payment Obligation. Notwithstanding (1) above, University shall pay to District: (A) all Use Fees, as defined in Section 6.1.1, for the period beginning on the first date of the Use Period stated in the Request Form and to and including the Returned Date; (B) any other Fees due to District as of the Returned Date; (C) any Late Charge as of the Returned Date; and (D) other expenses and costs relating to the Returned Space, including but not limited to any cost to replace, repair, or restore the Returned Space. University shall make such payment to District by no later than fifteen (15) days after the Returned Date.

2.2.3 Return of Approved Space After Expiration of Use Period.

a) Return of Approved Space. After the expiration of the Use Period for an Approved Space, the Approved Space and all rights thereto shall revert to the District and District shall have the right to inspect it. If any loss, damage, or destruction to the Approved Space shall occur, the provisions of Section 5.1 shall apply.

b) Rights and Obligations Upon Return of Approved Space.

(1) Returned Space. University's right to use and responsibility for, the Approved Space shall

terminate upon University physically surrendering it to District ("Returned Date"). Any Approved Space surrendered by University to District shall be referred to as "Returned Space" and is no longer an Approved Space.

(2) Remaining Obligations. Notwithstanding (1) above, University shall pay to District: (A) all outstanding Use Fees, as defined in Section 6.1.1, for the Use Period stated in the Request Form; (B) any other Fees due to District as of the Returned Date; and (C) any Late Charge as of the Returned Date. Moreover and notwithstanding (1) above, University shall satisfy all obligations under Section 5.1

2.2.4 Office. University may request that District approve an office ("Office") for the exclusive use by University during the Term of this Agreement. Any such request and return of the Office shall be governed by the request for approval and return process in Sections: 2.2.1, 2.2.2, and 2.2.3 above, and such Office shall be considered Approved Space and Returned Space, as applicable.

2.3 Shared Use. The Parties acknowledge that multiple parties will use the Campus. In addition to University, District uses the Campus to operate its academic and other programs and to house its facilities. Other universities, pursuant to their respective agreements with District, will also offer academic, occupational, and/or other programs, training, or advanced degrees at the Campus to students.

2.3.1 Common Areas. University shall have the right, on a shared use basis with District, other educational institutions, and third parties, to use the following common areas (collectively "Common Areas"): (a) at the Campus: cafeteria, vending areas, front lobby, student lobbies, outdoor patios. The right of University students and faculty to use the Common Areas shall be on the same basis as District students and faculty. University students and faculty must comply with District board policies, regulations, and procedures in using the Common Areas.

2.3.2 Keys. District shall issue to University an appropriate number of keys to the Office, if an Office is approved by District for use by University. All other Approved Space shall be unlocked by and access thereto obtained through District.

2.3.3 Parking. Parking for University staff and students will be provided on the same basis as for District staff and students. All parking is available on a first-come, first-served basis. University shall provide District with the names of its faculty who need parking permits. District will provide each University faculty with the appropriate parking permit. University's use of parking spaces shall be at its sole risk.

2.4 Furnishings, Equipment, and Supplies. Except for furnishings, equipment, and supplies stated in this Section 2.4 or as the Parties may mutually agree upon in writing, University is responsible, at its cost, to provide any furnishings, equipment, and supplies that it may need to operate its Programs at the Campus. All furnishings, equipment, and supplies provided by University shall remain its property and shall be removed from all classrooms and any Common Areas after each use of such space by University.

2.4.1 District shall provide telephones and required services to operate them in the Office. With respect to Internet connectivity, District is responsible for obtaining, upkeep, and maintenance of connectivity and the cost of Internet access services. However, District reserves the right, at any time during the Term of this Agreement and upon thirty (30) days written notice to University, to charge and obtain payment from University for any costs and fees for telephone services and internet connectivity used by University at the Campus, or to require University to provide its own telephones, telephone services, and Internet connectivity and services.

2.4.2 Classroom. District shall equip each classroom with tables and chairs, a whiteboard/blackboard, a projection screen, overhead projector, and any such other equipment and furnishings as District deems appropriate for the particular classroom. University shall provide, at its expense, all supplies that it may need in the classrooms, including dry erase markers, and any other furnishings or equipment that University may use. University shall remove such supplies, equipment, and furnishings from the

classrooms after each use of a classroom by University.

2.4.3 Computer Laboratory. District shall equip each laboratory with up to twenty-four (24) desktop or wireless laptop stations. The computer at each station shall be equipped with software as District determines appropriate. University shall not install any software or program on any of the computers without first obtaining District's written approval.

2.4.4 Other Laboratory. District shall equip each laboratory with furnishings, equipment, and supplies as it determines proper and necessary for the laboratory and for use by District. University shall not use any equipment or supplies in the laboratory without first obtaining District's written approval. University shall provide, at its expense, any equipment and supplies it may need in the laboratory. University shall remove such equipment or supplies provided by University from each laboratory after each use of the laboratory by University.

2.4.5 Interference or Disruption Prohibited. Any furnishings, equipment, or supplies used by University at the Campus shall not interfere with or disrupt the operations of the Campus or any other District facilities and systems. University's equipment, service systems, and other service connectivity shall also not interfere with the operations and service of the equipment, service systems, and Internet and other service connectivity of District or third parties at the Campus, on the Campus, or at any other District premises or facilities. Before University may install any equipment, service systems, or other service connectivity, University shall first obtain District's written approval. Except as provided in Section 2.4.1 above, University shall not use any equipment, service systems, and Internet or other service connectivity to access District's equipment, service systems, and Internet or other service connectivity at the Campus, Campus, or any other District premises or facilities.

2.5 Maintenance. Except as expressly agreed upon otherwise by the Parties, District is responsible, at its cost, to maintain the Campus and all District furnishings and equipment therein. Maintenance shall include routine maintenance and repair of, and daily janitorial service at, the Campus. Maintenance does not include work to repair or replace any loss, damage, or destruction of the Campus or any furnishings, equipment, or supplies arising from or caused by any acts or omissions of University and/or its officers, employees, vendors, contractors, or other agents.

2.6 Utilities. Except as expressly agreed upon otherwise by the Parties, District is responsible, at its cost, for all utilities used at the Campus, including those used by University.

2.7 Conditions Governing Use of Campus.

2.7.1 Permitted Use. University shall use the Campus and all other approved District facilities for the sole purpose of providing courses and training in its Programs to students and supporting such Programs in accordance with this Agreement and all laws applicable to public educational facilities.

2.7.2 Alteration or Modification. University shall not alter, renovate, or otherwise modify any space at the Campus or other District property without first obtaining District's written approval. Any alteration, renovation, or modification of the Campus or other District property that is approved by District shall be at University's sole expense and liability, and subject to any additional terms and conditions as the Parties may agree upon and all laws, regulations, rules, and orders that apply to community District districts with respect to such work.

2.7.3 Disposition and Liens. University shall not sell or otherwise dispose, or cause liens, assessments, or any other charges or liabilities to be recorded or levied upon the Campus or any other District property.

2.7.4 Access and Inspection. University shall permit District and its employees, agents, and representatives to enter upon any space at the Campus that University is using to inspect it or make repairs, alterations, or additions. District shall attempt to give reasonable notice to University where practicable but shall not be obligated to do so in the event of an emergency or imminent threat to the health or safety of occupants.

2.7.5 Supervision and Discipline of Employees and Students; and Identification.

a) University is responsible for the supervision and discipline of its employees and students while they are at the Campus or at any other District facilities. District reserves the right, but shall not be obligated, to take any actions that District determines appropriate to prevent, stop, or otherwise handle any incidents of misconduct that may occur at the Campus by or involving University employees and/or students. University shall promptly address all incidents of misconduct involving University employees or students, including those that are brought to University's attention by District.

b) All University employees, at all times while at the Campus or any other District facilities performing services related to this Agreement, shall have written identification indicating their employment with University. Such identification shall be provided upon District request.

2.7.6 Policies, Rules, and Regulations. University shall comply with all District policies, regulations, and procedures governing the use and operations of District facilities. University shall also comply with all laws and regulations governing the use and occupancy of the Campus, including the Civic Center Act, and all state and local fire, health, and safety laws, ordinances, and regulations.

2.7.7 Smoking, Gambling, Alcohol, and Unsuitable Use Prohibited. Smoking is prohibited at the Campus and other District property except in those locations clearly designated as an approved smoking area. The Campus and other District property shall not be used for gambling or other games of chance. The use of alcohol is prohibited at the Campus and other District property except under special circumstances described in state statute. University shall not use the Campus or other District property for any purpose that is inimical to public morals and welfare, or unsuitable for a public educational facility.

2.7.8 Damage, Destruction, Waste, and Other Prohibited Use. University shall not damage or destroy the Campus, or any furnishings, equipment, and supplies of District or third parties located at the Campus, the Campus, or any other District facilities. University shall further not commit any waste upon the Campus or any other District property or place any loads upon the floor, walls, or ceiling that endanger any structure. University shall also not commit any discharge, leakage, spillage, or pollution of any type upon or from the Campus or any other District property or place any harmful liquids in the plumbing, sewer, or storm water drainage system of the Campus or of any other District property. University shall also not dump or permit to remain upon any part of the Campus or other District property any waste materials or refuse, except in containers designated for that purpose. Should any discharge, leakage, spillage, emission, waste, or pollution of any type occur upon or from the Campus or any other District property, in whole or in part, as a result of University's use and/or occupancy thereof, University, at its sole cost, shall clean all the property affected to the satisfaction of District and any governmental agencies having jurisdiction over the Campus and such other District property.

2.8 Additional Issues. This is the first time the Parties are entering into an agreement for the provision of educational programs and use of the Campus for such purpose. The Parties have done their best to negotiate and anticipate issues; however, in a shared use scenario, issues may arise. If such issues arise, the Parties shall cooperate to resolve them.

Section 3. TERM AND RENEWAL OF AGREEMENT.

3.1 Term. This Agreement shall commence on the Effective Date and shall continue in full force and effect thereafter until **June 30, 2017 ("Term")**, unless terminated during the Term pursuant to Section 4.1 below.

3.2 Renewal. Upon expiration of the Term of this Agreement, the Parties may mutually agree in writing to renew this Agreement for a successive term of the same duration as set forth in Section 3.1 above or for a longer or shorter period. Total contract period may not exceed five years.

Section 4. TERMINATION OF AGREEMENT.

4.1 Termination. Any termination of this Agreement during the Term shall be in accordance with the following:

4.1.1 Material Breach. Either Party may terminate this Agreement upon a material breach of this Agreement by the other Party. A Party intending to terminate this Agreement shall provide the breaching Party with at least sixty (60) days written notice before the effective termination date. Such notice shall specify the provision of this Agreement that was breached and provide the breaching Party with an opportunity to cure within the 60 days. Upon expiration of the 60 days and if the breaching Party has not cured the breach and provided written notice of such cure to the non-breaching Party, this Agreement shall terminate. Upon termination of this Agreement, the non-breaching Party shall provide written notice to the breaching Party of the effective date of termination of this Agreement.

4.1.2 Other Grounds. This Agreement may also be terminated as follows:

a. Upon Notice. Either Party may terminate this Agreement without cause upon providing the other Party with at least four (4) months written notice before the effective date of termination. However, if the effective termination date occurs during the academic session of University and University, on the effective date of termination, is providing any course, program, and/or training pursuant to its Programs and this Agreement, this Agreement shall terminate effective the date following the end of the academic session of University that is in progress.

b. District Facilities Need. After a finding by District's Board of Trustees that any or all spaces at the Campus is necessary to accommodate District's students, employees, programs, courses, training, or other activities, District may terminate this Agreement upon providing University with at least 120 days written notice before the effective date of termination. However, if the effective termination date occurs during the academic session of University, and University, on the effective date of termination, is providing any course, program, and/or training pursuant to its Programs and this Agreement, this Agreement shall terminate effective the date following the end of the academic session of University that is in progress.

c. Mutual Termination. The Parties may terminate this Agreement by mutual agreement set forth in writing and signed by the Parties.

d. Destruction of Campus. This Agreement shall terminate if the Campus is completely destroyed (destruction of more than forty percent (40%) of the classroom space) or if the Campus is determined by the appropriate governmental authorities to be not suitable for occupancy and the District determines that the Campus will not be restored or repaired.

4.2 Rights and Obligations Upon Termination. Upon termination of this Agreement, whether pursuant to Section 4.1 above or expiration of the Term, the following shall apply:

4.2.1 Payment and Restoration Obligations. University shall pay District all Fees, Late Charges, and any other costs and fees that are due to District as of the effective date of termination. Payment of the above fees and costs must be received by District within five (5) business days of the effective date of termination of this Agreement. University shall also satisfy all obligations under Section 5.1.

4.2.2 Removal of University Personal Property. By no later than fifteen (15) business days of the effective date of termination of this Agreement, University shall remove all of its furnishings, equipment, supplies and any other property from the Campus and any other District property. Any University property that is not removed within fifteen (15) business days after notification by District to University shall be deemed abandoned and District may keep it without any compensation to University, or remove and/or dispose of the property as District deems proper. If District incurs any cost to remove and/or dispose of the property, District will invoice University and University shall pay District within fifteen (15) business days of the

date of the invoice.

4.2.3 Return of District Personal Property. University shall return to District and completely surrender any District equipment or property in University's possession, custody, or control.

4.2.4 Surrender and Vacate Campus. University shall completely surrender and vacate all Approved Spaces, including any Office approved for use by University, Common Areas, and any other District space or facilities.

4.2.5 District Reserved Rights. As titleholder to the Campus, District reserves the right, upon termination of this Agreement, to recoup the full rights and benefits of such ownership, including but not limited to use of the Approved Spaces for District's programs and services. Without any notice to University, District shall also have the right to re-enter and take possession of all Approved Spaces and eject University, and its officers, employees, volunteers, agents and students, and any University tenants, assignees or other person or persons claiming any right under or through University.

4.6 Holdover. If University holds over in use of the Approved Space or any equipment that the Parties mutually agree in writing that University may use after the termination of this Agreement, such holding over shall not be deemed to extend the period for University to use such spaces or equipment, or to provide University with any implied or expressed right to such use, but the use shall continue upon the covenants and conditions herein set forth at one hundred twenty-five percent (125%) of the Use Fees.

Section 5.0 Repair and Restoration of Property.

5.1 Approved Spaces, Common Areas, and Other District Property. All Approved Spaces and Common Areas shall be in the condition that existed on the date that University commenced occupation or use thereof, excepting normal wear and tear. If repair or replacement of any Approved Spaces or Common Areas is necessary to restore any such spaces to such a condition, the provisions of this Section 5.1 shall apply. The provisions of this Section 5.1 shall also apply if there are any loss, damage, or destruction to any other District structures, facilities, furnishings, equipment, or other property, whether real or personal property.

5.1.1 Solely Caused by University. If repair or replacement is necessary due to loss, destruction, or damage caused solely by University and/or University's officers, employees, volunteers, agents or students, District, at District's option, may require University, at University's expense, to perform such work or require University to reimburse District for all costs and fees incurred by District to perform such work. If required by District to perform the work, University shall promptly perform and complete such work by no later than thirty (30) days after the effective date of termination of this Agreement or receipt of District's written notice for University to perform the work, whichever is earlier. If District requires reimbursement from University, University shall pay such reimbursement within thirty (30) days of the date of District's invoice.

5.1.2 Jointly Caused by Parties. If repair or replacement is necessary due to loss, destruction, or damage caused jointly by the Parties, each Party shall be responsible for repair or restoration to its pre-existing condition, and for the associated costs, in proportion to its liability for the loss, destruction, or damage. District, at District's option, and with written notice to University before commencement of any work, may elect to perform all repair or replacement work with each Party responsible for payment of the associated costs in proportion to its liability for the loss, destruction, or damage. If District elects to perform the repair or replacement work, University shall pay University's proportional cost to District within thirty (30) days of the date of District's invoice.

5.1.3 Caused by Unknown or Unaffiliated Third Parties. If repair or replacement is necessary due to loss, destruction, or damage caused by a third party whose identity cannot be determined, or is determined not to be a University employee, volunteer, agent, or student and not to be a District employee, volunteer, agent or student, District shall be responsible for all work, and all costs associated with, the repair or

replacement, unless the loss, destruction, or damage is the result of or arose out of the act or omission of University and/or its officers, employees, volunteers, agents, or students in which case University shall be responsible for all work and associated costs for the repair or replacement. As an example, and not as a limitation, if University fails to lock the Office allocated to University and an unidentified person enters the Office and damages it, University shall be responsible for all work and associated costs to repair or replace the Office. A further example is where a University student is involved in a physical altercation with an unidentified person and during the altercation, the unidentified person causes damages to a Common Area; in this case, University shall be responsible for all work and associated costs to repair or replace the Common Area. Where the loss, destruction, or damage is the result of or arose out of the act or omission of University and/or its officers, employees, volunteers, agents, or students, District, at District's option, and with written notice to University before commencement of any work, may elect to perform all repair or replacement work with University responsible for all associated costs. If District elects to perform the repair or replacement work, University shall pay all associated costs to District within thirty (30) days of the date of District's invoice.

5.1.4 Solely Caused by District. If repair or replacement is necessary due to loss, destruction, or damage caused solely by District and/or District's officers, employees, volunteers, agents, or students, District, at its expense, shall perform such work or pay for all costs and fees to perform such work. District shall promptly perform and complete such work.

5.2 Replacement of Approved Space During Repair or Restoration. In the event any loss or damage of an Approved Space renders it not useable for the purposes set forth in this Agreement or is determined by the appropriate governmental authorities to be not suitable for occupancy, the Parties shall cooperate and negotiate in good faith to provide University with a comparable replacement space at the Campus in which University may continue the particular course or training that was being conducted in the Approved Space until the Approved Space is repaired or restored. Any agreement by the Parties as to a replacement space shall identify the replacement space, Use Period, and Use Fee, and shall be set forth in writing and signed by the Parties. If the Parties cannot agree upon a comparable space or no comparable space is available at the Campus, University, at its discretion and sole liability, may cancel the particular course or training that was being conducted in the Approved Space; or either Party, notwithstanding Section 4.1 and subject to Section 4.2, may terminate this Agreement upon providing the other Party with thirty (30) days written notice before the effective date of termination.

5.3 University Personal Property. University shall be responsible for any loss, damage, or destruction of any of its furnishings, equipment, supplies, and any other personal property that University places at the Campus, the Common Areas, or any other facilities on the Campus, unless the loss, damage, or destruction is caused by the sole negligence of District and/or its officers, employees, volunteers, agents or students in which case District is responsible and shall, at District's option, repair or replace the furnishing, equipment, supply or personal property that is lost, damaged, or destroyed or pay University an amount equal to the fair market value of the property at the time of the loss, damage, or destruction.

Section 6. PAYMENT.

6.1 Payment Obligation. In consideration for the benefits and use of the Campus to provide courses and training in its Programs, University shall pay to District the following fees (collectively "Fees"):

6.1.1 Use Fees. University shall pay District a use fee ("Use Fee") for each Approved Space as set forth in Exhibit A, attached hereto and incorporated herein as a part of this Agreement. If Exhibit A does not list a fee amount for a particular space agreed upon by the Parties for use by University, the Parties shall negotiate in good faith to arrive at a mutually agreeable amount. University shall pay the Use Fees for the Approved Spaces and any agreed upon amount for spaces that are not listed in Exhibit A no later than thirty (30) days of the invoice from District. At its discretion, District may invoice University on a semi-annual or quarterly basis.

6.1.2. Other Fees and Costs. The Parties may mutually agree upon other fees and costs relating to University's

use of the Campus. Such agreement shall be set forth in a Request Form or other writing and signed by the Parties.

6.2 Late Charge. If District does not receive from University any of the Use Fees or any other sum due under this Agreement within ten (10) business days when such an amount is due, University shall pay to District a late charge equal to ten percent (10%) of such overdue amount or the maximum amount allowed by law, whichever is less ("Late Charge"). The Parties agree that the Late Charge represents a fair and reasonable estimate of the costs District will incur due to University's late payment. District's acceptance of the Late Charge does not constitute a waiver of University's breach of this Agreement with respect to such overdue amount, and shall not preclude District from exercising any of its other rights and remedies granted hereunder or by applicable laws.

Section 7. INSURANCE.

7.1 University.

7.1.1 Required Insurance. University shall, at its cost, commencing on the Effective Date of and during the Term of this Agreement, procure and maintain in full force and affect the following insurance:

a. General Liability Insurance. University shall maintain general liability insurance with limits of liability of not less than $1,000,000 per occurrence for bodily injury, personal injury, advertising injury, and property damage and $3,000,000 per aggregate. This insurance shall include contractual liability and products and completed operations coverage of the same limits as the policy limits. This insurance shall be endorsed to include the following: (i) District and its Board of Trustees and members thereof, officers, employees, agents and volunteers as additional insureds; and (ii) a written notice to be mailed to District by insurer or self-insurance administrator no later than 30 days prior to the effective date of any cancellation, non-renewal, or reduction of coverage of such insurance.

b. Automobile Liability. University shall maintain automobile liability insurance with limits of liability of $1,000,000 per occurrence, for owned, non-owned, or hired vehicles.

c. Workers' Compensation Insurance. University shall maintain workers' compensation as required by the State of California and employers' liability insurance with limits of not less than $1,000,000.

University's insurance shall contain an endorsement providing that such insurance shall be primary and such endorsement shall further state that District's own coverage will not contribute with it.

7.1.2 Deductible or Self-Insured Retention. Any and all deductibles or self-insured retentions applicable to the above required insurance shall be specifically approved by District. University shall be solely responsible for paying all deductibles or self-insured retentions for insurance that it procures under this Agreement.

7.1.3 Insurer Rating. The insurance required above shall be provided by a company(ies) with an A.M. Best rating of A:VII or the equivalent.

7.1.4 Proof of Insurance. University shall provide written proof to District of the above insurance before University may use the Campus or any other District property, including copies of the endorsements required above. University shall provide written proof to District of renewal of any insurance required above, including any endorsements required, at least fifteen (15) days prior to the expiration of such insurance.

7.1.5 Procurement by District. If University fails to provide any of the above-required insurance, District may, but is not obligated to, procure and maintain such insurance and charge to University the cost of such insurance. University shall reimburse the cost of such insurance to District within fifteen (15) days of an

invoice from District. Prior to District's procurement of such insurance, District shall notify University in writing that University has ten (10) days to provide the required insurance and provide written proof thereof to District. Notwithstanding Section 4.1 and anything to the contrary herein, if University does not provide the required insurance, District may terminate this Agreement immediately upon providing written notice to University.

7.1.6 Self Insurance. University may satisfy the above insurance requirements by maintaining equivalent or greater limits and coverage through a program of self insurance.

7.2 District. During the Term of this Agreement, District shall maintain insurance or self-insurance against claims for injuries to persons and damages to property (real and personal, including the structures on District property and any District owned personal property).

Section 8. INDEMNITY AND HOLD HARMLESS.

8.1 University. University shall, to the fullest extent permitted by law, indemnify and hold harmless District and its Board of Trustees, elected and appointed officers, employees, volunteers, and agents ("District and District Personnel") from any claim, liability, or alleged liability whatsoever arising out of or caused by any act or omission of University and/or University Personnel relating to this Agreement, including but not limited to: (1) causes of action, actions, lawsuits, damages, liabilities, losses, fines, penalties, expenses, judgments, demands, obligations and costs, including reasonable expert witness and/or attorney's fees, in law or in equity; (2) damage, loss, or destruction of the Campus or any other District facilities, and any furnishing, equipment, or other property located therein; (3) damage, loss, or destruction of any property of students or other third parties; (4) loss or liability resulting from delay by University in not surrendering and vacating the Approved Spaces in accordance with Section 4.2.4; and (5) compensatory damages, punitive damages, statutory and/or regulatory fines and penalties, and extra-contractual liability (collectively "District Liabilities"). University shall defend, at its own expense and risk, District and District Personnel in all such District Liabilities, with legal counsel reasonably acceptable to District.

8.2 District. District shall, to the fullest extent permitted by law, indemnify and hold harmless University and its Board of Trustees or Directors, elected and appointed officers, employees, volunteers, and agents ("University and University Personnel") from any claim, liability or alleged liability whatsoever, including but not limited to causes of action, actions, lawsuits, damages, liabilities, losses, fines, penalties, expenses, judgments, demands, obligations and costs, including reasonable expert witness and/or attorney's fees, in law or in equity, arising directly or indirectly out of or resulting from acts and/or omissions of District and/or District Personnel relating to this Agreement and including but not limited to compensatory damages, punitive damages, statutory and/or regulatory fines and penalties, and extra-contractual liability (collectively "University Liabilities"). District shall defend, at its own expense and risk, University and University Personnel in all such University Liabilities with legal counsel reasonably acceptable to University. District shall not be responsible or liable for any loss, destruction, or damage to any furnishings, equipment, or other personal property of University, including those of University's officers, employees, agents, volunteers, and students unless such loss, destruction, or damage was caused by the sole negligence of District or District Personnel.

8.3 Notice of Claim. In any circumstance in which a Party ("Indemnifying Party") is required by this Agreement to indemnify the other Party ("Indemnified Party") with respect to any claim by a third party, the Indemnified Party will give prompt and reasonably detailed written notice of the circumstances to the Indemnifying Party (including, without limitation, the amount of such claim, or if the amount is not yet liquidated or otherwise determinable, the Indemnified Party's reasonable, good faith estimate thereof); provided, however, that delay in giving notice will not relieve the Indemnifying Party of its obligations unless the delay results in actual prejudice and then only to the extent of the actual prejudice. The Indemnified Party will not make any admission or make or accept any offer of settlement or compromise or consent to entry of any judgment (other than a dismissal on the merits with prejudice without costs) or findings of fact without the prior written consent of the Indemnifying Party, which consent will not be

unreasonably withheld, delayed or conditioned.

8.4 Survival of Obligations. The obligations set forth in this Section 8 shall survive the termination of this Agreement for any acts, omissions, claims, liabilities that arise or occur, or are alleged to have arisen or occurred, before the effective date of termination of this Agreement.

Section 9. RECORDS AND INFORMATION.

University agrees to maintain the confidentiality of, and shall not disclose to any third party, records, and information that are confidential or private, except where disclosure is required by federal or state laws, or a validly issued subpoena. This obligation shall survive the termination of this Agreement. To the extent permitted by law and upon District's request, University agrees to provide District with records and/or information regarding student enrollment in University's Programs.

Section 10. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER INELIGIBILITY.

10.1. Applicability. The provisions of this Section 10 shall apply to this Agreement to the extent it is funded in part or in whole with federal funds.

10.2 Certification.

10.2.1 By executing this Agreement, University agrees to comply with applicable federal suspension and debarment regulations, including, but not limited to, regulations implementing Executive Order 12549 (29 C.F.R. Part 98).

10.2.2 By executing this Agreement, University certifies to the best of its knowledge and belief that it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

b. Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: (1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) or private transaction or contract; (2) violation of federal or state antitrust statutes; (3) commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or (4) commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects University's present responsibility;

c. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (federal, state or local), with commission of any of the offenses enumerated in 9.2.2.2 above, of this certification;

d. Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transaction (federal, state or local) terminated for cause or default;

e. Shall not, except as otherwise provided under applicable federal regulations, knowingly enter into any lower tier covered transaction with a person who is proposed for debarment, debarred, suspended, declared ineligible, or voluntarily excluded by any federal department or agency from participation in such transaction; and

f. Include in all lower tiers covered transactions, and all solicitations for covered transactions, provisions substantially similar to those set forth herein.

Section 11. GENERAL PROVISIONS.

11.1 Incorporation of Recitals and Exhibits. All of the recitals set forth above and all exhibits attached to this Agreement are by this reference incorporated in and made a part of this Agreement.

11.2 Entire Agreement and Termination of Prior Agreement. This Agreement constitutes the entire agreement and understanding between the Parties. There are no oral understandings, terms, or conditions, and no Party has relied upon any representation, express or implied, not contained in this Agreement. Any prior understandings, terms, or conditions are deemed merged into this Agreement. This Agreement is intended as the complete and exclusive statement of the Parties' agreement pursuant to Code of Civil Procedure section 1856. To the extent any agreement is in effect between the Parties involving University's provision of academic, occupational or other programs, training, and advanced degrees at the Campus, such agreement is terminated as of the Effective Date of this Agreement, and this Agreement shall apply and govern the Parties' rights and obligations.

11.3 Applicable Law. This Agreement, and the rights and obligations of the Parties, shall be governed by and construed in accordance with the laws of the State of California. Each and every provision of law and clause required to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included herein, and, if through mistake or otherwise, any such provision is not inserted or is not inserted correctly, then upon written request of either Party, this Agreement shall be amended to make such insertion or correction.

11.4 Venue. If any action is instituted to enforce or interpret this Agreement, venue shall only be in the appropriate state or federal court having venue over matters arising in San Bernardino County, California, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by District.

11.5 Independent Contractor. University understands that it is an independent contractor under this Agreement. University and all of its officers, employees, agents, sub-contractors, and representatives are not officers, agents, or employees of District. University shall not represent or otherwise hold out itself or any of its directors, officers, partners, employees, sub-contractors, or agents to be an agent or employee of District. University shall be solely responsible for the payment of all federal, state and local income tax, social security tax, workers' compensation insurance, state disability insurance, and any other taxes or insurance under federal, state, or local law. University and all of its employees, agents, sub-contractors, and representatives are thus not eligible to receive from District workers' compensation, medical, indemnity or retirement

11.6 Non-Discrimination. University hereby certifies that in performing work or providing services for the District, there shall be no discrimination in its hiring, employment practices, or operations because of sex, race, religious creed, color, ancestry, national origin, Vietnam era veteran status, physical disability, mental disability, medical condition, marital status, or sexual orientation, except as provided for in Government Code section 12940. University shall comply with applicable federal and California anti-discrimination laws.

11.7 Marketing. The Parties agree to promote the Campus and its programs, and District agrees that University may distribute promotional brochures and other materials concerning the Campus and its programs. However, any materials that includes District's name shall be subject to District's approval. University agrees to promote the Campus through its web site and other publications, and agrees that District may distribute promotional materials concerning University's Programs. District will maintain a web site regarding the Campus with a link to University's Programs if University has a website containing such information.

11.8 Interpretation. The provisions of this Agreement shall be construed in all cases as a whole, according to their fair meaning, and not strictly for or against any Party.

11.9 Headings. The headings in this Agreement are inserted for the convenience of the Parties, shall not be deemed to be a part of this Agreement, and in no way define, limit, extend or describe the scope or intent of this Agreement or of any of its provisions. In the event of any conflict between any heading and any provision, the provision shall govern and control.

11.10 Amendment. This Agreement cannot be changed or supplemented orally, and may be modified or superseded only in a writing executed by the Parties.

11.11 Severability. If any term or provision of this Agreement is held by a court of competent jurisdiction to be void, illegal, or unenforceable for any reason, this Agreement shall remain in full force and effect and shall be interpreted as though such term or provision was not a part of this Agreement. The remaining provisions shall be construed to preserve the intent and purpose of this Agreement, and the Parties shall negotiate in good faith to modify any invalidated provisions to preserve each Party's anticipated benefits.

11.12 Cumulative Rights and Remedies. No right or remedy herein provided or reserved to any Party is intended to be exclusive of any other remedy or right, and each and every right or remedy shall be cumulative and in addition to any right or remedy given hereunder. or now or hereafter existing at law, in equity, or by law.

11.13 Waiver. Any failure by a Party to comply with any covenant, term, or condition of this Agreement may be waived in writing by the Party in whose favor such covenant, term, or condition runs. No waiver by a Party of any covenant, term, or condition of this Agreement shall be deemed or constitute a waiver of any other provision of this Agreement, nor shall any waiver constitute a continuing waiver unless otherwise expressly provided in writing. A Party's failure to insist upon strict compliance with or to enforce any covenant, term, or condition of this Agreement shall not constitute a waiver of, or estoppel with respect to, the covenant, term, or condition.

11.14 Assignment and Transfer. University shall not assign or transfer any or all of its rights, burdens, duties, or obligations under this Agreement, including by operation of law, change of control or merger, without the prior written consent of the District. Any assignment of this Agreement by University without such prior written consent of District, including by operation of law, change of control, or merger, shall be void and a material breach of this Agreement and, notwithstanding Section 4.1, District may immediately terminate this Agreement by providing written notice to University.

11.15 Drug-Free Workplace Policy and Requirements. University agrees to comply with the requirements of the Drug-Free Workplace Act of 1988 (Government Code section 8350, et seq.).

11.16 Notices. All notices or other communications required or permitted under this Agreement, unless otherwise stated, shall be deemed duly given if in writing and delivered personally or sent by a reputable overnight courier services (with package tracking capability) or certified mail, return receipt requested, first class postage prepaid, addressed as follows:

District Attn: Cheryl Marshall, President
Crafton Hills District
11711 Sand Canyon Rd.
Yucaipa, CA 92399

University Attn: Gary Brahm, Chancellor
Brandman University
16355 Laguna Canyon Road
Irvine, CA 92618

A Party may change its designated representative and/or address for the purpose of receiving notices and other communications under this Agreement by giving written notice of such change in the manner

prescribed above to the other Party.

11.17 Binding Effect. This Agreement is for the benefit of and shall be binding on the Parties and their respective predecessors, successors, governing bodies, principals, officers, employees, agents, representative, and assigns. Nothing in this Agreement shall be deemed to create any contractual relationship between any of the Parties and any third party, and this Agreement shall not be deemed to give any third party any claim or right of action against any of the Parties.

11.18 State Audit. Government Code section 8546.7 requires that every public contract provide that if the contract involves more than ten thousand ($10,000) dollars in state funds, it shall be subject to examination and audit by the State Auditor for a period of three years after final payment under the contract.

11.19 Execution by Facsimile or in Counterparts. This Agreement may be executed in counterparts such that the Parties' signatures may appear on separate pages. A copy, facsimile or an original of this Agreement, with all signatures appended together, shall be deemed a fully executed agreement. Signatures transmitted by facsimile or other electronic means shall be deemed original signatures.

11.20 Authority to Sign. Each person executing this Agreement on behalf of the Parties represents and warrants that he or she is authorized to execute and commit to this Agreement on behalf of and to bind fully such Party.

11.21 Approval of District's Board of Trustees. Pursuant to Education Code section 81655, this Agreement is not valid and is not enforceable against the District unless and until its Board of Trustees approves or ratifies it.

IN WITNESS WHEREOF, the Parties have hereunto executed this Agreement as of the day and year stated hereinafter

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT	UNIVERSITY DISTRICT OF BRANDMAN UNIVERSITY
BY:	BY: G [signature]
Signature of Authorized Representative	Signature of Authorized Representative
Bruce Baron, Chancellor	Gary Brahm Chancellor
Date	Date 12/13/13

EXHIBIT A

SCHEDULE OF USE FEES
PURSUANT TO EDUCATIONAL PROGRAM AGREEMENT

Description of Space	Use Fee
Classroom	$25/class hour*
Computer Laboratory	$30/computer lab hour*
Other Laboratory	$30/laboratory hour*
Office	$2.50 per square foot/per month
Videoconference	$20/hour
Small Seminar Room Large Seminar Room Conference Room	$25/hour $30/hour $40/hour
Large Lecture Hall	$1,200 per event

*Class hour, computer lab hour, and laboratory hour shall mean the time during which the particular course, training, or program is scheduled to start and finish. For example, a course scheduled to start at 12:00 noon and end at 2:00 p.m. would result in two class hours at $25 per class hour.

Exhibit B
Program Listing

Ed.D., Organizational Leadership

Master of Arts, Education (MAE)

Master of Arts, Organizational Leadership (MAOL)

Bachelor of Arts, Organizational Leadership (BAOL)

Bachelor of Arts, Early Childhood Education (BA, ECE)

Bachelor of Arts, Liberal Studies (BA, Lib. Studies)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Amendment 001 to the PMSM Architects Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the PMSM Architects contract in the amount of $26,575.00.

OVERVIEW

On May 9, 2013 the Board of Trustees approved a contract with PMSM Architects for the Laboratory Administration Building (LADM) Renovation. In order to provide a design consistency for mechanical systems throughout the campus, and specifically for renovation projects, PMSM Architects will provide a consistency for equipment and systems to assist campus facility management of maintenance and operation tasks throughout the life cycle of the campus. These requirements have been incorporated into the Division of the State Architect submittal by PMSM Architects.

In addition, the campus has requested that PMSM Architects provide design drawings and specifications to convert the existing Police/Administration area into the future Veteran's Center and Police Center.

ANALYSIS

The effect of this amendment will be an addition of $26,575.00 to the PMSM Architects contract, resulting in a revised contract amount of $699,840.32. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

Kitchell/BRj **Project Memo**
11711 Sand Canyon Rd., Yucaipa, CA 92399 Ph: 909.693.3160 Fax: 909.889.9952

No. 8 – LADM

DATE: December 5, 2013

TO: Timothy Oliver
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM: Xavier Adrian
Project Manager
Kitchell / BRj

RE: **Crafton Hills College (CHC) Measure M**
PMSM Architects
Architectural Services Contract Amendment No.1 for LADM

SCOPE:
SBCCD approval for PMSM Architects Contract Amendment No. 1 for additional design coordination services provided to implement ARUP's Owner Project Requirements (OPR) associated with the LADM Renovation and design fees to incorporate the renovation of the Police/ Administration area of LADM into the LADM Renovation project.

NARRATIVE:
The Campus directed ARUP to provide a design consistency for the mechanical systems throughout the Campus and specifically for the renovation projects. The purpose of the Owner Project Requirement (OPR) is to provide a consistency for equipment and systems that would assist the Campus facility management department in managing its maintenance and operation tasks more efficiently throughout the life cycle of the Campus. These requirements have been incorporated into the DSA submittal set by PMSM Architects.

In addition, the Campus has requested that PMSM Architects provide design drawings and specifications to convert the existing Police/ Administration area, on the lower level of the north LADM wing into the future Veteran's Center and Police Center. These changes will be incorporated into the DSA submittal set and the bid documents.

RECOMMENDATION:
Kitchell / BRJ recommends that SBCCD approve the proposals from PMSM Architects for $26,575.00.

Note: Please note that this funding for this work will be absorbed by the project soft cost contingency which was not anticipated. Kitchell/BRj will monitor project costs and inform the Campus if additional funds will be needed in the future.

Budget Information:
Measure M Budget: Version 10-11/30/2013

MEASURE M BUDGET INFORMATION/FISCAL IMPACT:
Info from Measure M Budget V10 11/30/13

Project Original Budget Amount:	$ 14,107,008.46
Project Current Spent to date:	$ 886,402.28
Project Current Estimate to Complete:	$ 14,825,918.46
Project Memo Forecast Cost:	$ 26,575.00
Project Change Amount:	$ 0.00

Budget Line Item: 42-50-32-4636-0257-6220.10-7100 (Soft Cost Contingency)

✓	I concur with this recommendation	Diana Johnson 12/10/13
o	I do not concur with this recommendation	Diana Johnson, Program Manager, KB

✓	I concur with this recommendation	12-11-13 NLS 12/11/13
o	I do not concur with this recommendation	Timothy Oliver, Interim Vice Chancellor, Fiscal Services

ATTACHMENTS: PMSM Proposal with OPR Changes
Cc: Diana Johnson; Sheila Nelson – Kitchell/BRj
File

ARCHITECT CONTRACT AMENDMENT: 001

PROJECT: Crafton Hills College (CHC)
LADM Renovation
11711 Sand Canyon Road, Yucaipa, CA 92399

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: PMSM Architects
802 E. Cota Street, Suite A
Santa Barbara, CA 93103

Brief Description:

This contract amendment is for:

1. The incorporation of Owner's Project Requirements, as provided by Arup, into the DSA submittal set and the bid set of documents.($6,025)
2. The incorporation of the design of the Veteran's Center/ Police Area of LADM into the DSA submittal and the bid documents. ($20,550)

Costs:

$26,575 = Total of this requested Consultant Contract Amendment: 001

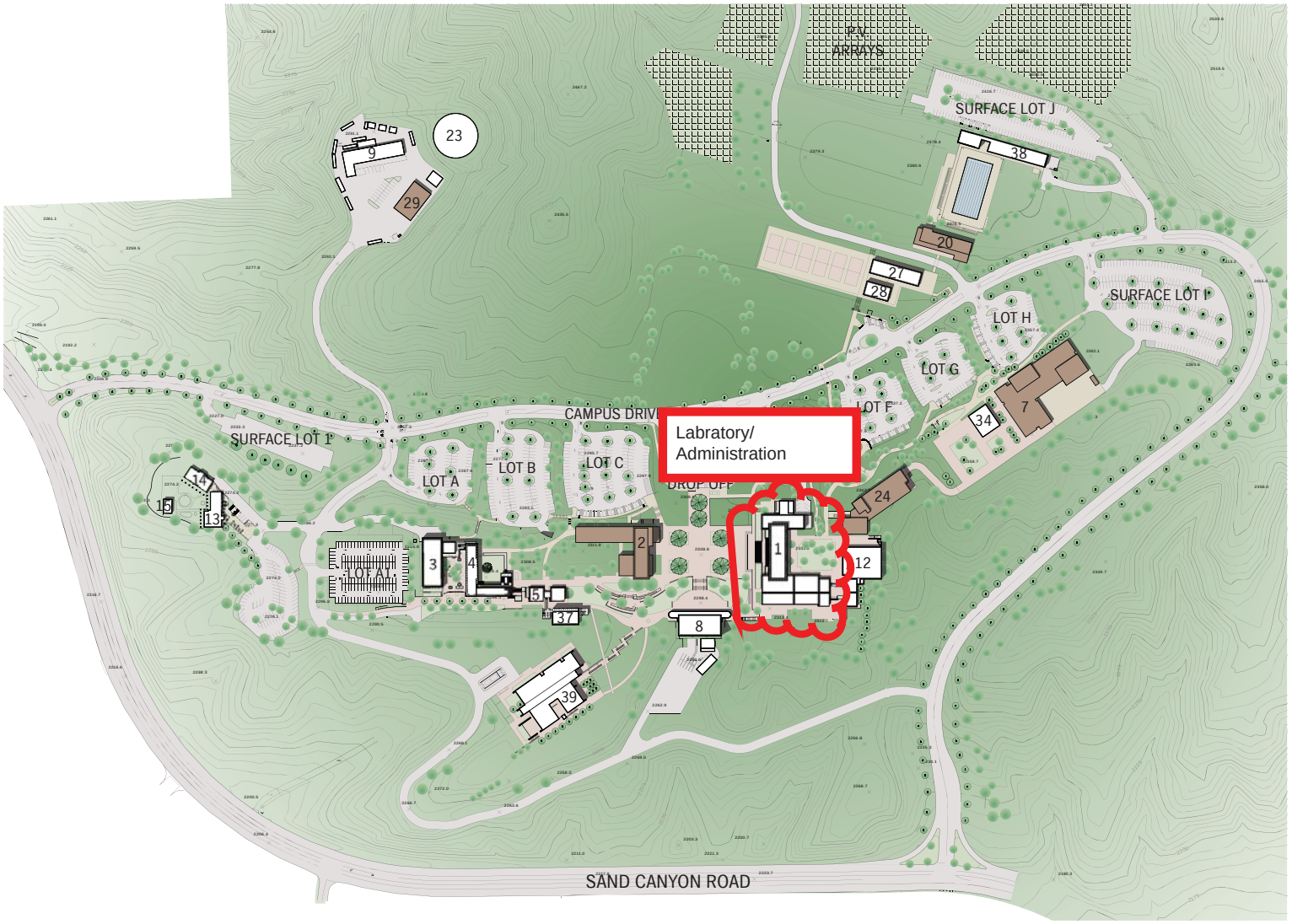
The original **Contract Sum**	$673,265.32
Net change by previous Amendments	$0.00
The **Contract Sum** prior to this Amendment	$673,265.32
The **Contract Sum** will be **Increased** by this Amendment	$26,575.00
The new **Contract Sum** including this Amendment	$699,840.32
The Contract Schedule as of this Amendment will be **Increased by:**	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes PMSM Architects to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Steinberg Architects architectural services contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant Indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT	**PROGRAM MANAGER**	**OWNER**
PMSM Architects	**Kitchell/BR**	**SBCCD**
By: A. Lovell	By: Diana Johnson	By:
DATE: 12-10-13	DATE: 12-10-13	DATE:



MASTER PLAN - HORIZON 1

0' 75' 150' 300'

N

NO.	BUILDING NAME
1	LAB/ADMIN
2	**CRAFTON CENTER**
3	CLASSROOM BUILDING 2
4	STUDENT SERVICES A
5	CLASSROOM BUILDING 1
7	**OCCUPATIONAL ED 2**
8	PERFORMING ARTS CENTER
9	MAINTENANCE & OPERATIONS
12	CHEMISTRY
13	CDC 1
14	CDC 2
15	CDC 3
20	**PHYS ED / ATHLETICS**
23	WATER TANK
24	**SCIENCE**
27	SCIENCE MODULAR
28	MATH MODULAR
29	**OFFICES (REPURPOSED BOOKSTORE MODULAR)**
34	BOOKSTORE CLASSROOMS
37	STUDENT SERVICES B
38	AQUATIC CENTER
39	LEARNING RESOURCE CENTER

* BOLD INDICATES NEW BUILDING

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Amendment 001 to the PMSM Architects Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the PMSM Architects contract in the amount of $4,675.00.

OVERVIEW

On May 9, 2013 the Board of Trustees approved a contract with PMSM Architects for the Student Services A Renovation.

In order to provide a design consistency for mechanical systems throughout the campus and specifically for renovation projects, PMSM will provide a consistency for equipment and systems to assist facility management of maintenance and operation tasks throughout the life cycle of the campus. These requirements have been incorporated into the Division of the State Architect submittal by PMSM Architects.

ANALYSIS

The effect of this amendment will be an addition of $4,675.00 to PMSM Architects contract, resulting in a revised contract amount of $318,058.93. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

Kitchell/BRj
701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

No. 8 – SSA

DATE: December 5, 2013

TO: Timothy Oliver
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM: Xavier Adrian
Project Manager
Kitchell / BRj

RE: **Crafton Hills College (CHC) Measure M**
PMSM Architects
Architectural Services Contract Amendment No.1 for SSA

SCOPE:
SBCCD approval for PMSM Architects Contract Amendment No. 1 for additional design coordination services provided to implement ARUP's Owner Project Requirements (OPR) associated with the SSA Renovation.

NARRATIVE:
The Campus directed ARUP to provide a design consistency for the mechanical systems throughout the Campus and specifically for the renovation projects. The purpose of the Owner Project Requirement (OPR) is to provide a consistency for equipment and systems that would assist the Campus facility management department in managing its maintenance and operation tasks more efficiently throughout the life cycle of the Campus. These requirements have been incorporated into the DSA submittal set by PMSM Architects.

RECOMMENDATION:
Kitchell / BRJ recommends that SBCCD approve the proposal for OPR design incorporation to PMSM Architects for $4,675.00.

Note: Please note that this funding for this work will be absorbed by the project soft cost contingency which was not anticipated. Kitchell/BRj will monitor project costs and inform the Campus if additional funds will be needed in the future.

Budget Information:
Measure M Budget: Version 10 - 11/30/2013

SSA:

Board Approved Project Budget:	$ 6,219,222.49
Spent to Date:	$ 508,348.39
Project Current Estimate of Complete Costs:	$ 6,911,401.49
Project Memo Forecast Cost:	$ 4,675.00.
Project Change Amount:	$ 0.00

Budget Line Item: Budget Line Item: 42-50-32-8222-0257-6220.10-7100 (Soft Cost Contingency)

☑ I concur with this recommendation ☐ I do not concur with this recommendation	Diana Johnson, Program Manager, KB	12/10/13
☑ I concur with this recommendation ☐ I do not concur with this recommendation	Timothy Oliver, Interim Vice Chancellor, Fiscal Services	12-11-13 MS 12/11/13

ATTACHMENTS: PMSM Proposal with OPR Changes
Cc: Diana Johnson; Sheila Nelson – Kitchell/BRj
File

12/10/13

ARCHITECT CONTRACT AMENDMENT: 001

PROJECT: Crafton Hills College (CHC)
SSA Renovation
11711 Sand Canyon Road, Yucaipa, CA 92399

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: PMSM Architects
802 E. Cota Street, Suite A
Santa Barbara, CA 93103

Brief Description:

This contract amendment is for the incorporation of Owner's Project Requirements, as provided by Arup, into the DSA submittal set and the bid set of documents.

Costs:

$4,675 = Total of this requested Consultant Contract Amendment: 001

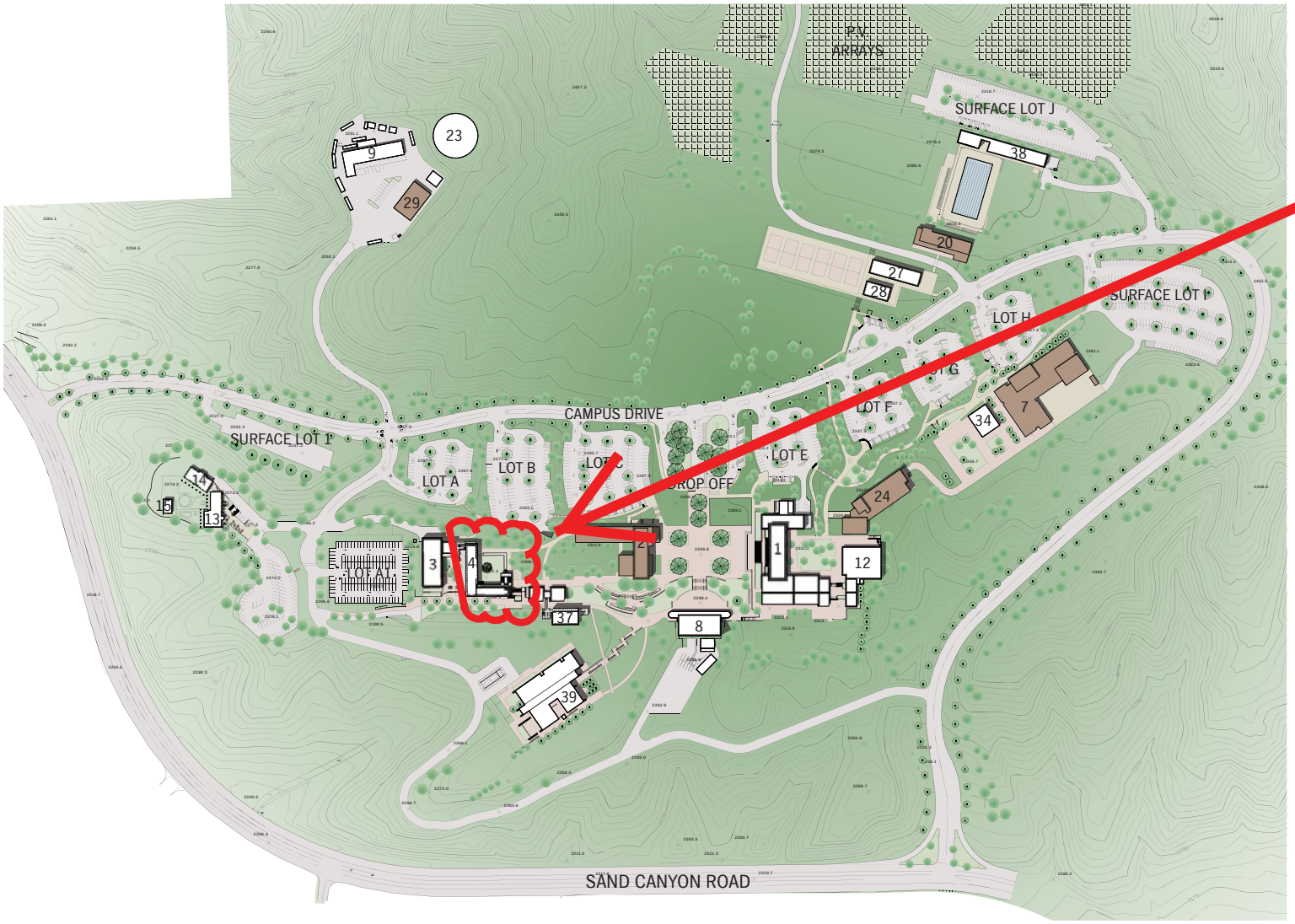
The original **Contract Sum**	$313,383.93
Net change by previous Amendments	$0.00
The **Contract Sum** prior to this Amendment	$313,383.93
The **Contract Sum** will be **Increased** by this Amendment	$4,675.00
The new **Contract Sum** including this Amendment	$318,058.93
The Contract Schedule as of this Amendment will be **Increased by:**	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes PMSM Architects to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Steinberg Architects architectural services contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT	**PROGRAM MANAGER**	**OWNER**
PMSM Architects	**Kitchell/BR**	**SBCCD**
By: _____	By: Diana Johnson	By: _____
DATE: 12-10-13	DATE: 12-10-13	DATE:



NO. BUILDING NAME

NO.	BUILDING NAME
1	LAB/ADMIN
2	**CRAFTON CENTER**
3	CLASSROOM BUILDING 2
4	STUDENT SERVICES A
5	CLASSROOM BUILDING 1
7	**OCCUPATIONAL ED 2**
8	PERFORMING ARTS CENTER
9	MAINTENANCE & OPERATIONS
12	CHEMISTRY
13	CDC 1
14	CDC 2
15	CDC 3
20	**PHYS ED / ATHLETICS**
23	WATER TANK
24	**SCIENCE**
27	SCIENCE MODULAR
28	MATH MODULAR
29	**OFFICES (REPURPOSED BOOKSTORE MODULAR)**
34	BOOKSTORE CLASSROOMS
37	STUDENT SERVICES B
38	AQUATIC CENTER
39	LEARNING RESOURCE CENTER

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1

0' 75' 150' 300'

N

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Amendment 005 to the NTD Architecture Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 005 to the NTD Architecture contract in the amount of $12,050.00.

OVERVIEW

On February 17, 2011, the Board of Trustees approved a contract with NTD Architecture for architectural and engineering services on the SBVC Auditorium Renovation project.

This amendment is for the development of revised accessible parking requirements for the Division of the State Architect; pedestrian path of travel upgrades; and an adjustment to the furniture, fixtures and equipment requirements.

ANALYSIS

The effect of this amendment will be an addition of $12,050.00 to the NTD Architecture contract, resulting in a revised contract amount of $874,695.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2012-13 Measure M budget.

Kitchell/BRj

701 S Mount Vernon Ave, San Bernardino, CA 92410
Ph: 909.693.3160 Fax: 909.889.9952

Project Memo

DATE: December 11, 2013 No. VC 260

TO: Timothy Oliver
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas
Project Manager
Kitchell/BRJ

RE: San Bernardino Valley College
Measure M Auditorium
NTD Architecture for Auditorium Renovation – Amendment No. 5

SCOPE:
SBCCD approval to amendment contract to NTD Architecture for the Auditorium Renovation Project increased scope.

NARRATIVE:
This contract amendment is for additional design services for the Measure M Auditorium Project for San Bernardino Valley College. Additional services to provide architectural and engineering development for Division of State Architect revised accessible parking requirements, additional pedestrian flatwork upgrades to provide continuity with existing Campus wide path of travel as well as adjustment to NTD Furniture Fixtures & Equipment Amendment No. 04.

With your concurrence with this recommendation NTD Architecture Amendment No. 05 will be presented to the SBCCD board at the upcoming January 16, 2014 board meeting.

RECOMMENDATION:
Kitchell/BRJ recommends that SBCCD approves the increased scope for the Auditorium Renovation Project.

Budget Information:

Project Original Budget Amount:	$ 10,762,086.00
Project Current Spent to Date:	$ 2,339,130.79
Project Current Estimate to Complete:	$ 10,935,736.11
Project Memo Forecast Cost:	$ 12,060.00
Project Change Amount:	$ 0.00

Budget Line Item: 6220.10 (Architectural Fees)

- [x] I concur with this recommendation
- [ ] I do not concur with this recommendation

Diana Johnson 12/12/13
Diana Johnson, Program Manager, KB

- [x] I concur with this recommendation
- [ ] I do not concur with this recommendation

12/13/13
Timothy Oliver, Interim Vice Chancellor, Fiscal Services

Attachments: Proposal NTD 11/15/13

Cc: File

12/11/13

ARCHITECT CONTRACT AMENDMENT 005

PROJECT: Auditorium Renovation
Measure M
San Bernardino Valley College (SBVC)
701 S. Mount Vernon Avenue
San Bernardino, CA 92410

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: NTD Architecture
955 Overland Court
Ste 100
San Dimas, CA 91773

Brief Description:

This contract amendment is for additional design services for the Measure M Auditorium Project for San Bernardino Valley College. Additional services to provide architectural and engineering development for Division of State Architect revised accessible parking requirements, additional pedestrian flatwork upgrades to provide continuity with existing Campus wide path of travel as well as adjustment to NTD Furniture Fixtures & Equipment Ammendment No. 04.

Attachments:
NTD Revised Proposal dated 11/15/2013

Costs:

$12,050.00 = Total of this requested Architect Contract Amendment: 005

The original Contract Sum	$458,400.00
Net change by previous Amendments	$404,245.00
The Contract Sum prior to this Amendment	$862,645.00
The Contract Sum will be Increased by this Amendment	$12,050.00
The new Contract Sum including this Amendment	$874,695.00
The Contract Schedule as of this Amendment will be Increased by:	0 calendar days

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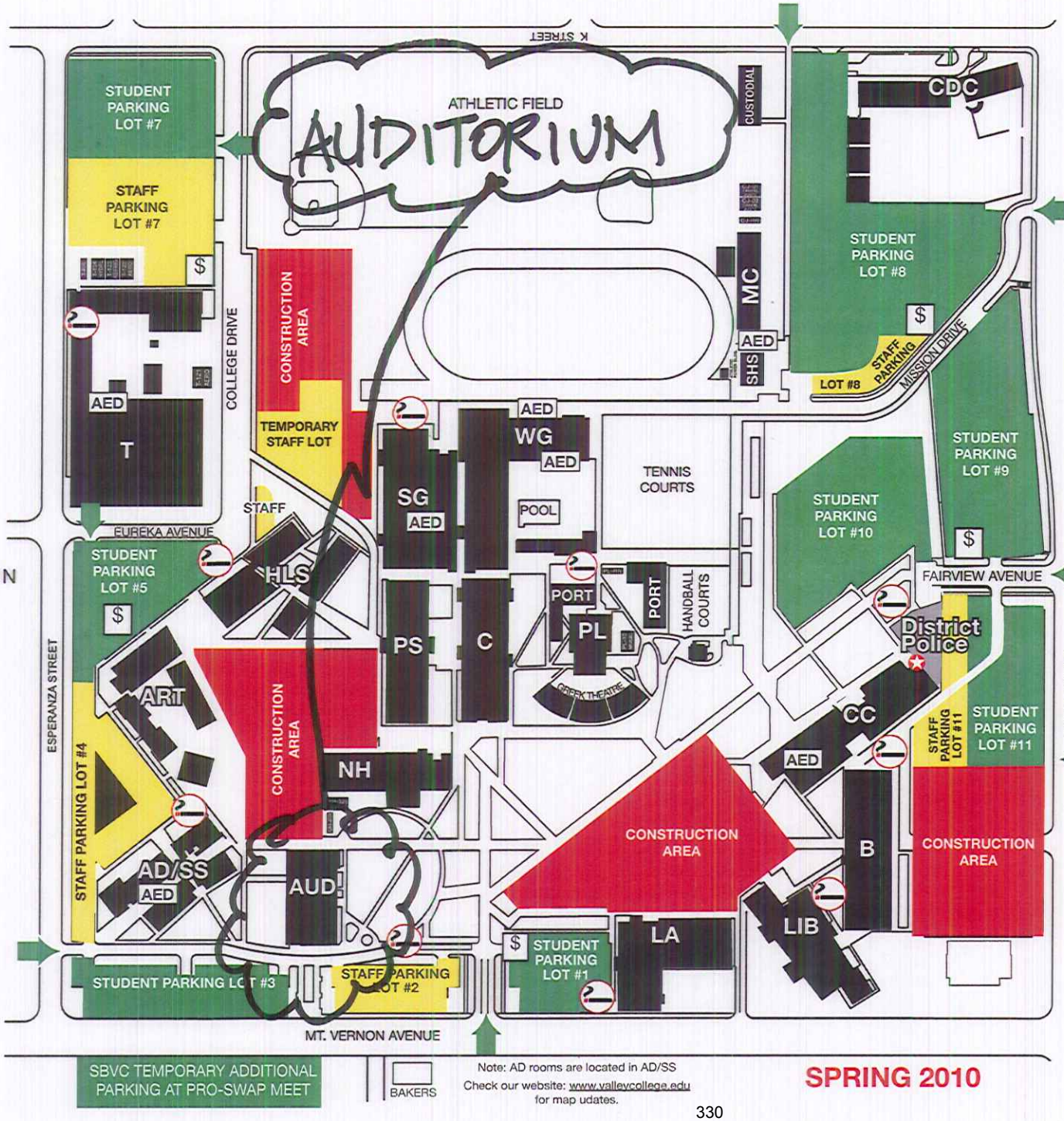
By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes NTD Architecture, to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to NTD Architecture contract with SBCCD for the Auditorium Project.

Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.
Authorized:

ARCHITECT / Jay Tittle, C12955	PROGRAM MANAGER	OWNER
NTD Architecture	Kitchell CEM	SBCCD
By: _____	By: Duane Johnson	By: _____
DATE: 12/11/13	DATE: 12/17/13	DATE:

\\valley-nas\jobs\Measure M\SBCCD - VALLEY COLLEGE -NEW\SBVC - Auditorium Renovation\3.0 Legal Financials\AE Contract\Contract & Amendments-Proposals\005 Amendment.doc



San Bernardino Valley College

701 South Mount Vernon Avenue
San Bernardino, CA 92410
(909) 384-4400

INDICATES CONSTRUCTION AREAS

ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES

AED AUTOMATED EXTERNAL DEFIBRILLATOR

$ INDICATES PARKING PERMIT DISPENSER

INDICATES APPROVED SMOKING AREAS (10)

This is a smoke-free campus - smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

DISTRICT POLICE
Campus Center Rm. 100
(909) 384-4491

Parking permits are required to park in all parking lots and on all college streets.

Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit.

Building Symbols

AD/SS	Administration/ Student Services
ART	Art Center
AUD	Auditorium
B	Business Building
C	Chemistry Building
CC	Campus Center
CDC	Child Development Center
HLS	Health & Life Science Building
LA	Liberal Arts Building
LIB	Library
MC	Middle College
NH	North Hall Building
PL	Planetarium
PORT	Portables
PS	Physical Science Building
SG	Snyder Gym
SHS	Student Health Services
T	Technical Building
WG	Women's Gym

Note: AD rooms are located in AD/SS
Check our website: www.valleycollege.edu for map udates.

SPRING 2010

Revised 9-30-09

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Amendment 006 to the Leighton Consulting, Inc. Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 006 to the Leighton Consulting, Inc. contract in the amount of $327,500.00

OVERVIEW

On February 11, 2010, the Board of Trustees approved a contract with Leighton Consulting, Inc. for geotechnical services on the Crafton Hills College campus.

Leighton Consulting, Inc. Contract Amendment 006 is for geotechnical observation and special testing services required during the construction phase of the Occupational Education 2 Building project.

ANALYSIS

The effect of this amendment will be an addition of $327,500.00 to the Leighton Consultant, Inc. contract, resulting in a revised contract amount of $1,338,109.11. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

Kitchell/BRJ
11711 Sand Canyon Road, Yucaipa, CA 92399
Phi 909.436.4169 - Fax: 909.794.8901

Project Memo

DATE: December 12, 2013 — No - M CHC OE2 Bldg 034

TO: Timothy Oliver
Interim *Vice Chancellor of Fiscal Services*
San Bernardino Community College District (SBCCD)

FROM: Geoff Buchanan
Project Manager
Kitchell/BRJ

RE: Crafton Hills College (CHC)
PROJECT #: OE2 Building
Approval of Leighton Consulting, Inc. Contract Amendment #6

SCOPE:
SBCCD approval of Leighton Consulting, Inc. Contract Amendment #6 for geotechnical observation and special testing services required during the construction phase of the OE2 Building project.

NARRATIVE:
As part of the construction phase for this project, it is necessary to provide geotechnical observation and special testing services as required by DSA. Leighton Consulting was originally selected by the SBCCD and CHC selection committee through the board approved consultant selection process to provide these services on any and all Crafton Hills College Measure M bond projects. Geotechnical Services will consist of geotechnical observation and testing during site preparation, excavation, and fill placement during earthwork, grading, building pad over-excavations and re-compaction, backfill placement footing and utility trench backfills, concrete slab-on-grade preparation and wall backfills. Material testing consists of special inspection and material testing such as reinforced concrete, structural steel welding, structural steel bolting, concrete and material laboratory testing for fill materials, reinforcing steel, concrete and anchor bolts at the field, shop and batch plant batch operation, etc.

Leighton Consulting, Inc. reviewed the DSA approved documents in order to prepare their estimated proposal for these services. Kitchell/BRJ worked with Leighton Consulting, Inc. to refine the proposal to ensure it falls within current acceptable industry standards. The dollars will be spent on a time and material as needed basis, but it is also important to note that these services are estimated figures, which will continue to be monitored as the project moves forward.

RECOMMENDATION:
Kitchell/BRJ recommends that SBCCD approve Leighton Consulting, Inc. Contract Amendment #6 in the amount of $327,500.00. A formal Contract Amendment #6 will be prepared and forwarded to the January 16, 2014 SBCCD board meeting for final approval. Leighton Consulting, Inc.'s new contract amount with the approval of Contract Amendment #6 will be $1,338,109.11.

BUDGET INFORMATION/FISCAL IMPACT:
OE2 Building Project – 8102
Info from Measure M Budget V10—10/31/13

Project Original Budget Amount:	$ 24,163,646.94
Project Current Spent to date:	$ 2,754,801.59
Project Current Estimate to Complete:	$ 24,660,043.42
Project Memo Forecast Cost:	$ 327,500.00
Project Change Amount:	$ 38,603.00 - Will come from Soft Cost Contingency

Budget Line Item will be 42-50-32-8102-0257-6210.13-7100 - Testing/Special Inspection

◉ I concur with this recommendation ○ I do not concur with this recommendation	Diana Johnson 12/12/13 Diana Johnson, Program Manager, KB
○ I concur with this recommendation ○ I do not concur with this recommendation	12/12/13 MS 12/12/13 Timothy Oliver, Interim VC of Fiscal Services, SBCCD

Attachments: Leighton Consulting, Inc. Quote / Proposal (16 pages)

Cc: Diana Johnson; Sheila Nelson – Kitchell/BRJ
File

1/14/13

LEIGHTON CONSULTING INC. CONTRACT AMENDMENT: 006

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: Leighton Consulting, Inc.
10532 Acacia Street, Suite B-6
Rancho Cucamonga, CA 91730

BRIEF DESCRIPTION:
Leighton Consulting, Inc Contract Amendment 006 for geotechnical observation and special testing services required during the construction phase of the OB2 Building project.

ATTACHMENTS:
- Kitchell/BRJ/ Project Memo OB2 Bldg #34 (2 pages)
- Leighton Consulting, Inc. Quote/Proposal (16 pages)

COSTS:
$327,500.00

The original Contract Sum	$107,000.00
Net change by previous Amendments	$903,609.11
The Contract Sum prior to this Amendment	$1,010,609.11
The Contract Sum will be increased by this Amendment	$327,500.00
The new Contract Sum including this Amendment	$1,338,109.11
The Contract Schedule as of this Amendment will be unchanged.	0 calendar days

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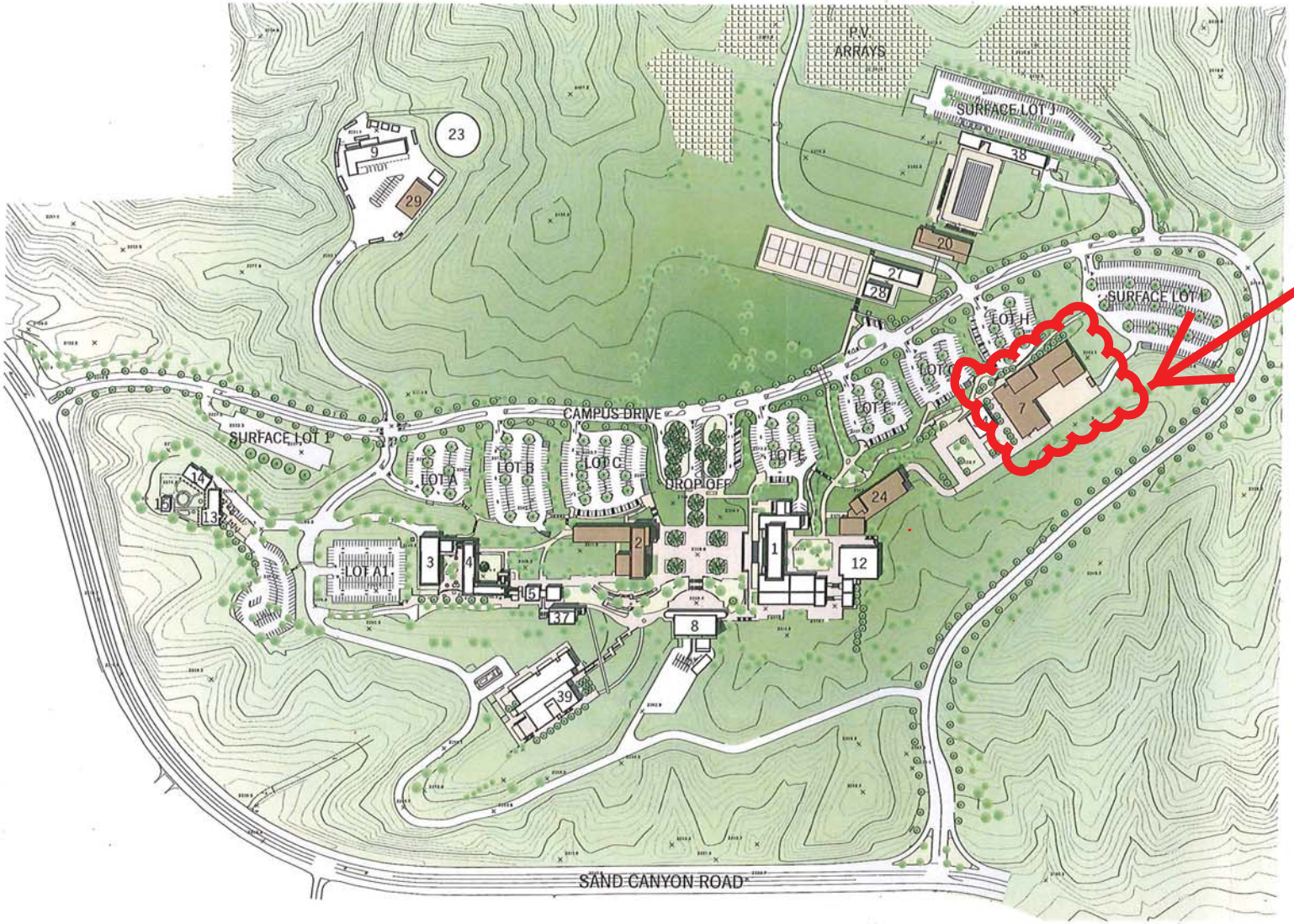
By signing this Amendment the SBCCD authorizes Leighton Consulting, Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Leighton Colsulting's contract with SBCCD.

Not valid until signed by all parties. Signature of Leighton Cosulting, Inc. indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

Authorized:

CONSULTANT	PROGRAM MANAGER	OWNER
Leighton Consulting, Inc.	Kitchell/BRJ	SBCCD
By: [signature]	By: Diana Johnson	By: _____
DATE: DECEMBER 12, 2013	DATE: 12/17/13	DATE:



MASTER PLAN - HORIZON 1

NO.	BUILDING NAME
1	LAB/ADMIN
2	**CRAFTON CENTER**
3	CLASSROOM BUILDING 2
4	STUDENT SERVICES A
5	CLASSROOM BUILDING 1
7	**OCCUPATIONAL ED 2**
8	PERFORMING ARTS CENTER
9	MAINTENANCE & OPERATIONS
12	CHEMISTRY
13	CDC 1
14	CDC 2
15	CDC 3
20	**PHYS ED / ATHLETICS**
23	WATER TANK
24	**SCIENCE**
27	SCIENCE MODULAR
28	MATH MODULAR
29	**OFFICES (REPURPOSED BOOKSTORE MODULAR)**
34	BOOKSTORE CLASSROOMS
37	STUDENT SERVICES B
38	AQUATIC CENTER
39	LEARNING RESOURCE CENTER

* BOLD INDICATES NEW BUILDING

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Board Investment Policy 6320

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Board Investment Policy 6320.

OVERVIEW

According to Administrative Procedure 6320, The San Bernardino Community College District's investment policy shall be adopted annually by the Board of Trustees.

ANALYSIS

Board Investment Policy 6320 is submitted for approval. No changes are recommended at this time.

BOARD IMPERATIVE

III. Resource Management For Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

BOARD POLICY 6320

INVESTMENTS

The Chancellor is responsible for ensuring that the funds of the District that are not required for the immediate needs of the District are invested. Investments shall be in accordance with law, including California Government Code Sections 53600, *et seq.*

Investments shall be made based on the following criteria:

- The preservation of principal shall be of primary importance.
- The investment program must remain sufficiently flexible to permit the District to meet all operating requirements.
- Transactions should be avoided that might impair public confidence.

Reference:
Government Code Section 53600 et seq.

APPROVED: 1/17/13

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Jose F. Torres, Director of Fiscal Services

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Budget Adjustments

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Budget Adjustments.

OVERVIEW

Budget Adjustments are submitted for Board review and approval.

ANALYSIS

In compliance with the Budget Adjustment procedure required by the County Superintendent of Schools, these budget adjustments are submitted for Board review and approval. These actions reflect the adjustments necessary to conduct the business of the District and to remain in compliance with sound fiscal practices.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The various budgets are impacted as indicated on the attached adjustments.

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
11-21-13	SBVC	Kay Weiss	Gloria Fisher

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in $'s
INCOME								
01	00	01	8111	0000	8823	0000	Private Contributions	270.00
EXPENSE								
01	00	01	8111	0000	6400	0604	Equipment	270.00

JUSTIFICATION

Donated Sony HDR-AS15 Camera for prize to be given at the Student Film Festival to be held May 30 & 31, 2014 on SBVC Campus.

Fiscal Services		Board Action Date
		1/16/14
Batch Transfer Number/~~Reference~~ #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
12-5-13	SBVC	Scott Stark	Dr. Fisher

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in $'s
INCOME								
01	00	01	0000	0000	9797.00	0000	Fund Balance	1,000.00
EXPENSE								
01	00	01	3580	0000	6400.00	1004	Art Department Camera	1,000.00

JUSTIFICATION

One time unbudgeted cost expenditure determined urgent or necessary by the San Bernardino Valley College Council.

Fiscal Services		Board Action Date
		11/16/14
Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
11-19-13	CHC	Rejoice C. Chavira	Dr. Cheryl A. Marshall

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in $'s
INCOME								
01	50	02	8209	0201	8622.00	0000	EOPS	69,559.00
								69,559.00
EXPENSE								
01	50	02	8209	0201	7600.00	7320	Other Student Aid	69,559.00
								69,559.00

JUSTIFICATION

Adjustment to reflect increase in the EOPS allocation for the 2013-2014 fiscal year. (REVISED)

Fiscal Services		Board Action Date
		1/16/14
Batch Transfer Number/Reference #	**Posted By:**	**Date:**

mot 1/22/13

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
12/9/13	Crafton Hills College	Kirsten S. Colvey	Dr. Cheryl Marshall

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in $'s
INCOME								
01	50	02	8204	0202	8621.00	0000	Income account	74,547.00
EXPENSE								
01	50	02	8204	0202	2181.00	6420	Classified non-Instructional	8,000.00
01	50	02	8204	0202	3420.00	6420	Benefits	6,200.00
01	50	02	8204	0202	2381.00	6420	Short-Term Hourly	4,300.00
01	50	02	8204	0202	1480.00	6420	Non-Instructional Hourly	56,047.00

JUSTIFICATION

Distribution of allocation augmentation into expense accounts to cover increased staffing needs in DSPS.

Fiscal Services		Board Action Date
		1/16/14
Batch Transfer Number/Reference #	**Posted By:**	**Date:**

12/12/13

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
11-19-13	CHC	Rejoice C. Chavira	Dr. Cheryl A. Marshall

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in $'s
INCOME								
01	50	02	8120	0265	8140.00	0000	TANF Federal Portion	-851.00
01	50	02	8120	0265	8625.00	0000	TANF State Portion	-852.00
								-1,703.00
EXPENSE								
01	50	02	8120	0265	7600.00	7320	Other Student Aid	-1,703.00
								-1703

JUSTIFICATION

Adjustment to reflect decrease in the TANF allocation for the 2013-2014 fiscal year. (REVISED)

Fiscal Services		Board Action Date
		1/16/14

Batch Transfer Number/Reference #	Posted By:	Date:

11/22/13

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
11-19-13	CHC	Rejoice C. Chavira	Dr. Cheryl A. Marshall

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in $'s
INCOME								
01	50	02	8120	0266	8626.00	0000	CalWORKs	15,947.00
								15,947.00
EXPENSE								
01	50	02	8120	0266	7600.00	6499	Noninstruction Hourly	5,362.00
01	50	02	8120	0266	2181.00	6499	Class Unit Member Noninstruction	5,361.00
01	50	02	8120	0266	5200.00	6499	Travel and Conference Expenses	2,612.00
01	50	02	8120	0266	5809.00	6499	Other Expenses	2,612.00
								15,947.00

JUSTIFICATION

Adjustment to reflect increase in the CalWORKs allocation for the 2013-2014 fiscal year. (REVISED)

Fiscal Services		Board Action Date
		1/16/14

Batch Transfer Number/~~Reference #~~	Posted By:	Date:

11/22/13

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
12/16/13	District	Jose Torres	

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in $'s
							INCOME	
41	50	03	0000	0259	8898.00	0000	Redevelopment Funds	56,000.00
41	00	00	0000	0000	8818.00	0000	Redevelopment Funds	1,391,600.00
							EXPENSE	
41	50	03	0000	0259	6220.00	7100	Improvements	56,000.00
41	00	00	0000	0000	9754.00	0000	Fund Balance	-1,391,600.00

JUSTIFICATION

To set up Redevelopment Agency Fund (RDA) budget in Fund 41, FY14.

Fiscal Services		Board Action Date
		1/16/14

Batch Transfer Number/~~Reference #~~	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
12/12/13	District	Jose Torres	

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in $'s
							INCOME	
							EXPENSE	
01	00	00	0000	0000	881800	0000	Redevelopment Funds	-1,391,600.00
01	00	00	0000	0000	889800	0000	Redevelopment Funds	-56,000.00
01	00	00	0000	0000	979000	0000	Fund Balance	1,447,600.00

JUSTIFICATION

To zero out budget in Fund 01 for Redevelopment Agency Funds. Budget should be in Fund 41.

Fiscal Services		Board Action Date
		1/16/14

Batch Transfer Number/Reference #	Posted By:	Date:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Contract and Adopt Resolution for 457(b) Service Plan with SchoolsFirst Federal Credit Union and National Benefit Services, LLC

RECOMMENDATION

It is recommended that the Board of Trustees approve contract and adopt resolution for 457(b) services.

OVERVIEW

SchoolsFirst Federal Credit Union and National Benefits Services (NBS) are the Third Party Administrators that manage the 403(b) and 457(b) Tax Sheltered Annuity Plans for school districts within San Bernardino County. The District currently offers the 403(b) services and wishes to offer the 457(b) plan services as well, allowing employees additional deferred compensation advantages. SchoolsFirst and National Benefits Services are responsible for fulfilling IRS requirements such as universal notification to employees, monitoring and processing employee salary reduction agreements and auditing maximum allowable contribution calculations. SchoolsFirst will remit employee contributions to 457(b) providers and will field employee questions and communicate with 457(b) vendors and their agents on behalf of the District and its employees. National Benefits Services will handle all compliance regarding the 457(b) plans. The District would like to enter into a Services Agreement 457(b) Plan contract through June 30, 2015.

ANALYSIS

The District has been satisfied by the services of this company and their ability to comply with Internal Revenue Service (IRS) published regulations for deferred compensation plans. This contract would allow additional services to District employees included in the 457(b) plan services.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

No cost to District.

BOARD RESOLUTION
Adoption of a Governmental 457(b) Deferred Compensation Plan

WHEREAS, the Governing Board of the San Bernardino Community College District ("District"), designated as a governmental employer as defined in Section 457(e)(1)(A) of the Internal Revenue Code as amended (the "Code"), desires to adopt a non-qualified deferred compensation plan under IRC Section 457(b) in which employees are permitted to make voluntary salary reductions;

WHEREAS, The Board, District officials, or other District employees, make no representations or recommendations and bear no responsibility for any employee's selection of specific investment options made available under the Plan and further makes no representations to employees about the advisability, appropriateness or income tax consequences of any 457(b) account to which contributions are made;

THEREFORE, BE IT RESOLVED THAT:

1. The 457(b) plan which, at all times, conforms with the requirements of Section 457(b) of the internal Revenue Service Code is adopted, and that the following investment options shall be held in trust, or in annuity contracts, or in custodial accounts that comply with section IRC 457(g) "Governmental Plans Must Maintain Set-Asides for Exclusive Benefit of Participants" for the exclusive benefit of employees who voluntarily choose to participate in the Plan:

   Fixed Annuities, Variable Annuities, Custodial Accounts, and Trust Accounts.

2. Employees of the District are given the opportunity to enter into an amendment of employment contract for the purpose of effecting a reduction in the salary paid to such employee, except as may be limited below. Persons who are not employees are prohibited from Participation.

   a. ☒Include ☐Exclude Employees who normally work less than 20 hours per week

   b. ☒Include ☐Exclude Employees whose salary reduction would not exceed $200 per year.

   c. ☐Include ☒Exclude Employees who are students enrolled and regularly attend classes of the employer.

Conformance: It is the intention of the members of the Governing Board that the District's 457(b) Plan will conform with the applicable federal and state statutory requirements, and that the employee salary reduction contributions to the 457(b) Plan be within eligible limits as set out in IRS regulations as currently stated, or as amended in the future. Each employee, and not the District or Governing Board shall be individually

responsible for the determination of those eligible limits. The Board authorizes the District Superintendent or designee to develop and establish appropriate procedures to insure proper administration of the Plan. The district Superintendent or designee is further authorized to act on the Board's behalf with respect to the Plan.

Compliance: Whereas the Governing Board has been made aware that the Internal Revenue Service intends to engage in the audit of 457(b) Plans, the Board authorizes the District Superintendent or designee to develop appropriate procedures to conduct a compliance review, followed by an ongoing compliance initiative, and to install necessary controls to insure that the 457(b) Plan is operated in conformance with the Code and related regulations as currently stated, and as amended in the future; and is further authorized to act on the Board's behalf with respect to the Plan.

Employer Contributions: The Governing Board hereby authorizes District Superintendent or designee to develop and implement employer contributions to 457(b) Plans as necessary and appropriate, and to establish Administrative Policies that conform with the Code and relevant regulations for those contributions.

That this Resolution is hereby adopted, approved, and supersedes and replaces any and all prior resolutions and plans of the District authorizing the purchase of a 457(b) Plan for its employees.

AYES:
NAYES:
ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, _____, Secretary of the Governing Board of the San Bernardino Community College District of San Bernardino County, California, do hereby certify that the foregoing is a full true and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote above stated, which Resolution is on file in office of the said Board.

Date:

_____
Signature of the Secretary, Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Bond Measure M Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for the Bond Measure M construction change orders and amendments. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

San Bernardino Valley College – Auditorium Renovation Project

	Change #	Original Contract	Previous Changes	Proposed Changes	New Contract	Total CO %
Woodcliff Corp.	CO #3	6,800,000.00	75,649.00	39,176.00	6,914,825.00	1.69%

San Bernardino Valley College – Gym Project-Soccer Field Renovation

	Change #	Original Contract	Previous Changes	Proposed Changes	New Contract	Total CO %
Three Peaks Corp.	CO #2	116,414.00	0.00	3,693.00	120,107.00	3.17%

San Bernardino Valley College – Business Building (Infrastructure) and Swing Space

	Change #	Original Contract	Previous Changes	Proposed Changes	New Contract	Total CO %
Pacific Industrial Electric	CO #1	123,600.00	0.00	4,891.00	128,491.00	3.96%
Three Peaks	CO #2	60,528.00	0.00	-7,500.00	53,028.00	-12.39%

Crafton Hills College – Occupational Education Building #2

	Change #	Original Contract	Previous Changes	Proposed Changes	New Contract	Total CO %
The Richards Group	CO #1	654,000.00	0.00	22,571.02	676,571.02	3.45%

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted with this board item total $62,831.02 which is 0.074% of the total Measure M construction contracts of $84,494,722.45.

The total of all Measure M amendments and change orders, including those submitted at this board meeting, increases the Bond Measure M construction contracts by $2,140,659.85. The new overall Measure M change order percentage is 2.53%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-2014 Budget for Measure M.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Bond Measure M
Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: **Woodcliff Corporation** Amount $ 39,176.00

Campus: **San Bernardino Valley College** Project: **Auditorium Renovation Project**

This Change is a(n):

[ ] Amendment (not subject to 10% limitation) [X] Change Order (subject to 10% limitation)

[X] Unforeseen Conditions [ ] Design Omission [X] Design Conflict
[X] Campus Recommended [ ] Contractor Recommended [ ] Agency Required
[ ] Contractor Transfer (no cost to District)

Explanation of Change: **Infill void above doors; maintain operational restroom facilities; disconnect existing 4 inch fire water service from backflow detector valve; delete voice and data drops in restrooms; revise elevation of sump pump location; labor for demolition for additional concrete thickness of existing utility pad; provide power to urinals; revised routing of underground domestic water piping; fire service installation fee; demolition of unknown underground concrete pilaster.**

Accountability

This Change was part of the original design scope: **Void above doors had to be in filled with concrete; maintenance of operational and restroom facilities was requested by the Campus; site cost and error and omission for disconnecting existing fire water service, revision of elevation of sump pump location, deletion of voice and data drops, and provision of power to the urinals; site unforeseen conditions for labor for demolition of additional concrete thickness, revision of routing of underground domestic water piping to match existing condition point of connection.**

[X] The cost of this change has been validated and is the best possible price available to the District.

[X] This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on **7/11/13** in the amount of $ **6,800,000.00**

Total Board approved amendments to date $ **-**

Requested amendment amount **-**

[ ] This request is an amendment and results in a revised contract amount of $ **6,800,000.00**

(Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date $ **75,649.00**

Requested Change Order amount $ **39,176.00**

[X] This request is a change order and results in a revised contract amount of $ **6,914,825.00**

This change order is subject to the 10% rule. It results in a **0.58%** change to the contract **114,825.00**

1.69% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS **6,914,825.00**

Signatures

Bond Program Manager Diana Johnson Diana Johnson 12/18/13
(Signature) (Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

42-37-31-2520
Project Number

Capital Facilities Program Management

AUD-GC-CO3

CHANGE ORDER

Original Contract Amount:	$6,800,000.00
Amount of Previous Contract Amendments:	$0.00
Amount of Previous Change Orders:	$75,649.00

School Name:	San Bernardino Valley College	Date:	January 16, 2014
Project Description:	Auditorium Renovation Project	Contract No.:	General Contractor
To (Contractor):	Woodcliff Corporation	Attn:	Woodcliff

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: Refer to attachments

Description of Work:

This change order includes additional scopes of work for the general contractor generated from unforeseen field conditions encountered and identified during construction operations, District program requirements and utility coordination with ongoing Bond Measure M projects that were required to be installed within the project. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract.

Refer to attached Project Memo No. 258
Contract Change Order No. AUD-GC-CO3: Item 1.1 - 1.10

TOTAL COST of CONTRACT CHANGE ORDER AUD-GC-CO3: $39,176.00

Reason for Change:

1 Site Cost, Error and/or Omission - Architect/Engineer Generated
2 Building Cost, Error and/or Omission - Architect/Engineer Generated
Building Cost, District Added or Deleted Scope - District Generated
Site Cost, Unforeseen Field Condition - Contractor Generated
Contract Administrative Issue, Construction Manager Generated

Initiator of Change:
1 Project Coordination

The original Base Contract Sum was:	$6,800,000.00
Net change by previous authorized Contract Amendment(s):	$0.00
The contract AMOUNT due to C.O. No. AUD-GC-CO3 will be Increased by:	$39,176.00
The revised BASE Contract Sum:	$6,839,176.00
Net change by previous authorized Change Order(s):	$75,649.00
The Contract Sum including previous authorized Change Orders:	$6,914,825.00
The revised Contract Amount, including this Contract Change Order is, therefore:	$6,914,825.00
The contract TIME due to C.O. No. AUD-GC-CO3 will be Increased by:	0 calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	16-Jun-14
SBCCD Change Order No. AUD-GC-CO3 Includes Item Number(s):	1.1 - 1.10

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		Mark Morrison, NTD Architecture	12.11.13
Project Mgr.:		Michael Villegas, Kitchell/BRJ	
District:		Timothy L. Oliver, Interim Vice Chancellor Fiscal Services	
Contractor:		Robert Everhart, Superintendent - Woodcliff Corporation Printed Name/Title	12-11-13

State of California - Division of the State Architect DSA Application No. 04-112423 File No. 36-C2

Approved _____ per Principal Structural Engineer: _____

Page 1

CHANGE ORDER NO. AUD-GC-CO3

REF. CO	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	RFI 034 and 035 - Infill void above Doors 010 and 110A with concrete. PCO 011	G-3	100		$3,174	$3,174
Item 1.2	Bulletin 07 - Maintain operational restroom facilities on second and third floors. PCO 012	H-4	100		$5,218	$5,218
Item 1.3	Bulletin 010 - Disconnect and abandon existing 4 inch fire water service and backflow detector. PCO 019	B-3	100		$2,757	$2,757
Item 1.4	RFI 065 - Delete Voice and Data drops in Restrooms PCO 027	G-3	100		($422)	($422)
Item 1.5	RFI 071 - Revise elevation of sump pump location to coordinate with existing utilities. PCO 028	G-3	100		$3,756	$3,756
Item 1.6	Labor for demolition due to unforeseen additional concrete thickness of existing utility equipment pad. PCO 031	A-1	100		$4,149	$4,149
Item 1.7	RFI 038 - Provide power to the urinals. PCO 039	G-3	100		$1,076	$1,076
Item 1.8	RFI 028 - Revised routing of underground domestic water piping to match existing condition point of connection. PCO 042	A-1	100		$6,788	$6,788
Item 1.9	City of San Bernardino - Rule 5: Fire Service Installation Fee. PCO 043	L-2	100		$8,171	$8,171
Item 1.10	Demolition of unknown underground concrete pilaster. PCO 044	A-1	100		$4,509	$4,509
	TOTAL CONTRACT CHANGE ORDER # AUD-GC-CO3					**$39,176**

CODE LEGEND

A	SITE COST, UNFORESEEN FIELD CONDITION
B	SITE COST, ERROR AND/OR OMISSION
C	SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
D	SITE COST, AGENCY OR CODE REVISION
E	SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
F	BUILDING COST, UNFORESEEN FIELD CONDITION
G	BUILDING COST, ERROR AND/OR OMISSION
H	BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
J	BUILDING COST, AGENCY OR CODE REVISION
K	BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
L	CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

1	CONTRACTOR GENERATED
2	CONSTRUCTION MANAGER GENERATED
3	ARCHITECT/ENGINEER GENERATED
4	DISTRICT GENERATED
5	INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Bond Measure M
Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: **Three Peaks** Amount $ **3,693.00**

Campus: **San Bernardino Valley College** Project: **Soccer Field Renovation**

This Change is a(n):

[ ] Amendment (not subject to 10% limitation) [X] Change Order (subject to 10% limitation)

[ ] Unforeseen Conditions [ ] Design Omission [ ] Design Conflict
[ ] Campus Recommended [ ] Contractor Recommended [ ] Agency Required
[ ] Contractor Transfer (no cost to District) [X] Other, Construction Manager Generated

Explanation of Change: **Revise gate layout to accommodate athletic education program; contract duration extension due to fencing layout revision.**

Accountability

This Change was part of the original design scope: **Revision of gate layout for additional athletic requirements and contract extension due to site error and omissions, Construction Manager generated.**

[X] The cost of this change has been validated and is the best possible price available to the District.

[X] This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on **08/08/13** in the amount of $ **116,414.00**

Total Board approved amendments to date $ **-**

Requested amendment amount **-**

[ ] This request is an amendment and results in a revised contract amount of $ **116,414.00**

(Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date $ **-**

Requested Change Order amount $ **3,693.00**

[X] This request is a change order and results in a revised contract amount of $ **120,107.00**

This change order is subject to the 10% rule. It results in a **3.17%** change to the contract

The cumulative amount of change orders for this contract equals **3,693.00**

3.17% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS **120,107.00**

Signatures

Bond Program Manager Diana Johnson Diana Johnson 12/18/13

(Signature) (Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

42-37-31-2520
Project Number

Capital Facilities Program Management

SR-GC-CO2

FINAL CHANGE ORDER

Original Contract Amount:	**$116,414.00**
Amount of Previous Contract Amendments:	**$0.00**
Amount of Previous Change Orders:	**$0.00**

School Name:	**San Bernardino Valley College**	Date:	**January 16, 2014**
Project Description:	**Soccer Field Renovation Project**	Contract No.:	**General Contractor**
To (Contractor):	**Three Peaks Corporation**	Attn:	**Three Peaks**

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: **Refer to attachments**

Description of Work:

This change order includes additional scopes of work for the general contractor generated from unforeseen field conditions encountered and identified during construction operations, District program requirements and utility coordination with ongoing Bond Measure M projects that were required to be installed within the project. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract.

Refer to attached Project Memo No. 257
Contract Change Order No. SR-GC-CO2: Item 1.1 - 1.2

TOTAL COST of CONTRACT CHANGE ORDER SR-GC-CO2: **$3,693.00**

Reason for Change:

1 **Site Cost, Error and/or Omission - Construction Manager Generated**

Initiator of Change:
1 **Project Coordination**

The original Base Contract Sum was:	**$116,414.00**
Net change by previous authorized Contract Amendment(s):	**$0.00**
The contract AMOUNT due to **C.O. No. SR-GC-CO2** will be **increased by:**	**$3,693.00**
The revised BASE Contract Sum:	**$120,107.00**
Net change by previous authorized Change Order(s):	**$0.00**
The Contract Sum including previous authorized Change Orders:	**$120,107.00**
The revised Contract Amount, including this Contract Change Order is, therefore:	**$120,107.00**
The contract TIME due to **C.O. No. SR-GC-CO2** will be **increased by:**	**60** calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	**13-Dec-13**
SBCCD Change Order No. **SR-GC-CO2** includes Item Number(s):	**1.1 - 1.2**

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		Brad Glassick, HMC Architects	
Project Mgr.:		Michael Villegas, Kitchell/BRJ	
District:		Timothy L. Oliver, Interim Vice Chancellor Fiscal Services	
Contractor:		Erik Simmons, Superintendent - Three Peaks Corporation *Printed Name/Title*	

State of California - Division of the State Architect DSA Application No. **N/A** File No.

Approved per Principal Structural Engineer:

CHANGE ORDER NO. AUD-GC-CO2

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO						
Item 1.1	Revise Gate Layout to accommodate athletic educational program requirements.	B-2	100		$3,693	$3,693
Item 1.2	Contract duration extention due to fencing layout revision	B-2	100		$0	$0
	Subtotal					**$3,693**
	TOTAL CONTRACT CHANGE ORDER # AUD-GC-CO2					**$3,693**

CODE LEGEND

A	SITE COST, UNFORESEEN FIELD CONDITION
B	SITE COST, ERROR AND/OR OMISSION
C	SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
D	SITE COST, AGENCY OR CODE REVISION
E	SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
F	BUILDING COST, UNFORESEEN FIELD CONDITION
G	BUILDING COST, ERROR AND/OR OMISSION
H	BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
J	BUILDING COST, AGENCY OR CODE REVISION
K	BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
L	CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

1	CONTRACTOR GENERATED
2	CONSTRUCTION MANAGER GENERATED
3	ARCHITECT/ENGINEER GENERATED
4	DISTRICT GENERATED
5	INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Bond Measure M
Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: **Pacific Industrial Electric** Amount $ **4,891.00**

Campus: **San Bernardino Valley College** Project: **Business Building**

This Change is a(n):

[ ] Amendment (not subject to 10% limitation) [X] Change Order (subject to 10% limitation)

[X] Unforeseen Conditions [ ] Design Omission [ ] Design Conflict
[ ] Campus Recommended [ ] Contractor Recommended [ ] Agency Required
[ ] Contractor Transfer (no cost to District) [X] Other, Construction Manager, Generated

Explanation of Change: **Provide labor and support to maintain operations for the Central Plant during power shutdown #1; provide labor and support to maintain operations for the Central Plant during power shutdown #2; revision of manhole details to accommodate for existing field conditions; bid allowance credit.**

Accountability

This Change was part of the original design scope: **Site cost, error and omission, contract manager generated for the labor and support pertaining to the two power shutdowns; site unforeseen field conditions for the revision of manhole details; and credit for unforeseen underground utilities not utilized.**

[X] The cost of this change has been validated and is the best possible price available to the District.

[X] This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on **08/08/13** in the amount of $ **123,600.00**

Total Board approved amendments to date $ **-**

Requested amendment amount **-**

[ ] This request is an amendment and results in a revised contract amount of $ **123,600.00**

(Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date $ **-**

Requested Change Order amount $ **4,891.00**

[X] This request is a change order and results in a revised contract amount of $ **128,491.00**

This change order is subject to the 10% rule. It results in a **3.96%** change to the contract

The cumulative amount of change orders for this contract equals **4,891.00**

3.96% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS **128,491.00**

Signatures

Bond Program Manager Diana Johnson Diana Johnson 12/18/13

(Signature) (Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

42-37-51-2520
Project Number

Capital Facilities Program Management

INF-GC-CO1

FINAL CHANGE ORDER

Original Contract Amount:	$123,600.00
Amount of Previous Contract Amendments:	$0.00
Amount of Previous Change Orders:	$0.00

School Name:	San Bernardino Valley College	Date:	January 16, 2013
Project Description:	Infrastructure Project	Contract No.:	General Contractor
To (Contractor):	Pacific Industrial Electric	Attn:	PIE

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: Refer to attachments

Description of Work:

This change order includes additional scopes of work for the general contractor generated from unforeseen field conditions encountered and identified during construction operations, District program requirements and utility coordination with ongoing Bond Measure M projects that were required to be installed within the project. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract.

Refer to attached Project Memo No. 259
Contract Change Order No. INF-GC-CO1: Item 1.1 - 1.4.

TOTAL COST of CONTRACT CHANGE ORDER INF-GC-CO1: $4,891.00

Reason for Change:

1 Site Cost, Error and/or Omission - Construction Manager Generated
2 Site Cost, Unforeseen Field Condition - Contractor Generated
3 Contract Administrative Issue - Construction Manager Generated

Initiator of Change:
1 Project Coordination

The original Base Contract Sum was:	$123,600.00
Net change by previous authorized Contract Amendment(s):	$0.00
The contract AMOUNT due to C.O. No. INF-GC-CO1 will be increased by:	$4,891.00
The revised BASE Contract Sum:	$128,491.00
Net change by previous authorized Change Order(s):	$0.00
The Contract Sum including previous authorized Change Orders:	$128,491.00
The revised Contract Amount, including this Contract Change Order is, therefore:	$128,491.00
The contract TIME due to C.O. No. INF-GC-CO1 will be increased by:	0 calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	14-Nov-13
SBCCD Change Order No. INF-GC-CO1 Includes Item Number(s):	1.1 - 1.4

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Engineer:	Ed Burich	Ed Burich, P2S Engineering	12-11-2013
Project Mgr.:		Michael Villegas, Kitchell/BRJ	12/17/2013
District:		Timothy L. Oliver, Interim Vice Chancellor Fiscal Services	
Contractor:		Brent MacDonald, Project Manager - Pacific Industrial Electric (Printed Name/Title)	12/17/13

State of California - Division of the State Architect DSA Application No. 04-112423 File No. 36-C2

Approved _____ per Principal Structural Engineer: _____

Page 1

CHANGE ORDER NO. INF-GC-CO1

REF. CO	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	Provide labor and support to maintain operations for the Central Plant during Power Shutdown #1	B-2	100		$5,407	$5,407
Item 1.2	Provide labor and support to maintain operations for the Central Plant during Power Shutdown #2	B-2	100		$4,968	$4,968
Item 1.3	Revise manhole details to accommodate for existing field conditions.	A-1	100		$2,016	$2,016
Item 1.4	Bid Allowance - Credit for unforeseen underground utilities	L-2	100		($7,500)	($7,500)
	Subtotal					**$4,891**
	TOTAL CONTRACT CHANGE ORDER # INF-GC-CO1					**$4,891**

CODE LEGEND

A	SITE COST, UNFORESEEN FIELD CONDITION
B	SITE COST, ERROR AND/OR OMISSION
C	SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
D	SITE COST, AGENCY OR CODE REVISION
E	SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
F	BUILDING COST, UNFORESEEN FIELD CONDITION
G	BUILDING COST, ERROR AND/OR OMISSION
H	BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
J	BUILDING COST, AGENCY OR CODE REVISION
K	BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
L	CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

1	CONTRACTOR GENERATED
2	CONSTRUCTION MANAGER GENERATED
3	ARCHITECT/ENGINEER GENERATED
4	DISTRICT GENERATED
5	INSPECTOR OR AGENCY GENERATED

Page 1

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Bond Measure M
Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: **Three Peaks** Amount $ **(7,500.00)**

Campus: **San Bernardino Valley College** Project: **Business Building**

This Change is a(n):

[ ] Amendment (not subject to 10% limitation) [X] Change Order (subject to 10% limitation)

[ ] Unforeseen Conditions [ ] Design Omission [ ] Design Conflict
[ ] Campus Recommended [X] Contractor Recommended [ ] Agency Required
[ ] Contractor Transfer (no cost to District) [X] Other - Administrative

Explanation of Change: **Bid allowance credit for unforeseen conditions.**

Accountability

This Change was part of the original design scope: **Credit for unused bid allowance; unforeseen underground utility funding not utilized.**

[X] The cost of this change has been validated and is the best possible price available to the District.

[X] This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on **09/12/13** in the amount of $ **60,528.00**

Total Board approved amendments to date $ **-**

Requested amendment amount **-**

[ ] This request is an amendment and results in a revised contract amount of $ **60,528.00**

(Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date $ **-**

Requested Change Order amount $ **(7,500.00)**

[X] This request is a change order and results in a revised contract amount of $ **53,028.00**

This change order is subject to the 10% rule. It results in a **-12.39%** change to the contract

The cumulative amount of change orders for this contract equals **(7,500.00)**

-12.39% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS **53,028.00**

Signatures

Bond Program Manager Diana Johnson Diana Johnson 12/18/13

(Signature) (Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

4629A1
Project Number

MM-GC-CO2

CHANGE ORDER

Original Contract Amount:	$60,528.00
Amount of Previous Contract Amendments:	$0.00
Amount of Previous Change Orders:	$0.00

School Name:	San Bernardino Valley College	Date:	Janaury 16, 2014
Project Description:	SBVC - Modular Classroom Removal Project	Contract No.:	General Contractor
To (Contractor):	Three Peaks Corp.	Attn:	Erik Simmons

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

This change order includes additional scopes of work for the general contractor generated from unforeseen field conditions encountered and identified during construction operations, District Standards, utility coordination with on the Bond Measure M projects, District generated and Agency requirements that were required to be installed within the project. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract.

Refer to attached Project Memo No. 262
Contract Change Order No. GC-CO2

TOTAL COST of CONTRACT CHANGE ORDER MM-GC-CO2: ($7,500.00)

Reason for Change:
1.1 **Contract Administrative Issue**

Initiator of Change:
1 **Administration**

The original Base Contract Sum was:		$60,528.00
Net change by previous authorized Contract Amendment(s):		$0.00
The contract AMOUNT due to C.O. No. MM-GC-CO2	will be unchanged:	($7,500.00)
The revised BASE Contract Sum:		$53,028.00
Net change by previous authorized Change Order(s):		$0.00
The Contract Sum including previous authorized Change Orders:		$53,028.00
The revised Contract Amount, including this Contract Change Order is, therefore:		$53,028.00
The contract TIME due to C.O. No. MM-GC-CO2	will be unchanged by:	0 calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore		15-Nov-13
SBCCD Change Order No. MM-GC-CO2	includes Item Number(s):	1.1

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Valley College School District). Contractors signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:	Ed Burtch	Ed Burtch, Project Engineer of Record	12/16/2013
Project Mgr.:		Michael Villegas, Project Manager	
District:		Mr. Timothy Oliver, Interim Vice Chancellor Fiscal Services	
Contractor:	Erik Simmons	Erik Simmons, President	
		Printed Name/Title	

CHANGE ORDER NO. MM-GC-CO2

REF. CO	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
1.1	Bid Allowance - Credit for unused unforeseen underground utilities allowance funding. PCO No. 03	L-2	100	(7,500.00)	0.00	(7,500.00)
	Subtotal					**($7,500)**
	TOTAL CONTRACT CHANGE ORDER # MM-GC-CO2					**($7,500)**

CODE LEGEND

A	SITE COST, UNFORESEEN FIELD CONDITION
B	SITE COST, ERROR AND/OR OMISSION
C	SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
D	SITE COST, AGENCY OR CODE REVISION
E	SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
F	BUILDING COST, UNFORESEEN FIELD CONDITION
G	BUILDING COST, ERROR AND/OR OMISSION
H	BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
J	BUILDING COST, AGENCY OR CODE REVISION
K	BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
L	CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

1	CONTRACTOR GENERATED
2	CONSTRUCTION MANAGER GENERATED
3	ARCHITECT/ENGINEER GENERATED
4	DISTRICT GENERATED
5	INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Bond Measure M
Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: **The Richards Group** Amount $ **22,571.02**

Campus: **Crafton Hills College** Project: **Occupational Educational Building #2**

This Change is a(n):

[ ] Amendment (not subject to 10% limitation) [X] Change Order (subject to 10% limitation)

[X] Unforeseen Conditions [X] Design Omission [X] Design Conflict
[ ] Campus Recommended [ ] Contractor Recommended [ ] Agency Required
[ ] Contractor Transfer (no cost to District)

Explanation of Change: **Grade adjustment for electrical medium voltage trenching; additional irrigation scope of work; re-route irrigatio line; additional three phase disconnect for roof top units; reduction in asphalt roadway demolition; unused hazardous material allowance credit; and removal/cut/cap 4" ACP water line in two locations.**

Accountability

This Change was part of the original design scope: **The above were site costs and unforeseen field conditions that were generated by the Architect/Engineer and the construction manager.**

[X] The cost of this change has been validated and is the best possible price available to the District.

[X] This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on **05/09/13** in the amount of $ **654,000.00**

Total Board approved amendments to date $ **-**

Requested amendment amount **-**

[ ] This request is an amendment and results in a revised contract amount of $ **654,000.00**

(Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date $

Requested Change Order amount $ **22,571.02**

[X] This request is a change order and results in a revised contract amount of $ **676,571.02**

This change order is subject to the 10% rule. It results in a **3.45%** change to the contract

The cumulative amount of change orders for this contract equals **22,571.02**

3.45% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS **676,571.02**

Signatures

Bond Program Manager Diana Johnson Diana Johnson 12/18/13

(Signature) (Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

8102.00	OE2 Initial Package
Project Number	BC-1- CO-01

CHANGE ORDER

Original Contract Amount:	$654,000.00
Amount of Previous Contract Amendments:	$0.00
Amount of Previous Change Orders:	$0.00

School Name: Crafton Hills College — Date: December 16, 2013

Project Description: OE2 Initial Package — Contract No.: Bid Category 1

To (Contractor): The Richards Group — Attn: Richard Uribe

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments — Reference RFP No.: Refer to attachments

Description of Work:
This change order includes additional scopes of work for the general contractor generated from added and/or deleted scope improvements, unforeseen field conditions encountered and identified during construction operations, and error and/or omissions. These items were not included in the original contract documents and noted after the bid and execution of the trade contract.

Refer to attached OE2 Project Memo No. 35

Contract Change Order No. OE2 Initial Package-BC1-CO1: Item 1.1 - 1.8.

TOTAL COST of CONTRACT CHANGE ORDER CRF LEED-BC1-CO1: $22,671.02

Reason for Change:
Refer to pg 2 for information.

Initiator of Change:
Refer to pg 2 for information.

The original Base Contract Sum was:	$654,000.00
Net change by previous authorized Contract Amendment(s):	$0.00
The contract AMOUNT due to C.O. No. OE2-BC1-CO1 will be increased by:	$22,671.02
The revised BASE Contract Sum:	$676,671.02
Net change by previous authorized Change Order(s):	$0.00
The Contract Sum including previous authorized Change Orders:	$676,671.02
The revised Contract Amount, including this Contract Change Order is, therefore:	$676,671.02
The contract TIME due to C.O. No. OE2 IP-BC1-CO1 will be changed by:	0 calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	27-Sep-13

SBCCD Change Order No. OE2 IP-BC1-CO1 Includes Item Number(s): 1.1 through 1.8

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		Bob Lavey, Project Architect	12-11-2013
Constr. Mgr.:		Geoff Bachanas, Construction Manager	12/16/13
District:		Timothy Oliver, Interim Vice Chancellor Fiscal Service	
Contractor:		Richard Uribe, Owner	12-16-13

Printed Name/Title

State of California - Division of the State Architect DSA Application No. _____ File No. _____

Approved _____ per Principal Structural Engineer: _____

CHANGE ORDER NO. OE2 Initial Package-BC1-CO1

REF. CO	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	COR #1 - Construction Entrance / Exit	B-3 **	100	$0.00	$3,681.00	$3,681.00
Item 1.2	COR #3 - Grade Adjustment for Electrical Medium Voltage Trenching *	A-3 / 2	100	$0.00	$2,907.80	$2,907.80
Item 1.3	COR #4.1 - Additional Irrigation Scope of Work	A-2	100	$0.00	$11,024.33	$11,024.33
Item 1.4	COR #5 - Re-route Additional Line *	A-3 / 2	100	$0.00	$6,235.00	$6,235.00
Item 1.5	COR #7 - Additional Three Phase Disconnect for Roof Top Units	B-3	100	$0.00	$2,537.00	$2,537.00
Item 1.6	COR #8 - Reduction in Asphalt Roadway Demolition	A-3 / 2	100	-$1,270.00	$0.00	-$1,270.00
Item 1.7	COR #9 - Unused Hazardous Material Allowance Credit	L-2	100	-$10,000.00	$0.00	-$10,000.00
Item 1.8	COR #10 - Removal / Cut / Cap of 4" ACP Water Line in Two Locations	B-3	100	$0.00	$7,455.89	$7,455.89
	Subtotal					$22,671.02
	TOTAL CONTRACT CHANGE ORDER # OE2 Initial Package-BC1-CO1					$22,671.02

* Note - This item would have been included in future OE2 Building package, but was removed due to it being taken care of in the OE2 Initial Package. District will only incur cost one time.

**Note - Steinberg Architects disagrees with the classification of this item. They feel it should be classified as an Unforeseen Field Condition, but will approve as the costs incurred by the Contractor are legitimate.

CODE LEGEND

A	SITE COST, UNFORESEEN FIELD CONDITION
B	SITE COST, ERROR AND/OR OMISSION
C	SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
D	SITE COST, AGENCY OR CODE REVISION
E	SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
F	BUILDING COST, UNFORESEEN FIELD CONDITION
G	BUILDING COST, ERROR AND/OR OMISSION
H	BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
J	BUILDING COST, AGENCY OR CODE REVISION
K	BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
L	CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

1	CONTRACTOR GENERATED
2	CONSTRUCTION MANAGER GENERATED
3	ARCHITECT/ENGINEER GENERATED
4	DISTRICT GENERATED
5	INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Jose F. Torres, Director of Fiscal Services

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Nonresident Tuition and Capital Outlay Fees

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2014-2015 Nonresident Tuition Fee in the amount of $186 and the Capital Outlay Fee in the amount of $6.

OVERVIEW

Education Code (EC) Section 76140 requires the Board of Trustees to annually adopt the nonresident tuition fee no later than February 1st for the next fiscal year. In addition, pursuant to EC Section 76141 a district may also charge to any nonresident student a capital outlay fee.

ANALYSIS

EC Section 76140(e) enumerates seven options for a district to choose in setting its nonresident tuition fee. The District has selected District Average Cost (Option 2) as the basis for calculation the nonresident fee. Option 2 is the District's average cost for educating each full-time equivalent student. The additional capital outlay fee of $6 is being calculated per the state worksheet. The worksheets used to arrive at the nonresident fee options are attached.

BOARD IMPERATIVE

III. Resource Management For Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The approval of this board item will positively impact the colleges' budgets in the proximate amount of $10,000.

California Community Colleges

2014-15 NONRESIDENT FEES WORKSHEET

NONRESIDENT TUITION FEE CALCULATIONS FOR OPTIONS 1 THROUGH 7

2014-15 NONRESIDENT TUITION FEE (EC 76140)		(*Col. 1*) Statewide	(*Col. 2*) District	(*Col. 3*) 10% or More Noncredit FTES
A.	**Expense of Education for Base Year** (2012-13 CCFS 311, Expenditures by Activity Report, AC 0100-6700, Cols: 1-3)	$6,447,535,542	$ 72,606,766	$
B.	**Annual Attendance FTES** (Recal 2012-13)	1,148,862	13,439	
C.	**Average Expense of Education per FTES** (A ÷ B)	$5,612	$ 5,403	$
D.	**U.S. Consumer Price Index Factor** (2 years)	x 1.031	x 1.031	x 1.031
E.	**Average Cost per FTES for Tuition Year** (C x D)	**$5,786**	$ **5,570**	$
F.	**Average Per Unit Nonresident Cost – Semester (*Qtr*)**	**$193** ***($129)***	$ **186**	$
G.	**Highest year Statewide average – Semester (*Qtr*)**	**$193 ($129)**	$ N/A	$
H.	**Comparable 12 state average – Semester (*Qtr*)**	**$388 ($259)**	$ N/A	$

Annual Attendance FTES includes all student contact hours of attendance in credit and noncredit courses for resident students, nonresident students and apprentices; however apprentice hours are divided by 525 to compute an FTES equivalent. Round tuition fee to the nearest dollar.

Column 3 is an option for use by a district with ten percent or more noncredit FTES *(Section 76140(e)(1)(A)).* If your district qualifies, then fill out this column with noncredit FTES and noncredit expense of education data excluded.

NONRESIDENT TUITION FEE CALCULATIONS FOR OPTIONS 6 OR 7

Option 6. The greater amount of the calculations of statewide nonresident tuition for 2010-11 through 2014-15 is $193 per semester unit or $129 per quarter unit (2012-13).

Option 7. The average of the nonresident tuition fees of public community colleges in 2012-13 of no less than 12 states comparable to California in cost of living is $388 per semester unit or $259 per quarter unit.

Requirement for Use of Option 6 or 7: The additional revenue generated by the increased nonresident tuition permitted under options 6 or 7 shall be used to expand and enhance services to resident students *(EC 76140(e)(2).* Districts meeting one or more criteria below shall be considered in compliance with the requirements of EC 76140(e)(2). Please check all that apply:

- ☐ Revenue from nonresident tuition was less than 5% of total general fund revenue.
- ☐ Actual resident FTES was greater than funded resident FTES.
- ☐ Percent expenditures for counseling and student services were greater than statewide average (AC 6300 plus 6400 divided by AC 0100-6700, Cols. 1-3).
- ☐ Percent expenditures for instructional services were greater than statewide average (AC 0100-5900 divided by AC 0100-6700, Cols. 1-3.

Continue to next page ▶

▶ *Continued from previous page*

The district governing board at its **January 16**, 20**14** meeting adopted a **nonresident tuition fee** of $ **186** per semester unit or $ _____ per quarter unit.

Basis for adoption is (***place an X in one box only***).

	1. Statewide average cost, per column 1.
X	**2. District average cost, per column 2.**
	3. District average cost with 10% or more noncredit FTES, per column 3.
	4. Contiguous district. _____. *(Specify district and its fee).*
	5. No more than district average cost (Col. 2 or 3); no less than statewide average cost.
	6. Statewide average cost, from 2012-13 ($193 per semester unit; $129 per quarter unit).
	7. No more than average tuition of 12 states with cost of living comparable to California.

NONRESIDENT CAPITAL OUTLAY FEE (EC 76141)

For districts electing to charge a **capital outlay fee** to **any** nonresident student, please compute this fee as follows:

a. Capital Outlay expense for 2012-13 $ **2,367,356**

b. FTES for 2012-13 **13,439**

c. Capital outlay expense per FTES *(line a divided by line b)* **$176**

d. Capital Outlay Fee per unit:

1. Per semester unit *(line c divided by 30 units)* **$6**

OR

2. Per quarter unit *(line c divided by 45 units)* _____

e. 2014-15 Nonresident Student Capital Outlay Fee (not to exceed *the lesser of line d* ***OR*** *50% of adopted 2013-14 Nonresident Tuition Fee)* **$6**

The district governing board at its **January 16**, 20**14** meeting adopted a **nonresident capital outlay fee** of $ **6** per semester unit or $ _____ per quarter unit.

Upon adoption of nonresident tuition and/or capital outlay fees by your district governing board by February 1, 2014, please submit a copy of this report by *February 14, 2014* to:

California Community Colleges Chancellor's Office
Fiscal Services Unit
1102 Q Street, 4th Floor
Sacramento, CA 95811-6549 FAX (916) 323-3057

District San Bernardino Community College District

Contact Person Jose F. Torres

Phone Number & email (909) 382-4028 jtorres@sbcccd.cc.ca.us

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: January 16, 2014

SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property does not exceed in value the sum of Five Thousand Dollars ($5,000), the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

Fixed Asset Surplus Report

January 16, 2014

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
1438	12/10/2013	SBVC	TABLE CADAVER S/S	7/1/1980	$1,100.00	$0.00

Non-Fixed Asset Surplus List

January 16, 2014

1994 GMC Volvo Diesel Truck	2 ea

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Jose F. Torres, Director of Fiscal Services

DATE: January 16, 2014

SUBJECT: Consideration of Approval to Transfer Redevelopment Agency Funds to Fund 41 Capital Outlay

RECOMMENDATION

It is recommended that the Board of Trustees approve the transfer of Redevelopment Agency (RDA) funds received during Fiscal Year 2012-2013 from the District Unrestricted Reserves to Fund 41.

OVERVIEW

The Fund 41 Capital Outlay account is used for the acquisition or construction of major capital facilities, improvements or extensions to the life of existing capital facilities, and other significant capital equipment purchases.

ANALYSIS

Fund 41 Capital Outlay does not receive additional funding from the State of California and the District has limited resources to invest in capital improvement projects. In order to maintain a high quality of buildings and equipment the District needs to shift RDA funds to Fund 41 on an annual basis to create a resource for addressing the District's current and future capital outlay needs. If this action item is approved, our projected Unrestricted General Fund Balance for fiscal year 2013-14 will be $17,217,861 or 23.2% of final approved budgeted expenditures.

BOARD IMPERATIVE

III. Resource Management For Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

$4,044,423.37 will be transferred from the District Unrestricted Reserves to Fund 41 Capital Outlay.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Bruce Baron, Chancellor

DATE: January 16, 2014

SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Caring Hands Applause Cards – January 2014

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

DISTRICT

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Gamboa	Colleen	Payroll	Thank you for helping and guiding me in the right direction. Thank you for all you have done to get me where I am.	Clara Espinoza
Lujan	Angela	Payroll	Thank you for helping and guiding me in the right direction. Thank you for all you have done to get me where I am.	Clara Espinoza
Nikac	Stacey	Chancellor's Office	Stacey, I appreciate your kindness and ability to accommodate, even when it wasn't easy or convenient. It's your careful attention to detail that makes you so special.	Adam Lasad

SBVC

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Alex-Schiel	Valerie A.	Food Services	Thank you for helping put together the best District Holiday Party!	Stacey Nikac
Alex-Schiel	Valerie	Food Services	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Baber	Corrina	Instruction Office	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Bender	Robyn	CBO	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Blackwell	Shari	Student Services Office	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Candelaria	Bridget	Instruction Office	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Dean	Rebecca	Food Services	Thank you for helping put together the best District Holiday Party!	Stacey Nikac
Dean	Rebecca	Food Services	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Flaa	Jonathan	Campus Technology Services	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Gallagher	Debby	President's Office	Thank you for making the extra effort to show your appreciation to everyone.	Corrina Baber

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Gallagher	Debby	President's Office	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Garcia	Stacy	President's Office	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Gowen	Laura	Community Relations & Resource Development	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Gutierrez	Albert	Custodial Department	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Gutierrez	Albert	Custodial Department	I want to express my appreciation on the excellent job that Albert did in the KVCR master control room carpet.	Janine Porter
Gutierrez	Mary	Nursing	Always helpful and accommodating.	Chimwe Udomah, Student
Gutierrez	Mary	Nursing	A wonderful person and tries to work with all the students. She is very professional and always ready to help.	Sonia Gutierrez, Student
Halim	Roslin	CBO	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Hector	Leticia	Curriculum Co-Chair	For the incredible amount of time and effort she has put in to processing and receiving approval of our Associate transfer degrees.	Corrina Baber

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Kates	Johnny	Custodial Department	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Kracher	Gloria	Custodial Department	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Lopez	Paul	Campus Technology Services	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Losee	Caleab	Reading	Transformed the Reading lab into one of the most student-centered academic area on this campus. He has extended lab hours, and offers workshops and tutoring to reading students.	Dyanna Rajala
Luna	Linda	Food Services	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Martinez	Pat	Bookstore	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Mason	Jerry	Custodial Department	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Molina	Maria	Food Services	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Morrison	Tracy	Food Services	Thank you for the excellent spread and top notch service for our annual Holiday Party. You and your team helped make this event a big hit!	Stacey Nikac
Morrison	Tracy	Food Services	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Nguyen	Hal	Food Services	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Pasillas	Karol	Administrative Services Office	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Rodrick	Jennifer	Police Academies/MCHS	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Rosemond	Tara	Food Services	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Scully	Matie	Music	Thank you for bringing your group together for our Annual Holiday Party. What a great bunch of performers!	Stacey Nikac
Shafer	Kris	Maintenance Department	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Smith	Cecile	Applied Technology, Transportation & Culinary Arts Division	Goes out of her way to provide service to students and faculty alike. She is very detailed oriented and organized. When the Secretary II in the division retired, she single-handedly did the work of two.	Achala Chatterjee
Sotelo	Jessica	Food Services	Thank you for helping put together the best District Holiday Party!	Stacey Nikac
Sotelo	Jessica	Food Services	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Spahn	Michelle	Nursing	A wonderful person who always is there for students; never says no.	Chimwe Udomah, Student
Spahn	Michelle	Nursing	This lady is by far the most dedicated and helpful person I have met in the nursing program. She consistently goes above and beyond to ensure her students receive the best learning experience!	Sonia Gutierrez, Student
Stark	Scott	Administrative Services Office	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Thomure	Bernnae	Financial Aid Office	Every time I walk in to the Financial Aid office she always has a smile and willingness to help with any questions.	Jose Hernandez, Student
Vargas, Jr.	Genaro	Maintenance Department	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher
Villa	Raquel	Admissions & Records Office	She gives the students top service here in Admissions.	Anonymous, Employee
Williams	Nicole	Instruction Office	Helping make the President's Holiday Gathering a success!	Dr. Gloria Fisher

CHC

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Aycock	Larry	Admissions and Records	Larry was instrumental in helping Left Lane students with their priority registration. He went above and beyond and even put in overtime to get the task finished.	Karen Peterson
Bidney	Cynthia	Respiratory Care	Thank you for coordinating the luncheon for our associated Hospital Respiratory Department Directors during Mock Interview Day.	Anonymous Employee

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Bogh	Wayne	Technology Services	Thank you for everything you do! You solved my major computer issues quickly and efficiently and I can't thank you enough!	Cyndie St. Jean
Bogh	Wayne	Technology Services	Thank you for your time and expertise upgrading the Raisers Edge software and moving the database to a new server.	Michelle Riggs
Chaves	Isidro	Custodial	For cleanliness of SSA elevator, windows, and restrooms!	Julie McKee
Contreras	Amber	Respiratory Care	For her professional talents in coordinating the Mock Interview Day for Respiratory Care Students with Hospital Directors.	Cynthia Bidney
Gamboa	Ben	Institutional Effectiveness, Research and Planning	Great job and initiative to ensure that information is accurately presented to the campus.	Keith Wurtz
Gamboa	Ben	Institutional Effectiveness, Research and Planning	The professional way in which you say "no" and how you creatively look for ways to find informative data.	Keith Wurtz

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Hansen	Rosemarie	CHC Anatomy	For representing the employees and the college community by serving on the college and District safety committee. For standing up for what is right, even in the face of defensiveness and hostility from some of the management.	Ruth Greyraven
Hansen	Rosemarie	CHC Anatomy	You are wonderful with STEM events for the elementary schools. You help out Biology now in our 3rd year of having a long-term temp lab tech on a 4-day work week that would otherwise make it impossible to maintain living specimens.	Ruth Greyraven
Ramos	Miguel	CHC Assessment/Testing Center (ATC)	Super service to students in a professional and friendly manner.	Anonymous Employee
Simpson	Floyd	Admission and Records	Floyd was so amazing in working hard to help get the Left Lane students' priority dates changed in time for registration. IT couldn't have happened without him.	Karen Peterson
Viera	Ladeana	CHC Assessment/Testing Center (ATC)	Super service to students in a professional and friendly manner.	Anonymous Employee
White	Anthony	Technology Services	You have come to the rescue once again! Thank you for always saving the day!	Cyndie St. Jean

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
White	Anthony	Technology Services	Thank you for your time and expertise upgrading the Raisers Edge software and moving the database to a new server.	Michelle Riggs
Williams	Mariam	Counseling	Super service to students. Connecting to students through funny stories and friendly outgoing service.	Anonymous Employee

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Jose F. Torres, Director of Fiscal Services

DATE: January 16, 2014

SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for its review.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2013-14 fiscal year through December 23, 2013. It reflects summary information for all District funds, grouped by category within each fund.

As of December 23, the District was 48.2% through the fiscal year and had spent and encumbered about 43.1% of its budgeted general funds. This would indicate that the District's spending is in line with the budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

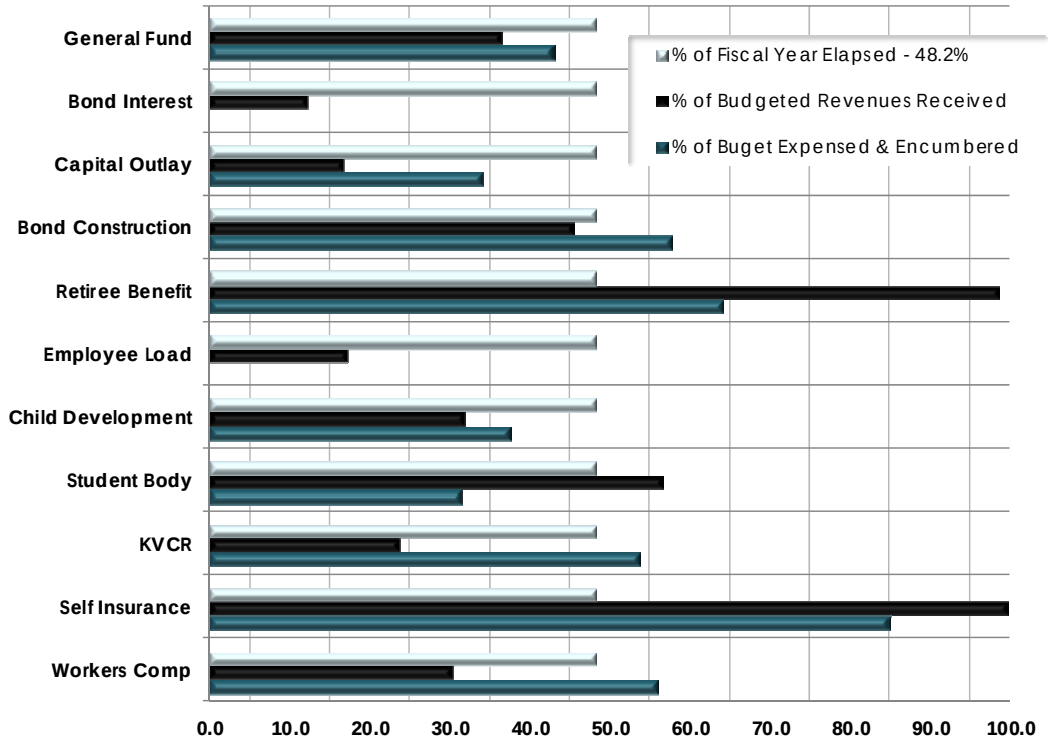
There are no financial implications.

Budget Revenue & Expenditure Summary

Year to Date 12/23/2013

48.2% of Fiscal Year Elapsed

	REVENUES			EXPENDITURES		
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD	
01 General Fund	$ 95,852,932	$ 34,891,802	36.4%	$ 97,348,635	$ 41,913,047	43.1%
Regular patterns of activity throughout the year.						
21 Bond Interest & Redemption	$ 24,226,400	$ 2,932,299	12.1%	$ 24,226,400	$ 15,282,886	63.1%
Majority of revenues will be received April-June of 2014.						
41 Capital Outlay Projects	$ 676,215	$ 113,371	16.8%	$ 2,642,816	$ 902,528	34.2%
Expenses in this fund are sporadic.						
42 Bond Construction	$ 125,000	$ 56,834	45.5%	$ 91,067,714	$ 52,520,064	57.7%
Expensed/Encumbered is comprised of expenditures in the amount of $6,417,658 (7% of budget) and encumbrances of $46,102,406.						
68 Retiree Benefit	$ 763,000	$ 752,116	98.6%	$ 336,561	$ 215,166	63.9%
Regular patterns of activity throughout the year.						
69 Employee Load	$ 450	$ 78	17.3%	$ 450	$ -	0.0%
72 Child Development	$ 2,749,090	$ 875,613	31.9%	$ 2,747,790	$ 1,031,969	37.6%
Regular patterns of activity throughout the year.						
73 Student Body Center Fee	$ 272,952	$ 154,501	56.6%	$ 272,952	$ 85,981	31.5%
74 KVCR	$ 5,900,437	$ 1,398,038	23.7%	$ 6,292,244	$ 3,381,682	53.7%
Revenues in this fund are sporadic. Expensed/Encumbered is comprised of $2,612,865 in expenditures (42% of budget), and $768,817 in encumbrances.						
78 Self Insurance-Liability	$ 603,000	$ 600,906	99.7%	$ 600,000	$ 508,636	84.8%
The annual premiums are paid at the beginning of the fiscal year.						
84 Workers Compensation	$ 1,250,000	$ 378,307	30.3%	$ 1,250,000	$ 698,986	55.9%
Regular patterns of revenue activity throughout the year. Expenses are sporadic; encumbrances account for $13,986.						



Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	5,955,861.70	1,045,982.61	1,045,982.61	17.5	0.00	4,909,879.09	82.4
8600.00 STATE REVENUES	67,221,850.30	28,408,350.22	28,408,350.22	42.2	0.00	38,813,500.08	57.7
8800.00 LOCAL REVENUES	22,651,893.00	5,421,647.34	5,421,647.34	23.9	0.00	17,230,245.66	76.0
8900.00 OTHER FINANCING SOURCES	23,326.60	15,821.40	15,821.40	67.8	0.00	7,505.20	32.1
TOTAL: 8000	95,852,931.60	34,891,801.57	34,891,801.57	36.4	0.00	60,961,130.03	63.5
1100.00 CONTRACT CLASSROOM INST.	14,938,076.12	5,998,937.42	5,998,937.42	40.1	0.00	8,939,138.70	59.8
1200.00 CONTRACT CERT. ADMINISTRATORS	8,266,130.81	3,037,296.54	3,037,296.54	36.7	0.00	5,228,834.27	63.2
1300.00 INSTRUCTORS DAY/HOURLY	7,446,286.00	3,363,412.75	3,363,412.75	45.1	0.00	4,082,873.25	54.8
1400.00 NON-INSTRUCTION HOURLY CERT.	1,599,364.84	585,622.61	585,622.61	36.6	0.00	1,013,742.23	63.3
TOTAL: 1000	32,249,857.77	12,985,269.32	12,985,269.32	40.2	0.00	19,264,588.45	59.7
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	16,423,341.68	6,663,746.05	6,663,746.05	40.5	0.00	9,759,595.63	59.4
2200.00 INSTRUCTIONAL AIDS	1,352,368.90	461,835.00	461,835.00	34.1	0.00	890,533.90	65.8
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,282,670.42	935,626.32	935,626.32	40.9	0.00	1,347,044.10	59.0
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	1,383,906.00	439,007.21	439,007.21	31.7	0.00	944,898.79	68.2
TOTAL: 2000	21,442,287.00	8,500,214.58	8,500,214.58	39.6	0.00	12,942,072.42	60.3
3100.00 CERTIFICATED RETIREMENT	2,102,515.96	932,603.36	932,603.36	44.3	0.00	1,169,912.60	55.6
3200.00 CLASSIFIED RETIREMENT	2,346,061.33	895,640.93	895,640.93	38.1	0.00	1,450,420.40	61.8
3300.00 OASDHI/FICA	2,069,642.42	809,098.85	809,098.85	39.0	0.00	1,260,543.57	60.9
3400.00 HEALTH AND WELFARE BENEFITS	8,683,859.15	3,132,020.41	3,132,020.41	36.0	0.00	5,551,838.74	63.9
3500.00 STATE UNEMPLOYMENT INSURANCE	27,299.01	65,943.57	65,943.57	100.0	0.00	38,644.56-	.0
3600.00 WORKERS COMPENSATION INSURANCE	1,000,677.15	369,750.00	369,750.00	36.9	0.00	630,927.15	63.0
3900.00 OTHER BENEFITS	191,877.57	84,982.05	84,982.05	44.2	0.00	106,895.52	55.7
TOTAL: 3000	16,421,932.59	6,290,039.17	6,290,039.17	38.3	0.00	10,131,893.42	61.6
4100.00 TEXTBOOKS	53,780.77	30,721.50	30,721.50	57.1	9,254.70	13,804.57	25.6
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	78,949.47	35,453.37	35,453.37	44.9	4,813.12	38,682.98	48.9
4300.00 INSTRUCTIONAL SUPPLIES	453,925.69	134,527.90	134,527.90	29.6	81,830.87	237,566.92	52.3
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	39,512.00	801.88	801.88	2.0	719.52	37,990.60	96.1
4500.00 NONINSTRUCTIONAL SUPPLIES	1,374,064.44	295,071.28	295,071.28	21.4	451,949.60	627,043.56	45.6
4700.00 FOOD SUPPLIES	8,943.00	2,007.92	2,007.92	22.4	6,135.08	800.00	8.9
TOTAL: 4000	2,009,175.37	498,583.85	498,583.85	24.8	554,702.89	955,888.63	47.5
5100.00 PERSON&CONSULTANT SVC-DIST USE	7,072,608.22	1,209,701.07	1,209,701.07	17.1	3,022,033.41	2,840,873.74	40.1
5200.00 TRAVEL & CONFERENCE EXPENSES	858,892.65	224,432.07	224,432.07	26.1	122,042.66	512,417.92	59.6
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	354,645.09	156,778.80	156,778.80	44.2	71,514.75	126,351.54	35.6
5400.00 INSURANCES - DISTRICT USE	146,000.00	123,773.00	123,773.00	84.7	0.00	22,227.00	15.2
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	2,541,009.30	1,219,935.20	1,219,935.20	48.0	1,225,383.26	95,690.84	3.7
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	3,135,784.79	1,491,339.03	1,491,339.03	47.5	720,572.66	923,873.10	29.4
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	532,000.00	210,047.41	210,047.41	39.4	119,583.09	202,369.50	38.0
5800.00 OTHER OPERATING EXP-DIST. USE	6,015,406.18	398,049.03	398,049.03	6.6	129,868.56	5,487,488.59	91.2
TOTAL: 5000	20,656,346.23	5,034,055.61	5,034,055.61	24.3	5,410,998.39	10,211,292.23	49.4

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	92,779,598.96	33,308,162.53	33,308,162.53	35.9	5,965,701.28	53,505,735.15	57.6
6100.00 SITES & IMPROVEMENTS-DIST. USE	110,002.00	0.00	0.00	.0	0.00	110,002.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	75,626.97	2,596.00	2,596.00	3.4	20,140.00	52,890.97	69.9
6300.00 LIBRARY BOOKS - EXPANSION	112,390.44	60,511.32	60,511.32	53.8	37,679.55	14,199.57	12.6
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,594,264.68	250,613.10	250,613.10	15.7	244,085.80	1,099,565.78	68.9
TOTAL: 6000	1,892,284.09	313,720.42	313,720.42	16.5	301,905.35	1,276,658.32	67.4
TOTAL: 1000-6999	94,671,883.05	33,621,882.95	33,621,882.95	35.5	6,267,606.63	54,782,393.47	57.8
7300.00 INTERFUND TRANSFERS	2,050,000.00	1,583,333.00	1,583,333.00	77.2	0.00	466,667.00	22.7
7500.00 OTHER OUTGO-STUDENT FIN AID	50,322.10	22,575.00	22,575.00	44.8	7,040.00	20,707.10	41.1
7600.00 OTHER STUDENT AID	576,430.00	261,883.16	261,883.16	45.4	148,726.42	165,820.42	28.7
TOTAL: 7000	2,676,752.10	1,867,791.16	1,867,791.16	69.7	155,766.42	653,194.52	24.4
TOTAL: 1000-7999	97,348,635.15	35,489,674.11	35,489,674.11	36.4	6,423,373.05	55,435,587.99	56.9

Fund: 01 GENERAL FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	95,852,931.60	34,891,801.57	34,891,801.57	36.4	0.00	60,961,130.03	63.5
TOTAL: 1000-5999		92,779,598.96	33,308,162.53	33,308,162.53	35.9	5,965,701.28	53,505,735.15	57.6
TOTAL: 1000-6999		94,671,883.05	33,621,882.95	33,621,882.95	35.5	6,267,606.63	54,782,393.47	57.8
TOTAL: 1000-7999		97,348,635.15	35,489,674.11	35,489,674.11	36.4	6,423,373.05	55,435,587.99	56.9
TOTAL EXPENSES	(1000 - 7999)	97,348,635.15	35,489,674.11	35,489,674.11	36.4	6,423,373.05	55,435,587.99	56.9

Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	256,400.00	0.00	0.00	.0	0.00	256,400.00	100.0
8800.00 LOCAL REVENUES	23,970,000.00	2,932,299.03	2,932,299.03	12.2	0.00	21,037,700.97	87.7
TOTAL: 8000	24,226,400.00	2,932,299.03	2,932,299.03	12.1	0.00	21,294,100.97	87.8
7100.00 DEBT RETIREMENT	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9
TOTAL: 7000	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9
TOTAL: 1000-7999	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	24,226,400.00	2,932,299.03	2,932,299.03	12.1	0.00	21,294,100.97	87.8
TOTAL: 1000-5999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-6999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999		24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9
TOTAL EXPENSES	(1000 - 7999)	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	71,091.15	71,091.15	71,091.15	100.0	0.00	0.00	.0
8800.00 LOCAL REVENUES	605,123.60	42,279.66	42,279.66	6.9	0.00	562,843.94	93.0
TOTAL: 8000	676,214.75	113,370.81	113,370.81	16.7	0.00	562,843.94	83.2
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	1,250.00	0.00	0.00	.0	0.00	1,250.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	10,241.00	0.00	0.00	.0	2,160.04	8,080.96	78.9
TOTAL: 4000	11,491.00	0.00	0.00	.0	2,160.04	9,330.96	81.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	79,630.00	33,219.58	33,219.58	41.7	65,410.42	19,000.00-	.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	192,405.64	147,276.10	147,276.10	76.5	6,928.47	38,201.07	19.8
5800.00 OTHER OPERATING EXP-DIST. USE	3,123.60	0.00	0.00	.0	0.00	3,123.60	100.0
TOTAL: 5000	275,159.24	180,495.68	180,495.68	65.5	72,338.89	22,324.67	8.1
TOTAL: 1000-5999	286,650.24	180,495.68	180,495.68	62.9	74,498.93	31,655.63	11.0
6100.00 SITES & IMPROVEMENTS-DIST. USE	30,219.83	0.00	0.00	.0	0.00	30,219.83	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	1,087,350.26	0.00	0.00	.0	0.00	1,087,350.26	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,238,595.42	481,561.60	481,561.60	38.8	165,971.42	591,062.40	47.7
TOTAL: 6000	2,356,165.51	481,561.60	481,561.60	20.4	165,971.42	1,708,632.49	72.5
TOTAL: 1000-6999	2,642,815.75	662,057.28	662,057.28	25.0	240,470.35	1,740,288.12	65.8

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	676,214.75	113,370.81	113,370.81	16.7	0.00	562,843.94	83.2
TOTAL: 1000-5999		286,650.24	180,495.68	180,495.68	62.9	74,498.93	31,655.63	11.0
TOTAL: 1000-6999		2,642,815.75	662,057.28	662,057.28	25.0	240,470.35	1,740,288.12	65.8
TOTAL: 1000-7999		2,642,815.75	662,057.28	662,057.28	25.0	240,470.35	1,740,288.12	65.8
TOTAL EXPENSES	(1000 - 7999)	2,642,815.75	662,057.28	662,057.28	25.0	240,470.35	1,740,288.12	65.8

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	125,000.00	56,833.58	56,833.58	45.4	0.00	68,166.42	54.5
TOTAL: 8000	125,000.00	56,833.58	56,833.58	45.4	0.00	68,166.42	54.5
2300.00 NON-INSTRUCTION HOURLY CLASS.	3,013.96	1,506.98	1,506.98	50.0	0.00	1,506.98	50.0
TOTAL: 2000	3,013.96	1,506.98	1,506.98	50.0	0.00	1,506.98	50.0
3300.00 OASDHI/FICA	225.18	112.59	112.59	50.0	0.00	112.59	50.0
3500.00 STATE UNEMPLOYMENT INSURANCE	1.48	0.74	0.74	50.0	0.00	0.74	50.0
TOTAL: 3000	226.66	113.33	113.33	50.0	0.00	113.33	50.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,346,744.69	122,684.75	122,684.75	9.1	881,933.21	342,126.73	25.4
5200.00 TRAVEL & CONFERENCE EXPENSES	6,000.00	0.00	0.00	.0	0.00	6,000.00	100.0
5400.00 INSURANCES - DISTRICT USE	2,755,438.69	365,144.36	365,144.36	13.2	0.00	2,390,294.33	86.7
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	120,000.00	39,872.03	39,872.03	33.2	17,087.97	63,040.00	52.5
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	475,000.00	34,664.51	34,664.51	7.2	230,895.09	209,440.40	44.0
5800.00 OTHER OPERATING EXP-DIST. USE	5,426,921.00	6,250.00	6,250.00	.1	21,400.00	5,399,271.00	99.4
TOTAL: 5000	10,130,104.38	568,615.65	568,615.65	5.6	1,151,316.27	8,410,172.46	83.0
TOTAL: 1000-5999	10,133,345.00	570,235.96	570,235.96	5.6	1,151,316.27	8,411,792.77	83.0
6100.00 SITES & IMPROVEMENTS-DIST. USE	1,691,400.00	29,707.95-	29,707.95-	.0	115,169.37	1,605,938.58	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	77,499,885.00	5,866,267.97	5,866,267.97	7.5	44,835,157.88	26,798,459.15	34.5
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,743,084.00	10,861.84	10,861.84	.6	762.48	1,731,459.68	99.3
TOTAL: 6000	80,934,369.00	5,847,421.86	5,847,421.86	7.2	44,951,089.73	30,135,857.41	37.2
TOTAL: 1000-6999	91,067,714.00	6,417,657.82	6,417,657.82	7.0	46,102,406.00	38,547,650.18	42.3

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	125,000.00	56,833.58	56,833.58	45.4	0.00	68,166.42	54.5
TOTAL: 1000-5999		10,133,345.00	570,235.96	570,235.96	5.6	1,151,316.27	8,411,792.77	83.0
TOTAL: 1000-6999		91,067,714.00	6,417,657.82	6,417,657.82	7.0	46,102,406.00	38,547,650.18	42.3
TOTAL: 1000-7999		91,067,714.00	6,417,657.82	6,417,657.82	7.0	46,102,406.00	38,547,650.18	42.3
TOTAL EXPENSES	(1000 - 7999)	91,067,714.00	6,417,657.82	6,417,657.82	7.0	46,102,406.00	38,547,650.18	42.3

Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	95.37	95.37	100.0	0.00	95.37-	.0
TOTAL: 8000	0.00	95.37	95.37	100.0	0.00	95.37-	.0

Fund: 51 BOOKSTORE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	95.37	95.37	100.0	0.00	95.37-	.0
TOTAL: 1000-5999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-6999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	13,000.00	2,116.08	2,116.08	16.2	0.00	10,883.92	83.7
8900.00 OTHER FINANCING SOURCES	750,000.00	750,000.00	750,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	763,000.00	752,116.08	752,116.08	98.5	0.00	10,883.92	1.4
3300.00 OASDHI/FICA	0.00	43.54	43.54	100.0	0.00	43.54-	.0
3400.00 HEALTH AND WELFARE BENEFITS	333,559.00	210,119.65	210,119.65	62.9	0.00	123,439.35	37.0
3500.00 STATE UNEMPLOYMENT INSURANCE	2.00	2.56	2.56	100.0	0.00	0.56-	.0
3900.00 OTHER BENEFITS	3,000.00	5,000.00	5,000.00	100.0	0.00	2,000.00-	.0
TOTAL: 3000	336,561.00	215,165.75	215,165.75	63.9	0.00	121,395.25	36.0
TOTAL: 1000-5999	336,561.00	215,165.75	215,165.75	63.9	0.00	121,395.25	36.0

Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	763,000.00	752,116.08	752,116.08	98.5	0.00	10,883.92	1.4
TOTAL: 1000-5999		336,561.00	215,165.75	215,165.75	63.9	0.00	121,395.25	36.0
TOTAL: 1000-6999		336,561.00	215,165.75	215,165.75	63.9	0.00	121,395.25	36.0
TOTAL: 1000-7999		336,561.00	215,165.75	215,165.75	63.9	0.00	121,395.25	36.0
TOTAL EXPENSES	(1000 - 7999)	336,561.00	215,165.75	215,165.75	63.9	0.00	121,395.25	36.0

Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	450.00	77.71	77.71	17.2	0.00	372.29	82.7
TOTAL: 8000	450.00	77.71	77.71	17.2	0.00	372.29	82.7
7300.00 INTERFUND TRANSFERS	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 7000	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	450.00	77.71	77.71	17.2	0.00	372.29	82.7
TOTAL: 1000-5999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-6999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999		450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL EXPENSES	(1000 - 7999)	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	146,820.00	56,967.68	56,967.68	38.8	0.00	89,852.32	61.1
8600.00 STATE REVENUES	2,378,527.00	807,693.60	807,693.60	33.9	0.00	1,570,833.40	66.0
8800.00 LOCAL REVENUES	223,743.00	10,951.91	10,951.91	4.8	0.00	212,791.09	95.1
TOTAL: 8000	2,749,090.00	875,613.19	875,613.19	31.8	0.00	1,873,476.81	68.1
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,181,721.00	425,470.20	425,470.20	36.0	0.00	756,250.80	63.9
2300.00 NON-INSTRUCTION HOURLY CLASS.	340,844.00	121,355.20	121,355.20	35.6	0.00	219,488.80	64.3
TOTAL: 2000	1,522,565.00	546,825.40	546,825.40	35.9	0.00	975,739.60	64.0
3100.00 CERTIFICATED RETIREMENT	16,709.00	7,155.62	7,155.62	42.8	0.00	9,553.38	57.1
3200.00 CLASSIFIED RETIREMENT	95,431.00	38,139.06	38,139.06	39.9	0.00	57,291.94	60.0
3300.00 OASDHI/FICA	76,910.00	27,562.22	27,562.22	35.8	0.00	49,347.78	64.1
3400.00 HEALTH AND WELFARE BENEFITS	452,126.00	159,698.58	159,698.58	35.3	0.00	292,427.42	64.6
3500.00 STATE UNEMPLOYMENT INSURANCE	639.00	235.19	235.19	36.8	0.00	403.81	63.1
3600.00 WORKERS COMPENSATION INSURANCE	61,500.00	21,750.00	21,750.00	35.3	0.00	39,750.00	64.6
3900.00 OTHER BENEFITS	5,358.00	2,347.32	2,347.32	43.8	0.00	3,010.68	56.1
TOTAL: 3000	708,673.00	256,887.99	256,887.99	36.2	0.00	451,785.01	63.7
4300.00 INSTRUCTIONAL SUPPLIES	91,877.00	11,910.64	11,910.64	12.9	42,841.48	37,124.88	40.4
4500.00 NONINSTRUCTIONAL SUPPLIES	107,295.00	26,415.05	26,415.05	24.6	46,881.42	33,998.53	31.6
4700.00 FOOD SUPPLIES	88,000.00	56,377.84	56,377.84	64.0	27,372.16	4,250.00	4.8
TOTAL: 4000	287,172.00	94,703.53	94,703.53	32.9	117,095.06	75,373.41	26.2
5200.00 TRAVEL & CONFERENCE EXPENSES	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	19,575.00	245.00	245.00	1.2	2,806.58	16,523.42	84.4
5800.00 OTHER OPERATING EXP-DIST. USE	121,844.00	1,650.00	1,650.00	1.3	440.00	119,754.00	98.2
TOTAL: 5000	144,919.00	1,895.00	1,895.00	1.3	3,246.58	139,777.42	96.4
TOTAL: 1000-5999	2,663,329.00	900,311.92	900,311.92	33.8	120,341.64	1,642,675.44	61.6
6100.00 SITES & IMPROVEMENTS-DIST. USE	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	59,461.00	2,657.07	2,657.07	4.4	8,657.93	48,146.00	80.9
TOTAL: 6000	84,461.00	2,657.07	2,657.07	3.1	8,657.93	73,146.00	86.6
TOTAL: 1000-6999	2,747,790.00	902,968.99	902,968.99	32.8	128,999.57	1,715,821.44	62.4

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,749,090.00	875,613.19	875,613.19	31.8	0.00	1,873,476.81	68.1
TOTAL: 1000-5999		2,663,329.00	900,311.92	900,311.92	33.8	120,341.64	1,642,675.44	61.6
TOTAL: 1000-6999		2,747,790.00	902,968.99	902,968.99	32.8	128,999.57	1,715,821.44	62.4
TOTAL: 1000-7999		2,747,790.00	902,968.99	902,968.99	32.8	128,999.57	1,715,821.44	62.4
TOTAL EXPENSES	(1000 - 7999)	2,747,790.00	902,968.99	902,968.99	32.8	128,999.57	1,715,821.44	62.4

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	272,952.00	154,500.66	154,500.66	56.6	0.00	118,451.34	43.3
TOTAL: 8000	272,952.00	154,500.66	154,500.66	56.6	0.00	118,451.34	43.3
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	84,504.00	35,541.00	35,541.00	42.0	0.00	48,963.00	57.9
2300.00 NON-INSTRUCTION HOURLY CLASS.	40,000.00	21,506.00	21,506.00	53.7	0.00	18,494.00	46.2
TOTAL: 2000	124,504.00	57,047.00	57,047.00	45.8	0.00	67,457.00	54.1
3200.00 CLASSIFIED RETIREMENT	9,680.00	4,075.75	4,075.75	42.1	0.00	5,604.25	57.8
3300.00 OASDHI/FICA	6,464.00	2,718.89	2,718.89	42.0	0.00	3,745.11	57.9
3400.00 HEALTH AND WELFARE BENEFITS	28,982.00	12,075.90	12,075.90	41.6	0.00	16,906.10	58.3
3500.00 STATE UNEMPLOYMENT INSURANCE	42.00	17.82	17.82	42.4	0.00	24.18	57.5
3600.00 WORKERS COMPENSATION INSURANCE	3,000.00	1,250.00	1,250.00	41.6	0.00	1,750.00	58.3
3900.00 OTHER BENEFITS	148.00	61.40	61.40	41.4	0.00	86.60	58.5
TOTAL: 3000	48,316.00	20,199.76	20,199.76	41.8	0.00	28,116.24	58.1
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	15,423.00	927.50	927.50	6.0	0.00	14,495.50	93.9
TOTAL: 4000	17,423.00	927.50	927.50	5.3	0.00	16,495.50	94.6
5200.00 TRAVEL & CONFERENCE EXPENSES	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	9,733.00	0.00	0.00	.0	0.00	9,733.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	15,000.00	0.00	0.00	.0	0.00	15,000.00	100.0
TOTAL: 5000	28,233.00	0.00	0.00	.0	0.00	28,233.00	100.0
TOTAL: 1000-5999	218,476.00	78,174.26	78,174.26	35.7	0.00	140,301.74	64.2
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	54,476.00	7,806.24	7,806.24	14.3	0.00	46,669.76	85.6
TOTAL: 6000	54,476.00	7,806.24	7,806.24	14.3	0.00	46,669.76	85.6
TOTAL: 1000-6999	272,952.00	85,980.50	85,980.50	31.5	0.00	186,971.50	68.4

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	272,952.00	154,500.66	154,500.66	56.6	0.00	118,451.34	43.3
TOTAL: 1000-5999		218,476.00	78,174.26	78,174.26	35.7	0.00	140,301.74	64.2
TOTAL: 1000-6999		272,952.00	85,980.50	85,980.50	31.5	0.00	186,971.50	68.4
TOTAL: 1000-7999		272,952.00	85,980.50	85,980.50	31.5	0.00	186,971.50	68.4
TOTAL EXPENSES	(1000 - 7999)	272,952.00	85,980.50	85,980.50	31.5	0.00	186,971.50	68.4

Fund: 74 KVCR FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,200,436.97	1,164,704.90	1,164,704.90	22.3	0.00	4,035,732.07	77.6
8900.00 OTHER FINANCING SOURCES	700,000.00	233,333.00	233,333.00	33.3	0.00	466,667.00	66.6
TOTAL: 8000	5,900,436.97	1,398,037.90	1,398,037.90	23.6	0.00	4,502,399.07	76.3
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,764,116.00	585,989.56	585,989.56	33.2	0.00	1,178,126.44	66.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	438,229.00	329,861.83	329,861.83	75.2	0.00	108,367.17	24.7
TOTAL: 2000	2,202,345.00	915,851.39	915,851.39	41.5	0.00	1,286,493.61	58.4
3200.00 CLASSIFIED RETIREMENT	222,601.00	81,203.54	81,203.54	36.4	0.00	141,397.46	63.5
3300.00 OASDHI/FICA	154,841.00	61,831.81	61,831.81	39.9	0.00	93,009.19	60.0
3400.00 HEALTH AND WELFARE BENEFITS	314,302.00	115,798.70	115,798.70	36.8	0.00	198,503.30	63.1
3500.00 STATE UNEMPLOYMENT INSURANCE	1,092.00	469.74	469.74	43.0	0.00	622.26	56.9
3600.00 WORKERS COMPENSATION INSURANCE	40,500.00	13,750.00	13,750.00	33.9	0.00	26,750.00	66.0
3900.00 OTHER BENEFITS	7,991.00	3,400.84	3,400.84	42.5	0.00	4,590.16	57.4
TOTAL: 3000	741,327.00	276,454.63	276,454.63	37.2	0.00	464,872.37	62.7
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	100.00	19.95	19.95	19.9	0.00	80.05	80.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	13,500.00	1,731.73	1,731.73	12.8	3,390.61	8,377.66	62.0
4500.00 NONINSTRUCTIONAL SUPPLIES	58,665.00	12,425.74	12,425.74	21.1	18,873.19	27,366.07	46.6
TOTAL: 4000	72,265.00	14,177.42	14,177.42	19.6	22,263.80	35,823.78	49.5
5100.00 PERSON&CONSULTANT SVC-DIST USE	322,500.00	147,040.87	147,040.87	45.5	103,837.58	71,621.55	22.2
5200.00 TRAVEL & CONFERENCE EXPENSES	65,400.00	17,574.58	17,574.58	26.8	4,072.19	43,753.23	66.9
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	163,690.00	73,679.01	73,679.01	45.0	29,093.35	60,917.64	37.2
5400.00 INSURANCES - DISTRICT USE	10,100.00	9,961.00	9,961.00	98.6	0.00	139.00	1.3
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	261,580.18	92,622.09	92,622.09	35.4	109,083.17	59,874.92	22.8
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	254,476.41	120,221.30	120,221.30	47.2	50,059.69	84,195.42	33.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	85,000.00	13,918.68	13,918.68	16.3	39,519.32	31,562.00	37.1
5800.00 OTHER OPERATING EXP-DIST. USE	2,056,148.38	923,653.33	923,653.33	44.9	408,784.35	723,710.70	35.1
TOTAL: 5000	3,218,894.97	1,398,670.86	1,398,670.86	43.4	744,449.65	1,075,774.46	33.4
TOTAL: 1000-5999	6,234,831.97	2,605,154.30	2,605,154.30	41.7	766,713.45	2,862,964.22	45.9
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	57,412.00	7,710.38	7,710.38	13.4	2,103.47	47,598.15	82.9
TOTAL: 6000	57,412.00	7,710.38	7,710.38	13.4	2,103.47	47,598.15	82.9
TOTAL: 1000-6999	6,292,243.97	2,612,864.68	2,612,864.68	41.5	768,816.92	2,910,562.37	46.2

Fund: 74 KVCR FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,900,436.97	1,398,037.90	1,398,037.90	23.6	0.00	4,502,399.07	76.3
TOTAL: 1000-5999		6,234,831.97	2,605,154.30	2,605,154.30	41.7	766,713.45	2,862,964.22	45.9
TOTAL: 1000-6999		6,292,243.97	2,612,864.68	2,612,864.68	41.5	768,816.92	2,910,562.37	46.2
TOTAL: 1000-7999		6,292,243.97	2,612,864.68	2,612,864.68	41.5	768,816.92	2,910,562.37	46.2
TOTAL EXPENSES	(1000 - 7999)	6,292,243.97	2,612,864.68	2,612,864.68	41.5	768,816.92	2,910,562.37	46.2

Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	906.27	906.27	30.2	0.00	2,093.73	69.7
8900.00 OTHER FINANCING SOURCES	600,000.00	600,000.00	600,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	603,000.00	600,906.27	600,906.27	99.6	0.00	2,093.73	.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	20,000.00	8,881.46	8,881.46	44.4	8,916.54	2,202.00	11.0
5400.00 INSURANCES - DISTRICT USE	505,000.00	465,838.00	465,838.00	92.2	0.00	39,162.00	7.7
5800.00 OTHER OPERATING EXP-DIST. USE	50,000.00	16,156.21	16,156.21	32.3	8,843.79	25,000.00	50.0
TOTAL: 5000	575,000.00	490,875.67	490,875.67	85.3	17,760.33	66,364.00	11.5
TOTAL: 1000-5999	575,000.00	490,875.67	490,875.67	85.3	17,760.33	66,364.00	11.5
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	600,000.00	490,875.67	490,875.67	81.8	17,760.33	91,364.00	15.2

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	603,000.00	600,906.27	600,906.27	99.6	0.00	2,093.73	.3
TOTAL: 1000-5999		575,000.00	490,875.67	490,875.67	85.3	17,760.33	66,364.00	11.5
TOTAL: 1000-6999		575,000.00	490,875.67	490,875.67	85.3	17,760.33	66,364.00	11.5
TOTAL: 1000-7999		600,000.00	490,875.67	490,875.67	81.8	17,760.33	91,364.00	15.2
TOTAL EXPENSES	(1000 - 7999)	600,000.00	490,875.67	490,875.67	81.8	17,760.33	91,364.00	15.2

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,250,000.00	378,306.89	378,306.89	30.2	0.00	871,693.11	69.7
TOTAL: 8000	1,250,000.00	378,306.89	378,306.89	30.2	0.00	871,693.11	69.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	165,000.00	126,255.10	126,255.10	76.5	10,094.90	28,650.00	17.3
5400.00 INSURANCES - DISTRICT USE	145,000.00	133,458.00	133,458.00	92.0	0.00	11,542.00	7.9
5800.00 OTHER OPERATING EXP-DIST. USE	610,000.00	425,286.17	425,286.17	69.7	3,891.38	180,822.45	29.6
TOTAL: 5000	920,000.00	684,999.27	684,999.27	74.4	13,986.28	221,014.45	24.0
TOTAL: 1000-5999	920,000.00	684,999.27	684,999.27	74.4	13,986.28	221,014.45	24.0
7900.00 RESERVE FOR CONTINGENCIES	330,000.00	0.00	0.00	.0	0.00	330,000.00	100.0
TOTAL: 7000	330,000.00	0.00	0.00	.0	0.00	330,000.00	100.0
TOTAL: 1000-7999	1,250,000.00	684,999.27	684,999.27	54.7	13,986.28	551,014.45	44.0

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,250,000.00	378,306.89	378,306.89	30.2	0.00	871,693.11	69.7
TOTAL: 1000-5999		920,000.00	684,999.27	684,999.27	74.4	13,986.28	221,014.45	24.0
TOTAL: 1000-6999		920,000.00	684,999.27	684,999.27	74.4	13,986.28	221,014.45	24.0
TOTAL: 1000-7999		1,250,000.00	684,999.27	684,999.27	54.7	13,986.28	551,014.45	44.0
TOTAL EXPENSES	(1000 - 7999)	1,250,000.00	684,999.27	684,999.27	54.7	13,986.28	551,014.45	44.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	53,500.00	2,403.30	2,403.30	4.4	0.00	51,096.70	95.5
8600.00 STATE REVENUES	1,366,097.00	99,151.78	99,151.78	7.2	0.00	1,266,945.22	92.7
8800.00 LOCAL REVENUES	627,512.00	194,391.99	194,391.99	30.9	0.00	433,120.01	69.0
TOTAL: 8000	2,047,109.00	295,947.07	295,947.07	14.4	0.00	1,751,161.93	85.5
1100.00 CONTRACT CLASSROOM INST.	10,417,495.00	4,100,943.82	4,100,943.82	39.3	0.00	6,316,551.18	60.6
1200.00 CONTRACT CERT. ADMINISTRATORS	3,403,871.00	1,314,765.54	1,314,765.54	38.6	0.00	2,089,105.46	61.3
1300.00 INSTRUCTORS DAY/HOURLY	5,091,042.00	2,440,012.84	2,440,012.84	47.9	0.00	2,651,029.16	52.0
1400.00 NON-INSTRUCTION HOURLY CERT.	421,594.86	134,518.93	134,518.93	31.9	0.00	287,075.93	68.0
TOTAL: 1000	19,334,002.86	7,990,241.13	7,990,241.13	41.3	0.00	11,343,761.73	58.6
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	5,643,156.58	2,449,408.75	2,449,408.75	43.4	0.00	3,193,747.83	56.5
2200.00 INSTRUCTIONAL AIDS	766,760.90	274,081.34	274,081.34	35.7	0.00	492,679.56	64.2
2300.00 NON-INSTRUCTION HOURLY CLASS.	363,731.42	184,572.37	184,572.37	50.7	0.00	179,159.05	49.2
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	222,980.00	86,924.28	86,924.28	38.9	0.00	136,055.72	61.0
TOTAL: 2000	6,996,628.90	2,994,986.74	2,994,986.74	42.8	0.00	4,001,642.16	57.1
3100.00 CERTIFICATED RETIREMENT	1,344,987.00	579,234.04	579,234.04	43.0	0.00	765,752.96	56.9
3200.00 CLASSIFIED RETIREMENT	875,280.06	350,947.98	350,947.98	40.0	0.00	524,332.08	59.9
3300.00 OASDHI/FICA	863,179.03	352,537.32	352,537.32	40.8	0.00	510,641.71	59.1
3400.00 HEALTH AND WELFARE BENEFITS	4,232,361.95	1,618,485.25	1,618,485.25	38.2	0.00	2,613,876.70	61.7
3500.00 STATE UNEMPLOYMENT INSURANCE	13,480.53	5,444.21	5,444.21	40.3	0.00	8,036.32	59.6
3600.00 WORKERS COMPENSATION INSURANCE	484,937.00	185,792.90	185,792.90	38.3	0.00	299,144.10	61.6
3900.00 OTHER BENEFITS	89,491.68	39,310.86	39,310.86	43.9	0.00	50,180.82	56.0
TOTAL: 3000	7,903,717.25	3,131,752.56	3,131,752.56	39.6	0.00	4,771,964.69	60.3
4100.00 TEXTBOOKS	20,760.77	11,291.06	11,291.06	54.3	9,254.70	215.01	1.0
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	33,503.00	17,593.19	17,593.19	52.5	1,029.50	14,880.31	44.4
4300.00 INSTRUCTIONAL SUPPLIES	69,368.92	28,226.86	28,226.86	40.6	9,486.37	31,655.69	45.6
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	9,626.00	0.00	0.00	.0	149.04	9,476.96	98.4
4500.00 NONINSTRUCTIONAL SUPPLIES	449,421.99	109,274.45	109,274.45	24.3	197,943.80	142,203.74	31.6
4700.00 FOOD SUPPLIES	3,043.00	1,785.12	1,785.12	58.6	457.88	800.00	26.2
TOTAL: 4000	585,723.68	168,170.68	168,170.68	28.7	218,321.29	199,231.71	34.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	989,171.00	39,287.00	39,287.00	3.9	763,325.36	186,558.64	18.8
5200.00 TRAVEL & CONFERENCE EXPENSES	133,897.56	46,047.03	46,047.03	34.3	25,040.35	62,810.18	46.9
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	129,504.00	47,487.78	47,487.78	36.6	52,541.76	29,474.46	22.7
5400.00 INSURANCES - DISTRICT USE	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,475,697.00	799,797.37	799,797.37	54.1	651,398.80	24,500.83	1.6
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	929,339.24	262,342.04	262,342.04	28.2	313,877.00	353,120.20	37.9
5800.00 OTHER OPERATING EXP-DIST. USE	326,924.52	20,855.37	20,855.37	6.3	35,988.25	270,080.90	82.6
TOTAL: 5000	3,985,533.32	1,215,816.59	1,215,816.59	30.5	1,842,171.52	927,545.21	23.2
TOTAL: 1000-5999	38,805,606.01	15,500,967.70	15,500,967.70	39.9	2,060,492.81	21,244,145.50	54.7

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
6100.00 SITES & IMPROVEMENTS-DIST. USE	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	19,280.00	0.00	0.00	.0	19,280.00	0.00	.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	446,058.46	82,244.60	82,244.60	18.4	72,738.56	291,075.30	65.2
TOTAL: 6000	470,338.46	82,244.60	82,244.60	17.4	92,018.56	296,075.30	62.9
TOTAL: 1000-6999	39,275,944.47	15,583,212.30	15,583,212.30	39.6	2,152,511.37	21,540,220.80	54.8
7600.00 OTHER STUDENT AID	1,814.00	0.00	0.00	.0	0.00	1,814.00	100.0
TOTAL: 7000	1,814.00	0.00	0.00	.0	0.00	1,814.00	100.0
TOTAL: 1000-7999	39,277,758.47	15,583,212.30	15,583,212.30	39.6	2,152,511.37	21,542,034.80	54.8

Fund: 01 GENERAL FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,047,109.00	295,947.07	295,947.07	14.4	0.00	1,751,161.93	85.5
TOTAL: 1000-5999		38,805,606.01	15,500,967.70	15,500,967.70	39.9	2,060,492.81	21,244,145.50	54.7
TOTAL: 1000-6999		39,275,944.47	15,583,212.30	15,583,212.30	39.6	2,152,511.37	21,540,220.80	54.8
TOTAL: 1000-7999		39,277,758.47	15,583,212.30	15,583,212.30	39.6	2,152,511.37	21,542,034.80	54.8
TOTAL EXPENSES	(1000 - 7999)	39,277,758.47	15,583,212.30	15,583,212.30	39.6	2,152,511.37	21,542,034.80	54.8

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	26,573.00	144.59	144.59	.5	0.00	26,428.41	99.4
TOTAL: 8000	26,573.00	144.59	144.59	.5	0.00	26,428.41	99.4
2300.00 NON-INSTRUCTION HOURLY CLASS.	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
TOTAL: 2000	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
3300.00 OASDHI/FICA	1,831.00	0.00	0.00	.0	0.00	1,831.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	12.00	0.00	0.00	.0	0.00	12.00	100.0
TOTAL: 3000	1,843.00	0.00	0.00	.0	0.00	1,843.00	100.0
TOTAL: 1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	26,573.00	144.59	144.59	.5	0.00	26,428.41	99.4
TOTAL: 1000-5999		25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL: 1000-6999		25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL: 1000-7999		25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL EXPENSES	(1000 - 7999)	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	20,067.00	654.49	654.49	3.2	0.00	19,412.51	96.7
8600.00 STATE REVENUES	554,913.00	36,682.42	36,682.42	6.6	0.00	518,230.58	93.3
8800.00 LOCAL REVENUES	598,697.00	413,855.93	413,855.93	69.1	0.00	184,841.07	30.8
8900.00 OTHER FINANCING SOURCES	10,876.60	10,879.60	10,879.60	100.0	0.00	3.00-	.0
TOTAL: 8000	1,184,553.60	462,072.44	462,072.44	39.0	0.00	722,481.16	60.9
1100.00 CONTRACT CLASSROOM INST.	4,433,549.12	1,863,094.96	1,863,094.96	42.0	0.00	2,570,454.16	57.9
1200.00 CONTRACT CERT. ADMINISTRATORS	2,586,837.28	882,786.83	882,786.83	34.1	0.00	1,704,050.45	65.8
1300.00 INSTRUCTORS DAY/HOURLY	2,323,892.00	923,399.91	923,399.91	39.7	0.00	1,400,492.09	60.2
1400.00 NON-INSTRUCTION HOURLY CERT.	136,713.00	47,415.80	47,415.80	34.6	0.00	89,297.20	65.3
TOTAL: 1000	9,480,991.40	3,716,697.50	3,716,697.50	39.2	0.00	5,764,293.90	60.7
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,323,181.00	1,465,810.31	1,465,810.31	44.1	0.00	1,857,370.69	55.8
2200.00 INSTRUCTIONAL AIDS	573,284.00	182,898.67	182,898.67	31.9	0.00	390,385.33	68.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	117,465.00	103,322.80	103,322.80	87.9	0.00	14,142.20	12.0
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	366,959.00	164,101.18	164,101.18	44.7	0.00	202,857.82	55.2
TOTAL: 2000	4,380,889.00	1,916,132.96	1,916,132.96	43.7	0.00	2,464,756.04	56.2
3100.00 CERTIFICATED RETIREMENT	515,151.39	275,693.79	275,693.79	53.5	0.00	239,457.60	46.4
3200.00 CLASSIFIED RETIREMENT	533,848.00	210,478.01	210,478.01	39.4	0.00	323,369.99	60.5
3300.00 OASDHI/FICA	484,124.00	196,712.91	196,712.91	40.6	0.00	287,411.09	59.3
3400.00 HEALTH AND WELFARE BENEFITS	2,211,413.00	780,913.30	780,913.30	35.3	0.00	1,430,499.70	64.6
3500.00 STATE UNEMPLOYMENT INSURANCE	7,230.00	2,803.20	2,803.20	38.7	0.00	4,426.80	61.2
3600.00 WORKERS COMPENSATION INSURANCE	261,276.00	96,062.10	96,062.10	36.7	0.00	165,213.90	63.2
3900.00 OTHER BENEFITS	57,174.00	26,477.79	26,477.79	46.3	0.00	30,696.21	53.6
TOTAL: 3000	4,070,216.39	1,589,141.10	1,589,141.10	39.0	0.00	2,481,075.29	60.9
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	1,680.00	688.89	688.89	41.0	131.94	859.17	51.1
4300.00 INSTRUCTIONAL SUPPLIES	51,741.00	23,383.07	23,383.07	45.1	4,419.16	23,938.77	46.2
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	6,325.00	0.00	0.00	.0	285.48	6,039.52	95.4
4500.00 NONINSTRUCTIONAL SUPPLIES	155,283.81	50,121.28	50,121.28	32.2	67,022.44	38,140.09	24.5
TOTAL: 4000	215,029.81	74,193.24	74,193.24	34.5	71,859.02	68,977.55	32.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	56,697.00	11,628.97	11,628.97	20.5	27,606.62	17,461.41	30.7
5200.00 TRAVEL & CONFERENCE EXPENSES	71,968.19	18,597.84	18,597.84	25.8	6,374.93	46,995.42	65.3
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	45,420.00	34,094.61	34,094.61	75.0	2,161.09	9,164.30	20.1
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	724,737.00	314,468.24	314,468.24	43.3	389,818.76	20,450.00	2.8
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	426,250.80	155,496.86	155,496.86	36.4	172,676.61	98,077.33	23.0
5800.00 OTHER OPERATING EXP-DIST. USE	174,075.00	8,989.12	8,989.12	5.1	8,972.40	156,113.48	89.6
TOTAL: 5000	1,499,147.99	543,275.64	543,275.64	36.2	607,610.41	348,261.94	23.2
TOTAL: 1000-5999	19,646,274.59	7,839,440.44	7,839,440.44	39.9	679,469.43	11,127,364.72	56.6
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	600.00	0.00	0.00	.0	0.00	600.00	100.0
6300.00 LIBRARY BOOKS - EXPANSION	10,000.00	3,238.25	3,238.25	32.3	6,761.75	0.00	.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	68,806.20	25,146.75	25,146.75	36.5	6,364.66	37,294.79	54.2
TOTAL: 6000	79,406.20	28,385.00	28,385.00	35.7	13,126.41	37,894.79	47.7
TOTAL: 1000-6999	19,725,680.79	7,867,825.44	7,867,825.44	39.8	692,595.84	11,165,259.51	56.6

Fund: 01 GENERAL FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,184,553.60	462,072.44	462,072.44	39.0	0.00	722,481.16	60.9
TOTAL: 1000-5999		19,646,274.59	7,839,440.44	7,839,440.44	39.9	679,469.43	11,127,364.72	56.6
TOTAL: 1000-6999		19,725,680.79	7,867,825.44	7,867,825.44	39.8	692,595.84	11,165,259.51	56.6
TOTAL: 1000-7999		19,725,680.79	7,867,825.44	7,867,825.44	39.8	692,595.84	11,165,259.51	56.6
TOTAL EXPENSES	(1000 - 7999)	19,725,680.79	7,867,825.44	7,867,825.44	39.8	692,595.84	11,165,259.51	56.6

Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	95.37	95.37	100.0	0.00	95.37-	.0
TOTAL: 8000	0.00	95.37	95.37	100.0	0.00	95.37-	.0

Fund: 51 BOOKSTORE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	95.37	95.37	100.0	0.00	95.37-	.0
TOTAL: 1000-5999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-6999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	92.44	92.44	3.0	0.00	2,907.56	96.9
TOTAL: 8000	3,000.00	92.44	92.44	3.0	0.00	2,907.56	96.9
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 2000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
3300.00 OASDHI/FICA	153.00	0.00	0.00	.0	0.00	153.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	1.00	0.00	0.00	.0	0.00	1.00	100.0
TOTAL: 3000	154.00	0.00	0.00	.0	0.00	154.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	346.00	0.00	0.00	.0	0.00	346.00	100.0
TOTAL: 5000	346.00	0.00	0.00	.0	0.00	346.00	100.0
TOTAL: 1000-5999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	3,000.00	92.44	92.44	3.0	0.00	2,907.56	96.9
TOTAL: 1000-5999		2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL: 1000-6999		2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL: 1000-7999		2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL EXPENSES	(1000 - 7999)	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Jose F. Torres, Director of Fiscal Services

DATE: January 16, 2014

SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2014 is estimated to be $10,226,158. The projection for the month of January includes the proposed transfer of Redevelopment Agency funds to the Fund 41 Capital Outlay account.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.

San Bernardino Community College District

General Fund Cash Flow Analysis*

Fiscal Year 2013-14

	ACTUALS					PROJECTIONS								
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ACCRUALS	TOTAL
Beginning Cash Balance	19,523	34,567	23,350	25,739	25,044	25,370	29,152	22,356	22,087	23,155	24,914	22,384		
Receipts														
Federal	11		172	15	12	732	3	24	896	467	1,014	2,655		6,002
State	4,255	4,449	9,455	5,388	4,789	4,762	4,828	4,205	7,627	3,560	3,597	2,145		59,059
State Deferrals													8,023	8,023
Local	765	3	1,207	385	1,980	6,158	495	3,239	227	6,158	1,191	713		22,524
Temporary Borrowings														
Inc Transfer & Sale of Assets		16					8							23
Accounts Receivable/Accruals	15,593	346	1,783	1,073	929									19,724
Total Receipts	20,623	4,814	12,617	6,861	7,711	11,653	5,333	7,469	8,750	10,185	5,803	5,513	8,023	115,355
Disbursements														
Academic Salaries	-4	1,131	2,813	2,958	3,086	3,005	3,078	2,753	2,969	3,016	3,009	4,047		31,862
Classified Salaries	1,400	1,510	1,602	1,695	1,791	2,096	1,903	1,700	1,678	1,874	1,638	2,552		21,440
Benefits	651	1,103	1,251	1,275	1,345	1,440	1,411	1,367	1,354	1,393	1,337	2,525		16,452
Supplies & Materials	5	79	133	123	56	100	156	102	170	179	215	654		1,973
Other Operating Exp	171	1,234	1,287	1,113	902	1,073	1,375	1,462	1,277	1,691	1,866	6,986		20,438
Capital Outlay	33	32	46	141	26	90	68	275	94	115	116	477		1,512
Other Outgo		50	738	130	179	69	4,138	79	140	158	151	429		6,261
Loan Repayment														
Accounts Payable/Accruals	3,322	10,891	2,358	119										16,690
Total Disbursements	5,579	16,031	10,228	7,555	7,385	7,871	12,129	7,737	7,682	8,427	8,333	17,671		116,628
Increase / (Decrease) in Cash Balance	15,044	-11,217	2,389	-694	326	3,782	-6,796	-268	1,068	1,759	-2,530	-12,158		
Ending Cash Balance	34,567	23,350	25,739	25,044	25,370	29,152	22,356	22,087	23,155	24,914	22,384	10,226		

*Rounded to the nearest 1,000.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj

DATE: January 16, 2014

SUBJECT: Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills and San Bernardino Valley Colleges, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for currently awarded Measure M projects total $62,831.02 which is 0.074% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for currently awarded Measure M projects have been held to a minimal amount of $2,140,659.85 which is only 2.53% of the project cost of $84,494,722.45.

All change orders and amendments are approved following a specific process of review by the architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item is for information only. There are no financial implications.

Measure M Projects

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 01/16/14 agenda)

January 16, 2014

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	$ 52,414,057.50	$ 402,801.00	$ -	$ 52,816,858.50	0.77%
SBVC-San Bernardino Valley College	$ 32,080,664.95	$ 130,483.49	$ -	$ 32,211,148.44	0.41%
				$ -	
TOTAL for CONTRACT AMENDMENTS	**$ 84,494,722.45**	**$ 533,284.49**	**$ -**	**$ 85,028,006.94**	**0.63%**

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	$ 52,816,858.50	$ 563,697.76	$ 22,571.02	$ 53,403,127.28	1.11%
SBVC-San Bernardino Valley College	$ 32,211,148.44	$ 980,846.58	$ 40,260.00	$ 33,232,255.02	3.17%
TOTAL for CHANGE ORDERS	**$ 85,028,006.94**	**$ 1,544,544.34**	**$ 62,831.02**	**$ 86,635,382.30**	**1.89%**

KITCHELL/BRj

Crafton Hills College

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 01/16/14 agenda)

January 16, 2014

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PARKING LOT/ADA/LIGHTING IMPRVMNTS.	$ 6,146,450.00	$ 402,801.00	$ -	$ 296,344.00	$ -	$ 6,845,595.00	4.82%
MATH AND SCIENCE ANNEX	$ 2,270,500.00	$ -	$ -	$ 189,545.00	$ -	$ 2,460,045.00	8.35%
MPOE/DATA RELOCATION	$ 527,700.00	$ -	$ -	$ 37,234.00	$ -	$ 564,934.00	7.06%
OLD LIBARARY DEMOLITION	$ 574,576.50	$ -	$ -	$ -	$ -	$ 574,576.50	0.00%
SOLAR FARM	$ 2,700,000.00	$ -	$ -	$ 62,678.76	$ -	$ 2,762,678.76	0.00%
OE 2	$ 16,534,000.00	$ -	$ -	$ -	$ 22,571.02	$ 16,556,571.02	0.00%
OE 1 Roofing Package	$ 278,450.00	$ -	$ -	$ (26,099.38)	$ -	$ 252,350.62	0.00%
PE Complex	$ 4,511,070.00	$ -	$ -	$ -	$ -	$ 4,511,070.00	0.00%
Science Building	$ 18,729,831.00	$ -	$ -	$ 492.89	$ -	$ 18,730,323.89	0.00%
Crafton Center	$ 141,480.00	$ -	$ -	$ 3,502.49	$ -	$ 144,982.49	2.48%
TOTAL	**$ 52,414,057.50**	**$ 402,801.00**	**$ -**	**$ 563,697.76**	**$ 22,571.02**	**$ 53,403,127.28**	**1.11%**

NO NEW CHANGE ORDERS

KITCHELL/BRj

Crafton Hills College
CHANGE SUMMARY by PROJECT
PAL PROJECT
(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PAL-01: ASR Constructors, Inc.	$ 3,058,000.00	$ 402,801.00	$ -	$ 94,560.00		$ 3,555,361.00	2.73%
PAL-02: Pierre Sprinkler & Landscape	$ 569,450.00	$ -	$ -	$ 36,260.00		$ 605,710.00	6.37%
PAL-03: RDM Electric Company, Inc.	$ 2,519,000.00	$ -	$ -	$ 165,524.00		$ 2,684,524.00	6.57%
TOTAL	**$ 6,146,450.00**	**$ 402,801.00**	**$ -**	**$ 296,344.00**	**$ -**	**$ 6,845,595.00**	**4.82%**

Crafton Hills College
CHANGE SUMMARY by PROJECT
M S ANNEX
(Including any contract amendments and change orders on the 01/16/2014 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MODS-01: Conengr Corporation	$ 539,500.00	$ -	$ -	$ 22,504.00	$ -	$ 562,004.00	4.17%
MODS-02: Global Modular, Inc.	$ 1,731,000.00	$ -	$ -	$ 167,041.00	$ -	$ 1,898,041.00	9.65%
TOTAL	**$ 2,270,500.00**	**$ -**	**$ -**	**$ 189,545.00**	**$ -**	**$ 2,460,045.00**	**8.35%**

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
MPOE-DATA
(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MPOE/DATA-01: Shanks Electric Corporation	$ 527,700.00	$ -	$ -	$ 37,234.00	$ -	$ 564,934.00	7.06%
TOTAL	**$ 527,700.00**	**$ -**	**$ -**	**$ 37,234.00**	**$ -**	**$ 564,934.00**	**7.06%**

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
LIBRARY DEMOLITION
(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
LIBRARY DEMO-01:Miller Environmental, Inc.	$ 574,576.50	$ -	$ -	$ -	$ -	$ 574,576.50	0.00%
TOTAL	**$ 574,576.50**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 574,576.50**	**0.00%**

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
SOLAR FARM
(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Rosendin Electric, Inc. ***	$ 2,700,000.00	$ -	$ -	$ 62,678.76	$ -	$ 2,762,678.76	2.32%
TOTAL	**$ 2,700,000.00**	**$ -**	**$ -**	**$ 62,678.76**	**$ -**	**$ 2,762,678.76**	**2.32%**

NO NEW CHANGE ORDERS

***NOTE: $3,500,000 OF THIS CONTRACT WAS IN MEASURE P --- THE TOTAL BASE AMOUNT OF THE CONTRACT IS $6,200,000.

Crafton Hills College
CHANGE SUMMARY by PROJECT
OE 2

(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
OE 2 Demo Pkg.							
The Richards Group	$ 654,000.00	$ -	$ -	$ -	$ 22,571.02	$ 676,571.02	3.45%
Building Pkg.							
Sinanian Development, Inc.	$ 15,880,000.00	$ -	$ -	$ -	$ -	$ 15,880,000.00	0.00%
TOTAL	**$ 16,534,000.00**	**$ -**	**$ -**	**$ -**	**$ 22,571.02**	**$ 16,556,571.02**	**0.14%**

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
OE 1
(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
OE 1 Roof Pkg.							
Best Contracting Services	$ 278,450.00	$ -	$ -	$ (26,099.38)	$ -	$ 252,350.62	-9.37%
TOTAL	**$ 278,450.00**	**$ -**	**$ -**	**$ (26,099.38)**	**$ -**	**$ 252,350.62**	**-9.37%**

NO NEW CHANGE ORDERS

Crafton Hills College

CHANGE SUMMARY by PE BUILDING

(Including any contract amendments and change orders on the 01/16/16 agenda)

January 16, 2014

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Minako Construction	$ 4,511,070.00	$ -	$ -	$ -	$ -	$ 4,511,070.00	0.00%
TOTAL	**$ 4,511,070.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,511,070.00**	**0.00%**

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
Science Building
(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Circuit C							
RDM Electric	$ 65,700.00	$ -	$ -	$ 492.89	$ -	$ 66,192.89	0.75%
Building							
Earl Corporation	$ 18,664,131.00	$ -	$ -	$ -	$ -	$ 18,664,131.00	0.00%
TOTAL	**$ 18,729,831.00**	**$ -**	**$ -**	**$ 492.89**	**$ -**	**$ 18,730,323.89**	**0.00%**

NO NEW CHANGE ORDERS

Crafton Hills College

January 16, 2014

CHANGE SUMMARY by PROJECT

New Crafton Center

(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CIRCUIT A							
Dalke & Sons Construction	$ 141,480.00	$ -	$ -	$ 3,502.49	$ -	$ 144,982.49	2.48%
TOTAL	**$ 141,480.00**	**$ -**	**$ -**	**$ 3,502.49**	**$ -**	**$ 144,982.49**	**2.48%**

NO NEW CHANGE ORDERS

KITCHELL/BRj

San Bernardino Valley College

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 01/16/14 agenda)

January 16, 2014

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Central Plant / Infrastructure	$ 11,820,565.00	$ 83,941.49	$ -	$ 57,815.00	$ -	$ 11,962,321.49	0.49%
HVAC Cafeteria & Health Science	$ 325,000.00	$ -	$ -	$ -	$ -	$ 325,000.00	0.00%
Gym Demo	$ 625,485.00	$ -	$ -	$ (50,905.00)	$ 3,693.00	$ 578,273.00	3.17%
Business Building Remodel	$ 9,886,651.95	$ 12,209.00	$ -	$ 853,448.00	$ (2,609.00)	$ 10,749,699.95	8.60%
Site Signage	$ 2,622,963.00	$ 34,333.00	$ -	$ 44,839.58	$ -	$ 2,702,135.58	1.69%
Auditorium	$ 6,800,000.00	$ -	$ -	$ 75,649.00	$ 39,176.00	$ 6,914,825.00	1.69%
	$ 32,080,664.95	**$ 130,483.49**	**$ -**	**$ 980,846.58**	**$ 40,260.00**	**$ 33,232,255.02**	**3.17%**

KITCHELL/BRj

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CENTRAL PLANT
(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Infrastructure Sewer Improvements							
Kirtley Construction dba TK Construction	$ 348,300.00	$ 83,941.49	$ -	$ 26,806.00	$ -	$ 459,047.49	6.20%
Central Plant							
Plumbing, Piping & Construction	$ 10,878,000.00	$ -	$ -	$ 122,077.00	$ -	$ 11,000,077.00	1.12%
Grant Street Sewer Project							
Tyco General Engineering	$ 567,780.00	$ -	$ -	$ (85,500.00)	$ -	$ 482,280.00	-15.06%
Braughton - ADA Access	$ 26,485.00	$ -	$ -	$ (5,568.00)	$ -	$ 20,917.00	-21.02%
TOTAL	**$ 11,820,565.00**	**$ 83,941.49**	**$ -**	**$ 57,815.00**	**$ -**	**$ 11,962,321.49**	**0.49%**

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
HVAC
(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
BP 1: Arrowhead Mechanical	$ 183,000.00	$ -	$ -	$ -	$ -	$ 183,000.00	0.00%
BP 2: Arrowhead Mechanical	$ 142,000.00	$ -	$ -	$ -	$ -	$ 142,000.00	0.00%
				$ -			
TOTAL	$ 325,000.00	$ -	$ -	$ -	$ -	$ 325,000.00	0.00%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
GYM DEMO

(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
E. Avico, Inc.	$ 253,071.00	$ -	$ -	$ (15,000.00)	$ -	$ 238,071.00	-5.93%
JM Builders	$ 256,000.00	$ -	$ -	$ (35,905.00)	$ -	$ 220,095.00	-14.03%
Three Peaks (Soccer Field)	$ 116,414.00	$ -	$ -	$ -	$ 3,693.00	$ 120,107.00	3.17%
				$ -			
TOTAL	$ 625,485.00	$ -	$ -	$ (50,905.00)	$ 3,693.00	$ 578,273.00	-7.55%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
BUSINESS BUILDING RENOVATION
(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Janus Corporation	$ 417,600.00	$ 12,209.00	$ -	$ 5,127.00	$ -	$ 434,936.00	1.19%
Three Peaks	$ 34,923.95	$ -	$ -	$ -	$ -	$ 34,923.95	0.00%
Three Peaks (Swing Space)	$ 60,528.00	$ -	$ -	$ -	$ (7,500.00)	$ 53,028.00	-12.39%
Doug Wall Construction, Inc.	$ 9,250,000.00	$ -	$ -	$ 848,321.00	$ -	$ 10,098,321.00	9.17%
Pacific Industrial Electric	$ 123,600.00	$ -	$ -	$ -	$ 4,891.00	$ 128,491.00	3.96%
TOTAL	**$ 9,886,651.95**	**$ 12,209.00**	**$ -**	**$ 853,448.00**	**$ (2,609.00)**	**$ 10,749,699.95**	**8.60%**

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
SITE SIGNAGE/ADA
(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Braughton Construction, Inc.	$ 1,170,000.00	$ -	$ -	$ (20,502.00)	$ -	$ 1,149,498.00	-1.75%
C.S. Legacy Construction *	$ 1,365,776.00	$ 34,333.00	$ -	$ 73,884.58	$ -	$ 1,473,993.58	5.28%
Three Peaks Corporation	$ 87,187.00	$ -	$ -	$ (8,543.00)	$ -	$ 78,644.00	-9.80%
*Note: $71,836.58 - claim settlement							
TOTAL	**$ 2,622,963.00**	**$ 34,333.00**	**$ -**	**$ 44,839.58**	**$ -**	**$ 2,702,135.58**	**1.69%**

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
Auditorium
(Including any contract amendments and change orders on the 01/16/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Woodcliff Corporation	$ 6,800,000.00			$ 75,649.00	$ 39,176.00	$ 6,914,825.00	1.69%
TOTAL	**$ 6,800,000.00**	**$ -**	**$ -**	**$ 75,649.00**	**$ 39,176.00**	**$ 6,914,825.00**	**1.69%**

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: January 16, 2014

SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

Purchase Orders between the range 142418 – 142745 are attached for review, except those reviewed through the contract agenda items. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item. There are no financial implications.

Purchase Order Board Report
January 16, 2014

PO No.	Vendor Name	Purchase Order Description		Amount
142442	REVOLVING CASH	Athletic Entry Fee	$	196.00
142687	REVOLVING CASH	Athletic Entry Fee	$	350.00
142727	REVOLVING CASH	Athletic Entry Fee	$	1,275.00
142419	MEALEY, ELIZABETH	Conference	$	500.00
142418	TORRES, JOSE	Conference	$	987.00
142431	BAHNER, DANIEL	Conference	$	769.79
142432	US BANK CORPORATE PMT SYSTEMS	Conference	$	571.59
142437	DIAL, TROY LYNN	Conference	$	640.00
142438	RIVERA, ERNESTO	Conference	$	984.91
142439	FLOERKE, JENNIFER	Conference	$	700.00
142440	RIPPY, SCOTT	Conference	$	800.00
142441	DIAL, TROY LYNN	Conference	$	2,200.00
142445	PAPAS, CONSTANTINE	Conference	$	280.08
142446	HOGREFE JR, RICHARD K	Conference	$	1,600.00
142448	CAREER TRACK	Conference	$	79.00
142449	BLACKWELL, SHARI	Conference	$	62.70
142472	FENDER, ROCHELLE	Conference	$	488.00
142473	BERRY. ROBERT C	Conference	$	149.92
142474	GILBERT, JEREMIAH	Conference	$	693.00
142475	MESTAS, MARIE D	Conference	$	69.22
142482	NELSON, WILLENE D	Conference	$	760.20
142493	HOGREFE JR, RICHARD K	Conference	$	1,369.03
142494	MENCHACA, PATRICIA	Conference	$	1,016.44
142495	BROWN, ROBERT	Conference	$	1,034.64
142501	KUCK, GLEN	Conference	$	250.00
142502	US BANK CORPORATE PMT SYSTEMS	Conference	$	250.00
142503	CHANG, ANDREW	Conference	$	150.00
142504	US BANK CORPORATE PMT SYSTEMS	Conference	$	849.00
142508	GLAZATOV, TRELISA	Conference	$	1,525.00
142509	ZINN, WENDY	Conference	$	980.00
142518	MANIAOL, ALBERT	Conference	$	1,156.95
142538	MARRIOTT WARDMAN PARK HOTEL	Conference	$	1,199.96
142539	ASSOCIATION OF COMMUNITY	Conference	$	677.00
142540	WILLIAMS, JOSEPH	Conference	$	500.00
142565	MANCHESTER GRAND HYATT	Conference	$	874.76
142581	AMERICAN EXPRESS - US PAYMENTS	Conference	$	100.00
142630	CHANG, ANDREW	Conference	$	349.00
142631	US BANK CORPORATE PMT SYSTEMS	Conference	$	650.00
142632	KUCK, GLEN	Conference	$	100.00
142633	US BANK CORPORATE PMT SYSTEMS	Conference	$	400.00
142634	SIMS, JEREMY	Conference	$	150.00

142635	US BANK CORPORATE PMT SYSTEMS	Conference	$	849.00
142636	FRED PRYOR SEMINARS	Conference	$	149.00
142641	HOLIDAY INN EXPRESS	Conference	$	1,770.00
142642	US BANK CORPORATE PMT SYSTEMS	Conference	$	300.00
142643	ALLEN, DENISE	Conference	$	20.00
142644	RIVERSIDE COUNTY	Conference	$	99.00
142645	HOMESAFE ENVIROMENTAL	Conference	$	170.00
142646	ALLIANCE OF HSI EDUCATORS	Conference	$	200.00
142647	BARON, BRUCE	Conference	$	300.00
142677	SEMOTIUK, ELI	Conference	$	1,060.00
142680	ELIZALDE, NOEMI	Conference	$	99.00
142684	AMERICAN EXPRESS - US PAYMENTS	Conference	$	83.02
142706	EDMONSON, KINDRA L	Conference	$	450.00
142707	AKERS, ELAINE	Conference	$	450.00
142709	OLIVER, TIM	Conference	$	109.00
142728	CENIC	Conference	$	300.00
142729	CENIC	Conference	$	300.00
142730	CHANG, ANDREW	Conference	$	200.00
142731	KUCK, GLEN	Conference	$	200.00
142732	CHANG, ANDREW	Conference	$	550.00
142739	KUCK, GLEN	Conference	$	550.00
142456	HEGDE, RAJU	Conference	$	973.16
142443	COLVEY, KIRSTEN	Conference	$	360.92
142444	MCATEE,ROBERT	Conference	$	618.01
142420	HENRY, DR KATHLEEN	Conference	$	734.29
142506	US BANK CORPORATE PMT SYSTEMS	Conference	$	175.00
142592	GRAINGER INC W W	Custodial Supplies	$	3,000.00
142479	3C4A	Dues & Membership	$	125.00
142699	HACU MEMBERSHIP	Dues & Membership	$	6,330.00
142608	REDLANDS CHAMBER OF COMMERCE	Dues & Membership	$	145.00
142654	CALIFORNIA COMMUNITY COLLEGES	Dues & Membership	$	300.00
142655	COUNCIL FOR RESOURCE DEVELOP	Dues & Membership	$	550.00
142454	SAN BERNARDINO AREA CHAMBER	Dues & Membership	$	250.00
142705	BMI GENERAL LICENSING	Dues & Membership	$	2,930.81
142543	AVI SPL	Equipment	$	1,791.20
142544	CARMEN'S CUSTOM DRAPERY	Equipment	$	733.78
142554	VALLEY POWER SYSTEMS	Equipment	$	957.24
142560	WELD PLUS	Equipment	$	4,479.22
142568	APPLE COMPUTER INC	Equipment	$	790.32
142571	SNAP-ON INDUSTRIAL	Equipment	$	2,160.07
142572	VALLEY POWER SYSTEMS	Equipment	$	999.61
142573	ASHLOCK MULTI SERVICE	Equipment	$	45,805.00
142574	JE HALLIDAY SALES INC	Equipment	$	45,786.60
142578	MITSUBISHI EDM/LASER	Equipment	$	448.36
142593	VISTAMATION INC	Equipment	$	987.29
142628	DIGITAL BUYER	Equipment	$	557.28
142656	GRAINGER INC W W	Equipment	$	882.27

142669	EREPLACEMENT PARTS	Equipment	$	511.83
142681	MARKERTEK VIDEO SUPPLY	Equipment	$	137.91
142685	HARLOW'S KITCHEN CONCEPTS	Equipment	$	592.92
142726	SNAP-ON INDUSTRIAL	Equipment	$	1,998.46
142736	INTERIOR OFFICE SOLUTIONS	Equipment	$	4,131.72
142594	AMAZON.COM	Instructional Supplies	$	68.15
142589	OLIVER, MELINDA	Instructional Supplies	$	322.75
142725	GRAINGER INC W W	Instructional Supplies	$	236.14
142434	FLINN SCIENTIFIC INC	Instructional Supplies	$	50.67
142435	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	$	254.24
142476	AMAZON.COM	Instructional Supplies	$	68.17
142478	AMAZON.COM	Instructional Supplies	$	88.17
142489	HUB CONSTRUCTION SPECIALTIES	Instructional Supplies	$	159.78
142496	HARDY DIAGNOSTICS	Instructional Supplies	$	3,302.23
142507	STAPLES	Instructional Supplies	$	295.90
142512	FISHER SCIENTIFIC	Instructional Supplies	$	263.86
142517	STAPLES	Instructional Supplies	$	216.75
142559	PENNINGTON DESIGNS	Instructional Supplies	$	217.08
142566	MARLIN P JONES & ASSOC INC	Instructional Supplies	$	528.15
142577	STAPLES	Instructional Supplies	$	473.99
142582	STAPLES	Instructional Supplies	$	574.46
142595	CUEVAS, DION	Instructional Supplies	$	157.78
142596	QUARK ENTERPRISES	Instructional Supplies	$	350.70
142597	AMAZON.COM	Instructional Supplies	$	28.99
142609	MILLER, SARAH	Instructional Supplies	$	51.79
142610	FREY SCIENTIFIC	Instructional Supplies	$	75.92
142623	POCKET NURSE	Instructional Supplies	$	292.01
142627	BIOPAC SYSTEMS INC	Instructional Supplies	$	236.00
142657	HUB CONSTRUCTION SPECIALTIES	Instructional Supplies	$	159.02
142658	PATTON SALES CORP	Instructional Supplies	$	528.66
142659	DRAMATIST PLAY SERVICE INC	Instructional Supplies	$	49.25
142676	SBVC BOOKSTORE	Instructional Supplies	$	2,292.30
142689	AMAZON.COM	Instructional Supplies	$	165.19
142695	AMAZON.COM	Instructional Supplies	$	270.79
142700	AMAZON.COM	Instructional Supplies	$	73.29
142722	CHC BOOKSTORE	Instructional Supplies	$	1,134.00
142723	GRAINGER INC W W	Instructional Supplies	$	1,077.09
142724	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	$	9,209.17
142735	EXECUTIVE ADVERTISING, THE	Instructional Supplies	$	391.19
142738	VASQUEZ, TATIANA	Instructional Supplies	$	21.95
142611	AIRGAS USA LLC	Instructional Supplies	$	710.42
142660	STAPLES	Instructional Supplies	$	1,276.23
142545	PATTON SALES CORP	Instructional Supplies	$	514.05
142690	AMAZON.COM	Instructional Supplies	$	351.76
142483	CHAFFEY COMMUNITY COLLEGE	Instructional Supplies	$	5,000.00
142486	CHRONICLE OF PHILANTHROPY	Instructional Supplies	$	75.00
142694	CHILDERS, KAREN	Instructional Supplies	$	125.00

142703	WISEGARVER, LILLIAN	Instructional Supplies	$	505.36
142588	BARNES & NOBLE INC	Instructional Supplies	$	71.90
142557	ELLUCIAN INC	IT Equipment	$	125.00
142686	GOVERNET	IT Equipment	$	26,750.00
142453	ENTRINSIK INC	IT Equipment	$	13,500.00
142470	DELL COMPUTER COMPANY	IT Equipment	$	12,818.76
142484	APPLE COMPUTER INC	IT Equipment	$	2,222.88
142497	DELL COMPUTER COMPANY	IT Equipment	$	6,531.86
142498	DELL COMPUTER COMPANY	IT Equipment	$	323.68
142587	NEWEGG BUSINESS	IT Equipment	$	2,030.18
142678	VERIZON WIRELESS	IT Equipment	$	552.49
142492	TRUJILLO, KARLA	Mileage Reimbursement	$	350.00
142624	CRAIL, MEGAN	Mileage Reimbursement	$	100.00
142662	MUSKAVITCH, JOHN	Mileage Reimbursement	$	500.00
142452	RAMIREZ, FERMIN	Mileage Reimbursement	$	400.00
142704	MARQUIS, JEANNE	Mileage Reimbursement	$	12.53
142451	CRANE, THOMAS	Mileage Reimbursement	$	120.91
142469	CABRALES, JOE	Mileage Reimbursement	$	9.02
142663	GAMBOA, COLLEEN	Mileage Reimbursement	$	75.00
142480	GLAZATOV, TRELISA	Mileage Reimbursement	$	423.75
142510	LONG, RICHARD	Mileage Reimbursement	$	200.00
142522	PARISH, CYNTHIA	Mileage Reimbursement	$	119.22
142523	RABON, DEANNE	Mileage Reimbursement	$	72.13
142526	JEFFREY KLUG	Mileage Reimbursement	$	200.00
142546	NIKAC, STACEY	Mileage Reimbursement	$	6.38
142625	BIO-RAD LABORATORIES	Non-Instructional Supplies	$	852.12
142664	KELLY PAPER COMPANY	Non-Instructional Supplies	$	2,222.98
142721	COMMUNICATIONS CENTER	Non-Instructional Supplies	$	1,853.00
142743	WISEGARVER, LILLIAN	Non-Instructional Supplies	$	125.00
142710	PITNEY BOWES	Non-Instructional Supplies	$	827.22
142547	STATER BROS MARKETS	Non-Instructional Supplies	$	3,000.00
142716	US FOODS INC	Non-Instructional Supplies	$	18,000.00
142717	WARD'S NATURAL SCIENCE EST INC	Non-Instructional Supplies	$	290.50
142468	STAPLES	Non-Instructional Supplies	$	193.47
142520	STAPLES	Non-Instructional Supplies	$	204.65
142529	STAPLES	Non-Instructional Supplies	$	109.03
142548	ULINE	Non-Instructional Supplies	$	730.83
142598	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	$	91.92
142613	STAPLES	Non-Instructional Supplies	$	255.06
142672	STAPLES	Non-Instructional Supplies	$	397.21
142467	STAPLES	Non-Instructional Supplies	$	159.62
142741	KIDWIND PROJECT INC	Non-Instructional Supplies	$	521.78
142665	STAPLES	Non-Instructional Supplies	$	210.48
142515	STAPLES	Non-Instructional Supplies	$	262.63
142430	STAPLES	Non-Instructional Supplies	$	239.74
142679	STAPLES	Non-Instructional Supplies	$	79.00
142422	STAPLES	Non-Instructional Supplies	$	349.60

142428	STAPLES	Non-Instructional Supplies	$	305.96
142429	STAPLES	Non-Instructional Supplies	$	388.29
142465	CHC BOOKSTORE	Non-Instructional Supplies	$	75.00
142477	STAPLES	Non-Instructional Supplies	$	106.60
142511	STAPLES	Non-Instructional Supplies	$	332.11
142513	JON'S FLAG SHOP	Non-Instructional Supplies	$	214.40
142514	STAPLES	Non-Instructional Supplies	$	229.52
142516	KNORR SYSTEMS INC	Non-Instructional Supplies	$	564.91
142519	ESI ERGONOMICS SOLUTIONS	Non-Instructional Supplies	$	62.64
142521	STAPLES	Non-Instructional Supplies	$	128.17
142524	STAPLES	Non-Instructional Supplies	$	162.82
142533	STAPLES	Non-Instructional Supplies	$	88.27
142537	STAPLES	Non-Instructional Supplies	$	382.27
142549	CALCHAMBER	Non-Instructional Supplies	$	820.48
142550	SBVC BOOKSTORE	Non-Instructional Supplies	$	500.00
142551	STAPLES	Non-Instructional Supplies	$	208.44
142561	STAPLES	Non-Instructional Supplies	$	242.36
142575	STAPLES	Non-Instructional Supplies	$	674.97
142576	STAPLES	Non-Instructional Supplies	$	432.03
142579	STAPLES	Non-Instructional Supplies	$	434.54
142580	STAPLES	Non-Instructional Supplies	$	260.80
142586	STAPLES	Non-Instructional Supplies	$	251.38
142599	SYSTEMS SOURCE INC	Non-Instructional Supplies	$	493.64
142614	STAPLES	Non-Instructional Supplies	$	65.19
142619	SBCCD PRINTING SERVICES	Non-Instructional Supplies	$	99.00
142622	STAPLES	Non-Instructional Supplies	$	67.99
142637	STAPLES	Non-Instructional Supplies	$	81.85
142638	STAPLES	Non-Instructional Supplies	$	73.93
142666	ESI ERGONOMICS SOLUTIONS	Non-Instructional Supplies	$	62.64
142667	KEN'S SPORTING GOODS	Non-Instructional Supplies	$	223.46
142683	STAPLES	Non-Instructional Supplies	$	194.75
142691	STAPLES	Non-Instructional Supplies	$	494.07
142692	STAPLES	Non-Instructional Supplies	$	55.13
142693	SEHI COMPUTER PRODUCTS INC	Non-Instructional Supplies	$	61.99
142698	STAPLES	Non-Instructional Supplies	$	79.39
142718	SOUTH COAST AQMD	Operational Expenses & Fees	$	526.41
142720	STATE WATER RESOURCES	Operational Expenses & Fees	$	970.00
142702	GAMEWORKS ONTARIO	Operational Expenses & Fees	$	621.72
142491	MCCALLUM THEATRE	Operational Expenses & Fees	$	1,273.50
142570	AMERICAN PUBLIC TELEVISION	Operational Expenses & Fees	$	59.25
142618	EVENTS BY LAVONNE	Operational Expenses & Fees	$	982.80
142466	NELSON, WILLENE D	Operational Expenses & Fees	$	205.00
142620	DEPARTMENT OF SOCIAL SERVICES	Operational Expenses & Fees	$	1,100.00
142423	MUSEUM OF TOLERANCE	Operational Expenses & Fees	$	881.50
142424	MARKET BASED SOLUTIONS	Operational Expenses & Fees	$	526.41
142450	TIMELESS PLAQUES AND AWARDS	Operational Expenses & Fees	$	201.84
142462	PUBLIC MEDIA PARTNERSHIPS INC	Operational Expenses & Fees	$	2,000.00

142463	STATE OF CALIFORNIA	Operational Expenses & Fees	$	20.00
142464	HORIZON WATER	Operational Expenses & Fees	$	500.00
142527	WISEGARVER, LINDSEY	Operational Expenses & Fees	$	12.68
142528	NATIONAL EDUCATIONAL	Operational Expenses & Fees	$	450.00
142530	MARKET BASED SOLUTIONS	Operational Expenses & Fees	$	4,099.20
142552	REGENTS - U C	Operational Expenses & Fees	$	250.00
142553	SBVC SUN ROOM	Operational Expenses & Fees	$	91.80
142556	GALLUP ORGANIZATION	Operational Expenses & Fees	$	2,750.00
142562	MORENO, MARIANA	Operational Expenses & Fees	$	24.96
142567	DEPARTMENT OF SOCIAL SERVICES	Operational Expenses & Fees	$	440.00
142600	SAN BERNARDINO AREA CHAMBER	Operational Expenses & Fees	$	300.00
142601	DIRECT CONNECTION	Postage & Freight	$	5,337.90
142668	US POSTAL SERVICE	Postage & Freight	$	10,000.00
142682	DIRECT CONNECTION	Postage & Freight	$	1,791.83
142688	AMAZON.COM	Reference Books	$	70.37
142740	AMAZON.COM	Reference Books	$	189.46
142629	BARNES & NOBLE	Reference Books	$	404.29
142621	SBVC FOOD SERVICES	Refreshments	$	129.60
142742	PEREZ, AMALIA	Refreshments	$	98.24
142485	SBVC FOOD SERVICES	Refreshments	$	326.09
142585	SBVC FOOD SERVICES	Refreshments	$	326.09
142675	SBVC FOOD SERVICES	Refreshments	$	250.00
142427	REVOLVING CASH	Refreshments	$	145.32
142602	US BANK CORPORATE PMT SYSTEMS	Refreshments	$	27.58
142734	SBVC FOOD SERVICES	Refreshments	$	93.24
142461	US BANK CORPORATE PMT SYSTEMS	Refreshments	$	68.04
142481	US BANK CORPORATE PMT SYSTEMS	Refreshments	$	400.00
142525	TEK TIME SYSTEMS INC	Repairs & Maintenance	$	300.00
142555	MOUNT TAYLOR PROGRAMS	Repairs & Maintenance	$	245.00
142661	MKH	Repairs & Maintenance	$	250.00
142500	ASHLOCK, JESS	Repairs & Maintenance	$	486.00
142615	ALLEN'S AIR COMPRESSORS	Repairs & Maintenance	$	1,000.00
142674	COMPUTERLAND OF SILICON VALLEY	Software	$	149.04
142460	TORRES, JOSE	Software	$	397.44
142616	NATIONAL INSTRUMENTS CORP	Software	$	9,685.21
142617	SBCCD FINANCIAL AID	Student Financial Aid	$	8,575.00