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Review  
& comment

MINUTES  
ACCREDITATION COMMITTEE  
SEPTEMBER 13, 2012  
1:00 P.M. – PRESIDENT'S CONFERENCE ROOM

Add:  
Sarah Miller  
Scott Stark

**ATTENDEES:** Haragewen Kinde; Celia Huston; Paula Ferri-Milligan; Kay Weiss; Ed Millican; Jeremiah Gilbert; Cindy Parish; Jack Jackson; Odette McGinnis; Angela Grotke; Joan Murillo; James Smith; Rick Hrdlicka; Guy Hinrichs; Susan Bangasser; David Bastedo; Horace Alexander; Algje Au; Cassandra Thomas; Christie Gabriel-Millette; Dena Peters.

**Opening:** The minutes of 8/23/12 were reviewed and approved with amendment to add Ed Millican to the list of attendees. David Bastedo motioned to approve the minutes as amended; Jeremiah Gilbert 2<sup>nd</sup> the motion.

**Selection of Standard Chairs and Make up Supporting Members—Review:** A handout of an updated list of committee members was distributed. There are more names added to sections as more people want to participate, so we will provide another update on the committee list for the chairs and co-chairs as needed.

**Standards Committee Chair Status Update—Reports:** Each of the nine standard sub-committee groups gave a status report on what they are doing with their section of the standards for the self-study report. Many are going thru the various sections of their portion of the self-study and noting down any concerns and/or questions, things that need to be checked to see if we're still doing what was stated in the last self-study report. Some committees are each taking a part of their section and focusing on reviewing and updating that section, some have scheduled more meetings, and some have not met yet. Many members are new to this process. The sub-committees are going over the back-up materials that are available for reference, for better understanding and clarity of the accreditation process.

Odette McGinnis raised the issue of having a list of annual things filed in a main shared drive (website-Dropbox), if we could establish a text database, a list—some type of repository—that would be helpful.

Paula Ferri-Milligan mentioned the importance of having classified staff participating in the various sections, as part of the shared-governance process. Some groups are already writing, while some are waiting to get further in the process. Kay Weiss suggested members begin writing a draft with the understanding that things may change. Another item that came up was developing themes, and how important it is to include dialogue, and documenting themes in addition to the standards, and how things are changing and why and how will they still be a support as a result of all of that.

It was noted that Jack Jackson would be involved throughout each of the standards where distance is woven through. He is also creating a wiki for accreditation, a place where we can address questions, ACCJC, evidence and how each it was used for planning for the next two years to meet the standards. A place where we can write stuff that will be given to the standard chairs.

**ACCJC – October 5, 2012:** Haragewen noted the upcoming training with ACCJC and said are on target. We'll have a sign-up sheet at the next meeting as we have room for 20 people from SBVC to participate in this training. This event is taking place in The MAC, from 9 a.m. to 3 p.m. Lunch will be provided in the Cafeteria.

**Other:** Susan Bangasser shared some information with the committee members, and had some handouts to share, "A Guide for Institutions and Evaluators" and "Regional Accreditation and Student Learning Principles for Good Practices." She would like this information to be posted for the committee's reference. It's not about getting the job done, but why we are doing this, meeting educational goals and program viability.

SLO Update: Celia Huston said everything is moving smoothly. There are two programs still outstanding, need to make contact to make sure they submit the information in. The report is at College Council level.

We want to make sure that all the committee members are invited to access the Dropbox to the shared files. Dena to set things up for access to the Dropbox.

**Next Meetings:** Next meeting is Sept. 27, 2012, 1:00—2:30 p.m. in the President's Conference Room.

Minutes prepared by Dena Peters.