

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of August 15, 2012

Time	Topic	Discussion	Further Action
3:00	Call to Order		
	Approval of Minutes from May 16, 2012		Motion by M Ikeda, for approval of the Minutes of May 16, 2012. 2nd by S Meyer. Voice vote – Ayes unanimous.
	President's Report	<p>J Gilbert presented his report (see attachment), welcoming back Senate colleagues and referencing the accreditation report and upcoming visit. Transition challenges include interim leadership (President, 3 VP's, 2 Instructional Deans). New policies include earlier "W"/Drop dates, higher enrollment fees, and the pilot Wait List program for English classes.</p> <p>Senate Retreat: details were shared from the August 8 meeting; attendee feedback focused on the need for more counselors, extended library hours, district budget analysis, importance of collegial consultation, support for international students.</p> <p>Senators were invited to give faculty a greater voice by serving on district committees and attend available board meetings.</p> <p>Executive Senate next meets on 8/22/12; Academic Senate on 8/29/12. Next board meeting: 9/6/12.</p> <p>Several Professional/Leadership Development Opportunities were listed with dates/locations.</p> <p>Senate Web Site: the improved site has a shortened URL, www.valleycollege.edu/academicsenate, now with 3 years of minutes, past resolutions, and links to Program Review and Curriculum Committee.</p>	

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	<p>New Business</p>	<p>SBCCD-CTA Union Report: Ed Gomez introduced his team: D Hunter, A Avelar, S Lillard. Three focal issues are: workplace safety, benefits and pay, and conditions of workload. Meetings are 1st Fridays, 12:30 – 2:30. Query emails and calls are welcome.</p> <p>There was discussion about ramifications (furloughs, etc.) if Proposition 30 doesn't pass and ebbing union strength if Proposition 32 succeeds. An election PAC has been set up; election phone banks are in place. SB District has fortunately not already forfeited or frozen benefits; there is still a \$29M reserve. www.sbccd.us is the CTA web site.</p> <p>Standing Committee Sign-up: sheets were distributed.</p> <p>Meeting Norms: J Gilbert shared Meeting Norms that had been adopted by the Senate Fall 2010</p> <p>SLO Report: C Huston is working on the report (attached) due in October '12; it was evaluated at the Senate Retreat and revised. Feedback was also given by the SLO Committee. There is a need to make SLO's explicit rather than implicit in the planning processes. With Needs Assessment being part of the Program Review process, SLO's are implicitly significant. There was discussion about the report's flow chart and whether Academic Senate should be indicated as a "bubble" containing Program Review, Curriculum Committee, and SLO's & Assessment. An explanatory attachment regarding the various roles of each entity is intended.</p> <p>Response to Chancellor's Address & All-Campus Meeting Reactions and discussion included: a need for more Q&A time; the possibility of a 16-week calendar; the feasibility of faculty furloughs; the vagueness of fund distribution in district budget. Interim Pres L Buckley detailed how community colleges, within the State's K-16 framework, have a mandated 177-day schedule that complicates the furloughing of teachers.</p> <p>Extended discussion regarding shortened library hours highlighted the need for Fri/Sat availability within a 9/80 framework, computer access (104 in Library; Reading Lab has 25, M-F), lack of reference textbooks. G Fisher reported the library is analyzing data to determine peak hours of need; down from 74 hours, 6 days a week with 5 media clerks in '08-'09, they now operate just 39 hours weekly, a 47% reduction, with just 1 clerk. Currently M, W, W are the heaviest days.</p>	<p>Motion by R Pires to approve the drafted SLO Report. 2nd by J Notarangelo. Voice Vote – Ayes, 4 abstentions</p> <p>Motion by A Aguilar-Kitibutr to direct the Executive Senate Committee to look into writing a resolution regarding the library staffing/hours issues. 2nd by C Huston. Voice Vote – Ayes unanimous</p>

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	Old Business	<p>Wait List Progress Report: Dan Angelo was not present. The English Department is piloting the program. Issues regarding coded students' inability to register and chronological orders have been resolved. J Lamore suggested the current one-day window is insufficient and proposed that students be given from 6 am until 11 pm the following day. K Weiss observed that this does cost other waiting students a virtual 3 days to move up the list, slowing the process. Feedback is that students like the computer Wait List and wish to see it in other departments. The program does need more publicity.</p>	
	Committees	<p>Ed Policy - Student Services – No report Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report. Elections - no report. Basic Skills – no report. Curriculum – L Hector reported that the committee will convene Monday, Aug. 20. She distributed the calendar for the year (attached). In order to be included in the catalog, the curriculum deadline for CurricUNET launches is October 1, 2012. A list of departments with due or overdue courses for Content Review was distributed (attached). Program Review – no report. Professional Development – N Sogomonian reported that the first meeting will be 8/16/12. Dept is planning workshops about learning communities and parent courses. She gave a reminder about due dates for meetings involving out-of-state travel or expenses exceeding \$1,000; also about the year's Flex Track Calendar, minimums, and guideline codes.</p>	

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	Additional Reports	<p>College President's Report – Interim Pres L Buckley addressed the November Propositions 30 and 32. SBVC's head count is 400 less than a year ago, shrinking at a time when the community most needs our services. In Spring Semester, SBVC faces a 10% reduction – “Edu-geddon” – if Prop 30 does not pass or if the Board cannot come up with reserve funds, an 18% if both occur. He observed that the Board is wishing to find an eventual floor for its support and cannot fund structural deficits. He acknowledged first-week difficulties with classroom shortages, AC inadequacy, enrollments that exceed room capacity. There was a report on the PALM management leadership group, which is reinstating a management round table. Managers from every level convene to discuss specific operational issues. Also planned is a Leadership Academy including faculty and classified leadership, plus Senate and unions. The Interim Pres looks forward to regular meetings with J Gilbert; both are committed to advanced planning. L Buckley expressed appreciation for C Huston's SLO Report. H Kinde is working on the Basic Skills Report which is due to the Chancellor's office. He expressed commitment to expanded library hours: Student Success initiatives are a possibly source of funding; also Basic Skills Committee. Additional funds have been earmarked for Reading Lab to stay open until 6:30 three days a week. Details of the Reorganization Plan were shared: Z Russ's position was eliminated; responsibility for CalWorks shifted to M Cota. S Tillman, who oversaw Occupations, was advanced to an Occupational Manager position. Her step increase on the salary schedule was approximately \$10K (absorbed by CalWorks funds). Net savings to the District: \$112K. EOPS was shifted to M Rodriguez; Financial Aid to D Angelo. Crafton Hills had a VP of Instruction, Cheryl Marshall and VP of Student Services, Rebecca Warren-Marlatt. Marshall has gone into the position of Interim President; both VP position have been merged into an Executive Vice-President. One Instructional Dean has adopted some roles: Catalog, Schedule. Warren-Marlatt has had a salary increase of \$10-15K, plus \$5K for the Dean. Net savings: \$110K. M Ikeda asked what consultation was sought in planning for reorganization. The reorganization was introduced as a general plan in the summer, hence no possible notice to Academic or Classified Senate or unions. As the options affected only Managers, it was felt by Chancellor and Vice Chancellor that proceeding was advisable.</p> <p>SBCCD-CTA: Richard Jamarillo stated that the union had worked over the summer to present the district with what he felt was a fair agreement on SLOs and, as of this meeting, the district had not responded.</p> <p>District Assembly – the group has not met yet; they are seeking candidates for the assembly. Any faculty can serve.</p>	

