

SBVC Technology Committee		09-06-2017 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) @Batalo, Mandy @Bojorquez, Ana (DSPS) Chang, Andy (DCS)	Feist, John (Classified Senate) @Flaa, Jonathan 2Hamdy, Rania (ProDev) Hastings, Ron @Johnson, Wallace	Metu, Reggie Notarangelo, Joseph (OE) @Sifuentes, Aldo Sims, Jeremy (DTS) @Underwood, Bruce @Wall, Patti	
Topic	Discussion	Further Action	
Approve Minutes 04-19-2017	1 st P. Wall ,2 nd M. Batalo		
Chair Elections	<ul style="list-style-type: none"> • R. Hamdy nominates Dave Bastedo • W. Johnson 2nd • No Further nominations. • Dave Bastedo elected Faculty Co-Chair 		
Committee Charge	<ul style="list-style-type: none"> • R. Hrdlicka Reviewed the committee charge. Showed committee where all documents can be found online. 		
VHS Players in Classrooms	<ul style="list-style-type: none"> • After discussion, it was decided that R. Hrdlicka would send a notice to the campus that support for VHS tape would end this semester. R. Hamdy, A. Bojorguez, J. Flaa and R. Hrdlicka will provide guidance and support to faculty that need to replace or digitize the content needed for their class. There are funds available to digitize and caption content. 		
Online Committee	<ul style="list-style-type: none"> • No Report. Meets Sept. 15, 2017 		
TESS Reports	<ul style="list-style-type: none"> • TESS representatives not present. R. Hrdlicka reported that the new helpdesk system is active. TESS hired to employees to answer phones during the day. Students/ Faculty get support for Canvas 24/7 directly from canvas. They still need to call the helpdesk for routing to Canvas. 		

TESS Reports (Continued)	<ul style="list-style-type: none"> • CTS is working with Telephony to replace 350 phones on campus. These phones are outdated and do not follow the current standards for network communications. Phones work different. R. Hrdlicka to send notice and instructions to campus. 	
College Council	<ul style="list-style-type: none"> • No Report 	
Professional Dev.	<ul style="list-style-type: none"> • Flex Day Oct 3. Includes Canvas/curriculum/DSPS workshops • Fitness Friday Yoga classes coming soon. 	
CTS Report	<ul style="list-style-type: none"> • Replaced all Library open/reference lab computers over the summer. • All new computers and computer reloads will receive Windows 10 and Office 2016. • LA Building 	
New/Old Business		
Next Meeting	September 20, 2017	CTS 101

SBVC Technology Committee		09-20-2017 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) @Batalo, Mandy Bojorquez, Ana (DSPS) Chang, Andy (DCS) Feist, John (Classified Senate)	Flaa, Jonathan @Hamdy, Rania (ProDev) Hastings, Ron @Johnson, Wallace @Metu, Reggie @Notarangelo, Joseph (OE)	@Sifuentes, Aldo @Sims, Jeremy (DTS) @Underwood, Bruce Wall, Patti @Yearyean, Nathan	
Topic	Discussion	Further Action	
Approve Minutes 09-06-2017	1 st D. Bastedo ,2 nd M. Batalo		
Review Technology Plan	<ul style="list-style-type: none"> Committee will review the technology plan over the next several meetings 		
VHS Players in Classrooms	<ul style="list-style-type: none"> Rick will take to managers meeting 		
Online Committee	<ul style="list-style-type: none"> No formal report Evaluating Quest Program 		
TESS Reports	<ul style="list-style-type: none"> Glen Kuck resignation 10/2 Shari Blackwell transferred to TESS from SBVC Helpdesk is up and running so far new staff at district able to handle calls in timely manner. 		
College Council	<ul style="list-style-type: none"> Program Review needs requests out 		
Professional Dev.	<ul style="list-style-type: none"> Flex October 3 trainings on <ul style="list-style-type: none"> OUCampus Curriculum DSPS Active Shooter Fitness Fridays (Yoga) 		

CTS Report	<ul style="list-style-type: none"> • 350 Phones purchased and are in the process of being replaced. Not all phones are being replaced. Just specific models • Helpdesk changes 	
New/Old Business	Budget Committee report Campus is on Stabilization, as we did not meet our FTES goal last year. We receive funding for 10,500 this year whether meet the goal or not.	
Next Meeting	October 18, 2017	CTS 101

SBVC Technology Committee		10-18-2017 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) @Batalo, Mandy Bojorquez, Ana (DSPS) @Chang, Andy (DCS) @Feist, John (Classified Senate)	@Flaa, Jonathan @Hamdy, Rania (ProDev) @Hastings, Ron @Johnson, Wallace @Metu, Reggie @Notarangelo, Joseph (OE)	@Sifuentes, Aldo @Sims, Jeremy (DTS) @Underwood, Bruce @Wall, Patti @Yearyean, Nathan	
Topic	Discussion	Further Action	
Approve Minutes 09-06-2017	1 st D. Bastedo ,2 nd P. Wall		
Review Technology Plan	Goal 1What we are doing and any changes. 1.1 CTS Director does as part of his duties 1.2 Change to: Identify and adhere to standards for campus technology. 1.3 CTS Director’s email to campus, ProDev, Tre and Rhianna. Change to: Provide the campus with the latest information on the trends in emerging technologies. No other changes or discussion.	Bring Goal 2 to next meeting.	
VHS Players in Classrooms	<ul style="list-style-type: none"> Sent out second notice to campus about the end of support for VHS. Have not received any response. 		
Online Committee	<ul style="list-style-type: none"> Meeting this Friday. Beta testing online teacher certification. Grandfathering in any faculty that have taught online for 3 or more years. Intellus project moving forward. Some faculty have signed up to use it in the Fall. Received Zero Textbook Grant. 		
TESS Reports	<ul style="list-style-type: none"> None 		
College Council	<ul style="list-style-type: none"> College council is shifting focus of discussions back to College Planning. 		

Professional Dev.	<ul style="list-style-type: none"> • Flex day – Accessibility workshops went well. Great response from employees. Will be doing more of these in the future. Fitness Friday has been doing well. 	
CTS Report	<ul style="list-style-type: none"> • About half way through the replacement of phones. • Doing network updates. • 	
New/Old Business		
Next Meeting	November 15, 2017	CTS 101

SBVC Technology Committee		11-15-2017 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) @Batalo, Mandy Bojorquez, Ana (DSPS) Chang, Andy (DCS) @Feist, John (Classified Senate)	Flaa, Jonathan @Hamdy, Rania (ProDev) @Hastings, Ron @Johnson, Wallace @Metu, Reggie @Notarangelo, Joseph (OE)	@Sifuentes, Aldo Sims, Jeremy (DTS) @Underwood, Bruce @Wall, Patti @Yearyean, Nathan Hernandez, Alfonzo	
Topic	Discussion	Further Action	
Approve Minutes 10-18-2017	1 st J. Notarangelo ,2 nd B. underwood		
Review Technology Plan	<ul style="list-style-type: none"> Goal 2. Support the Online Program Committee's Plans and Goals. Online Committee working on new plan 		
Program Review Needs Assessment	<ul style="list-style-type: none"> Prioritized Technology Needs 	Hrdlicka to send to College Council	
Online Committee	<ul style="list-style-type: none"> Provide counseling to students on whether online education is appropriate to them. Working on policy and procedures for dealing with student behavior online 		
TESS Reports	<ul style="list-style-type: none"> No Report 		
College Council	<ul style="list-style-type: none"> No Report 		
Professional Dev.	<ul style="list-style-type: none"> Next Flex day 1/11/18 Office 365 training Intellus Opening day 1/12/18 have brunch 10:30-12 		
CTS Report	<ul style="list-style-type: none"> Charging Stations Phones SSSP ADP issues 		
New/Old Business	Rania brought Alfonzo Hernandez new grant writer to meet committee.		
Next Meeting	December 6, 2017	CTS 101	

SBVC Technology Committee		02-07-2018 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) @Batalo, Mandy Bojorquez, Ana (DSPS) @Chang, Andy (DCS) @Feist, John (Classified Senate)	@Flaa, Jonathan Hamdy, Rania (ProDev) Hastings, Ron @Johnson, Wallace @Metu, Reggie @Notarangelo, Joseph (OE)	@Sifuentes, Aldo Sims, Jeremy (DTS) @Underwood, Bruce @Wall, Patti @Yearyean, Nathan Anthony Raya (ASG)	
Topic	Discussion	Further Action	
Approve Minutes 10-18-2017	1 st J. Notarangelo ,2 nd P. Wall		
Review Technology Plan	<p>Goal 3 Encourage partnerships with businesses, other organizations, and the surrounding community.</p> <p>Supporting Strategy:</p> <p>3.1. Assist with technology-related partnerships with businesses, organizations, and agencies.</p> <p>3.2. Participate in activities and events that connect businesses with SBVC students.</p> <p>3.3. Assist with partnership opportunities with feeder schools, colleges, and universities.</p> <p>3.4. Work with vendors to provide student discounts for educational technology.</p>		
Online Committee	<ul style="list-style-type: none"> • DE Master Plan 1st draft review Friday. • Incorporating a student success module into Canvas. Pops up if student is new to canvas. • Minimum qualifications certification for Faculty. Good for 3 years. • OEI exchange. Applied to join. J. Notarangelo working on self-assessment. Making presentation to Academic Senate. Will impact Admissions/Records/Financial Aid. Currently 6 classes in Exchange 49 campuses have applied. 		

TESS Reports	<ul style="list-style-type: none"> • Title IX student conduct software launched • Students that did not meet prerequisites were dropped 	
College Council	<ul style="list-style-type: none"> • College council has changed focus. Back to more planning and shared governance. Away from reviewing hiring positions. 	
Professional Dev.	<ul style="list-style-type: none"> • No Report 	
CTS Report	<ul style="list-style-type: none"> • Image Now- Upgrade to Perceptive • Phones – Project halted lack of personnel at DTS. • Faculty/Staff replace 790 machines- CTS working through list of outdated computers. Replace by the end of Spring Semester. • New Hire Cedrick Wrenn • LA Building – Summer Replacement of Fire alarms and Network cabling. • Bookstore – Follet will manage their own IT. Some campus services will remain (Student kiosks and Wi-Fi) • Chromebooks – 383 purchased with Student Success funds. • Student ID Cards – Replaced system 	
New/Old Business		
Next Meeting	February 21, 2018	CTS 101

SBVC Technology Committee		03-06-2018 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) Batalo, Mandy @Bojorquez, Ana (DSPS) Chang, Andy (DCS) @Feist, John (Classified Senate)	@Flaa, Jonathan @Hamdy, Rania (ProDev) @Hastings, Ron Johnson, Wallace Metu, Reggie @Notarangelo, Joseph (OE)	@Sifuentes, Aldo @Sims, Jeremy (DTS) Underwood, Bruce Wall, Patti @Yearyean, Nathan @Anthony Raya (ASG)	
Topic	Discussion	Further Action	
Approve Minutes 02-07-2018	1 st D. Bastedo, 2 nd J. Notarangelo		
Review Technology Plan	<p>Goal 4 Collaborate with the District on projects that are beneficial to all. Committee made the following modifications:</p> <ol style="list-style-type: none"> 1. Collaborate with District Technology to identify, implement, and support the technologies that serve all of our users. (For Example LMS, e-mail, SARS, Emergency notifications, and Website/CMS) 2. Promote initiatives that lead to district-wide best practices 3. Educate the campus community regarding available technology resources. 4. Work with CHC and TESS to identify shared technologies that could provide savings to the district that are beneficial to all. 		
Online Committee	<ul style="list-style-type: none"> • OEI exchange approved by campus constituents and has been submitted to the state. • Joe provided copy of the draft online plan and asked for feedback. • Need to classify classes online, classroom, or hybrid • There will be a flex day workshop on OEI. 		
TESS Reports	<ul style="list-style-type: none"> • State has reinstated backup Internet service. Almost complete. • Testing new Antivirus software • Helpdesk staffing has been light because one member is subbing or DE. 		

College Council	<ul style="list-style-type: none"> • Program review list prioritized and funded for Supplies, Technology, Equipment, and Facilities. R. Hrdlicka provided the list. 	
Professional Dev.	<ul style="list-style-type: none"> • April 20th Great Teachers retreat focusing on OER and DE. • Flexday will include Technology training. • New Employee Luncheon 	
Budget Committee	<ul style="list-style-type: none"> • New Funding Model – District budget committee is considering a new funding model. Campus is encouraged to attend and voice our concerns. • R. Hrdlicka- shared the campus budget and proposed spending plan for FCC funds. 	
CTS Report	<ul style="list-style-type: none"> • Faculty/Staff PC rotation on schedule • Bookstore move to new vendor over spring break CTS to remove our technology. • Phone replacement has slowed considerably with loss of F. Caranza and J. Harris out for injury. • LA building room upgrades. • iPads installed in Maintenance, CDC, Cafeteria, and Library for employees to submit ADP work reports. 	
New/Old Business		
Next Meeting	April 4, 2018	CTS 101

SBVC Technology Committee		04-04-2018 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) @Batalo, Mandy @Bojorquez, Ana (DSPS) Chang, Andy (DCS) @Feist, John (Classified Senate)	@Flaa, Jonathan @Hamdy, Rania (ProDev) @Hastings, Ron @Johnson, Wallace @Metu, Reggie Notarangelo, Joseph (OE)	@Sifuentes, Aldo Sims, Jeremy (DTS) @Underwood, Bruce @Wall, Patti @Yearyean, Nathan @Anthony Raya (ASG)	
Topic	Discussion	Further Action	
Approve Minutes 03-06-2018	1 st R. Hamdy ,2 nd D. Bastedo		
Review Technology Plan	Goal 5 Work cooperatively through the Office of Professional Development to provide appropriate technology training. Goal 5 No changes Goal 6 Identify and meet accessibility standards set by Section 508. 1.1.Maintain accessible systems for ease of access to academic and student service information. Add: Work with TESS Web Standards Committee to assure we have accessible web based systems		
Online Committee	<ul style="list-style-type: none"> • Shared document from J. Notarangelo 		
TESS Reports	<ul style="list-style-type: none"> • A. Chang reported: • TESS has developed process a automatically drop students not meeting prerequisites. Still need determine the best time/date to run the process. • Moving from Curricunet to Course Leaf • R. Hamdy asked if new Student Information System is still a planned change. A. Chang responded that TESS is cataloging all custom features of our current SIS. This would allow us to move to a system that can support us. 		

College Council	<ul style="list-style-type: none"> • Committee voted to hire a Student Success Coordinator. 	
Professional Dev.	<ul style="list-style-type: none"> • Flex day workshops scheduled. Including Windows 10, Outlook365, and Making Word Documents Accessible. 	
Budget Committee	<ul style="list-style-type: none"> • Discussion at the District to develop a new Resource Allocation Model. This could hurt SBVC by taking funds to balance CHC's budget. 	
CTS Report	<ul style="list-style-type: none"> • Construction for Nursing Simulation lab starting soon. • LA building remodel during summer includes new network infrastructure. • Upgrading B217/220 instructional technology. • We have a new streaming server. Will be used by Marketing and Media Communications. It has the ability to stream or record and play on a delay. 	
New/Old Business	R. Hastings shared that there is a new statewide contract for an integrated library system in the works. The contract is currently planned to go into effect July 1, 2018. It would save the library money and allow for intercollege loans and sharing of resources.	
Next Meeting	April 18, 2018	CTS 101

SBVC Technology Committee		05-02-2018 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) Batalo, Mandy Bojorquez, Ana (DSPS) Chang, Andy (DCS) @Feist, John (Classified Senate)	@Flaa, Jonathan @Hamdy, Rania (ProDev) @Hastings, Ron @Johnson, Wallace @Metu, Reggie @Notarangelo, Joseph (OE)	@Sifuentes, Aldo @Sims, Jeremy (DTS) @Underwood, Bruce @Wall, Patti @Yearyean, Nathan @Anthony Raya (ASG)	
Topic	Discussion	Further Action	
Approve Minutes 03-06-2018	1 st J. Notarangelo ,2 nd D. Bastedo		
Review Technology Plan	Approve updated plan. 1 st P. Wall, J Notarangelo	R. Hrdlicka to take to next College Council	
Online Committee	<ul style="list-style-type: none"> • Committee voted to support entry in the OEI Exchange. • Committee voted to support the final draft for Online Ed Initiatives and objectives. To be included in Technology Plan 		
TESS Reports	<ul style="list-style-type: none"> • Purchase and inventory management system for IT assets for the district. In process of getting it deployed. System uses RFID tags. • District conversion to Oracle Financial system is still underway. Need to 1 year of double entry with County and Oracle before we can get off counties system. Planned completion June 30, 2019 		
College Council	<ul style="list-style-type: none"> • Several departments have brought hiring requests to College Council lately. Program Review has a process for urgent and emerging hiring needs. Depts. need to take these types of request to Program Review. 		
Professional Dev.	<ul style="list-style-type: none"> • Classified Connection week the first week in June. 		

Budget Committee	<ul style="list-style-type: none"> • Currently District has backed off changing Resource Allocation Model 	
CTS Report	<ul style="list-style-type: none"> • Gearing up for Summer. 	
New/Old Business		
Next Meeting	September 5, 2018	CTS 101