

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of September 19, 2012

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from September 5, 2012		Motion by M Ikeda for approval of the Minutes of Sept 5, 2012. 2nd by P Buckley. Voice vote – Ayes unanimous.
	President's Report	J Gilbert read his report (see attachment) consisting of: Resolutions, President's Screening Committee, Proposition Updates. Copies of the resolutions have been posted on the Senate website; members are encouraged to review the Faculty Ethics Statement also posted there. J Gilbert is glad to attend division or departmental meetings, and solicits emails regarding pertinent issues.	

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	<p>New Business</p>	<p>Rosters Discussion Group: Dan Angelo diagnosed Campus Central as being “on life support,” and requested that people representing different facets of the instructional process give feedback on what the system should become when CC is terminated. SBVC needs to recreate a system that meets the majority of needs of the instructional body. The need is for people to attend one or two meetings, no specified time frames, with a flow of email input. Volunteers can email J Gilbert.</p> <p>Nursing Director: S Bangasser discussed replacing retiring director Priscilla Taylor. The nursing program is required to have a full-time director. In the past, it was a dean’s position at the college; in the 2008 reorganization, Nursing was integrated with the Science Division. The dilemma is that community pay scales are higher than an incoming faculty member at Step 8, and it is nearly impossible to attract sufficiently qualified candidates. One possibility is to negotiate with the union and permit a new hire at Step 18. The other proposal is to restore the position to an associate dean, making the pay scale more commensurate with local rates.</p> <p>Valley Bound Program Manager: G Fisher reported there is currently no assigned manager for VB. Earlier, Herb English was responsible while also directing EOP&S. VB’s manager can’t be paid 100% from categorical funds. A San Manuel grant helps fund fees and books, but not salaries. It’s proposed to assign VB to Marie Mestas, the Dean of Library Resources. She also supervises Carmen Rodriguez, interim director of EOP&S, providing some continuity. VB operates under a memorandum of understanding; with 200 students, it’s important to keep it in working order. The program, costing \$120K annually, does have two adjunct counselors.</p> <p>Collegial Consultation – Summer: J Gilbert stated that ideally, critical issues are discussed in the fall and spring, but sometimes decisions are made when faculty aren’t present. He presented data (attached) on how four other colleges – RCC, Norco, Moreno Valley, Chabot – deal with pressing summer issues. One proposal is for SBVC’s Senate to amend its bylaws to address summer protocols. A second motion could assign the issue to executive or some other standing committee. J Gilbert stated his desire for a stated process, providing Senate with a clear avenue of complaint if not followed. J Lamore suggested that there would be confusion if two committees were assigned. Any motions to amend bylaws require a one-week waiting period to allow for discussion. W Chatfield is chairperson of the Ed Policy Committee.</p>	<p>Motion by G Mack asking J Gilbert to strongly convey to the Board the Academic Senate’s support of changing the Nursing Director to an Associate Dean position. 2nd by S Meyer. Vote – Ayes unanimous.</p> <p>Motion by P Buckley to assign the bylaw study to one committee; 2nd by A Aguilar-Kitibutr. Amendment by A Aguilar-Kitibutr was to assign it to both Legislative Policy and Ed Policy committees, 2nd by K Kafela. Vote (show of hands) – defeated.</p> <p>Motion by P Buckley to assign the bylaw study to Ed Policy Committee. 2nd by J Hoyt. Voice Vote – unanimous.</p>

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	New Business (cont)	<p>Program Viability Prioritization: C Huston presented in J Stankas' absence. Background: before the CA election in November, a representative body of faculty, staff, students, administration was pulled together to plan for anticipated cuts and have recommendations already in place. J Stankas presented to the group three models from State Academic Senate: 1) across-the-board cuts (e.g. 10 %), 2) top-down planning, 3) recommendations from the ground up, gleaned from the entire campus population. What are good criteria for planning discontinuance, e.g., only offer classes that lead to degrees/certificates. If 35 programs meet Social Sciences transfer, perhaps 25 suffice. Focus on programs that serve the entire campus or are federally mandated. C Huston hoped Senate could dialogue in groups re criteria for instruction, ranking administrative services. The committee, meeting Sept 25, hoped to receive feedback. R Pires asked if the committee was created by College Council and who was serving. Members include: A Chatterjee, Mark Williams, S Bangasser, Sheri Blackwell, C Huston, J Stankas, L Hector, and Student President. R Pires asked: if programs go to hiatus, would the discontinuance policy need to be followed? Yes. A Aguilar-Kitibutr suggested one criteria could be to protect full-time faculty loads. The pre-election timeline: two weeks each for 1) establishing criteria, 2) ranking, 3) committee recommendation. R Pires suggested a special open Senate meeting for all faculty to share involvement; however, the calendar is already tight. L Buckley shared facts: if Prop 30 fails, the college loses \$2.1 million. Even cutting all Fri-Sat-Sun classes for energy savings wouldn't be enough. Any recommendations can't go into effect until next Fall; the strict deadline is to ensure that the college can have a plan and shared vision already in place rather than be in panic mode after the vote. G Mack reminded that bulletins and catalogs must be ready to print in Spring for next year. P Buckley said that rushing the criteria process would lead to "garbage in, garbage out." H Kinde: technically, Fall planning happens the prior November; rollover is given to department chairs for discussion. A Au suggested that Senators call special meetings with their own faculty teams. J Gilbert asked members to get feedback ASAP from their divisions. He offered to email Crafton Senate's similar process report. L Buckley stated that the committee's recommendations are due Nov 2. He envisions a list of options/recommendations re program hiatus, schemes to eliminate/reduce programs. In his view, ongoing yearly 10% cuts aren't viable. C Huston summarized by requesting that Senators relate department criteria back to the committee so it can report back to Senate within two weeks, facilitating a campus-wide discussion on Oct 23.</p>	

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	Committees	<p>Ed Policy - Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report. Elections - no report. Curriculum – K Jefferson reminded that Oct 1 is the launch deadline for 2013 catalogues. L Hector provided a community college transfer model report.</p> <p>Program Review – S Lillard is still waiting for updated data; the committee meets Friday. She plans to send filled-in Efficacy documents out next week.</p> <p>Professional Development – N Sogomonian reminded that Flex Day is Oct 23. Opening session will be with James Smith sharing strategic vision; others will include planning one’s own professional development. There’s a webinar on the statewide travel program; queries are welcome. She attended a Denver program dealing with learning communities. There’s ongoing planning for 2013’s Great Teacher’s Retreat Feb 21-23.</p>	
	Additional Reports	<p>College President’s Report – L Buckley addressed Collegial Consultation; he met with J Gilbert regarding summer decisions and fully supports the heightened clarity. He also supports increasing library hours to 60 per week; funds have been found for the necessary overtime. Regarding the third Media Clerk position, CSEA doesn’t support the split into two separate positions. Student VP Victor Quezada commented on the fact that Crafton, with fewer students, has more librarians (staff, not faculty). Students are negatively impacted if they can’t have study groups convene, for instance, on Friday afternoons. L Buckley reported that policy doesn’t preclude giving codes and passkeys to selected classified personnel, and is committed to the increased hours ASAP.</p> <p>SBCCD-CTA - District Assembly -</p>	
	Public Comments	<p>G Fisher, district coordinator, will make presentations to any available campus group regarding Title IX and gender equity. Topics include bullying, especially cyber-related, allegations of harassment, gender discrimination.</p>	

