



Accreditation and Outcomes Committee Meeting Minutes

Date: 01/27/2025	Time: 10:30 a.m. to 12:00 p.m.	Location: AD/SS 207
<input checked="" type="checkbox"/> Leticia Hector (ALO)	<input checked="" type="checkbox"/> Celia Huston (Faculty Lead)	<input checked="" type="checkbox"/> Thomas Berry
<input type="checkbox"/> Alexander Cruz	<input checked="" type="checkbox"/> Rema Ghazaleh	<input checked="" type="checkbox"/> Fernando Gomez
<input checked="" type="checkbox"/> Yvonne Gutierrez-Sandoval	<input checked="" type="checkbox"/> Reginald Metu	<input type="checkbox"/> Caleab Losee
<input type="checkbox"/> Amy Mills	<input type="checkbox"/> Joan Murillo	<input type="checkbox"/> Maryum Malika
<input type="checkbox"/> Dyami Ruiz-Martinez	<input checked="" type="checkbox"/> Bethany Tasaka	<input checked="" type="checkbox"/> Vinnie Wu
<input checked="" type="checkbox"/> Kay Dee Yarbrough		
ACCJC Standards Website		

Agenda Items	
Welcome:	Dr. Celia Huston welcomed the committee and asked for introductions.
Mid-Term Report:	The committee was notified that the mid-term report was by ACCJC. The letter from the ACCJC has been posted on the website, will be communicated across campus through the various committees, and will be sent out later this week in the newsletter.
ISER Timeline:	Our ISER must be completed and fully signed by December 2026. In Spring 2027, the visiting team will review the ISER, ask questions, and request additional evidence as needed. Their on-site visit is scheduled for October 2027.
Accreditation Cycle:	<p>Celia has requested that the committee review the accreditation cycle before our next meeting. The document under review, created in 2020, outlines our commitment to accreditation and serves as evidence that we have an established plan. It includes the following key components:</p> <ul style="list-style-type: none"> • Basic Membership: This section outlines the general committee structure. • Ex Officio Members: Individuals with an interest in accreditation who can provide valuable information. They are invited to attend all meetings and contribute as needed. • Job Descriptions: Detailed descriptions for the ALO, faculty lead, and committee members, including the specific roles of Ex Officio members. • Administrative Support: An outline of the administrative assistance provided to the committee. • Purpose of Accreditation: A statement defining the importance and objectives of the accreditation process. • Accreditation Review Cycle: An explanation of the review timeline and process. • Mission Statement Process: Clarification of how and when the mission statement is disseminated. <p>Additional comments have been made regarding the need to:</p> <ul style="list-style-type: none"> • Distribute accreditation standards. • Clarify expectations for outcomes. • Provide guidance for committee chairs. • Ensure attendance at faculty chair and division meetings to enhance communication and alignment. <p>These elements require thorough review and feedback to ensure the committee's alignment with accreditation goals.</p>
Proposed Timeline:	<ul style="list-style-type: none"> • Spring 2025 – Staging and Gathering Information • Summer 2025 – Format and Assemble or Assemble and Access • Fall 2025 – Gathering and Writing • Spring 2026 – Write and Review



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Agenda Items	
	<ul style="list-style-type: none">• Summer 2026 – Format and Refine• Fall 2026 – Approve and Submit
Next Agenda Items:	<ul style="list-style-type: none">• Membership and charge• Review/update Pages 1-4• Review the ACCJC Standards• Other Processes• Refresh on acronyms• Refresher on AACJC ratings• What does evidence look like?• Review Recommendations• Look at ACCJC evidence template• Define quorum• Improve attendance
Next Meeting:	02/10/2025
Adjournment:	11:50 a.m.