

**ACCREDITATION & STUDENT LEARNING OUTCOMES  
COMMITTEE – APRIL 23, 2015**

**MINUTES**



**Members  
in  
Attendance**

- Horace Alexander
- Algie Au
- Corrina Baber
- Susan Bangasser
- Gloria Fisher
- Jeremiah Gilbert
- Tarif Halabi
- Kristin Hauge
- Rick Hrdlicka
- Celia Huston
- Gabriel Jaramillo
- Guests:

- Haragewen Kinde
- Kenneth Lawler
- Albert Maniaol
- Ricky Shabazz
- James Smith
- Scott Stark
- Sarah Miller
- Kay Weiss
- Wallace Johnson

SBVC provides quality education and services that support a diverse community of learners.

Topic	Discussion and Action												
<b>Approval of Minutes—April 9, 2015</b>	Not available.												
<b>*IE Goals</b>	<p>*Not on the agenda, but for discussion. James Smith highlighted a recent letter the campus received from the State Chancellor’s Office re: IE Goals and adopting a framework and goals related to course completion rate, accreditation status, fund balance, and overall audit opinion. Discussion ensued on these topics. James shared a sample college indicator rates for Chaffey College. Particular discussion pertained to accreditation status. The committee came up with their set of criteria for this project.</p>												
<b>Review Evaluation Methods for Goals 3-4 of the SBVC Strategic Plan</b>	<p>James Smith proposed to review the evaluation methods for Goals 3-4 of the most recent campus strategic plan. The following items from Goals 3-4 are highlighted below.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Goal 3:</th> <th>Communication, Culture &amp; Climate / <b>Comments</b></th> </tr> </thead> <tbody> <tr> <td>3.1.1</td> <td>Sponsor regular alumni events                             <ul style="list-style-type: none"> <li>Maintain an active organization</li> <li>How do you define alumni?</li> <li>Student life planning to coordinate alumni events</li> <li>At least two events per semester</li> </ul> </td> </tr> <tr> <td>3.1.1</td> <td>Encourage campus organizations, alumni . . .                             <ul style="list-style-type: none"> <li>Homecoming event?</li> <li>Pull the campus together</li> </ul> </td> </tr> <tr> <td>3.1.2</td> <td>Publicize campus events in local newspapers . . .                             <ul style="list-style-type: none"> <li>Two event per week not excessive</li> <li>Buy ads in local paper, need good headlines</li> <li>Need to have M/PR budget</li> </ul> </td> </tr> <tr> <td>3.1.5</td> <td>Increase the use of social networking tools . . .                             <ul style="list-style-type: none"> <li>Need to find a way to measure social media</li> </ul> </td> </tr> <tr> <td>3.7.4</td> <td>Encourage all members of the campus comm . . .                             <ul style="list-style-type: none"> <li>Many people don’t live locally</li> <li>Rotary, Kiwanis, Chamber, Catholic Charities, encourage to go to at least one activity/semester</li> <li>Advisory committees</li> <li>Campus-wide organization</li> <li>Encourage management to be involved in local community organizations</li> </ul> </td> </tr> </tbody> </table>	Goal 3:	Communication, Culture & Climate / <b>Comments</b>	3.1.1	Sponsor regular alumni events <ul style="list-style-type: none"> <li>Maintain an active organization</li> <li>How do you define alumni?</li> <li>Student life planning to coordinate alumni events</li> <li>At least two events per semester</li> </ul>	3.1.1	Encourage campus organizations, alumni . . . <ul style="list-style-type: none"> <li>Homecoming event?</li> <li>Pull the campus together</li> </ul>	3.1.2	Publicize campus events in local newspapers . . . <ul style="list-style-type: none"> <li>Two event per week not excessive</li> <li>Buy ads in local paper, need good headlines</li> <li>Need to have M/PR budget</li> </ul>	3.1.5	Increase the use of social networking tools . . . <ul style="list-style-type: none"> <li>Need to find a way to measure social media</li> </ul>	3.7.4	Encourage all members of the campus comm . . . <ul style="list-style-type: none"> <li>Many people don’t live locally</li> <li>Rotary, Kiwanis, Chamber, Catholic Charities, encourage to go to at least one activity/semester</li> <li>Advisory committees</li> <li>Campus-wide organization</li> <li>Encourage management to be involved in local community organizations</li> </ul>
Goal 3:	Communication, Culture & Climate / <b>Comments</b>												
3.1.1	Sponsor regular alumni events <ul style="list-style-type: none"> <li>Maintain an active organization</li> <li>How do you define alumni?</li> <li>Student life planning to coordinate alumni events</li> <li>At least two events per semester</li> </ul>												
3.1.1	Encourage campus organizations, alumni . . . <ul style="list-style-type: none"> <li>Homecoming event?</li> <li>Pull the campus together</li> </ul>												
3.1.2	Publicize campus events in local newspapers . . . <ul style="list-style-type: none"> <li>Two event per week not excessive</li> <li>Buy ads in local paper, need good headlines</li> <li>Need to have M/PR budget</li> </ul>												
3.1.5	Increase the use of social networking tools . . . <ul style="list-style-type: none"> <li>Need to find a way to measure social media</li> </ul>												
3.7.4	Encourage all members of the campus comm . . . <ul style="list-style-type: none"> <li>Many people don’t live locally</li> <li>Rotary, Kiwanis, Chamber, Catholic Charities, encourage to go to at least one activity/semester</li> <li>Advisory committees</li> <li>Campus-wide organization</li> <li>Encourage management to be involved in local community organizations</li> </ul>												

	<table border="1"> <tr> <td data-bbox="699 134 808 163">3.11</td> <td data-bbox="808 134 1531 163">Work with District to streamline . . . hiring pract . . .</td> </tr> <tr> <td data-bbox="699 163 808 308"></td> <td data-bbox="808 163 1531 308"> <ul style="list-style-type: none"> <li>• Given lots of feedback</li> <li>• Find a measure, how long from recruit/hire</li> <li>• Find a number failed search</li> <li>• Job description created/revis to board app/hired</li> </ul> </td> </tr> <tr> <td data-bbox="699 308 808 317"></td> <td data-bbox="808 308 1531 317"></td> </tr> </table>	3.11	Work with District to streamline . . . hiring pract . . .		<ul style="list-style-type: none"> <li>• Given lots of feedback</li> <li>• Find a measure, how long from recruit/hire</li> <li>• Find a number failed search</li> <li>• Job description created/revis to board app/hired</li> </ul>		
3.11	Work with District to streamline . . . hiring pract . . .						
	<ul style="list-style-type: none"> <li>• Given lots of feedback</li> <li>• Find a measure, how long from recruit/hire</li> <li>• Find a number failed search</li> <li>• Job description created/revis to board app/hired</li> </ul>						
<p><b>Review Campus Climate Surveys for Students and Faculty</b></p>	<p>James had handouts of last year’s student and faculty surveys. These campus climate surveys for student and faculty are scheduled to go out this week. Classified and managers will be done in the summertime. He is open to comments from the committee, if they can provide their comments as soon as possible.</p>						
<p><b>ACCJC District Ad-Hoc Committee Update</b></p>	<p>Celia Huston reviewed a handout of the latest timeline update on the AdHoc Committee for the district’s recommendations. Highlighted discussion topics:</p> <ul style="list-style-type: none"> <li>• Working on HR recommendations</li> <li>• Going to take more than two-three meetings</li> <li>• Refer to handout</li> <li>• What are the district findings</li> <li>• What do they want to do to address the findings (Questica)</li> <li>• Position control numbers</li> <li>• Manage/reconcile positions</li> <li>• How will Questica forecast hiring, and growth needs?</li> <li>• Issue of tracking age, baby boomers retiring</li> </ul>						
<p><b>Review Standard 2A</b></p>	<p>Tabled</p>						
<p><b>Next meeting:</b></p>	<p>May 14, 2015, 1:00-2:30 p.m. All meetings will be held in the President’s Conference Room, ADSS-207, unless otherwise noted.</p>						