

**SBVC**  
**Student Services Council**

**MINUTES**  
 May 25, 2023  
 10:00 a.m.-11:00 a.m.  
 Zoom Conference

*Members:*

**Student Services Mission: To provide a system of support services that enhances student success and achievement of educational goals.**

	A	P		A	P
Dr. Scott W. Thayer		X	Maryum Malika		X
Elaine Akers		X	Joseph Nguyen		X
Veada Benjamin		X	Justine Plemons		X
Larry Brunson	X		Deanne Rabon	X	
Dr. Raymond Carlos		X	Fermin Ramirez		X
Yancie Carter	X		Carmen Rodriguez		X
Marco Cota		X	Oscar Rodriguez		X
Michelle Crocfer		X	Marina Serna-Pulido		X
April Dale		X	Ty Simpson		X
Priscilla De Loera		X	Michelle Tinoco		X
Joanne Hinojosa	X		Sam Trejo		X
Amanda Moody		X	Sharaf Williams	X	

TOPIC	DISCUSSION	FURTHER ACTION
1. Approval of 02/23/23 & 04/27/23 minutes	Justine motions to approve the minutes. Carmen seconds the motion.  <b>02/23/23 &amp; 04/27/23 Minutes approved as written.</b>	
2. Commencement Recap	Great turnout and great participation. I wanted to acknowledge the committee, Ray, the Office of Student Life, and anyone involved. The stadium looked great. On the main page of our website is the recording. It was a collective effort. You'll see more and more photos as they become available.  Thank you, everyone! We had under 600 students. Maybe 10 individuals didn't RSVP. 2 hours and 14 minutes was event time. The photos looked good. The second our guests walked into the stadium, we had our outreach team greet them.  This is one of our campus events that bring the community together.	
3. Spring 2023 Enrollment Update	We have been tracking enrollment. We have been in the hold harmless phase. The FTES goal has been increased from 9,002 to 9,291 for the 22-23 academic year. We are aiming to increase about 4-5% next year.  Dr. Thayer shared the EIS Snapshot. As of this morning, fall 2023, we have 1,602 FTES, an increase of 229 from last year. Summer also has an increase of almost 284 FTES.	

<p><b>4. Student Area Outcomes (SAOs)</b></p>	<p>We want to keep SAO's on our radar to allow us to assess how we are doing in regards to our service.</p>	
<p><b>5. Student Services Monthly Programs</b></p>	<p>We planned to have monthly resource fairs to highlight what's going on in student services. We'll look to have a structured schedule for the upcoming year. Any suggestions are welcome. Get with your manager to go over any ideas. The goal moving forward is to leverage any department events to have various departments join.</p> <p>We will have the manager's retreat next month and we will work on the calendar to work on and set on going events happening.</p>	
<p><b>6. SBVC Strategic Directives</b></p>	<p>The strategic directives will be going to the board next month. The colleges have their strategic directives and the district have strategic directives in support of the colleges.</p>	
<p><b>7. Area/Dept. Updates</b></p>	<p>Managers have been asked for annual updates including data so we can showcase what's been happening in student services all year.</p> <p>Since going live on May 9<sup>th</sup> with California Virtual College (CVC), we have officially validated and registered 69 students. That number continues to go up. It's a very popular process especially because we are offering free tuition for the summer. It's an easy process.</p> <p>Dual enrollment has increased. Initiatives for incoming 9<sup>th</sup> graders to attend college have been bringing in concurrently enrolled students.</p> <p>Kudos to the A&amp;R team and April for the CVC implementation and processing the many grad applications and helping students out.</p> <p>When students register through CVC, do they get automated emails especially about financial aid? That way they can add Valley College's school code to qualify for their fee waivers.</p> <p>As a teaching college, we cannot award pell but we can award a fee waiver.</p> <p>There is a welcome email that goes out to the students and we can add that language. If we do add that who do they reach out to if they have questions?</p>	

As a CVC homeschool, a student can take classes with us and at another campus through the CVC and be awarded full-time financial aid funds if their units total up to full-time student status.

When students register for summer are they going to see a full balance? Or will they only see the student fee's? They will only see the \$33-\$44 student fees. Nonresident fees are also being covered. If students are getting charged, please refer them to A&R.

Suggestion, for the Week of Welcome, we need everyone to be visible so questions can be answered. I encourage everyone to be out there so students could feel welcomed.

New Student Welcome Day will be held August 7-8, 2023.

Summerfest: July 1<sup>st</sup>. We need participation and RSVPs. More details will be provided.

271 incoming Valley Bound Students starting in the summer bridge. Summer Bridge is July 10-20, 2023.

Counseling will have in-person orientation in June. One counselor will be in the Welcome Center to help students with class questions.

Two counselors have stepped in to be the temporary nursing counselors.

We are expecting a very busy summer in counseling. Especially the second week in June. We are planning for key events in the fall.

Kudos to the assessment staff for working with the English and math department and all the placements, changes that we've had to make to accommodate our students in the appropriate classes.

Kudos to the entire student services division for continuously serving our students.

We are finishing the semester. Outreach, FYE, everyone is working on getting their calendar events together.

	<p>The student equity plan is coming into fruition.</p> <p>Thank you A&amp;R for their hard work. Financial aid and A&amp;R are working with minimal staff. We are trying to get those positions filled.</p> <p>There have been changes in staffing levels in financial aid. Kudos to Financial Aid. The number of applications have been good. Over 8,100 fee waivers have been awarded for the 2023-24 academic year. \$15.6 million have been awarded in pell grant.</p> <p>Student health services will be providing mental health services virtually and in person throughout the summer. SHS will be providing nursing clearances throughout the summer as well. We have been working with Ray to get a full-time mental health clinician.</p> <p>We will be launching the Student Ambassador program in the fall. We have 30 applicants who are interested. Ambassadors will support our areas and host others as they come to campus for special or large scale events.</p>	
<p><b>8. Other Items</b></p>	<p>New ASG officers will begin June 1<sup>st</sup>. There are still open positions.</p> <p>Is there a flyer we can distribute during our summer bridge?</p> <p>One can be created.</p>	
<p><b>9. Adjourn – Next Meeting: August 24, 2023</b></p>		