

Intent to Apply for a Grant

Contact Information

Principal Investigator _____ Date _____
 Department/Office _____
 Email _____ Phone _____

Participating/Collaborating Partners

Name	Title	Department/Entity

Funding Source, If Identified (Leave blank if none identified yet .)

Funding Agency _____
 Funding Type _____ If other, please specify _____
 Name of Grant Program _____
 Application Due Date (m/d/yy) _____ Project Period: Begin date _____ End date _____
 Is this application in response to a published announcement or solicitation? Yes No
 Announcement URL: _____

Proposed Budget and Fiscal Considerations

Approximate budget request: Year one _____ Total project (all years) _____
 Does the agency allow indirect (i.e., administrative) costs? Yes No Indirect amount allowed? _____ %
 Matching funds required? Yes Percentage? _____ No Source of matching funds? _____

Will additional space be required to conduct this project? Yes No
 Will alterations/renovations of facilities be required to conduct this project? Yes No

For Exec. Cabinet Use Only
Approved by CBO

If yes to either of the above, please describe:

Will this grant result in the creation and hiring of new personnel paid through the grant? Yes No

Position Type/Classification	Position Description	Hours/Week

At the end of the funding period, the project will: _____
 Additional on-going costs outside the scope of the grant (e.g., after the grant ends) associated with this project:

Project Information

Please provide a brief description of the project.

What are the top 3 intended outcomes of the project? What do you hope your project accomplishes by the end of the grant period?

The proposed project clearly aligns to the following SBVC Educational Master Plan Strategic Directions/SBCCD Strategic Goals:

SBVC EMP Strategic Directions

Create a college-going culture through intentional community outreach and clear communications of pathways

Innovate curriculum and course offerings to support student equity and completion

Expand and align support services and resources in conjunction with student pathways

Create relationships with the Black and African American community

Utilize quantitative and qualitative data to understand our students' lived experiences and better support them towards their goals

Create and sustain a sense of belonging for all college and community stakeholders

Connect students to regional and community opportunities

Ensure sustainability through fiscal accountability

SBCCD Strategic Goals

Eliminate barriers to student access & success

Be a diverse, equitable, inclusive, & anti-racist institution

Be a leader & partner in addressing regional issues

Ensure fiscal accountability/sustainability

If there are additional priorities or goals to which the project aligns (e.g., department, EMP, CCCC initiatives), please list them here.

Affirmation of Department/Division Knowledge of Intent to Apply

Lead/Principal Investigator Name & Title	Lead/PI Signature	Date
Area Dean or Director Name & Title	Dean/Director Signature	Date
Vice President Name & Title	VP Signature	Date

VP or designee, please email completed form to joxendine@valleycollege.edu and mlayne@valleycollege.edu or click "Submit Form":

For Grants Office Use Only

Intent to apply shared with SBVC Executive Team and Foundation director

Applying entity (e.g., Foundation or SBVC Grants Office) identified

PI notified of Executive Team's review and decision

Notes: