

## Transfer Out Form

Complete this form if you plan to transfer to a new school, and **ATTACH A COPY OF YOUR ACCEPTANCE LETTER.**

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**Last Name**

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**First Name**

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**Middle Name**

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**Student ID**

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**E-Mail**

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**Phone Number**

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**Name of DSO at Transfer School**

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**DSO Email Address**

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**DSO Phone  
Number**

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**SEVIS School Code  
(check with the DSO)**

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**Last Term You Will Be Attending at SBVC**  
\_\_\_\_\_

Although you may be accepted to multiple new schools, SBVC can transfer your SEVIS record to only one school. Once the transfer is completed, you cannot attend San Bernardino Valley College without authorization from the transfer-in school.

Your transfer release date will be the end of your last term. Please note that your transfer school will not be able to issue you a new SEVIS Form I-20 until the transfer release date.

I authorize San Bernardino Valley College to release my SEVIS record to

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**Name of Transfer School****Signature:** \_\_\_\_\_**Date:** \_\_\_\_\_

Please return this form to the Designated School Official in person or via email to [rg hazaleh@valleycollege.edu](mailto:rg hazaleh@valleycollege.edu).

**ATTACH A COPY OF YOUR ACCEPTANCE LETTER.**

**DSO Use****I-20 Release Date:** \_\_\_\_\_