

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION

Distance Education Verification Training

This Memorandum of Understanding (“MOU”) is entered by and between the San Bernardino Community College District (“District”) and the San Bernardino Community College District Teachers Association CTA/NEA (“Association”), collectively, “the parties.”

WHEREAS, it is highly likely that the SBCCD will need to offer classes remotely in Fall 2021 and possibly longer;

WHEREAS, both parties agree that course content must meet ADA, US Department of Education, and ACCJC accrediting requirements;

WHEREAS, both parties agreed in a prior MOU, Emergency Contingency Plan for Covid-19, that ongoing training will be provided to assist faculty in conducting remote instructional work;

WHEREAS, the District has and will continue to provide support for faculty who are DE certified to implement the training based on best practices into each course to support student success;

WHEREAS, research conducted among SBCCD students strongly the importance of a common learning management system to their success as it enhances their ability to access course information and connect with instructors;

WHEREAS, prior to COVID-19, the student demand for distance education classes consistently increased every year and this trend is expected to continue; and

WHEREAS, changing technology requires that faculty receive ongoing support and training to enable up-to-date teaching methods;

THEREFORE, the goal is to have all Full-time and Part-time faculty trained in the CHC/SBVC online teaching and learning DE training (or equivalent) as approved by the campuses, hereafter referred to as DE Training, by May 25, 2022.

Faculty who have not completed DE training will be paid a \$750 stipend to complete and submit the documentation by May 25, 2022. Faculty who have completed DE training in the District between March 1, 2020 and the implementation of this MOU, will receive a stipend of \$750.

Any faculty who completed training prior to Fall 2017, may repeat DE training and receive a stipend of \$500.

Faculty who seek additional DE training, and have not already been compensated for introductory DE training, shall be paid a \$500 stipend for one additional course: *Equity & Culturally Responsive Online*

Teaching or Creating Accessible Course Content through SBVC, CHC, @One, or equivalent training, as approved by the Vice President of Instruction.

Verification of completion must be submitted to the immediate supervisor by May 25, 2022 to be eligible to receive a stipend.

Hours to complete DE Certification are not eligible for Flex hours or Professional Development compensation if the stipend has been claimed.

This MOU will sunset on May 25, 2022.

SBCCD

Kristina Hannon

Date: May 7, 2021

Kristina Hannon, Vice Chancellor,
Human Resources & Police Services, SBCCD Chief Negotiator

SBCCDTA

Sheri Lillard

Date: May 7, 2021

Sheri Lillard, SBCCDTA Chief Negotiator