



Transcript Evaluation Request of Prior College Credits Earned

Date _____

Request Made For: _____

Student Name

Student I.D. #

Request Made By: Student
(Please check one Box)

Completed 12 units
 (Residency at SBVC)

 for Nursing

 Psych Tech

Staff _____

Counselor _____

Other _____

College/University Attended:

<p>Note: <i>The Evaluation procedure may be requested for students who are enrolled in the current semester. With this request, your prior credits earned will be posted on SBVC transcripts.</i></p>

Transfer Credits Evaluations are only completed upon the student earning San Bernardino Valley College Residency. In order to achieve residency, **twelve (12)** degree applicable semester units must be earned at San Bernardino Valley College.

Transfer Credit Evaluations may take up to **fifteen (15) business days to complete and or up to thirty (30) business days to complete during peak periods. It is the student's responsibility** to provide course descriptions and /or course outline if requested and this process may be delayed until the student has submitted all supporting documentation as requested by the office of Admissions and Records. The student understands that all official San Bernardino Valley College communication regarding this request will be sent to the student's SBVC college electronic mail account and it is the student's responsibility to maintain this account.

Response to this Evaluation will be sent to your SBVC email account