SBVC Technology Committee	09-07-2016 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) @Batalo, Mandy Blecka, Lori Bojorquez, Ana (DSPS) Chang, Andy (DCS)	Feist, John (Classified Senate) @Flaa, Jonathan @Hamdy, Rania (ProDev) @Hastings, Ron @Jackson, Jack (Online Ed)	2Jakpor, Riase @Johnson, Wallace Nguyen, Joseph Notarangelo, Joseph Sims, Jeremy (DTS) @Wall, Patti

Topic	Discussion	Further Action
Approve Minutes 05-04-2016	1st R. Hamdy ,2nd P. Wall	
College Mission Committee Charge	Covered the colleges mission and charge. Also reviewed committees' Mission and charge	
Elect Co Chair	R. Hamdy Nominates D. Bastedo. 2nd J. Jackson. No other nominations. Voted to elect D. Bastedo as Co-Chair	
Technology Plan Updated by 12/7/16	Discussed updated draft with the committee. Waiting for Pro Dev Committees recommendations.	R. Hamdy will take to Pro Dev committee
Charging Stations	Lockers installed in Library and PS outside Student Success Center. Charging Kiosks install in Cafeteria and ADSS 100. Library and Success Center can unlock if student forgets code.	
Technology Needs Requests	Program review is soliciting this year's requests and we will have something to prioritize once complete	
Education and Facilities Masterplans	EMP and FMP is important to the future of the campus. Committee is encouraged to read documents and send comments. Also attend open forums. This is our plan.	
Online Committee	Have not met yet. DE coordinator position was created with 80% reassign time. They will need to teach one class. 298 DE sections in 38 departments. 23% of schools FTES	

TESS Reports	OUcampus deployment complete for campus. Moving from BBConnect to Regroup for emergency notifications. Will allow for outreach. Colleague (Datatel) is moving completely to a web based app. R-25 (Schedule 25) deployment is moving forward after a long stall. Classes will be assigned automatically. It is important that all data about instructional spaces and classes are correct so assignments are made efficiently. Canvas rollout is 15-18 months out.	
College Council	Approved hiring of Tech Support Specialist I Partially fund ASL interpreters Fund onetime purchase software license to digitize scanning of DSPS documents	
Professional Dev.	1st meeting 9/19. Working on one book on campus program. Open Source Textbook grant moving along Student Services equity funding for ProDev	
CTS Report	New Employee Nathan Yearyean	
New/Old Business		
Next Meeting	**September 21, 2016**	**CTS 101**

SBVC Technology Committee	10-05-2016 1:00 p.m. – 2:00 p.m. CTS 101	Agenda
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) @Batalo, Mandy @Bojorquez, Ana (DSPS) @Chang, Andy (DCS)	Feist, John (Classified Senate) @Flaa, Jonathan @Hamdy, Rania (ProDev) @Hastings, Ron Jackson, Jack (Online Ed)	@Jakpor, Riase @Johnson, Wallace Nguyen, Joseph Notarangelo, Joseph Sims, Jeremy (DTS) @Wall, Patti
Topic	**Discussion**	**Further Action**
Approve Minutes 09-07-2016	1st D. Bastedo ,2nd M. Batalo	
Technology Plan Updated by 12/7/16	R. Hamdy brought forward the recommendations for the Professional Development. R. Hastings 1st A. Bojorguez 2nd committee voted to approve the section. **Goal 5** **Work cooperatively through the Office of Professional Development to provide appropriate technology training.** *Supporting Strategy:* 1.1. Provide appropriate technology training opportunities for all SBVC personnel through the use of diverse delivery methods ~~that provide access to all.~~ 1.2. Encourage the development of curriculum that prepares our students for success with web-based and web-enhanced courses. 1.3. Provide individualized technology training for faculty and staff. Provide access to conferences through alternative methods, when applicable.	
Technology Needs Requests	No update	
Education and Facilities Masterplans	No update	

Online Committee	Next meeting Oct. 7th. Joe Notarangelo will be the new Coordinator 80% release time. J. Jackson to train.	
TESS Reports	Canvas contract complete. There will be a small pilot in the Spring. Larger implementation in the Fall. All courses will need to be migrated by 7/1/2018	
College Council	No report	
Professional Dev.	Trying to get student equity and SSSP funds to cover qualifying conferences. OU Campus training will be held 10/17/16. Starting to plan for Canvas training. Have a 3 day workshop/retreat that will encompass Cultural Competency and Strategic planning.	
CTS Report	Mac Laptops have arrived and we are staring to deploy to faculty. Working our way through a list of Faculty and staff computer replacements.	
New/Old Business	D Bastedo brought forth the need to be able to purchase faculty online subscriptions and apps without all the red tape of completing a contract packet. Many vendors do not accept school PO's. Many of these apps are low cost and have annual fees. He also proposed that a small fund be developed for faculty to be able to apply for those funds to the Committee. They would then be required to hold a workshop on the application. Rick Hrdlicka will take the purchasing situation to Steve Sutorus and Tess Managers. Committee will discuss the funding issue in greater length. Not sure where the budget would come from.	
Next Meeting	**October 19, 2016**	**CTS 101**

SBVC **Technology Committee**	**11-2-2016** **1:00 p.m. – 2:00 p.m.** **CTS 101**	**Minutes**
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) Batalo, Mandy @Bojorquez, Ana (DSPS) Chang, Andy (DCS)	@Feist, John (Classified Senate) @Flaa, Jonathan Hamdy, Rania (ProDev) @Hastings, Ron @Jackson, Jack (Online Ed)	Jakpor, Riase @Johnson, Wallace Nguyen, Joseph @Notarangelo, Joseph @Sims, Jeremy (DTS) @Wall, Patti
Topic	**Discussion**	**Further Action**
Approve Minutes 10-05-2016	1st D. Bastedo ,2nd R. Hastings	
Technology Plan Updated by 12/7/16	Committee to review plan and send any suggested changes to R. Hrdlicka. Committee will vote on plan at the next meeting.	
Technology Needs Requests	Next Meeting we will begin prioritization	
Software Purchases without a contract	Reviewed draft document. Need to discuss purchase of online services with district purchasing	
Online Committee	Committee met to celebrate appt. of new Coordinator J. Notarangelo. 20% of course FTE is generated by DE courses. Working on AP/BP for DE. Canvas Migration continues.	
TESS Reports	CSB Generator waiting on DSA approval. Working on District Website redo. ERP project is on target to get the district fiscally independent from the county on July 1, 2017 Canvas project moving forward ahead of target. Late email with regroup is because of our email server.	

College Council	Working on EMP/FMP Looking into hiring processes.	
Professional Dev.	No report	
CTS Report	Working to iron out network issues. Business to move to Windows 10 / Office 2016 in the Fall 2017. This will require us to make some changes in the way we deploy software. We are looking at using Windows 10 Long Term Service Build so we won't get as many updates. We have hired Manny Rosales. He is moving from KVCR to CTS on 11/28/2016	
New/Old Business	Joe Notarangelo thanked CTS for getting Arrowhead News computers up to date.	
Next Meeting	**November 16, 2016**	**CTS 101**

SBVC Technology Committee	11-16-2016 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) @Batalo, Mandy Bojorquez, Ana (DSPS) Chang, Andy (DCS)	Feist, John (Classified Senate) @Flaa, Jonathan @Hamdy, Rania (ProDev) @Hastings, Ron Jackson, Jack (Online Ed)	Jakpor, Riase @Johnson, Wallace Notarangelo, Joseph Sims, Jeremy (DTS) @Wall, Patti

Topic	Discussion	Further Action
Approve Minutes 11-02-2016	1st D. Bastedo ,2nd P. Wall	
Technology Plan Approve 2017-2020 plan	1st R. Hastings ,2nd D. Bastedo Passed	Plan will be sent to College Council for Final approval
Technology Needs Requests	Committee reviewed all of the requests. Members will send prioritized list to R. Hrdlicka before next meeting. Committee	
Software Purchases without a contract	Talked with Steve Sutorus about getting reimbursements for software. We came up with a draft policy and a form. Need to Follow up with Steve about purchasing annual subscriptions.	
Online Committee	No Report	
TESS Reports	No Report	
College Council	Hiring Dean of Instructional and Educational Support	
Professional Dev.	Opening Day planning Adjunct Orientation Flexday Planning Canvas Trainings.	
CTS Report	None	
New/Old Business		
Next Meeting	**December 7, 2016**	**CTS 101**

SBVC Technology Committee	12-07-2016 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) @Batalo, Mandy Bojorquez, Ana (DSPS) @Chang, Andy (DCS)	@Feist, John (Classified Senate) @Flaa, Jonathan @Hamdy, Rania (ProDev) @Hastings, Ron Jackson, Jack (Online Ed)	Jakpor, Riase Johnson, Wallace Notarangelo, Joseph(Dist Ed) @Sims, Jeremy (DTS) Wall, Patti
Topic	**Discussion**	**Further Action**
Approve Minutes 11-16-2016	1st D. Bastedo ,2nd R. Hastings	
Technology Plan	Forwarded to College Council	
Technology Needs Requests	1st J. Feist ,2nd R. Hastings Carried	In future R. Hrdlicka will attend Program Review workshops
Software Purchases without a contract	No Progress	
Online Committee	J. Jackson retired. Committee thanks him for all his hard work. 5 people will pilot Canvas 20 people to receive train the trainer training on canvas.	
TESS Reports	Canvas admin training Monday. ADP accounts synchronized to active directory. Testing connections to colleague. Moving to hosted solution for colleague next month. R-25 deployment moving forward. Implementing course auditing.	
College Council	Open Source textbooks. R. Hrdlicka discussed printing concerns. Check out cool4ed.org for info on OER	
Professional Dev.	There will be 2 breakout sessions for adjunct orientation Flex day January 11 and 12	
CTS Report	New Staff. Plan to start sending campus emails to profile CTS department and resources available	
New/Old Business	None	
Next Meeting	**February 1, 2016**	**CTS 101**

SBVC Technology Committee	02-15-2017 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) @Batalo, Mandy Bojorquez, Ana (DSPS) @Chang, Andy (DCS)	Feist, John (Classified Senate) Flaa, Jonathan @Hamdy, Rania (ProDev) @Hastings, Ron @Notarangelo, Joseph (Online Ed)	Johnson, Wallace Lightning, Foxe (ASG) @Sims, Jeremy (DTS) @Underwood, Bruce @Wall, Patti

Topic	Discussion	Further Action
Approve Minutes 12-07-2016	1st D. Bastedo ,2nd J. Notarangelo	
Technology Plan	No Discussion	
Technology Needs Requests	Budget Transfers in progress. Will start purchases of funded items.	
Software Purchases without a contract	Finalized Draft.	R. Hrdlicka to build form
Online Committee	• Canvas will be live Fall 2017. • Working on online certification process for faculty- draft is with Academic Senate. Cover concerns with ADA access in Canvas. Train the trainer training upcoming. • Accreditation concerns. All online classes need regular and substantial interaction. • Online FTES 19.2% Fall 2016 24.7% Current Semester.	

TESS Reports	- CSB Generator stuck at DSA again. - District working on Technology Strategic Plan. - Purchased Adobe Sign - Working on RFP for District website redesign - ERP – HR & Payroll live in May. Fiscal independence July 2018 - R25 moving forward training happening in March - Course Audit project not complete - Starfish launch by end of semester - Not replacing Web Advisor at this time. Looking to reorganize it to make it friendlier. - Ellucian has launched a SAAS offering. DCS is looking at the service to see if it will meet there needs for the Student Information System.	
College Council	No update	
Professional Dev.	- Numerous conference requests. Short on funding to cover them all. - Great Teachers retreat 3/31	
CTS Report	Steve Race retiring Still have Sub for Anselmo Escobedo and working on hiring a replacement.	
New/Old Business	Inquiry was made about the possibility to install short throw projectors in Biology labs.	
Next Meeting	**February 1, 2016**	**CTS 101**

SBVC Technology Committee	04-05-2017 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) @Bastedo, Dave (Co-chair) @Batalo, Mandy @Bojorquez, Ana (DSPS) @Chang, Andy (TESS)	@Feist, John (Classified Senate) @Flaa, Jonathan @Hamdy, Rania (ProDev) Hastings, Ron @Notarangelo, Joseph (Online Ed)	@Johnson, Wallace Lightning, Foxe (ASG) @Sims, Jeremy (TESS) @Underwood, Bruce @Wall, Patti

Topic	Discussion	Further Action
Approve Minutes 02-15-2017	1st J. Notarangelo ,2nd D. Bastedo	
Technology Plan	No Discussion	
Technology Needs Requests	Purchased All The Technology Request IBM Software, ChemDraw, PCs for Library Classroom, Geography Laptops, others	
Software Purchases without a contract	R. Hrdlicka to finish form	
Online Committee	• Online Cert process started • Next meeting 4/21	
TESS Reports	Andy: • Migrate Colleague to cloud May19-22. No services • ERP moving as planned. Insurance open enrollment may be paper process this year. Blue Shield Jeremy: • Generator not complete • RFP district website redesign • Helpdesk moving in house. 2 new district positions. Helpdesk will be managed by District and campus IT staff. Only helpdesk support for employees. Students only get support through Canvas. Password resets automated for students. 1000-2000 phone calls from students each day	
College Council	• Approve Replacement for Steve Race • Discussion on Bookstore sale to outside vendor.	

Professional Dev.	• Flex day 4/11. Two Canvas sessions. OER. Active shooter.	
CTS Report	• Extron equipment for 5 rooms. • Aldo going to May Board • 5 Charging stations purchased • LA and Greek Theater contract in place to replace sound systems.	
New/Old Business	• Rania talked about request to realign campus entrance with the street by Bakers • Faculty are concerned with Students not being familiar with Canvas. Plans are in place to address this	
Next Meeting	**April 19, 2017**	**CTS 101**

SBVC Technology Committee	04-19-2017 1:00 p.m. – 2:00 p.m. CTS 101	Minutes
@Hrdlicka, Rick (Co-Chair) Bastedo, Dave (Co-chair) @Batalo, Mandy @Bojorquez, Ana (DSPS) @Chang, Andy (DCS)	Feist, John (Classified Senate) @Flaa, Jonathan @Hamdy, Rania (ProDev) @Hastings, Ron @Notarangelo, Joseph (Online Ed)	@Johnson, Wallace Lightning, Foxe (ASG) @Sims, Jeremy (DTS) @Underwood, Bruce @Wall, Patti

Topic	Discussion	Further Action
Approve Minutes 04-05-2017	1st R. Hastings ,2nd P. Wall	
Summer Lab Updates	• CTS has started planning for summer software updates to labs. Email will be sent to ask that tickets be submitted for all software changes at the same time, as book orders are due.	
Charging Stations	• 5 New charging stations have arrived. Committee decided the following locations would serve our students well: Reference area in Library, LA Building near LA100 and in Reading Lab, Student Lounge, and Business Breezeway if possible.	
Software Purchases without a contract	• Final version of document has been created need to find a place to post it.	
Online Committee	• Meeting 4/21 Discuss success rates, changeover to canvas, online certification process, and online tutoring. Students need to have similar resources as on campus students.	
TESS Reports	• Andy o SIS Connecting to Canvas o Colleague Cloud migration dates set • Jeremy o ADP May 8th go live o No update on Generator	

College Council	• SLO Planning meeting	
Professional Dev.	• No more conference requests this year	
CTS Report	•	
New/Old Business	Reviewed budget committee information with the group. Crafton continues to operate in the red. This ties up Valley's surplus District auctioned off Radio and TV frequencies for 197 million dollars. A special planning committee that includes the board, district, SBVC, and CHC employees has been created. Planning to invest much of the funds and use the interest annually.	
Next Meeting	**September 20, 2017**	**CTS 101**