


**ACCREDITATION & STUDENT LEARNING OUTCOMES
COMMITTEE – SEPTEMBER 10, 2015**

MINUTES

	<p>Members in Attendance</p>	Horace Alexander <input type="checkbox"/> Corrina Baber <input type="checkbox"/> Susan Bangasser <input checked="" type="checkbox"/> Gloria Fisher <input type="checkbox"/> Jeremiah Gilbert <input type="checkbox"/> Tarif Halabi <input checked="" type="checkbox"/> Kristin Hauge <input type="checkbox"/> Rick Hrdlicka <input checked="" type="checkbox"/> Celia Huston <input checked="" type="checkbox"/> Gabriel Jaramillo <input checked="" type="checkbox"/> Wallace Johnson <input type="checkbox"/>	Haragewen Kinde <input checked="" type="checkbox"/> Kenneth Lawler <input type="checkbox"/> Albert Maniaol <input type="checkbox"/> Sarah Miller <input type="checkbox"/> Ricky Shabazz <input checked="" type="checkbox"/> James Smith <input checked="" type="checkbox"/> Scott Stark <input type="checkbox"/> Kay Weiss <input checked="" type="checkbox"/> Guests:
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SBVC provides quality education and services that support a diverse community of learners.

Topic	Discussion and Action
<p>Approval of Minutes—August 27, 2015</p>	<p>Not available.</p>
<p>Follow-up Report Presentation for the Board of Trustees</p>	<p>Celia Huston opened the meeting with discussion on the follow-up report presentation to the board of trustees. This is the initial proposal for the organization. She has met with CHC on drafting a presentation. (see PPT from Celia). The report should provide a picture of where we are and actions taken to resolve deficiencies. When writing the report, language should be written to reflect that the deficiencies have been resolved. Discussion ensued on board and administrative policies, and designated chapter owners, and the need for someone at the district responsible for these processes.</p> <p>Discussion ensued on the definition/interpretation of “resolutions” and “actions.” Resolutions implies it is fixed; actions are taken to address the deficiencies.</p> <p>Celia noted the 2nd draft is incomplete.</p> <p>Note: Celia needs to talk to James (Smith) about a survey.</p> <p>Some chapters in the report have two, three, and four owners. There needs to be a point person; the current point person is the executive secretary at district (Chancellor’s secretary). These are district policies not college policies. Who tracks the chapter owners? The committee feels there needs to be a practitioner, an example provided, e.g., recommended a vice chancellor at the district, the students services VP or instruction or library. Should the survey be anonymous? We want to solicit feedback that only addresses the recommendations. Celia said the actions taken are to get an analysis.</p>

<p>Follow-up Report Preliminary Draft</p>	<p>Celia is calling the preliminary draft a “baby” draft. She referenced several pages:</p> <ul style="list-style-type: none"> ○ pg. 3; ○ pg. 4, point resources for vote of no confidence; ○ pg. 5; ○ pg. 19 draft of recommendation for third-party comment. <p>Celia said we should get some good feedback to be ready to send out to the campus by the next meeting. How much detail, we’re looking more for factual errors. Discussion ensued on CHC and SBVC responses. Looking for feedback from the committee and looking at district write-up to make sure they are addressing the recommendations. Some things mentioned in the current draft don’t need to be in the report. It was recommended that the final document address only the recommendations that were made. Other non-related language should be included in the mid-term and actual accreditation report.</p>
<p>Next meeting:</p>	<p>September 24, 2015, 1:00-2:30 p.m. All meetings will be held in the President’s Conference Room, ADSS-207, unless otherwise noted.</p>