

San Bernardino Valley College Medical Emergencies

1. Call Campus Police at 384-4491. They are the designated first responders and will contact additional responders as needed.
2. If Emergency appears to be life-threatening call 911 from campus phone or 911 from cell phone. Give clear directions to location on campus and brief description of the injured person's condition.
3. Stay with the person. Refer to the Emergency Procedure Flip Chart posted on classroom or office walls for directions.
4. For injuries that do not require an emergency response send the student to Student Health Services during the day or the medical provider of the student's choice after hours. Emphasizes that they need to visit or call the Student Health Office (ext. 4495; SHB in parking lot 8) when open to complete accident insurance forms.
5. All students are covered by the Student Accident insurance policy. The policy covers injuries (not illnesses) that occur while on campus or at campus sponsored events. See instruction and information following:
 - When there is a student injury, send the student to see the medical provider of their choice. Since our insurance is secondary they should see the provider as directed by their medical coverage. *(If they have no medical coverage for our insurance to cover the provider needs to be an Anthem Blue Cross PPO Prudent Buyer participant)*
 - Let the student know they are covered by a secondary insurance policy which pays after the student's primary medical insurance has paid or if they have no insurance.
 - Inform the student that he or she must pay a \$50.00 deductible when the claim is filed.
 - Each occurrence of injury must be reported immediately to activate the insurance coverage
 - **If injury occurs after hours, have the student call or visit Student Health Services the next day or at the earliest opportunity.**

Student Health Services Hours

Monday through Thursday 8:00am to 5:00pm

Friday 8:00am to 12:00pm

(909) 384-4495