

MINUTES
ACCREDITATION STANDARDS TRAINING
AUGUST 9, 2012
9:00 A.M. – PRESIDENT'S CONFERENCE ROOM

ATTENDEES: Haragewen Kinde; Celia Huston; Horace Alexander; Algje Au; Susan Bangasser; Diane Dusick; Gloria Fisher; Christie Gabriel-Millette; Guy Hinrichs; Odette McGinnis; Sarah Miller; Ed Millican; Dena Peters; James Smith; Nori Sogomonian; Cassandra Thomas; Kay Weiss; Rick Hrdlicka.

Welcome/Icebreaker: The meeting began at approximately 9:20 a.m., with a welcome from Haragewen Kinde. Nori Sogomonian opened the meeting with an ice breaker, and introductions were made around the room.

Selection of Standard Chairs and Make up Supporting Members – Review: Haragewen reviewed the grid of the members for the Standards sub-committee per each Standard section for accuracy, and we also had three new members attend, Odette McGinnis, Sarah Miller, and Ed Millican. An updated list will be sent to everyone following the training session.

2012-2013 Institutional Reports on Institutional Status on Student Learning Outcomes and Assessment of Learning – Update: Celia Huston provided a slide presentation of the first draft of the Report on SLO implementation with the committee. There was dialogue for understanding and clarification by the members, and input on grammar and typos.

Copies of the handout from Celia was distributed to those in attendance, and copies will be sent to the absent members along with the standards sections.

Celia will update the sample report for further discussion at the next meeting on 8/23/12.

Planning for Accreditation 2014 – Update: Haragewen reviewed the agenda and initial handouts with the committee to bring everyone up to date. Topics reviewed were where we've been with regard to accreditation; committee meeting dates and times for 2012-2014, tentative timelines, the four standards, and debriefing notes from the 2008 site visit, and sample of the SLO implementation report.

Celia Huston provided a briefing on how to find these important documents for reference during the accreditation process. These documents are available on the campus website. Discussion ensued on providing links for the Educational Master Plan and the ACCJC Follow-up Report. Dena to provide the links for easy reference, as requested.

Rick Hrdlicka asked if Outlook notices would go out to the committee members on future meetings. It was agreed that Dena Peters would send out the meeting notices via Outlook.

Haragewen provided a briefing on the standards sections to be distributed to the committee members for more discussion later in the training session. She highlighted some updates to Standard III.D.1-3. Dena Peters to send via email the revised section rubric to those section members, along with any new questions that may have been added, as well. It was noted there was also a new subsection III.D.4. and this language needs to be added and distributed accordingly.

There were several members absent from the training session. Those who did in attend today's training will receive their materials via interoffice mail following the training.

Haragewen noted that she would provide copies of the ACCJC rubrics for the members at our next meeting.

Discussion ensued on the questions in Standard II, and all questions in general. Dena Peters will review the Standard questions from ACCJC and compare to see if there are any changes. Those questions with any updates will be redistributed to the next meeting.

ACCJC – October 5, 2012: Haragewen highlighted this upcoming event, which will be sponsored by ACCJC and hosted by SBVC. There will be visitors coming from surrounding area colleges.

Dr. Smith – Accreditation related evaluation: This item will be put first on the agenda for the next meeting on 8/23/12.

Other:

Next Meeting: Next meeting is 8/23/12, 1:00—2:30 p.m. in the President's Conference Room, unless otherwise noted. (Alternate room will be the Instruction Office Conference Room.)

Minutes prepared by Dena Peters.