



Accreditation and Outcomes Committee Meeting Minutes

Date: 02/24/2025	Time: 10:30 a.m. to 12:00 p.m.	Location: AD/SS 207
<input checked="" type="checkbox"/> Leticia Hector (ALO)	<input checked="" type="checkbox"/> Celia Huston (Faculty Lead)	<input checked="" type="checkbox"/> Thomas Berry
<input checked="" type="checkbox"/> Davena Burns-Peters	<input type="checkbox"/> Alexander Cruz	<input type="checkbox"/> Rema Ghazaleh
<input checked="" type="checkbox"/> Fernando Gomez	<input checked="" type="checkbox"/> Yvonne Gutierrez-Sandoval	<input type="checkbox"/> Reginald Metu
<input type="checkbox"/> Caleab Losee	<input type="checkbox"/> Amy Mills	<input checked="" type="checkbox"/> Joan Murillo
<input type="checkbox"/> Maryum Malika	<input type="checkbox"/> Joanna Oxendine	<input type="checkbox"/> Dyami Ruiz-Martinez
<input checked="" type="checkbox"/> Bethany Tasaka	<input checked="" type="checkbox"/> Vinnie Wu	<input checked="" type="checkbox"/> Kay Dee Yarbrough

Agenda Items	
Approval of Minutes	Tabled
Define Quorum	<p>Thomas Berry provided an overview of quorum requirements under the Brown Act:</p> <ul style="list-style-type: none">• A Brown Act committee requires 50% +1 of all membership (at least 11 members).• Alternative quorum options include quorum based on attendees or requiring 100% of all members.• A 2/3 quorum is required for specialized votes but is not needed for Accreditation.• Non-Brown Act committees may set their own quorum rules. <p>Celia Huston suggested a minimum constituency requirement for quorum:</p> <ul style="list-style-type: none">• 1 Classified staff• 1 Co-Chair• 2 Administrators (excluding Co-Chair)• 3 Faculty members (excluding Co-Chair) <p>Motion: Move to approve a quorum with minimum constituency requirement. 1st: Thomas Berry 2nd: Davena Burns-Peters Approved by consensus</p>
Finalized Committee Charge & Membership	Tabled
ISER Timeline	Tabled
Standard Team Format	<p>The committee reviewed the mid-term report model presented at the last meeting and agreed to the following structure in drafting the ISER.</p> <p>Structure:</p> <ul style="list-style-type: none">• 1 Standard Chair• Writing Team of approximately 4-5 committee members• Each team is responsible for gathering information, evidence, and drafting standards <p>Motion: Follow the mid-term report model when drafting the ISER. 1st: Thomas Berry 2nd: Fernando Gomez Approved by consensus.</p>



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Agenda Items	
Institutional Learning Outcomes	Tabled
Standard 1 Rubric	<p>Leticia Hector reviewed Standard 1 with the committee and requested tagging based on <i>Appendix D – ACCJC Rubrics for Institutional Alignment and Transformation</i>:</p> <ul style="list-style-type: none">• 1.1 – The committee believes that SBVC is around the “Developed” area on the rubric. Discussion on missing “unique student demographics” in the mission statement. Suggestion to include HSI and BSI into the values. Joanna Oxendine confirmed that reviewers are gathering documents and evidence rather than focusing solely on the mission statement.• 1.2 – The committee believes that SBVC is around the “Developed” to “Highly Developed” on the rubric, specifically noting the different goals and planning documents in place throughout the campus.• 1.3 – Pending discussion• 1.4 – Pending discussion
Standard 2	Tabled
Next Meeting:	March 10, 2025
Adjournment:	12:00 p.m.