MINUTES
ACCREDITATION & STUDENT LEARNING OUTCOMES COMMITTEE
FEBRUARY 14, 2013
1:00 P.M.
PRESIDENT'S CONFERENCE ROOM

ATTENDEES: Celia Huston; Angela Grotke; Nori Sogomonian; Scott Stark; Horace Alexander; Elaine Akers; Haragewen Kinde; Ed Millican; Kay Weiss; Algie Au; Susan Bangasser; Rose King; Dena Peters.

Minutes—January 24, 2013: Horace Alexander motioned to accept the minutes as written; Haragewen Kinde 2nd the motion. Minutes approved.

Q & A: Standards 3A & 3B—Human Resources and Physical Resources:

Standard 3B: Scott Stark reviewed this section and had several questions for the group. Did we really achieve and have evidence for the questions in the last accreditation? Going through the evidence documents he thought the evidence was fairly weak. What constitutes good evidence? Reviewed the evaluation and evidence questions.

#3--particularly off-sites, how to retrieve this information? How do we evaluate? What evidence exists? Looking at what classes are offered. How is "adequate" defined? Do we have enough equipment, technology, etc., to do what we is needed to provide the sites' need? Same as on-site? Library? Online? Need to find these things.

Group Comments: Super Saturday; memorandum of understanding with institutions.

#4--what evidence exists for equipment, rotation plan for data equipment. This would be in Program Review needs assessment and tied to efficacies.

#5—Distance modes; ITV, in-house TV, Blackboard, library course references, online courses use library resources for computer access. Program and services are they only instructional? What about equipment maintenance around the campus(#4)

#6—Is there a maintenance plan for facilities and equipment? We don't have a good maintenance plan, even for the new buildings, preventative maintenance plan, being proactive, scheduled maintenance plan.

#8—Building specific maintenance plan; program specific maintenance plan.

#9—Department-by-department rotation plans, we have to do service, set aside for replacement and repair of equipment. No formidable replacement plan.

#11—Is this a repeat question?

#12—Program review, facilities committee

Standard 3A: Susan Bangasser reviewed this section with the committee. Topic discussion on the Special Employee Retirement Program (SERP). What did we do if we needed to replace a person? There was a adhoc committee established. What was outsourced re: classified staff? Parking permits, cart maintenance, area of needs? Discussion on the evaluation process, there is no evaluation for interims, chancellor evaluation. Any change in process from the last five years? What about people on committees, do they go back and report to others? College culture, practice, why to people serve on committees? Code of Ethics, recent board code of ethics. Dialogue has taken place (last year), but not in current instance. Process clear for full-time, but not for part-time, short-term and professional experts.

Institution-Set Standards: Tabled to next meeting.

SLO Software Update: Celia Huston said six software programs have been looked at (C. Huston; H. Kinde, J. Smith), and have been narrowed down to three for further consideration. Does his community want to be involved for input? We can have an open forum, invite faculty, hands-on, for the next flex day on April 9.

Other:

Next Meeting and Future Meeting Dates: The next meeting is Thursday, February 28, 2013, at 1:00 p.m. in the President's Conference Room.

Future Meeting Dates:

February 28	April 11
March 14	April 25
March 28	May 9

(Meetings will be held in the President's Conference Room.)