

Members:

Student Services Mission: To provide a system of support services that enhances student success and achievement of educational goals.

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| Dr. Scott Thayer | | X | Kathy Kafela | | X |
| Andrea Hecht | | X | Larry Brunson | | X |
| April Dale-Carter | | X | Marco Cota | | X |
| Ariel Davis | | X | Maria Trujillo | | X |
| Carmen Rodriguez | | X | Michelle Crofer | X | |
| Celia Huston | X | | Oscar Rodriguez | | X |
| Cindy Huerta | | X | Priscilla De Loera | | X |
| Deanne Rabon | X | | Dr. Raymond Carlos | | X |
| Elaine Akers | X | | Sam Trejo | | X |
| Fermin Ramirez | X | | Shalita Tillman | X | |
| Jamie Herrera | X | | Sharaf Williams | | X |
| Joanne Hinojosa | | X | Veada Benjamin | | X |
| Joseph Nguyen | | X | Yancie Carter | | X |
| Justine Plemons | | X | | | |

1. Accreditation

Scott discussed the accreditation visit the week prior. Scott would like to acknowledge to the entire campus for the hard work. Final recommendations during our visit was to strengthen a few area's - SAO's (Student Area Outcomes) being one of those areas. Bethany will be joining us next meet to present on SAO's.

Andrea wanted to acknowledge Janice Wilkins for her work. In addition, Student Development 015 has been updated as well as Student Development 102 and 103 have been revised to include anti-racism curriculum. An honors course will be heading to curriculum as well.

Ray had a question regarding SAO's and whether if the language needs to be improved, evaluation of events or lack of evaluation of events, or the assessment of the program that was identified by the accreditation visit.

Scott stated that he did not receive a definite answer but that he believes program review and the assessment of the SAO's is the area the accreditation team referred to.

Ray suggested that the student services council work on the EMP sheets due to the fact that they are more focused on the instructional side and do not benefit student services programs.

[Review EMP sheets for improvement.](#)

[Research a model, samples, draft etc. of a way to best address the SAO concerns to present to Program Review.](#)

[Contact Research and Planning to obtain information/results regarding the Program Review focus group input.](#)

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| | <p>Marco suggested student services council presents a proposal of what is appropriate for Student Services to Program Review.</p> <p>Kathy added that research and planning had several meetings focusing on Program Review which identified areas of concern related to student services. What happened to that information and input that was provided during those meetings?</p> | |
| <p>2. Enrollment</p> | <p>Scott provided a brief enrollment update. Enrollment is at 4,300 FTES which about 800 less than last year. We exceeded 11,000 last year with a goal of 10,000. According to an article by the New York Times, enrollment is down across the country especially in African American and Latinx students.</p> <p>Communications and prompt responses to students need to be a priority. There needs to be a simplified, creative way for students to gain access to faculty and staff and questions they may need answers to.</p> | |
| <p>3. Spring Registration</p> | <p>April provided update on spring registration including concurrent enrollment. Admissions is also working on converting graduation applications to an online application similar to the academic exception application available online. Fall 2021 applications are open. Summer is still pending on finalized term dates.</p> <p>Scott added that priority registration begin November 2nd; the schedule should be available to students.</p> <p>Veada included that the spring 2021 is ready in WebAdvisor. Testing and updates have been complete.</p> <p>April added that the priority registration dates are available on the A & R website.</p> | |
| <p>4. Equity Initiatives</p> | <p>Scott discussed student equity and the taskforce implemented by the President Rodriguez. The college has signed up for the USC Race and Equity webinar series. The committee and workgroups within the committee are working on specific areas – curriculum being one area. Identifying anti-black racism is an issue that is being worked on to focus on equity. Teaching men of color modules are available to anyone who</p> | |

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| | <p>would like to review those. Collaboration between committee's and groups working on similar goals is important so that information is shared.</p> | |
| <p>5. Area Updates</p> | <p>Joanne provided update on EOPS/CARE starting with applications being open for spring. Also, students are preparing for priority A registration.</p> <p>Justine provided update for Outreach including application and financial aid workshops. In addition, Justine provided information on Senior Day coming up soon. Justine noted that the outreach page on Instagram has seen a slight increase in followers.</p> <p>Sharaf provided update for the Promise Program. Students are preparing for priority registration. Undocumented Action was held this week (October 19-23). FYE offered various workshops to students, faculty and staff.</p> <p>Larry provided update on DSPS. DSPS held the highly successful Ability Awareness Fair. DSPS is preparing virtual, in-person or hybrid models for next year's fair. Monthly webinars are in the works to provide support to DSPS students, faculty and staff.</p> <p>Andrea provided update for counseling. Counseling held its very first virtual high school counselor conference. A longer one is being planned for spring. Counseling is looking to create a video with counseling information to provide to high schools in lieu of the traditional campus visits. Counseling is also preparing for priority registration and graduation applications.</p> <p>Ray provided an update on ASG/OSL. Student Life completed their California Ballot Bowl Competition with approximately 230 newly registered voters. ASG hosted forums on propositions, virtual debate watch party, and they will be hosting a presidential debate watch party with faculty facilitating neutral conversation. ASG participated in student leadership, diversity, and student government retreats. ASG will be hosting a virtual escape room for the first 47 students on October 28th. Lastly, the commencement committee will be meeting to plan the upcoming commencement.</p> | |

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| | <p>Sam provided an update on Financial Aid. Financial aid disbursements will be on October 30th and November 20th; there will also be student succession completion grant disbursements; Cal grants have increased. Financial Aid Outreach is ongoing with Financial Aid Fridays. More information is available on the Financial Aid website.</p> <p>Cindy provided updates for the Transfer and Career Center. Transfer held transfer application workshops; workshops will be held throughout October and November. The California Community College Chancellor's Office has video's available with step-by-step instructions. A few Transfer 101 sessions have been rescheduled for the spring semester due to lack of student participation; CSUSB, UCR and Loma Linda have high interest and will be held as scheduled. Cal State Apply deadline is December 4th.</p> <p>Joseph provided update for the SSSP. SSSP is introducing a biweekly open hour for students to connect directly with staff; there will be 3 more meetings: October 27th – 3 to 5 pm, November 10th – 9 to 11 am, and December 1st – 3 to 5 pm. Secondly, a group of students will be virtually attending the HACU conference. A2MEND will take place in March 2021; applications will be available soon.</p> <p>Scott added that Dean Cota and Dean Rodriguez will be presenting at the HACU conference.</p> | |
| <p>6. Other</p> | <p>Sam introduced the new financial aid coordinator Priscilla DeLeon to the committee.</p> <p>Committee members welcome Priscilla.</p> <p>Andrea suggested that we publicize Dr. Thayer as the president of the A2MEND group stating that the campus community will appreciate Dr. Thayer's involvement in the community.</p> <p>Scott announced an upcoming A2MEND event highlighting "Compounded Oppression."</p> | |
| <p>7. Adjourn</p> | | |