

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of April 2, 2014

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from March 5, 2014		Motion by J Hoyt for approval of the Minutes of March 5, 2014 2nd by A Alsip Voice vote - unanimous
	President's Report	<p>A Au's report (attached) addressed the following items:</p> <p>Chancellor Baron's appearance has been postponed until April 30. J Gilbert is currently in Hiroshima, heading back to Kyoto.</p> <p>ACCJC: our evaluation period is Sept. 29 – Oct. 2. Please remind colleagues.</p> <p>SBCCD AP/BC: the editing/reviewing process continues. The new document deals with: accreditation, institutional planning, program, curriculum, course development, philosophy and criteria for associate degree and general education, academic freedom, articulation, library and other instructional support services, professional development, recruitment and hiring, purchasing, board self-evaluation and institutional code of ethics. Forms have been sent to Senators; please forward corrections and concerns to A Au and encourage colleagues to participate. J Stankas urged a more useful collective response from the entire Senate. A district assembly link is attached.</p> <p>ASCCC Spring Plenary Resolutions: the entire list is available at http://asccc.org/2014-spring-session-resolutions. The vote is scheduled for April 12.</p> <p>"I Can Afford College": a new web site dealing with college costs is maintained by CCCCCO.</p> <p>College Data Comparisons: a report from LAO compares state profit, non-profit, and public colleges. Data includes enrollment and completion rates, grant/scholarship recipient v. student income ratios, state subsidies, and graduation rates. Data was accumulated through 2006.</p> <p>The next Board meeting (April 10) will be held at CHC.</p>	

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	New Business	<p>2014 Annual Report Data: H Kinde gave details (attached) on Institutional Set Standard accomplishments based on the agreed-upon lower-bound floor of one standard deviation. ISS for successful course completion: 60.1% Actual rate for Spring 2013: 66% Standard for completion of degrees: 627 Actual for 2012-2013: 958 Standard for completion of certificates: 361 Actual for 2012-2013: 317 Standard for transfer to 4-year college: 950 Actual: 1,285 Percentage of courses with ongoing SLO assessment: 85.7% (177 courses participated; by Fall 2014 the goal is 100%) Percentage of programs with ongoing SLO assessment: 20.1% Research is ongoing to address the low certificate rate. 27 degrees have ongoing assessment, up from 2%</p> <p>SLO Privacy Statement: R Pires gave a history of the study. Executive Committee charged Ed Policy Committee with drafting language dealing with privacy as it relates to student records and collected SLO/SAO data. The proposed statement, borrowed from Loyola Marymount University, reads:</p> <p>“The assessment of student learning and service area outcomes can serve as valuable resources for institutional effectiveness. While the Family Educational Rights and Privacy Act (FERPA) and Institutional Review Board (IRB) regulations permit institutions to conduct routine internal assessments, SBVC faculty strive to uphold the privacy of students, faculty, and staff. Until outside organizations such as accreditation and legislative bodies specifically require institutions to maintain outcome assessment records for all students, outcome assessment reports should only include data free from student identification information. Access to individual student outcome data stored in computer programs should only be made available to administrators of the computer program, faculty who conducted the assessment(s), and students who request access to their personal data.”</p> <p>The study did not address how long data should be stored. The assumption is that administrative policies adhere to Title V regulations. Areas of concern include that some deans request student rosters along with SLO data; there is also the specter of using SLOs as part of faculty evaluations, which is a union issue. S Lillard said that the SLO MOU language regarding evaluations is that data “may” (not “shall”) be discussed. Current SBVC practice is to collect aggregate course numbers without student or specific class ID markers attached.</p>	<p>Motion by A Aguilar-Kitibutr to approve the Privacy Statement as read. 2nd by J Buchanan. Voice vote – passed, 1 abstention.</p>

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	<p>Old Business</p>	<p>BP & AP Open Edits: an edit/comment form has been forwarded. Feedback should include the AP or BP number, name of person submitting, and comments. Suggestions (individual names deleted) will be forwarded to District Assembly for its May meeting. J Stankas reiterated that Senate ought to be the official voice to express faculty concerns; such statements hold more weight regarding academic and professional matters. For the sake of efficiency, members are encouraged to read the documents outside of Senate time.</p> <p>Academic Dishonesty: R Pires reported on behalf of Ed Policy Committee, which was charged with studying policies and practices (20 sister institutions) regarding cheating and plagiarism. Concerns include the introduction of plagiarism-detecting software, lack of uniform processes for faculty to use in dealing with a variety of violations, and how centralized records should be kept, a confusing (current) Incident Report Form. State Academic Senate actively opposes the current policy, based on legal opinion, prohibiting giving a student a failing grade strictly based on an incident of dishonesty. The 2007 document encourages an institutional climate of academic integrity. Most schools forward pertinent reports either to the VPSS or VPI. It is suggested that the integrity contract be incorporated into class syllabi. R Pires recommended an entire campus web site (catalog details, videos) dealing specifically with issues of academic dishonesty. Y Lee decried the current incident report form as inadequate and addressed the need for a specific form. R Shabazz, VPSS, spoke to the need for consistent forms; there are gaps between current Board policy and the catalog. He advises one modified form, with clearly outlined student due processes, which would always be submitted to the Director of Student Life. R Hamdy reported that the new software, www.turnitin.com, would launch on Aug. 1. J Stankas expressed that in terms of mediation, the finality with which an instructor fills out a violation report means that dialogue is essentially done. Senate agreed to consider the report and act in a future meeting.</p>	

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	Committees	<p>Ed Policy - Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report. Elections - no report. Curriculum - Program Review –</p> <p>Professional Development – R Hamdy encouraged attendance at Flex Day workshops on April 8. The 1-4 p.m. Understanding Diversity workshop will be hosted by Leela MadhavaRau, Associate Dean of Diversity and Inclusion for University of Redlands, and will focus on LGBT issues. A Au also urged Senators to attend the SLO workshop.</p> <p>Accreditation - C Huston said that following the February open forums, the committee had received drafts on 1A, 1B, 2A, 2B , 2C, 3A, 3C, 4A, 4B, and outlines for 3B and 3D, Some have been reviewed by an editor; smaller groups are putting out a second draft following review by constituent groups. The group was asked to do a red-flag report of potential problems surfacing after the initial draft.</p> <p>ACCJC lists possible sanctions in areas such as: Program Review: the SBVC structure is solid Planning: ours are well integrated SLOs: education continues with a follow-up workshop by Dr. Marshall and demonstrated commitment to the SLO process Internal governance: concerns include failed presidential searches, interim managers, high turnover in administration and classified district and HR staff, a lack of process to evaluate interim managers, nonrenewal of manager contracts of student services.</p> <p>The Board needs to finalize the Chancellor’s evaluation and provide evidence it was conducted according to the AP. The district finances are stable; the salary study should provide leverage regarding the hiring of upper administration. C Huston expressed hope that some managerial vacancies will be filled before the final report’s submission on July 24. The second draft will go to the campus by early May; Senate President, who must review and certify the report, will receive it by early June. J Stanskas urged that the entire Senate see a final version before the end of term.</p>	

