
2025-2026 Verification Guidelines and Deadlines

Verification is the process by which the Financial Aid Office confirms the accuracy of information reported on your Free Application for Federal Student Aid (FAFSA) or CA Dream Act Application (CADAA). If your application is selected for verification, you must submit additional documents to avoid delays in processing your financial aid.

Why Was I Selected?

You may be selected by the U.S. Department of Education or California Student Aid Commission. In some cases, SBVC may also request documents if:

- There is conflicting information
- Your application appears incomplete
- Additional clarification is needed to determine eligibility

What Happens If I'm Selected?

If selected, you will receive a notification through your SBVC student email and via Smart Forms (Campus Logic), our secure platform for submitting documents.

Documents You May Be Asked to Submit:

- IRS Tax Return Transcript or signed tax return
- W-2s or 1099 forms
- IRS Non-Filing Letter (if applicable)
- Household size information
- Verification worksheets

We cannot award or disburse federal or state financial aid until verification is complete.

Deadlines

Federal Deadline (Set by U.S. Department of Education):

To be eligible for **federal aid** for 2025–2026, all verification documents must be received and processed by the earlier of:

- **120 days after your last day of attendance**, OR
- **September 15, 2026** (the federal deadline for the 2025–2026 aid year)

This includes students who have withdrawn from all courses but may still qualify for a post-withdrawal disbursement.

ISIR Receipt Deadline:

We must receive a valid FAFSA/CADAA with a calculated Expected Family Contribution (EFC) by:

- A valid ISIR (with a calculated EFC or SAI) must be received while the student is still enrolled and eligible, or
- If the student withdrew, the ISIR must be received within the 120-day late disbursement window after their last date of attendance and all verification (if required) must be completed by the federal deadline.

If we do not receive your application and complete verification within the established deadlines, we cannot

disburse aid, even if you were otherwise eligible.

Late Disbursement & Post-Withdrawal Disbursement

You may still receive aid after you stop attending, if:

- You were eligible for aid at the time you were enrolled
- You completed the FAFSA before withdrawing
- You submit all required documents within 120 days of withdrawal

For loans, written confirmation from you is required before we disburse funds. If verification is not completed by the deadline, we cannot issue a late or post-withdrawal disbursement.

Corrections & Updates

If verification results in changes to your application:

- We will correct your FAFSA/CADAA and submit updates to the Central Processor.
- You'll receive a revised Student Aid Report (SAR).
- If your award changes, a new notification will be sent via SBVC student email.