

# SBVC

## Student Services Council

# MINUTES

April 25, 2024

10:00 a.m.-11:00 a.m.

Zoom Conference: <https://sbccd-edu.zoom.us/j/92323378736>

### Members:

**Student Services Mission: To provide a system of support services that enhances student success and achievement of educational goals.**

	A	P		A	P
Dr. Olivia Rosas, Facilitator		X	Amanda Moody		X
Elaine Akers		X	Joseph Nguyen		X
Jason Alvarez	X		Justine Plemons	X	
Veada Benjamin		X	Fermin Ramirez		X
Keynasia Buffong		X	Carmen Rodriguez	X	
Dr. Raymond Carlos		X	Oscar Rodriguez		X
Yancie Carter	X		Dave Rubio		X
Marco Cota		X	Evelyn Ruiz Trujillo		X
Michelle Crocfer	X		Ty Simpson		X
April Dale		X	Ayanna Spivey	X	
Priscilla De Loera		X	Michelle Tinoco	X	
Aida Gil		X	Sam Trejo		X
Joanne Hinojosa	X				
Patrice Hollis		X			
Frederick Jones		X			
Maryum Malika		X			
Marty Milligan	X				

TOPIC	DISCUSSION	FURTHER ACTION
1. Approval of March 28, 2024 Minutes.	Frederick Jones moved; Veada Benjamin seconded. Minutes approved as written.	
2. Enrollment Sessions Update – Dr. Rosas	<p>We are doing very well with enrollment for summer and fall. An email was sent to students regarding the Lab Enrollment sessions, Block Parties, and self-service platform. We are now in Priority F registration. We will begin Open Registration tomorrow with Counselors in the Assessment Center assisting students. These dates are for summer and fall registration and geared towards high school seniors: April 23, 30 and May 7 Tuesdays; Wednesdays May 1 and 8; Thursdays May 2 and 9. Group A, B, C and D were messaged prior to their registration and another message on their priority date. Priority A: 68% registered with the first message prior to their date and 40% registered after the reminder message. Priority B: 47% registered with the first message prior to their date and 34% registered after the reminder. We find both messaging systems are working. Comparing Summer and Fall of 2023 to Summer and Fall of 2024, we are up 42% for summer and 51% for fall. The Block Parties and Lab Enrollment Sessions are assisting students to register.</p>	<p>Continue to do the open Lab Enrollment Sessions and Block Parties to interact with the students and help them with their concerns during the remainder of Priority Registration and then during Open Registration.</p>

<p><b>3. Commencement Update – Dr. Carlos</b></p>	<p>Dr. Carlos gave an update on Commencement. Tomorrow is Grad Fair. Commencement is Tuesday, May 21. Evaluators are working to get as many students evaluated as possible. April said Fall 2023 students who graduated will be able to walk if they are on the graduate list. Keynasia has graduates who said they have not received information yet and asked if there is an RSVP link they need to fill out. Dr. Carlos said there is but only for food.</p>	<p>Dr. Carlos asked Keynasia to send the students who have not received the information his way or have them call and they will be manually added to the list if they are wanting to walk and are eligible as a graduate.</p>
<p><b>4. Financial Aid Update – S. Trejo</b></p>	<p>In Sam's absence, Dr. Rosas reported Financial Aid has updated their website to make it easier to navigate. We are in the process of crafting messages to students regarding the FAFSA for 2024-25. We are still having challenges with the Department of Education and with mapping. We want to make sure students understand there are issues with balances on their account, so they do not panic and drop when they see an outstanding balance. We met with the Financial Aid staff regarding satisfactory academic progress and AB 789. It was suggested a subcommittee should be formed to understand this bill and how to adhere to it and work together. Fermin reported the Financial Aid Awareness Fair was successful. May 2 priority deadline does not affect returning students and they still have until September 2. The last in-person set of workshops will be this Friday. We have had 12 FAFSA and 12 CADA in person workshops and more online. We finalized the selection this week for Foundation Scholarships.</p>	<p>We will be messaging students early next week regarding 2024-25 FAFSA.</p> <p>The week of May 13, we will meet with Admissions and Records, Counseling and Financial Aid to discuss how our offices are going to work together to stay compliant and the best way to approach satisfactory academic progress.</p> <p>We are going to send a final reminder about the May 2 deadline next week.</p> <p>On May 1, there will be a Scholarship Training refresher session.</p> <p>Foundation Scholarships will be input in the system, a list will be finalized and mass email sent to other recipients.</p>

<p><b>5. Area/Dept Updates</b></p>	<p>Dr. Rosas: Books + program is going away after this semester and District is working on something to assist students. They are contemplating an Opt In/Opt Out option for books for students. April shared students would most likely pay a fee for Opt In and if they do not want this program, they will need to choose Opt Out. Fermin asked if this was Board approved. Dr. Rosas said not yet because they are still working on it, but District will manage it. The fee has not been determined yet. Dr. Carlos asked if there has been a cost analysis of books in fields of study done. Frederick stated that additional fees for students could do more harm than good. Oscar mentioned payment of registration fees as long as they have a balance of \$200 or less they can register. He asked if this balance will be increased to \$300 or more so they can register? April has not received any information to update the balance of \$200 as of this date.</p> <p>SAS: Summer 2024 enrollment for SAS is 213 and fall already has 267 students registered. They did outreach work and are contacting special ed teachers in the area high schools.</p> <p>Outreach: Senior Day and Resource Fair was successful this year with eighteen different high schools participating. They received 447 responses from the survey after the event. 75% of the students said they prefer academic classes in person; 18% prefer hybrid and only 6.6% prefer online classes. Fall looks like it is still 50% online. Ty added the students want to be here in-person and many of them are failing their on-line classes. We are not an online institution. A number of students need technological help. Keynasia suggested we need a healthy mix of both in-person and on-line classes.</p> <p>Transfer Center: May 2 UC Riverside will be on campus for our prospective students that will be applying for spring of 2025 and for our students who have been accepted into UCR.</p> <p>Basic Needs Fair: Today</p> <p>Umoja: Naming Ceremony on May 15.</p> <p>Black Student Success Week in the Library Viewing Room.</p> <p>Island Grad: May 4 in the Greek Theatre.</p> <p>Student Health Services: May 2 Spring Mental Health Fair on Campus Center Walkway.</p>	<p>A book relief program is hoped to be in place for fall semester and is in the planning process now with District and the colleges.</p> <p>Dr. Rosas asked for this information so she could share it with Cabinet. Amanda will provide it.</p> <p>Keynasia will send a flyer for UCR and also for their Transfer Celebration on May 9 in the Auditorium.</p> <p>Send flyers to Suzan who will forward them to SS Council and to Enrollment Management &amp; Student Equity Committee members.</p>
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	<p>Dare to Dream Fellows: Presentation on what they have learned on May 10.  Cinco De Mayo Luncheon on May 1 in B-100.  Grad Fair tomorrow.  Nuestra Graduacion on May 11 in the Greek Theatre.  Student Life: 423 students graduating at this time and 305 signed up for breakfast.  FYE: End of Year Celebration May 17, Redlands, The Mitten Building.  Financial Aid: Sam thanked his team for working diligently to get applications moved forward quickly.</p>	
<p><b>6. Adjourn –  Next Meeting:  May 23, 2024</b></p>		