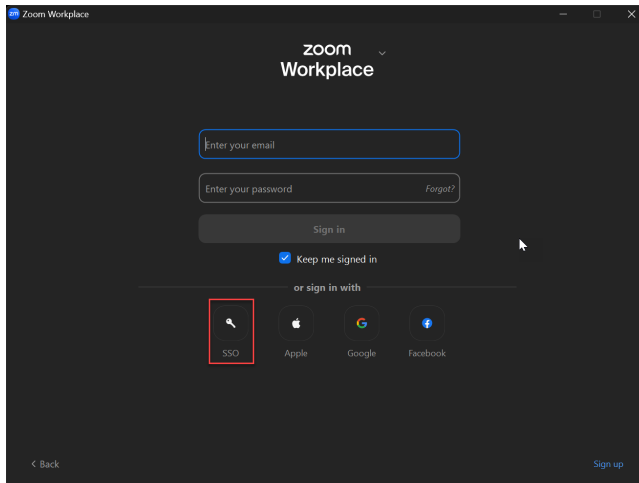


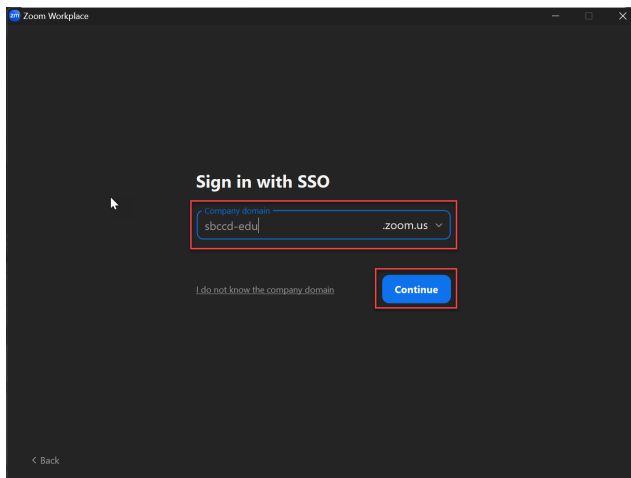
Log into Zoom using Single Sign-On (SSO)

Zoom Desktop Application

1. Open the Zoom desktop application.
2. On the main screen, click the SSO button.



3. On the Sign in With SSO screen, make sure that the Company Domain is sbccd-edu and then click Continue.



- When the District Single Sign-On page opens, enter your username and password, following the on-screen Username Format instructions. Click Login after entering your username and password.

SBCCD Portal

Username Format
Username must be:

- if a student, <username>@student.sbccd.edu (j.doe1234@student.sbccd.edu)
- if a faculty or staff, <username>@sbccd.edu (j.doe@sbccd.edu)

Username

Password

Login

Forgot Password?

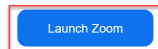
- Multifactor login is required via either a Duo Push or a code from a Duo keyfob.
 - For Duo Push, accept the Duo Push on your mobile device.
 - For a Duo keyfob, generate a code on the keyfob and enter it in the on-screen prompt.
- If the Zoom application does not automatically open, click Launch Zoom on the webpage.

Sign in with SSO

Click **Open link** on the dialog shown by your browser

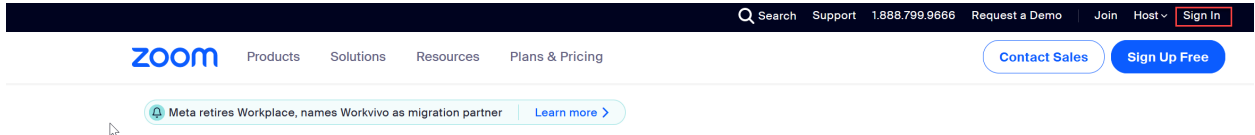
If you don't see a dialog, click **Launch Zoom** below

By launching Zoom, you agree to our [Terms of Service](#) and [Privacy Statement](#)

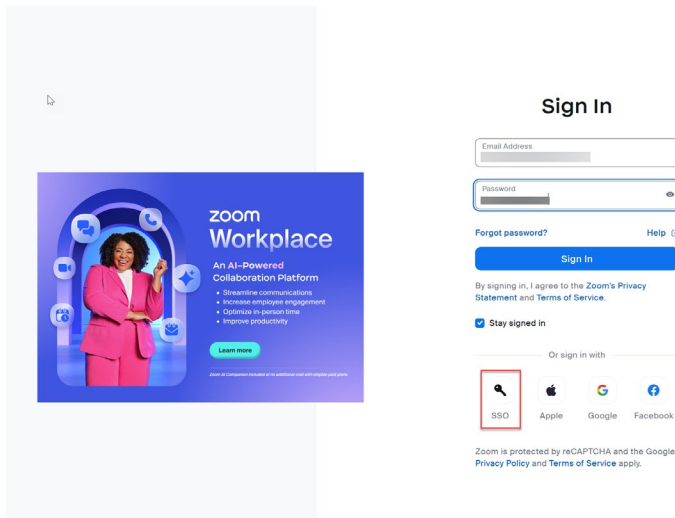


Zoom Web Page

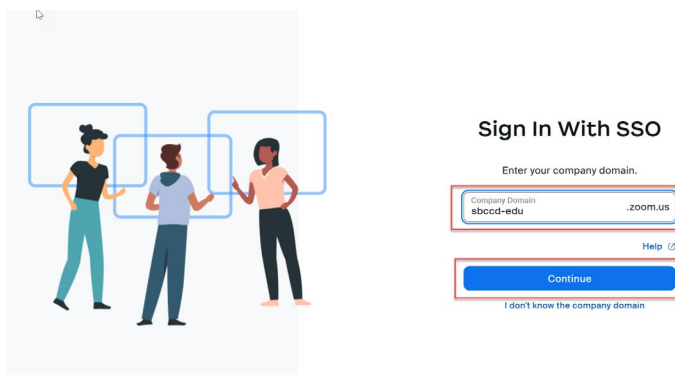
1. Using your web browser of choice, open zoom.us
2. Click on Sign In in the upper right corner of the page.



3. On the Sign In page, click on the SSO button.



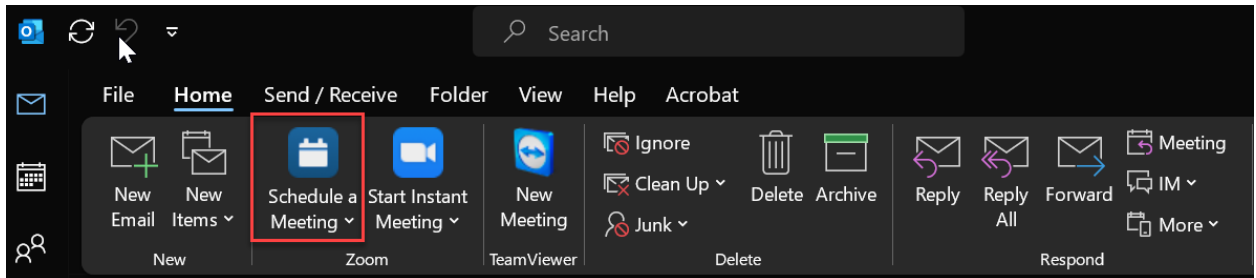
4. Make sure the Company Domain is sbccd-edu, then click Continue.



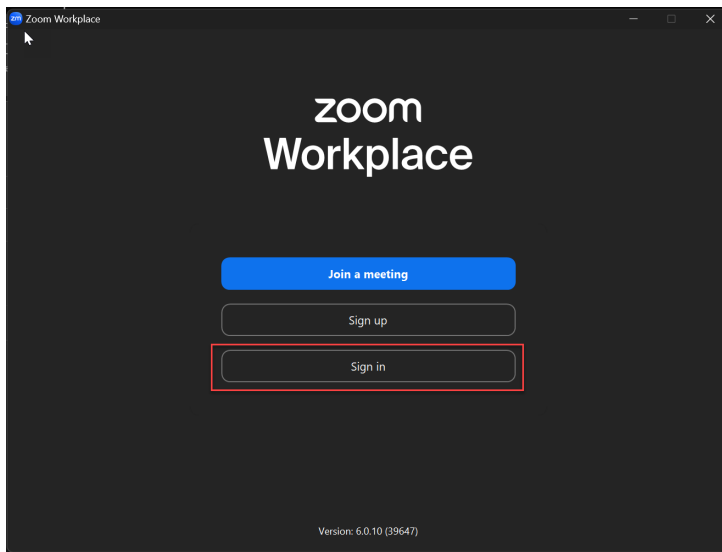
5. Multifactor login is required via either a Duo Push or a code from a Duo keyfob.
 - a. For Duo Push, accept the Duo Push on your mobile device.
 - b. For a Duo keyfob, generate a code on the keyfob and enter it in the on-screen prompt.

Zoom Outlook Plugin

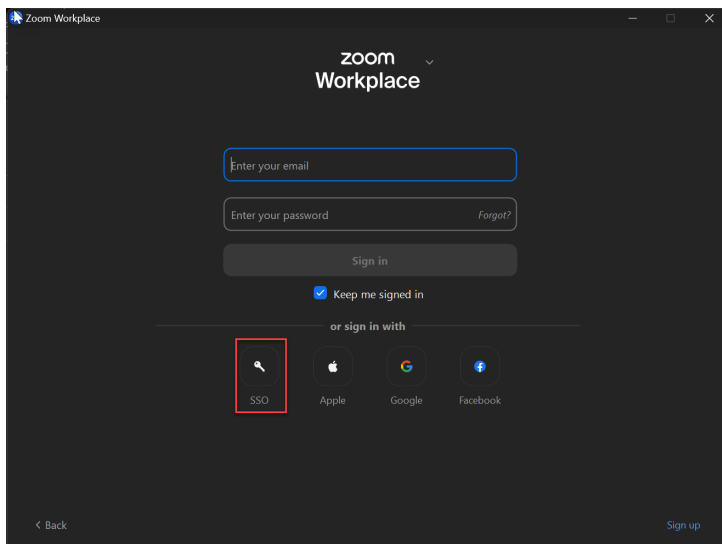
1. From within the Outlook application, click Schedule a Meeting on the Home tab.



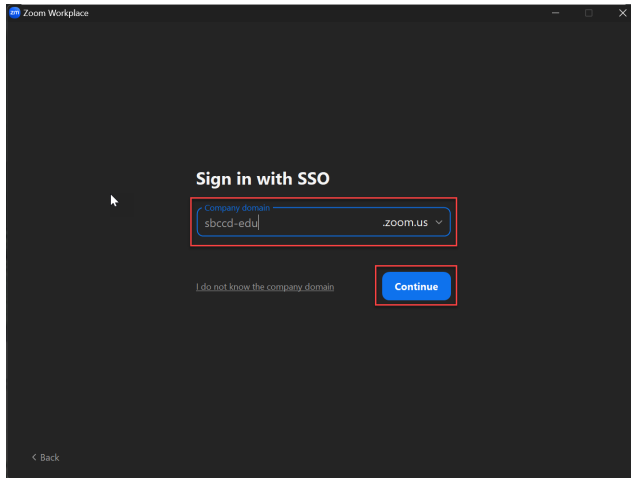
2. On the Zoom window, click Sign In.



3. On the Sign In screen, click the SSO button.



4. On the Sign in With SSO screen, make sure that the Company Domain is sbccd-edu and then click Continue.



5. When the District Single Sign-On page opens, enter your username and password, following the on-screen Username Format instructions. Click Login after entering your username and password.

A screenshot of the SBCCD Portal login page. At the top, it says 'SBCCD Portal' and features the SBCCD logo. Below the logo is a box titled 'Username Format' with the text 'Username must be:' and two bullet points: '• if a student, <username>@student.sbccd.edu (j.doe1234@student.sbccd.edu)' and '• if a faculty or staff, <username>@sbccd.edu (jdoe@sbccd.edu)'. Below this box are two input fields: 'Username' and 'Password'. At the bottom, there is a 'Login' button and a 'Forgot Password?' link.

6. Multifactor login is required via either a Duo Push or a code from a Duo keyfob.
 - a. For Duo Push, accept the Duo Push on your mobile device.
 - b. For a Duo keyfob, generate a code on the keyfob and enter it in the on-screen prompt.
7. Return to Outlook to continue scheduling your meeting.