

**Accreditation & SLO Committee Meeting  
October 1, 2019, 1:00-2:30 p.m. – Library Room #147**

**Co-Chairs: Dina Humble, Dr. James Smith**

<b>Agenda Items</b>	
<b>Minutes - Sept. 17, 2019</b>	Kay motioned, Bethany 2 <sup>nd</sup> .
<b>QFE (Quality Focus Essay)</b>	We have had some discussions about the subject this could be about but we need to decide. Perhaps there is something campus wide we could focus on that would keep the momentum going. Various subjects were discussed and the template was discussed as to how it would fit into the various subjects. Should the possible subject list be shared with Academic Senate prior to choosing the final topic? The decision was to wait.
<b>Assignment List</b>	<p>The assignment list, previously developed, was reviewed and some discussion was had revolving around those assignments. It was brought up that some of the tri-chairs have not been to a meeting and probably has not reviewed their respective parts and how to handle this situation. Celia will send respective sections to reviewers for feedback. The goal is to get a draft out to the campus by the end of this semester.</p> <p>Bethany distributed samples of Accreditation Brochures from RCC that have been printed for their campus, explaining what Accreditation is, etc. The team really liked these and will be putting something similar together.</p>
<b>Function Mapping (District vs. Campus)</b>	They met with district and Crafton and both campus' compromised on various topics.
<b>Vetting Plan for Documents</b>	The members of the committee were asked to review their respective EMP's from 17/18 and be ready to submit at the next meeting on 10/15/19.
<b>Calendar for Cycle for Accreditation Activities</b>	Celia shared the proposed schedule for the coming period between this visit and the next one which demonstrated at what point we should be focused on for each year. As the review was happening, Celia made suggested changes to the schedule.
<b>Other</b>	<p>SLO Coordinator Update: The notice went out and they have had a few responses. We should have someone secured by end of the week.</p> <p>SLO Reviews: not all of the members are attending the meetings to know what needs to be done but they are offering their changes. Maybe we can get information to the full committee about attending the meetings.</p> <p>Curriculum Institute: See Celia if you are interested in attending.</p>

**Next Meeting: 10/15/19 – Library 147**