

**ACCREDITATION & STUDENT LEARNING OUTCOMES
COMMITTEE**

MINUTES—November 10, 2016



**Members
in
Attendance**

- Horace Alexander
- Autumn Blackburn
- Amy Avelar
- Susan Bangasser
- Tarif Halabi
- Rick Hrdlicka
- Henry Hua
- Celia Huston
- Amy Jennings

- Albert Maniaol
- Rocio Aguayo
- Diana Rodriguez
- Ricky Shabazz
- Scott Stark
- James Smith
- Kay Weiss
- Kay D Yarbrough

SBVC provides quality education and services that support a diverse community of learners.

Topic	Discussion and Action
Approval of Minutes—September 22, 2016 and April 7, 2016	<ul style="list-style-type: none"> • Minutes for September 22, 2016 were approved as amended. Kay Weiss motioned to approve the minutes with amendment; Amy Avelar 2nd the motion. Approved by consensus. • Minutes for April 7, 2016, Kay Weiss motioned to approve the minutes; Celia Huston 2nd the motion. Approved by majority with exception of two abstentions.
Not on the Agenda	<p>Celia Huston noted that she was lobbied to continue on with Accreditation Committee co-chair. Susan Bangasser motioned to have Celia continue on as committee co-chair; Kay Weiss 2nd the motion. All members in attendance in favor, and agreed by consensus.</p>
Mid-Term Report—Celia Huston	<p>Celia noted there was a new standards workshop and will review the new ALOs. We have a new draft of the mid-term report as of Oct. 16. (handout of Mid-term Report new requirements and format.) She highlighted #5 on the new standards, Plans Arising out of the Self-Evaluation Process, and noted we don't have to report on everything that we had in the action plan agenda, only the significant issues and we only have to report on the recommendations for improvement.</p> <p>Celia reviewed another handout, Statement of Report Preparation, highlighting items #2, #3, #4 and #5. She noted that as a committee, we want to look at agenda items to get a feel for what we might want to report on in the mid-term report. We can use learning outcomes as a theme; there are a number of things that involved planning and communications. Discussion ensued on the handout on Response to Planning Agenda.</p> <p>Next for review was in the handout on the Midterm Report, we need to pull three years of reports to do an analysis (6.B. Data Trend Analysis). More discussion ensued on the template--we want to be aware of these changes. Celia will be sending a PowerPoint that goes through the standards.</p>

ACCJC Workshop Update/New Standards— Celia Huston	Celia noted that with the new standards this negates everything done. We are not required to continue to address recommendations addressed in the follow-up report, but planning forward. Celia reviewed the handouts (Institution and Team Guidance for ACCJC Standard 1.B.3; Draft for Discussion Purposes) with the committee.
Statistics, Measurements for Data—James Smith	James will collect the data and put in the Dropbox before next meeting.
Next meeting:	December 8, 2016, 1:00-2:30 p.m. All meetings will be held in the President’s Conference Room, ADSS-207, unless otherwise noted.